

COMMISSIONERS COURT AGENDA
Tuesday, February 4, 2025
9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT
Neal Franklin, County Judge
Commissioner Christina Drewry, Precinct 1
Commissioner John Moore, Precinct 2
Commissioner J Scott Herod, Precinct 3
Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, February 4, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

COURT ORDERS

COMMISSIONERS COURT

1. Consider and take necessary action to adopt a resolution of support to establish and rename a portion of Farm-to-Market Road 2493 as the "Captain Kevin Williams and Firefighter Austin Cheek Memorial Highway" in Smith County.
2. Consider and take necessary action to authorize the resolution of resale for struck-off property, suit number 25,641-C and authorize the county judge to sign all related documentation.
3. Consider and take necessary action to approve the settlement Automobile Claim Settlement, Claim Number APD20242201-2 from Texas Associations of Counties, and authorize the county judge to sign all related documentation.

TAX OFFICE

4. Consider and take necessary action to approve tax refunds in excess of \$2,500, pursuant to Texas Tax Code 31.11, and authorize the county judge to sign all related documentation.

AUDITOR'S OFFICE

5. Consider and take necessary action to accept the State Criminal Alien Assistance Program (SCAAP) funds for correctional purposes from the Bureau of Justice Program (BJA), including approval of grant conditions, and authorize the Auditor's Office to sign all necessary documentation.

PURCHASING

6. Consider and take necessary action to declare the following items surplus and/or salvage, and authorize the Purchasing Department to advertise an online auction beginning February 12, 2025, and ending February 26, 2025, in accordance with the Texas Local Government Code 263.152, and remove from inventory:
 - a. 3 - Ford Taurus
 - b. 16 - Chevrolet Tahoes
 - c. 1 - Chevrolet Impalas
 - d. 1 - Ford F-150
 - e. 1 - Ford Explorer
 - f. 2 - GMC Sierras
 - g. 1 - John Deer Tractor
 - h. 3 - Brush Hog Mower Decks
 - i. 2 - Lots of Tires

FIRE MARSHAL/ EMERGENCY MANAGEMENT

7. Consider and take necessary action to authorize the sale of fireworks for Texas Independence Day.

8. Consider and take necessary action to accept a grant from the Texas Commission on Environmental Quality (TCEQ), Local Emergency Planning Committee (LEPC) division, for an amount not to exceed \$23,000, for the purchase of a drone, and allow the county judge to sign all related documentation.

7TH DISTRICT COURT

9. Consider and take necessary action to approve a contract with Rusty W. Drake for indigent criminal defense services for the 7th District Court, pursuant to Texas Code of Criminal Procedure, § 26.04, and Texas Administrative Code Chapter 174, and authorize the county judge to sign all related documentation.

RECURRING BUSINESS

ROAD AND BRIDGE

10. Consider and take necessary action to authorize the county judge to sign the:
 - a. Re-Plat for Blue Ridge Estates, Phase 3, Lots 5 and 7, Precinct 1, and
 - b. Re-Plat for Barbara Road Estates, Unit 2, Precinct 3.
11. Receive pipe and/or utility line installation request (notice only):
 - a. County Road 3101, 3102, 3116, 3117, 3208, Charter-Spectrum, install underground fiber optic cable with vaults, Precinct 3,
 - b. County Road 217, 2299, 223, 2290, 246 S, 2264, 233, Charter-Spectrum, install aerial and underground fiber optic cable with vaults and pedestals, Precinct 3,
 - c. County Road 3116, 3118, 3168, 3119, 3111, 3113, 4342, 4343, Charter-Spectrum, install aerial and underground fiber optic cable with vaults and pedestals, Precinct 3,
 - d. County Road 371, 373, 366, 373, 374, 3110, Charter-Spectrum, install underground fiber optic cable with pedestals, Precinct 3,
 - e. County Road 122, CenterPoint Energy, install gas line for service, Precinct 1,
 - f. County Road 429, CenterPoint Energy, install gas line for service, Precinct 4,
 - g. County Road 235, Jackson Water Supply Corporation, install line for service, Precinct 3, and
 - h. County Road 24, CenterPoint Energy, install distribution line and service line, Precinct 3.

AUDITOR'S OFFICE

12. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

SHERIFF'S OFFICE

13. Receive report on status of Smith County jail operations, inmate population, employee overtime, and employee vacancies.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 55 1.071, 55 1.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

**551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT
NEGOTIATIONS
551.071 CONSULTATION WITH ATTORNEY**

14. Deliberation and consultation with attorney regarding prospective businesses that intend to locate and/or expand in Smith County, potential economic development negotiation, and financial or other incentives available in Smith County.

ADJOURN

**SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR
DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 1/31/2025

Time: 2:00 p



NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

1

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 01/30/2025	Submitted by: Casey Murphy
Meeting Date: 02/04/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Resolution of Support	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to adopt a resolution of support to establish and rename a portion of Farm-to-Market Road 2493 as the "Captain Kevin Williams and Firefighter Austin Cheek Memorial Highway" in Smith County.	
Background: This request came from Senator Bryan Hughes Office and Assistant Fire Chief Keith Tate, with the Flint-Gresham Volunteer Fire Department and Smith County Emergency Services District 2.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Casey Murphy	Email: cmurphy@smith-county.com
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

RESOLUTION

At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex, Tyler, Texas, at which a quorum was present, the following Resolution was adopted:

WHEREAS, Smith County Commissioners Court is in support of the State of Texas naming a portion of Farm-to-Market Road 2493, also known as Old Jacksonville Highway, to the Captain Kevin Williams and Firefighter Austin Cheek Memorial Highway; and

WHEREAS, Smith County Commissioners Court is in support of the state recognition, being pursued by the Flint-Gresham Volunteer Fire Department and Texas Senator Bryan Hughes' Office; and

WHEREAS, Capt. Williams, 42, and Firefighter Cheek, 19, died while fighting a housefire off of FM 2493 in Flint on August 3, 2007. They were both Noonday Volunteer Firefighters; and

WHEREAS, Senator Hughes has filed a bill in the Texas Legislature to rename the portion of FM 2493 in Smith County, between its intersection with Church Street in Flint and its intersection with County Road 150.

NOW, THEREFORE, BE IT RESOLVED that the Smith County Commissioners Court does support the establishment of the Captain Kevin Williams and Firefighter Austin Cheek Memorial Highway in Smith County.

WITNESS OUR HANDS THIS 4th day of February 2025

Neal Franklin
County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway Sr.
Commissioner, Precinct 4

2

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 1/29/2025	Submitted by: Jennafer Bell
Meeting Date: 2/4/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Resolution of Resale for the sale of struck-off property	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize the resolution of resale for the sale of struck-off property, suit number 25,641-C and authorize the county judge to sign all related documentation.	
Background: See attached.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name: Rachel McCord	Email: rmccord@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW
1517 West Front Street
Suite 202
Tyler, Tx 75702

Main: 903-597-2897

February _____, 2025

Email: Candice.Dillon@lgbs.com
Direct: 903-597-2897

The Honorable Neal Franklin, County Judge
Smith County Commissioners Court
Attn: Rachel McCord
200 E. Ferguson, Ste. 100
Tyler, Texas 75702

**RE: Suit No. 25,641-C, WINONA INDEPENDENT SCHOOL DISTRICT, ET AL VS.
WILLIAM D. ELLIS, AKA WILLIAM DANIEL ELLIS, DOING BUSINESS AS ELLIS
TRUCKING INTEREST**

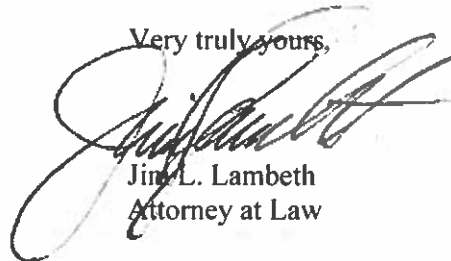
Dear Judge Franklin:

We have received a full bid on the above referenced Struck-off property from ETMUD 1. This tract contains one of the MUD'S fresh water supply wells.

The bid offered is the opening bid proposed at the tax sale, therefore the only approval needed to execute this re-sale is your signature. Please sign the deed and have it notarized where noted. A self-addressed stamped envelope is enclosed for the return of the documents to our office.

We appreciate your assistance in this matter, and if you have any questions please give me a call.

Very truly yours,



Jim L. Lambeth
Attorney at Law

CD/srm

Linebarger Goggan Blair & Sampson, LLP
Attorneys at Law
1517 W. Front Street Suite 202
Tyler, Texas 75702

MEMORANDUM Date: _____, 2025
TO: Commissioners Court
FROM: Jim Lambeth, Attorney
SUBJECT: Tax Resale Bid(s)

BACKGROUND

PROPERTY DESCRIPTIONS:

1.012 acre, more or less, situated in the K. H. Muse Survey, Abstract 650, Smith County, Texas, as described as being out of Block 50, Eastern portion of Owentown, Texas, in deed dated March 20, 1998, from Michael C. Branch to Ellis Trucking Interest, in Volume 4252, Page 245, Official Records of Smith County, Texas. (180885005000002080)

CAUSE NO. 25,641-C

Resolution(s), Exhibit(s) and Deed(s) attached

FISCAL/OPERATIONAL IMPACT

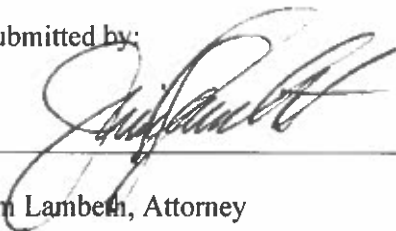
See Exhibit "A" Bid Analysis

RECOMMENDATION

Properties offered at Sheriff's Tax Sale with no bids received – posted in the Smith County Re-sale Property List.

The Re-Sale bid amounts meet the approval of Gary Barber, Smith County Tax Assessor-Collector

Submitted by:



Jim Lambeth, Attorney

Approved by:

Commissioners Court Administrative Assistant

Date: _____

EXHIBIT "A"
BID ANALYSIS

Cause Number: 25,641-C	Previous Owner: William Ellis
Bid Amount: \$9,500.00	Judgment Value: \$13,759.00
Bidders Name: East Texas MUD	Opening Bid at Sale: \$9,500.00
Bidders Address: [REDACTED]	Date of Sale: June 4, 2024
	Date of Bid Submitted: June 19, 2024

Sale Recording Date: September 27, 2024
Redemption Expires:

PROPERTY DESCRIPTION

1.012 acre, more or less, situated in the K. H. Muse Survey, Abstract 650, Smith County, Texas, as described as being out of Block 50, Eastern portion of Owentown, Texas, in deed dated March 20, 1998, from Michael C. Branch to Ellis Trucking Interest, in (180885005000002080)

SITUS OR LOCATION: 12488 FM 3311

JUDGMENT INFORMATION

<u>Tax Entity</u>	<u>Tax Years</u>	<u>Amount Due</u>
WINONA ISD	2010-2022	\$5,555.48
SMITH COUNTY	2010-2022	\$1,303.97
TYLER JUNIOR COLLEGE	2010-2022	\$ 777.25
EAST TEXAS MUD	2010-2022	\$1,223.42
SMITH CO ESD #2	2010-2022	\$ 325.40
	TOTAL:	\$9,185.52

COSTS

Court Costs	\$1,381.00
Sheriff's Fees:	\$ 155.00
Publication Fee:	\$ 0.00
Title Research:	\$ 175.00
Recording Fee:	\$ 0.00
TOTAL:	\$1,711.00

PROPOSED DISTRIBUTION

Bid Amount:	\$9,500.00
Costs:	\$1,711.00
Net to Distribute:	\$7,789.00

<u>ENTITY</u>	<u>PERCENTAGE</u>	<u>AMOUNT TO DISBURSE</u>
WINONA ISD	62.70%	\$4,883.29
SMITH COUNTY	14.20%	\$1,146.68
TYLER JUNIOR COLLEGE	13.63%	\$1,061.61
EAST TEXAS MUD		
SMITH CO ESD #2	8.95%	\$ 697.42
	TOTAL:	\$7,789.00

RESOLUTION NO. _____

WHEREAS, **Smith County, Trustee** has become the owner of certain real property by virtue of the fact that a sufficient bid was not received at a sale conducted by the Sheriff pursuant to an order of the District Court, and

WHEREAS, a potential buyer of the property has come forward, and

WHEREAS, all taxing entities involved in the above referenced cause must consent to the sale of the hereinabove described real property, and

WHEREAS, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls:

NOW THEREFORE BE IT RESOLVED BY THE

Commissioners Court of the County of Smith, Smith County, Texas

That the County Judge be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the following described real property:

Cause No. 25,641-C

WINONA INDEPENDENT SCHOOL DISTRICT, ET AL

Vs.

WILLIAM D. ELLIS, AKA WILLIAM DANIEL ELLIS, DOING BUSINESS AS ELLIS TRUCKING INTEREST

1.012 acre, more or less, situated in the K. H. Muse Survey, Abstract 650, Smith County, Texas, as described as being out of Block 50, Eastern portion of Owentown, Texas, in deed dated March 20, 1998, from Michael C. Branch to Ellis Trucking Interest, in Volume 4252, Page 245, Official Records of Smith County, Texas. (180885005000002080)

To: East Texas MUD

[Redacted]

[Redacted]

for and in consideration of the cash sum of \$9,500.00, said money to be distributed pursuant to Chapter 34 of the Texas Property Tax Code and

Resolved this the _____ day of _____, 2025.

Attest:

Neal Franklin, County Judge

Karen Phillips, County Clerk
{seal}

Commissioners Court:

Yay Voting: Nay

Judge Neal Franklin Date

Commissioner Christina Drewry Date

Commissioner John Moore Date

Commissioner J. Scott Herod Date

Commissioner Ralph Caraway, Sr. Date

Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your social security number or your driver's license number.

TAX RESALE DEED

STATE OF TEXAS

§

§ KNOW ALL MEN BY THESE PRESENTS

COUNTY OF SMITH

§

That **Smith County, Trustee**, acting through the presiding officer of its governing body, hereunto duly authorized by resolution and order of said governing body which is duly recorded in its official Minutes, hereinafter called grantor, for and in consideration of the sum of \$9,500.00 cash in hand paid by

East Texas Municipal Utility District

████████████████████
████████████████████

hereinafter called grantee(s), the receipt of which is acknowledged and confessed, has quitclaimed and by these presents does quitclaim unto said grantee(s) all of the right, title and interest of grantor and all other taxing units interested in the tax foreclosure judgment against the property herein described, acquired by tax foreclosure sale heretofore held under **Suit No. 25,641-C, Winona Independent School District, Et Al vs. William D. Ellis, Aka William Daniel Ellis, Doing Business As Ellis Trucking Interest**, in the district court of said county, said property being located in Smith County, Texas, and described as follows:

1.012 acre, more or less, situated in the K. H. Muse Survey, Abstract 650, Smith County, Texas, as described as being out of Block 50, Eastern portion of Owentown, Texas, in deed dated March 20, 1998, from Michael C. Branch to Ellis Trucking Interest, in Volume 4252, Page 245, Official Records of Smith County, Texas. (180885005000002080)

TO HAVE AND TO HOLD the said premises, together with all and singular the rights, privileges, and appurtenances thereto in any manner belonging unto the said grantee(s), their heirs and assigns forever, so that neither the grantor, nor any other taxing unit interested in said tax foreclosure judgment, nor any person claiming under it and them, shall at any time hereafter have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

Taxes for the present year are to be paid by grantee(s) herein.

This deed is given expressly subject to any existing right of redemption remaining in the former owner of the property under the provisions of law and also subject to any recorded restrictive covenants running with the land, and valid easements of record as of the date of this sale, if such covenants or easements were recorded prior to January 1 of the year the tax lien(s) arose.

IN TESTIMONY WHEREOF **SMITH COUNTY** has caused these presents to be executed this _____ day of _____, 2025.

SMITH COUNTY

BY: _____
NEAL FRANKLIN
County Judge

STATE OF TEXAS §

COUNTY OF SMITH §

This instrument was acknowledged before me on this _____ day of _____, 2025 by NEAL FRANKLIN, County Judge of **SMITH COUNTY**.

Printed Name: _____
Notary Public, State of Texas
My Commission Expires: _____

Property Detail

Account Number: **180885005000002080**
 Tax Year: **2025** Change Year: **2025** ▼

[Tax History](#)

[Print This Page](#)

[Map It](#)

[Search Results](#)

Ownership Information		Preliminary Values	
YEAR	2025	IMPROVEMENT VALUE	(+)
PIN NUMBER	R116987	LAND VALUE	(+)
ACCOUNT NUMBER	1-80885-0050-00-002080	MARKET VALUE	(=) \$0
OWNER	ELLIS TRUCKING INTEREST		
IN CARE OF			
ADDRESS	[REDACTED]		
CITY	[REDACTED]		
STATE	TX		
ZIP	75792-6437		
Jurisdictions		Estimated Tax Information*	
COUNTY	SMITH COUNTY	TOTAL TAX	N/A
ISD	WINONA ISD		
COLLEGE	TYLER JR. COLLEGE	* For Actual Tax Levy contact Gary Barber Tax Assessor/Collector at (903) 590-2920.	
UTILITY DIST	EAST TEXAS MUD	Tax amounts shown are only Estimates prepared by Smith County Appraisal District.	
EMERGENCY SERV DIST	SCESD #2		
Legal Information			
LOCATION	[REDACTED]		
MAP NUMBER	21690		
MAP GRID	K-12.2D		
ABSTRACT	OWENTOWN		
SUBDIVISION	OWENTOWN		
SECTION			
BLOCK/LOT/TRACT	BLOCK 50 LOT 2H, 2F		
ACRES	1.012		
Deed Information		Exemptions	
RECORDING DATE	3/23/1998	* For privacy reasons not all exemptions are shown online.	
INSTRUMENT	WD 11798		
VOLUME NUMBER	4252		
PAGE NUMBER	245		
Dwelling Information			



Smith County, Smith County, TX

1/28/2025, 4:58:26 PM

Web AppBuilder for ArcGIS

Web AppBuilder for ArcGIS

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

<http://www.smithcountymapsite.org>

- Address Points
- Additional Accounts
- Tax Parcels



3

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 1/31/2025	Submitted by: T. Wilson
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Meeting Date: 02/04/2025	Department: Commissioner Court
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Item Requested is: For Action/Consideration For Discussion/Report

Title: Auto Claim Settlement - APD20242201-2

Agenda Category:

<input checked="" type="radio"/> Briefing Session	<input type="radio"/> Recurring Business
<input checked="" type="radio"/> Court Orders	<input type="radio"/> Resolution
<input type="radio"/> Presentation	<input type="radio"/> Executive Session

Agenda Wording: Consider and take necessary action to approve the settlement Automobile Claim Settlement, Claim Number APD20242201-2 from Texas Associations of Counties, and authorize the County Judge to sign all necessary documentation.

Background: This is a total loss, from Smith County Sheriff's Office. This is a K9 vehicle, and adverse driver was at fault. TAC has agreed to settle this claim. This settlement covers both the vehicle and the equipment.

Financial and Operational Impact:

Total Settlement Amount: \$40,636.46
 Total Loss Offer: 2019 Chevrolet Tahoe
 Actual Cash Value: \$23,500.63
 Less Taxes (Progressive Evaluation): (-\$1,378.17)
 Less Deductible: (-\$2,500.00)
 Net Settlement: \$19,622.46
 Equipment Replacement Cost Value: \$26,267.50
 Depreciation @ 20%: (-\$5,253.50)
 Actual Cash Value: \$21,014.00

Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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Does Document Require Signature? Yes No

Return Signed Documents to the following:

Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

Office Use Only
Agenda Item # _____



TEXAS ASSOCIATION *of* COUNTIES RISK MANAGEMENT POOL

January 29, 2025

TOTAL LOSS OFFER - AUTO

VIA E-MAIL TO: chaney@smith-county.com

Ms. Christina Haney

Smith County Assistant Purchasing Agent/Risk Coordinator
& Risk Management Pool Coordinator

200 East Ferguson Ste 414

Tyler, TX 75702-7236

RE TAC RMP Claim #: APD20242201-2
Member: Smith County
DOL: 12/04/2024
Coverage #: CAS-2120-20240701-1
Coverage Period: July 1st 2024- July 1st 2025
Vehicle: 2019 Chevrolet Tahoe
VIN#: 1GNLCDEC9KR335455

Dear Ms. Haney:

The Texas Association of Counties Risk Management Pool ("Pool") has reviewed the above-referenced claim. Our records show Smith County has designated you as the Pool Coordinator and as such, we are presenting this total loss offer and permanently attached equipment offer to you as follows:

Total Loss Offer: 2019 Chevrolet Tahoe

Actual Cash Value: \$23,500.63
Less Taxes (Progressive Evaluation): (-\$1,378.17)
Less Deductible: (-\$2,500.00)

Net Settlement: \$19,622.46

In addition to physical damage to the aforementioned auto, this auto sustained damage to permanently attached equipment.

- Teeco Safety Upfitting - \$12,517.76 per unit.
- Motorola Solutions- camera and push bumper- \$2,130.00
- Teeco Quote for K-9 unit- \$7,993.25
- Motorola Solutions- cables and dash mount- \$102.41
- CDW-G Quote- less excluded equipment \$3,524.08

Replacement Cost Value: \$26,267.50

Depreciation @ 20%: (-\$5,253.50)

Actual Cash Value: \$21,014.00

Please return this letter with the appropriate signature of the County Judge or designated representative authorized to accept this offer on behalf of the County.

If you have any additional or new information that we should consider, please forward it to my attention at Makaelahk@county.org or call me at (512) 615-8916.

Sincerely,



Makaelah Kaiser
Claims Examiner II
Texas Association of Counties
Risk Management Services

County Judge or Presiding Officer

Date

4

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 1/24/2025	Submitted by: Jennafer Bell
Meeting Date: 2/4/2025	Department: Tax Office
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Tax Refund	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve tax refunds in excess of \$2,500, pursuant to Texas Tax Code 31.11, and authorize the County Judge to sign all related documentation.	
Background: See attached.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Gary Barber	Email: gbarber@smith-county.com
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

APPROVAL FOR REFUND IN EXCESS OF \$2500.00

In accordance with Sec 31.11(a) of the Texas Property Tax Code, governing body approval is required before a refund may be issued on the following account. Please sign and return as soon as possible to the Smith County Tax Office, Attn: Property Tax Bookkeeping, P.O. Box 2011, Tyler, Tx.. 75710.

NAME (S) Milestone Title Agency, LLC
 ACCT # (S) 1-50000-0491-00-020000
 REASON: Excessive Payment
 Duplicate Payment
 Erroneous Payment

TAXING UNIT AND AMOUNT OF REFUND TO BE APPROVED

<input checked="" type="checkbox"/>	Smith County	\$ <u>2542.74</u>	<input type="checkbox"/>	Arp ISD	\$ _____
<input type="checkbox"/>	City Of Arp	\$ _____	<input type="checkbox"/>	Bullard ISD	\$ _____
<input type="checkbox"/>	City Of Bullard	\$ _____	<input type="checkbox"/>	Chapel Hill ISD	\$ _____
<input type="checkbox"/>	City Of Lindale	\$ _____	<input type="checkbox"/>	Lindale ISD	\$ _____
<input type="checkbox"/>	City Of Troup	\$ _____	<input type="checkbox"/>	Tyler ISD	\$ _____
<input type="checkbox"/>	City Of Tyler	\$ _____	<input type="checkbox"/>	Whitehouse ISD	\$ _____
<input type="checkbox"/>	City Of Whitehouse	\$ _____	<input type="checkbox"/>	Winona ISD	\$ _____
<input type="checkbox"/>	City Of Winona	\$ _____	<input type="checkbox"/>	Emerald Bay M.U.D	\$ _____
<input type="checkbox"/>	Tyler Jr. College	\$ _____	<input type="checkbox"/>	Smith Co. R.F.P.D.#1	\$ _____
<input type="checkbox"/>	Smith Co. W.C.I.D.#1	\$ _____	<input type="checkbox"/>	Kilgore College	\$ _____
<input type="checkbox"/>	Smith Co. R.F.P.D. #2	\$ _____	<input type="checkbox"/>	Troup ISD	\$ _____

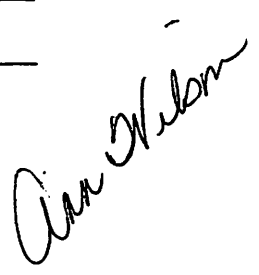

 GARY B. BARBER
 TAX ASSESSOR-COLLECTOR

1-24-25
 DATE PREPARED

For Taxing Unit Use

Approved Rejected Other _____

 Governing Body Representative Date Item#





GARY B. BARBER
 SMITH COUNTY
 P.O. BOX 2011
 TYLER, TX 75710-2011
 903-590-2920

Original Receipt

Property Account Number:
150000049100020000

Statement Date: 11/15/2024
 Owner: [REDACTED]
 Mailing Address: MILESTONE SETTLEMENT LLC
 [REDACTED]
 [REDACTED]

Property Location: 0000326 E BARRETT ST
 Acres: 0
 Legal: ROWLANDS
 BLOCK 491 LOT 20

Receipt #: 13198771

Deposit #: 202411141760-2024/kbush@smith.

YEAR	TAXING ENTITIES	TAXABLE VALUE	TAX RATE PER \$100	DATE PAID	BASE TAX PAID	PENALTY & INTEREST PAID
2024	CITY OF TYLER	\$69,719.00	0.240085	11/15/2024	\$167.38	\$0.00
2024	SMITH COUNTY	\$86,604.00	0.364231	11/15/2024	\$315.44	\$0.00
2024	TYLER JR COLLEGE	\$86,604.00	0.186917	11/15/2024	\$161.88	\$0.00
2024	SMITH COUNTY	\$86,604.00	0.186917	11/15/2024	\$0.00	\$0.00
BASE TAX		\$644.70				

TOTAL PAID \$644.70

OVERPAYMENT \$2,542.74 -CR

Remitted By: MILESTONE SETTLEMENT LLC
 [REDACTED]
 LAS VEGAS NV 89123

Payment Type: CHECK
 Check #: 37770

Remaining Amount Due As of 11/15/2024
 0.00

Receipt 2024 Tax Year
 11/15/2024

MILESTONE SETTLEMENT LLC
 FILE# 22-103846-TX
 [REDACTED]
 LAS VEGAS NV 89123

Tax Information Detail - CAD Account 150000049100020000

TYLER ISD
COLLECTED BY
SMITH COUNTY
(903) 590-2920

Payments as of : 10/20/2024 Current Year Taxes
10/20/2024 Prior Year Taxes

2024 Tax Rate: 0.910000
Est. Taxes w/o Exempt: \$1,536.52

Bill Ref: 150000049100020000

Tax Year	Base Tax	Amount Due 11/2024	Amount Due 12/2024
2024	\$0.00	No Taxes Due	No Taxes Due
SUBTOTAL	\$0.00	\$0.00	\$0.00

Tax Information Detail - CAD Account 150000049100020000

SMITH COUNTY
1517 W FRONT DRAWER 2011(75710)
TYLER, TX 75702
(903) 590-2920

Payments as of : 10/20/2024 Current Year Taxes
10/20/2024 Prior Year Taxes

2024 Tax Rate: 0.364231
Est. Taxes w/o Exempt: \$615.00

Bill Ref: 150000049100020000

Tax Year	Base Tax	Amount Due 11/2024	Amount Due 12/2024
2024	\$315.44	\$315.44	\$315.44
SUBTOTAL	\$315.44	\$315.44	\$315.44

Tax Information Detail - CAD Account 150000049100020000

TYLER CITY
COLLECTED BY
SMITH COUNTY
(903) 590-2920

Payments as of : 10/20/2024 Current Year Taxes
10/20/2024 Prior Year Taxes

2024 Tax Rate: 0.240085
Est. Taxes w/o Exempt: \$405.38

Tax Year	Base Tax	Amount Due 11/2024	Amount Due 12/2024
SUBTOTAL			

Milestone Title Agency, LLC
Texas Trust Account
6010 W. Spring Creek Parkway, Suite 338
Plano, TX 75024
(844) 739-4663

Wells Fargo Bank, N.A.

37770

November 13, 2024

\$3,187.44

PAY Three Thousand One Hundred Eighty Seven and 44/100

Dollars

TO THE SMITH COUNTY
ORDER
OF

MEMO 22-103846-TX, 326 East Barrett Street, Tyler, TX 75702

Kane McNeill
Kane McNeill

5

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 1/24/25	Submitted by: Heather Foster
Meeting Date: 2/4/25	Department: Auditor's Office
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: FY24 SCAAP Award	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to accept the SCAAP funds for correctional purposes from the BJA, including approval of grant conditions, and authorize the Auditor's Office to sign all necessary documentation.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	COUNTY OF SMITH 200 E FERGUSON ST STE 407
City, State and Zip:	TYLER, TX 75702
Recipient UEI:	DSSVC76HSBE1
Project Title: FY24 SCAAP	Award Number: 15PBJA-24-RR-05958-SCAA
Solicitation Title: BJA FY24 State Criminal Alien Assistance Program	
Federal Award Amount: \$68,579.00	Federal Award Date: 1/16/25
Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance
Funding Instrument Type:	Reimbursement
Opportunity Category: O	
Assistance Listing: 16.606 - State Criminal Alien Assistance Program	
Project Period Start Date: 7/1/22	Project Period End Date: 12/31/25
Budget Period Start Date: 7/1/22	Budget Period End Date: 12/31/25
Project Description:	

Award Letter

January 16, 2025

Dear HEATHER FOSTER,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you that the Office of Justice Programs (OJP) has approved the application submitted by COUNTY OF SMITH for a Payment Award (non-grant) under the funding opportunity entitled 2024 BJA FY24 State Criminal Alien Assistance Program. The approved payment amount is \$68,579.

Review the award instrument below carefully and familiarize yourself with all requirements before accepting your payment award. The award instrument includes the payment award offer and award acceptance. In connection with this payment award, references to the term "award" should be understood as this payment award.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the award offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations on your payment award.

Brent J. Cohen
Acting Assistant Attorney General

Award Information

This award is offered subject to the conditions or limitations set forth in the award instrument.

Recipient Information

Recipient Name

COUNTY OF SMITH

UEI

DSSVC76HSBE1

Street 1

200 E FERGUSON ST STE 407

Street 2

City

TYLER

State/U.S. Territory

Texas

Zip/Postal Code

75702

Country

United States

County/Parish

no value

Province

no value

Award Details

Payment Award Date

1/16/25

Award Type

Initial

Award Number

15PBJA-24-RR-05958-SCAA

Supplement Number

00

Payment Award Amount

\$68,579.00

Funding Instrument Type

Reimbursement

Assistance Listing Number	Assistance Listings Program Title
----------------------------------	--

16.606

State Criminal Alien Assistance Program

Statutory Authority

8 U.S.C. 1231(i) and 1365. Department of Justice Appropriations Act 2024 (Pub. L. No. 118-42, 138 Stat. 25, 147)

I have read and understand the information presented in this section of the award instrument.

Award Conditions

This award is offered subject to the conditions or limitations set forth in the award instrument.

Condition 1

In accepting this award, the recipient declares and certifies, among other things, that it has current information in the System for Award Management, as indicated in 2 C.F.R. Part 25.

Condition 2

In accepting this award, the recipient declares and certifies, among other things, that any payment made will be used only for "correctional purposes," as required by 8 U.S.C. § 1231(i)(6).

I have read and understand the information presented in this section of the award instrument.

SCAAP Certifications

Applicant Government and Submitting Government Official

On behalf of myself and the applicant government, and in support of this SCAAP application, I certify to OJP, under penalty of perjury, that the information on the applicant government and the submitting government official entered above as part of this online SCAAP application is true and correct to the best of my knowledge and belief, based upon diligent inquiry and review, and is provided in accordance with the requirements, definitions, and instructions set out in the SCAAP solicitation under which this application is submitted for funding. I further certify that I have the legal authority to make this certification to OJP, including from the chief executive of the applicant government.

I understand and acknowledge that OJP will rely upon this and all other certifications in this online application as material representations in any decision to make a SCAAP payment to the applicant government in response to this application.

I understand and acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant "State" or "unit of local government" to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812). I also understand and acknowledge that payments under OJP programs such as SCAAP, including certifications provided in connections with such payments, are subject to review by DOJ, including by OJP and the DOJ's Office of the Inspector General.

Information on "Eligible Inmates"

On behalf of myself and the applicant government, and in support of this SCAAP application, I certify to OJP, under penalty of perjury, that the information on "eligible inmates" entered or uploaded as part of this online SCAAP application (1) was determined and is reported here using due diligence, and in accordance with the requirements, definitions, and instructions set out in the SCAAP solicitation under which this application is submitted for funding, and (2) is true and correct to the best of my knowledge and belief, based upon diligent inquiry and review. I further certify that I have the legal authority to make this certification to OJP, including from the chief executive of the applicant government.

I understand and acknowledge that OJP will rely upon this certification as a material representation in making any SCAAP payment to the applicant government in response to this application and that this certification is subject to review by DOJ. I also understand that, if this certification is false or otherwise inaccurate or misleading (including because of omission of a material fact), both I and the applicant government may be subject to criminal prosecution, civil penalties, and/or administrative remedies, including as described in the certification in this online application as to the "Applicant Government and Submitting Government Official."

Information on "Correctional Officers" and "Facilities"

On behalf of myself and the applicant government, and in support of this SCAAP application, I certify to OJP, under penalty of perjury, that the information on "correctional officers" and "correctional facilities" entered or uploaded as part of this online SCAAP application (1) was determined and is reported here using due diligence, and in accordance with the requirements, definitions, and instructions set out in the SCAAP solicitation under which this application is submitted for funding, and (2) is true and correct to the best of my knowledge and belief, based upon diligent inquiry and review. I further certify that I have the legal authority to make this certification to OJP, including from the chief executive of the applicant government.

I understand and acknowledge that OJP will rely upon this certification as a material representation in making any SCAAP payment to the applicant government in response to this application, and that this certification is subject to review by DOJ. I also understand that, if this certification is false or otherwise inaccurate or misleading (including because of omission of a material fact), both I and the applicant government may be subject to criminal prosecution, civil penalties, and/or administrative remedies, including as described in the certification in this online application as to the "Applicant Government and Submitting Government Official."

[] *I have read and understand the information presented in this section of the award instrument.*

SCAAP Use Of Funds

In accepting this award, the recipient declares and certifies, among other things, that any payment made will be used only for "correctional purposes," as required by 8 U.S.C. § 1231(i)(6). Please select at least one of the options below to indicate that payment will be used for one of the following allowable "correctional purposes."

no Salaries for corrections officers
value

no Overtime costs
value

no Corrections work force
recruitment and retention
value

no Construction of corrections
facilities
value

no Training/education for offenders
value

Training for corrections officers
no related to offender population
value management

no Consultants involved with
offender population
value

no Medical and mental health
services
value

no Vehicle rental/purchase for
transport of offenders
value

no Prison industries
value

no Pre-release/reentry programs
value

Technology involving offender
no management/inter-agency
value information sharing

Disaster preparedness
no continuity of operations for
value corrections facility

[] *I have read and understand the information presented in this section of the award instrument.*

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and

certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Acting Assistant Attorney General	Brent J. Cohen	1/13/25 6:46 PM

Authorized Representative

[] no value

Entity Acceptance

Title of Authorized Entity Official

no value

Signed Date And Time

no value

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 1/28/2025	Submitted by: Christina Haney
Meeting Date: 2/04/2025	Department: Purchasing
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Request to hold online auction	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to declare the following items surplus and/or salvage, and authorize the Purchasing Department to advertise an online auction beginning February 12, 2025, and ending February 26, 2025, in accordance with the Texas Local Government Code 263.152, and remove from inventory: A. 3-Ford Taurus, B. 16 - Chevrolet Tahoe's, C. 1 Chevrolet Impala, D. 1- Ford F-150, E. 1- Ford Explorer, F. 2- GMC Sierra, G. 1- John Deer Tractor, H. 3- Brush Hog Mower Decks, I. 2- Lot of Tires	
Background: Auction with be online with GovDeals. There is a link under the Purchasing Department's web page for Online Auctions that will take you directly to GovDeals. Viewing will be on 2/17 & 2/21 from 1:00pm - 4:30pm at 1700 W. Claude Street Tyler, TX Advertisement Dates for the paper: February 12th and 19th.	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

Office Use Only
Agenda Item # _____

AUCTION 2025	
FEBRUARY 12, 2025- FEBRUARY 26, 2025	
VIEWING DATES: FEBRUARY 17 AND FEBRUARY 21, 1:00-4:30 PM	
VIEWING LOCATION: 1700 WEST CLAUDE STREET, TYLER, TX	

DEPARTMENT	YEAR	MAKE	MODEL	VIN	APPROXIMATE MILEAGE
SHERIFF	2019	FORD	TAURUS	1FAHP2MKXKG112150	114,730
SHERIFF	2013	CHEVROLET	TAHOE	1GNLCBE09DR263908	155,813
SHERIFF	2013	CHEVROLET	IMPALA	2G1WD5E33D1224025	105,926
SHERIFF	2012	CHEVROLET	TAHOE	1GNLC2E0XCR185982	130,386
SHERIFF	2017	FORD	TAURUS	1FAHP2D86HG106651	118,907
SHERIFF	2017	FORD	TAURUS	1FAHP2D88HG106652	113,569
SHERIFF	2013	CHEVROLET	TAHOE	1GNLC2E02DR260708	150,844
SHERIFF	2015	CHEVROLET	TAHOE	1GNLC2EC2FR571021	191,862
SHERIFF	2015	CHEVROLET	TAHOE	1GNLC2E09ER192327	237,589
SHERIFF	2013	CHEVROLET	TAHOE	1GNLC2E01DR284658	196,231
SHERIFF	2009	FORD	150	1FTRX12W79FB04795	167,000
SHERIFF	2018	CHEVROLET	TAHOE	1GNLCDEC0JR125048	169,405
SHERIFF	2017	CHEVROLET	TAHOE	1GNLCDECXHR175580	198,180
SHERIFF	2017	CHEVROLET	TAHOE	1GNLCDEC9HR175960	193,067
SHERIFF	2013	CHEVROLET	TAHOE	1GNLC2E06DR286292	121,984
SHERIFF	2017	CHEVROLET	TAHOE	1GNLCDECXHR176745	185,302
SHERIFF	2016	FORD	EXPLORER	1FM5K8AR5GGA78671	276,116
SHERIFF	2013	CHEVROLET	TAHOE	1GNLC2E05DR344361	144,024
CONSTABLE 1	2012	CHEVROLET	TAHOE	1GNLC2E09CR316044	178,157
CONSTALBE 1	2013	CHEVROLET	TAHOE	1GNLC2E03DR243996	180,112
CONSTABLE 5	2015	CHEVROLET	TAHOE	1GNLC2EC9FR570755	264,083
CONSTABLE 5	2013	CHEVROLET	TAHOE	1GNLC2E01DR369239	187,387
ROAD AND BRIDGE	2000	GMC	SIERRA	1GDHC34F0YF486534	87,297
ROAD AND BRIDGE	2009	GMC	SIERRA	3GTEC13C29G136485	189,852
ROAD AND BRIDGE		JOHN DEERE	5203 TRACTOR	6547	22,438
ROAD AND BRIDGE		3-BRUSH HOG	MOWERS	DECK W/ GEAR BOX REMOVED	
ROAD AND BRIDGE		LOT OF 38 TIRES		MISC TIRES	
ROAD AND BRIDGE		LOT OF 36 TIRES		9 COMPLETE SET OF TIRES	

7

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 1/29/2025	Submitted by: Jennafer Bell
Meeting Date: 2/4/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Independence Day Fireworks	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize the sale of fireworks for Texas Independence Day.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

Office Use Only
Agenda Item # _____



TEXAS INDEPENDENCE DAY FIREWORKS PERIOD
(FEBRUARY 25-MIDNIGHT, MARCH 2)
DEADLINE TO ADOPT ORDER: FEBRUARY 14, 2025

Occupations Code, §2154.202(h), permits the commissioners court to adopt an order authorizing the sale of fireworks for Texas Independence Day (March 2).

If the court decides to permit the sale of fireworks during the Texas Independence Day period, the order must be adopted before February 15. If the court does not wish to permit the sale of fireworks during this period, no action is required.

Please note the distinction between this law (Occupations Code, §2154.202(h)), which **allows** the commissioners court at its **discretion** to **permit** fireworks sales for the holiday period and the other law (Local Government Code, §352.051) which **requires** the court to take action to **restrict or prohibit** sales during certain times of the year if drought conditions are present.

To assist the court in determining whether conditions are suitable for authorizing the sale of fireworks, the Texas A&M Forest Service is required to make its services available each day during the Texas Independence Day period to respond to the request of a county as to whether or not drought conditions exist. To obtain a determination from the Texas A&M Forest Service, call (979) 458-7331.

If the court decides to adopt such an order for Texas Independence Day, it may **restrict or prohibit** the sale of "restricted fireworks," which are defined as "skyrockets with sticks" and as "missiles with fins." A violation of the order is a Class C misdemeanor. Also, a citizen may file suit for an injunction to prevent a violation or threatened violation of the order.

Under Local Government Code §352.051(f), the county may also designate one or more "safe" areas where the use of restricted fireworks is not prohibited. In determining if an area may be considered "safe" the court should take into account whether adequate public safety and fire protection services are provided to the area.

A copy of Local Government Code §352.051, and the portions of the Occupations Code that define and explain permitted and prohibited fireworks, are available online at county.org/fireworks. A sample order authorizing the sale of fireworks during this period is provided on the following page. If your court decides to designate "safe" areas, the sample order will need to be modified to include appropriate language. If you have any questions, please contact the TAC Legal Department at (888) 275-8224.

STATE OF TEXAS

COUNTY OF _____

SAMPLE ORDER AUTHORIZING TEXAS INDEPENDENCE DAY FIREWORKS SALES

WHEREAS, the Commissioners Court of _____ County is authorized under Occupations Code Section 2154.202(h), to issue an order allowing retail fireworks permit holders to sell fireworks to the public in celebration of Texas Independence Day; and

WHEREAS, on the ___ day of _____, 2025, the Commissioners Court of _____ County has determined that conditions are favorable to issue such an Order;

NOW, THEREFORE, the Commissioners Court of _____ County adopts this Order authorizing the sale of fireworks to the public by retail fireworks permit holders during the Texas Independence Day period beginning February 25, 2025 and ending at midnight March 2, 2025, subject to the following restrictions:

- a. This order expires on the date the Texas A&M Forest Service determines drought conditions exist in the county or midnight, March 2, 2025, whichever is earlier.
- b. [Describe specific restrictions, if applicable]

Approved this the ___ day of _____, 2025, by the _____ County Commissioners Court.

County Judge



STATE OF TEXAS
COUNTY OF SMITH

§
§
§

IN THE COMMISSIONERS COURT

ORDER AUTHORIZING TEXAS INDEPENDENCE DAY FIREWORK SALES

WHEREAS, the Commissioners Court of Smith County is authorized under the Texas Occupations Code § 2154.202(h), to issue an order allowing retail fireworks permit holders to sell fireworks to the public in celebration of Texas Independence Day; and

WHEREAS, on the 4th day of February 2025, the Commissioners Court of Smith County has determined that conditions are favorable to issue such an Order.

NOW, THEREFORE, BE IT ORDERED BY THE SMITH COUNTY COMMISSIONERS COURT THAT the sale of fireworks to the public by retail fireworks permit holders is **AUTHORIZED** during the Texas Independence Day period beginning from February 25, 2025 and ending midnight, March 2, 2025, subject to the following restrictions:

1. This order expires on the date the Texas Fire Service or the Smith County Fire Marshal determines drought conditions exist in the county or midnight, March 2, 2025, whichever is earlier.

APPROVED AND ADOPTED THIS 4th DAY OF FEBRUARY 2025 BY THE SMITH COUNTY COMMISSIONERS COURT.

**NEAL FRANKLIN
COUNTY JUDGE**

8

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 01/29/2025	Submitted by: Brandon Moore
Meeting Date: 02/04/2025	Department: Fire Marshal
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: TCEQ LEPC Grant	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to accept a grant from Texas Commission on Environmental Quality (TCEQ), Local Emergency Planning Committee (LEPC) division, for an amount not to exceed \$23,000, for the purchase of a drone, and allow the county judge to sign all related documentation.	
Background: Permission to apply for this grant was approved by the Court on 10/01/2024. The grant was formally submitted on 10/01/2024(back up documentation attached). The drone selected is a Parrot ANAFI USA GOV US and conforms to all applicable federal regulations. https://www.parrot.com/us/drones/anafi-usa/proven-and-trusted	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Brandon Moore	Email: bmoore2@smith-county.com
Name: Chad Hogue	Email: chogue@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

The Texas Local Emergency Planning Committee (LEPC) Grant Program is an opportunity for LEPCs to receive grant funds to help implement the requirements of the Emergency Planning and Community Right-to-Know Act (EPCRA). Chapters 505.016(d), 506.017(d), and 507.013(d) of the Texas Health and Safety Code authorize up to 20% of chemical reporting fees to be awarded as grants to the LEPCs. The grant is awarded to assist LEPCs in fulfilling their responsibilities under EPCRA.

Only LEPCs officially recognized by the State Emergency Response Commission (SERC) are eligible for this grant.

Application Submission Information - If an application is found to be incomplete, Texas Commission on Environmental Quality (TCEQ) will notify the applicant in writing and provide details about what is missing from the application. Applicants will be given a deadline to submit the missing information to TCEQ. A complete application and required attachments must be submitted electronically to LEPCGRANTS@tceq.texas.gov, or by postal mail to:

Texas Commission on Environmental Quality
Attention: LEPC Grant Program, MC 177
PO Box 13087
Austin, TX 78711-3087

All applications must be received by TCEQ no later than 5:00 p.m. Central Time, on the application submission deadline, October 11, 2024.

Applications are reviewed and awarded at TCEQ's discretion. Priority will be given to first-time grantees that are unfunded, requesting items that preserve life and safety. Any funds awarded will first be allocated towards items that preserve life and safety.

TCEQ is not obligated to select applications for funding, even if received within the application deadline. TCEQ may also select parts of a proposal for funding and may offer to fund less than the dollar amount requested in a proposal.

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

Acknowledgements

The documents listed in this section must be submitted to be considered a complete application. By initialing next to each line below you acknowledge that each item has been completed and agreed upon.

Initial

_____ LEPC Grant Application

_____ Budget Information Sheet: **Up to \$475,000 total for all awards will be available this grant period.** The ranking list is an important part of your grant application.

_____ A complete Texas Division of Emergency Management (TDEM) 151 Form must be submitted with this application. Forms can be accessed from the TDEM website under Forms or at [TDEM-151](#).

Acknowledgement of timeline of events:

If you are selected for a grant award, by **initialing next to each line** below, you acknowledge that each item will be completed and is agreed upon.

Initial

_____ Submit an initial Financial Status Report to allow upfront funding within 30 calendar days of receiving your official notice to proceed.

_____ Quarterly Financial Status Reports will be due within 15 calendar days following the end of the reporting quarter.

_____ Request approval for any cost or description change in writing from the TCEQ Grant Manager **prior** to purchase.

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

LEPC Contact Information

The application contact will be the primary person the TCEQ can contact regarding information provided in the grant application.

Application Contact	<i>Please Print or Type</i>
a. Name:	
b. Title:	
c. Phone Number:	
d. Fax Number:	
e. Email Address:	
f. Mailing Address:	
g. Physical Address: <i>(if different than mailing address)</i>	

The secondary contact will be available in the absence of the primary contact.

Secondary Application Contact	<i>Please Print or Type</i>
a. Name:	
b. Title:	
c. Phone Number:	
d. Fax Number:	
e. Email Address:	
f. Mailing Address:	
g. Physical Address: <i>(if different than mailing address)</i>	

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

LEPC Status and Funding Needs Statement

LEPC Status Information	<i>Please Print or Type</i>
How long has the LEPC been active?	
Date of last LEPC meeting. (MM/DD/YY)	
Has the LEPC received any non-TCEQ funding in the last three years?	

Funding Needs Statement	<i>Please Print or Type</i>
<p>In your own words, explain the LEPC needs for funding. Explain how these funds would benefit the LEPC's growth and development in fulfilling their requirements under the Emergency Planning Community Right-to-Know Act (EPCRA).</p>	

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

EPCRA Requirements – Item Justification

Directions: This grant's purpose is to help LEPCs fulfill their requirements under EPCRA. The A-D list below are the four main requirements under EPCRA. Please use the list of EPCRA requirements to describe how each line item on this application will assist in implementing EPCRA. Note: Section references come from Public Law 99-499 and subsection references come from the United States Code 42.

- A. Emergency planning (Sections 301-303, Subchapter I - 11001-11003)
- B. Emergency release notification (Section 304, Subchapter I - 11004)
- C. Hazardous chemical storage reporting requirements (Section 311-312, Subchapter I - 11021-11022)
- D. Toxic chemical release inventory (Section 313, Subchapter I - 11023)

Item 1	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

Item 2	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

EPCRA Requirements – Item Justification (continued)

Please use the list of EPCRA requirements to describe how each line item on this application will assist in implementing EPCRA. Note: Section references come from Public Law 99-499 and subsection references come from the United States Code 42.

- A. Emergency planning (Sections 301-303, Subchapter I - 11001-11003)
- B. Emergency release notification (Section 304, Subchapter I - 11004)
- C. Hazardous chemical storage reporting requirements (Section 311-312, Subchapter I - 11021-11022)
- D. Toxic chemical release inventory (Section 313, Subchapter I - 11023)

Item 3	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

Item 4	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

EPCRA Requirements – Item Justification (continued)

Please use the list of EPCRA requirements to describe how each line item on this application will assist in implementing EPCRA. Note: Section references come from Public Law 99-499 and subsection references come from the United States Code 42.

- A. Emergency planning (Sections 301-303, Subchapter I - 11001-11003)
- B. Emergency release notification (Section 304, Subchapter I - 11004)
- C. Hazardous chemical storage reporting requirements (Section 311-312, Subchapter I - 11021-11022)
- D. Toxic chemical release inventory (Section 313, Subchapter I - 11023)

Item 5	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

Item 6	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

***Attach additional pages for additional item requests.**

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

Item Ranking: Please use this area to rank each item requested by importance, with the most important items at the top (1) and the least important items at the bottom (10). TCEQ will take the item rankings into consideration if the entire application cannot be funded. Please include additional pages if more space is required.

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

Signature Page

1. LEPC Name:	
2. Federal Tax ID Number:	
3. Total Amount Requested:	

County Judge or Emergency Management Coordinator Authorization:

The County Judge or appointed Emergency Management Coordinator must sign below to authorize this grant application. By signing this document, you certify that you have reviewed this Grant Application and the Budget Information Sheet and that the funds will be expended in accordance with Budget Information Sheet unless otherwise stated in writing by the TCEQ Grant Manager.

I hereby certify that to the best of my knowledge all information provided in this application and any attachments is true and correct. If the application was prepared by a third party, I certify that I have read the complete application after all forms and information were completed, I agree with the information provided, and the date provided below is the date I signed the form. I further understand that before incorporating this information into a grant contract, the data and information may be revised by TCEQ for accuracy, and that accepting a grant contract will constitute agreement with those revisions. Failure to sign the application or signing it with a false statement may make the submitted offer or any resulting contracts voidable.

Signature of County Judge or Emergency Management Coordinator:	
Printed Name:	
Official's Title:	
Date of Signature:	

Budget Information Sheet

LEPC Name:

a. Cost Budget Overview*

Directions: Fill in each budget category that is part of your grant application. Place zeros in fields for the budget categories that will not be included. **Please note:** No match is required for this grant.

Budget Categories	TCEQ Grant Application Totals
Salaries	
Contracts	
Travel	
Training	
Supplies	
Other	
Equipment	
Total:	

*The itemized lists on the following pages must be filled in and include a justification for each purchase. All items will require supporting documentation such as receipts, training transcripts, certificates, and/or proof of product delivery.

b. Current Funding Sources

Directions: List all funding sources the LEPC received in the 2024 calendar year. This should include City or County allocation, donations, fundraising, and any other funding received.

Funding Source	Funding Amount (yearly)
Total:	

c. Application Budget Plan

Directions: Fill in each table that pertains to your budget proposal. Grant funds cannot be used to purchase food, drinks, alcohol and grant preparation services. **To ensure accurate pricing, a quote must be provided for each item that is applied for and submitted with the Application.** All funds must be expended during the timeframe outlined in the Scope of Work, Section II, Schedule of Quarterly Reports of the Contract.

Salaries: Must submit documentation showing this position will only be filled during the grant period.

Item	Price Per Unit	Quantity	Total	Description and Purchase
<i>ex. John Smith</i>	<i>\$2,500/month</i>	<i>12 months</i>	<i>\$30,000</i>	<i>Budget/Contract Manager salary for one fiscal year.</i>
Total:				

Contracts:

Item	Price Per Unit	Quantity	Total	Description and Purchase
<i>ex. Emergency Plan Review</i>	<i>\$1,250/month</i>	<i>1 plan</i>	<i>\$1,250</i>	<i>Example Company will review and revise the County Emergency Plan and improve the effectiveness and quality of the plan.</i>
Total:				

Travel: All travel must take place during the timeframe outlined in the Scope of Work, Section II, Schedule of Quarterly Reports of the Contract (maybe add a reference to the shell). This grant can only fund actual costs and requires meal receipts and documentation of all purchases and expenses.

Item (Include Travel Dates)	Price Per Unit	Quantity	Total	Description and Purchase
<i>ex. Hazardous Management Training - Travel (December 2-5, 2018)</i>	<i>\$250/person</i>	<i>2 people</i>	<i>\$500</i>	<i>The purpose of this travel is to attend the Hazardous Management Training in Dallas, Texas.</i>
Total:				

Training: A training schedule, transcript, or certificate must be submitted as supporting documentation after the training has been completed.

Item	Price Per Unit	Quantity	Total	Description and Purchase
<i>ex. CAMEO Training</i>	<i>\$500/person</i>	<i>5 people</i>	<i>\$2,500</i>	<i>Training on CAMEO Data Manager to keep track of chemical inventories and contact information for facilities; to assist in emergency response and planning.</i>
Total:				

Equipment:

Item	Price Per Unit	Quantity	Total	Description and Purchase
<i>ex. Laptop Computers</i>	<i>\$1,500/per laptop</i>	<i>3 laptops</i>	<i>\$4,500</i>	<i>Laptops will be used in EOC and available to be taken into the field for emergency response.</i>
Total:				

Supplies:

Item	Price Per Unit	Quantity	Total	Description and Purchase
<i>ex. Printer paper</i>	<i>\$15/box</i>	<i>30 boxes</i>	<i>\$450</i>	<i>Printer paper will be used to create flyers and informational packets for employees and public citizens for outreach activities.</i>
Total:				

Other:

Item	Price Per Unit	Quantity	Total	Description and Purchase
<i>ex. Promotional Items</i>	<i>\$3.00/item</i>	<i>100 items</i>	<i>\$300</i>	<i>Promotional items will be used to promote the LEPC and LEPC activities.</i>
Total:				

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 1/28/2025	Submitted by: Jennafer Bell
Meeting Date: 2/4/2025	Department: 7th District Court
Item Requested is: <input type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: 7th District Court, Indigent Criminal Defense Service	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve a contract with Rusty W. Drake for indigent criminal defense services for the 7th District Court, pursuant to Texas Code of Criminal Procedure, § 26.04, and Texas Administrative Code Chapter 174, and authorize the county judge to sign all related documentation.	
Background: See contract attached.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Kerry L. Russell

JUDGE, SEVENTH JUDICIAL DISTRICT COURT
100 N. BROADWAY AVENUE, ROOM 203
SMITH COUNTY COURTHOUSE
TYLER, TEXAS 75702

Terry Cockrum
Civil Court Coordinator

Laura Demarinis
Criminal Court Coordinator

Jennifer Lowrance, CSR
Court Reporter
903/590-1647

Facsimile
903/590-1641

Office Phone
903/590-1640

January 28, 2025

Mr. Thomas Wilson
Assistant District Attorney
200 East Ferguson Street
Tyler, Texas 75702

RE: Contract for Legal Services in Seventh District Court

Dear Thomas:

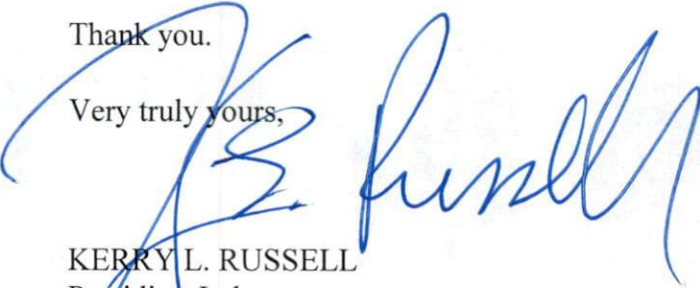
Please find enclosed the following executed document:

1. Contract for Legal Services for Indigent Criminal Defendants for Attorney Rusty W. Drake beginning February 1, 2025.

Mr. Drake will be our fourth contract attorney. Please present this contract to the Commissioner's Court for approval at your earliest convenience.

Thank you.

Very truly yours,


KERRY L. RUSSELL
Presiding Judge

Enclosure

**CONTRACT FOR LEGAL SERVICES
FOR INDIGENT CRIMINAL DEFENDANTS**

This Contract is authorized by Texas Code of Criminal Procedure 26.04 and the Texas Administrative Code Title 1, Part 8, chapter 174, and is made by and between the parties identified below for the purpose of providing legal services to indigent defendants in the criminal courts of Smith County, Texas.

NOW THEREFORE, the Parties agree as follows:

1. Parties. The Parties are the Appointing Authority, Contracting Authority, and Contractor.
2. Appointing Authority shall mean the Honorable Judge of the 7th Judicial District Court of Smith County, who has authority to establish an indigent defense plan and approve attorneys to represent indigent defendants in criminal cases under Article 26.04, Code of Criminal Procedure.
3. Contracting Authority shall mean Smith County, Texas, acting by and through its duly elected County Judge and Commissioners Court.
4. Attorney shall mean *Rusty W. Drake*.
5. Term. The term of this contract shall be for eight months beginning on February 1, 2025 and ending on September 30, 2025, unless sooner terminated as set forth herein.
6. Compensation. Attorney will receive a monthly sum of Ten Thousand and no/100 Dollars (\$10,000.00) for the eight (8) month term of this agreement totaling Eighty Thousand and no/100 Dollars (\$80,000.00) for the term of the contract, unless the Contract is terminated sooner.
7. Payment of Compensation. No attorney payments shall be made until the attorney has completed an itemized voucher that has been approved by the Appointing Authority. Upon approval of an itemized voucher, the Appointing Authority shall submit the approved voucher to the Office of the Smith County Auditor for normal accounts payable processing.
8. Attorney Qualifications. By signing this Contract, Attorney represents to the Appointing Authority that he or she meets the following minimum qualifications:
 - a. maintains the minimum qualifications to practice law in the State of Texas and will immediately inform the Appointing Authority of any change in status with the State Bar of Texas;
 - b. is familiar with the Texas Penal Code, the Texas Code of Criminal Procedure, the Texas Rules of Evidence, Texas Disciplinary Rules of Professional Conduct, Texas case law and the local rules of practice for the criminal courts of Smith County, Texas;
 - c. consistently demonstrates commitment to providing effective assistance of counsel and quality representation to criminal defendants;

- d. consistently demonstrates professionalism, proficiency, and reliability in representing criminal defendants, and in dealing with the courts and opposing counsel;
 - e. is of sound mind, as well as good moral and ethical character;
 - f. has not been sanctioned by a court for failure to appear;
 - g. has not been sanctioned by a court for any type of unprofessional conduct or abusive conduct;
 - h. maintains his or her principal office in Smith County (A principal office is the commercial location where the attorney conducts the majority of his or her criminal law practice, and does not include a post office address);
 - i. maintains a secretary, receptionist, answering service or daily monitored answering machine or voice mail system at his or her principal Smith County office;
 - j. maintains a current listing in the Tyler, Texas telephone book and/or in directory assistance;
 - k. maintains a functioning fax machine on a dedicated telephone line or an e-mail address, available 24 hours a day and monitored on a daily basis;
 - l. files with the Appointing Authority a complete, accurate sworn "Application for Felony Court-Appointments," including all required attachments; and
 - m. Attorney qualifications shall equal or exceed the qualifications provided in the Indigent Defense Plan.
9. Caseload. Attorney may handle up to a maximum of 200 cases, including felonies and applications to revoke probation or proceed to final adjudication in felony cases, per year. If Attorney is appointed to 200 cases in any contract term, Attorney shall be required to notify the Appointing Authority immediately so that Attorney will not receive further appointments. This Contract shall include appointments for representation in First, Second, Third, and State Jail Felonies, but shall not include appointment for representation in capital felonies.
10. Compensation for Expenses. Counsel appointed to represent indigent defendants shall be reimbursed for reasonable and necessary expenses, including expenses for investigation and for mental health and other experts without prior court approval and same shall be reimbursed in accordance with Article 26.05(d) and Article 26.052(h) of the Texas Code of Criminal Procedure. Expenses incurred with prior court approval shall be reimbursed in accordance with Article 26.05(d) and Article 26.052(f) and (g) of the Texas Code of Criminal Procedure according to the following procedures:
- a. Procedure for Prior Court Approval of Expenses. Appointed counsel shall file with the court a pretrial request for advance payment of investigative and/or expert witness expenses to investigate potential defenses. In the discretion of the attorney, this request may be filed as an ex parte confidential request.
 - b. The request for approval of expenses must state the type of investigation to be conducted or the type of expert witness to be retained, must set out specific facts that suggest the investigation will result in admissible evidence or that the services of an expert witness are reasonably necessary to assist in the preparation of a potential defense, and shall include an itemized list of anticipated expenses for each investigator and/or expert witness. The judge shall grant the request for payment of

expenses in whole or in part as far as the request is reasonable. If the judge denies the request in whole or in part, the judge shall state the reason for the denial in writing, attach the denial to the request, and submit the request and denial as a sealed exhibit to the record.

11. Independent Contractor. Attorney is not an employee of the Contracting Authority or the Appointing Authority. At most, Attorney is an independent contractor who shall complete the requirements of this Contract by Attorney's own means and methods of work, and in accordance with the Attorney's professional legal judgment, which shall be in the exclusive charge and control of the Attorney, and is not subject to control or supervision of the Appointing Authority or the Contracting Authority, except as specified in this Contract. ANY DEFENDANT IS THE CLIENT OF THE ATTORNEY - NOT THE CLIENT OF EITHER THE CONTRACTING AUTHORITY OR THE APPOINTING AUTHORITY. IT IS THE DUTY OF THE ATTORNEY AT ALL TIMES TO PROVIDE COMPETENT, ZEALOUS LEGAL SERVICES TO EACH CLIENT IN ACCORDANCE WITH RESPONSIBILITIES UNDER TEXAS LAW, INCLUDING BUT NOT LIMITED TO THE TEXAS CODE OF CRIMINAL PROCEDURE AND THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT.

12. Standard of Performance. Attorney shall, for the consideration expressed above, provide legal services to each person for whom he or she is appointed, as follows:
 - a. Provide quality, effective, competent, zealous legal representation to all clients in a professional, skilled manner consistent with the attorney's responsibilities under the Texas Disciplinary Rules of Professional Conduct, the Texas Code of Criminal Procedure, and all applicable laws.
 - b. Make every reasonable effort to contact any court-appointed client not later than the end of the first working day after the date on which the attorney is appointed and to interview the defendant as soon as practicable after the attorney is appointed .
 - c. Ensure continuity of representation of the client unless relieved or replaced in accordance with Texas Code of Criminal Procedure article 26.04(j)(2).
 - d. Attorney shall not assign, subcontract, or delegate any part of the services to be provided by the Attorney under this Contract.
 - e. Attorney shall not accept any payments from a client or third-party for legal services provided in a case assigned under this Contract.
 - f. Attorney shall not release confidential attorney-client information or work product related to any case assigned under this Contract, except when authorized by the Texas Disciplinary Rule of Professional Conduct.
 - g. Attorney shall not represent any defendant when to do so would create a conflict of interest. In the event of a conflict of interest, Attorney shall present evidence to the Appointing Authority, and if so ordered, be allowed to withdraw from representation of that defendant.

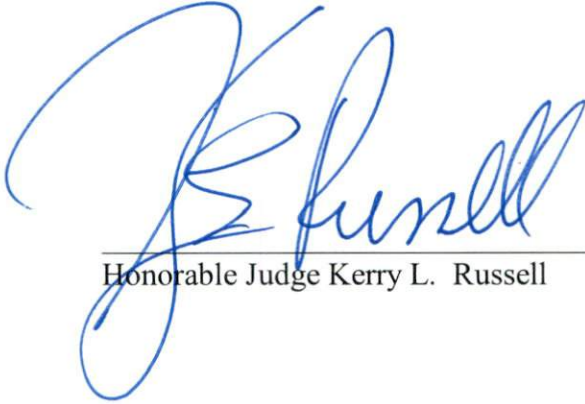
13. Continuing Requirements. In addition to the foregoing qualifications and performance standards, Attorney shall:
 - a. Submit a monthly report to be approved by the Appointing Authority, in accordance with Texas Code of Criminal Procedure 26.05. The report must include the number of cases disposed of in the previous month and the types of cases as well as the number of cases currently open and assigned by the courts.
 - b. Submit an annual report regarding percentage of practice time dedicated to appointed cases in Smith County. The report shall be in the form attached hereto as Exhibit A.
 - c. Maintain the minimum qualifications to practice law in the State of Texas and must immediately inform the Appointing Authority of any change in the status of the Attorney's law license. Upon request, Attorney shall provide Appointing Authority with proof of licensure in good standing.

14. Termination of Contract. This Contract may be terminated by the Appointing Authority for good cause, including but not limited to the following:
 - a. Appointing Authority may terminate this Contract if Attorney closes his active office for the practice of law in Smith County, Texas.
 - b. Appointing Authority may terminate this Contract if Attorney fails to perform the duties set forth in this Contract. Such failure shall be supported by judicial findings of that failure.
 - c. Attorney may terminate this Contract if Contracting Authority fails to make timely payments as specified herein.
 - d. Attorney may terminate this Contract if, for reasons beyond the control of Attorney, Attorney is unable to perform the duties required hereunder.
 - e. The Appointing Authority and Attorney may mutually terminate the Contract for force majeure or any change in the applicable or authorizing law, which renders the Contract moot.

15. Effect of Termination Upon the Attorney-Client Relationship. The attorney-client relationship commences upon the appointment of Attorney to represent any person under this Contract. In the event of termination of the Contract, the attorney-client relationship shall continue until the conclusion of the matter for which Attorney was appointed. Appointing Authority, Contracting Authority, and Attorney agree that compensation paid during the term of the Contract shall be adequate consideration for all services to be performed pursuant to the Contract, including the conclusion of any representation described in this paragraph. In the event that Attorney is no longer able or is legally not qualified to conclude such matter, the Appointing Authority shall consider whether the client remains indigent, and if so, make such other appointment as may be necessary to provide effective legal representation for the indigent person.

16. Disputes. Venue of any dispute arising under or with regard to this Contract shall be in a court of competent jurisdiction in Smith County, Texas.

17. Providing false information in an application for appointment under this Contract shall be grounds for immediate termination of the Contract.
18. Falsification of any report, billing documentation or other submission by the Attorney will be grounds for immediate termination of the Contract. In addition, such actions may subject the Attorney to professional discipline and/or criminal prosecution.



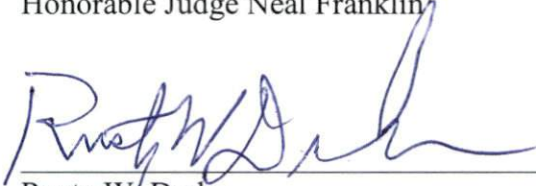
Honorable Judge Kerry L. Russell

1-28-25

Date

Honorable Judge Neal Franklin

Date



Rusty W. Drake

1-28-2025

Date

Attorney Reporting Instructions and Form

Attorney Reporting Requirements Contained in Article 26.04, Code of Criminal Procedure

Background

Beginning in 2014, Article 26.04(j) of the Code of Criminal Procedure will require all attorneys who accept appointments in adult criminal and juvenile delinquency cases to submit an annual statement that describes the percentage of their practice time that is dedicated to work on those appointed cases. Attorneys must submit this statement to each county in which they accept appointments, and the county will forward the information contained in the attorney practice-time statements to the Texas Indigent Defense Commission. The Commission will add this information to other indigent defense information that is made available to the public via the Commission website.

In addition to this attorney reporting requirement, Texas counties will be required to report the number of appointments made to every attorney who accepts appointments in the county. When viewed together, the appointment information submitted by the county and the practice time information submitted by the attorney will provide an overview of the average amount of time an attorney allocated to the representation of each indigent client.

The Legislature also has directed the Commission to conduct and publish a study on criminal defense attorney caseloads “for the purpose of determining guidelines for establishing a maximum allowable caseload for a criminal defense attorney that . . . allows the attorney to give each indigent defendant the time and effort necessary to ensure effective representation.” That study is due to be completed by January 1, 2015.

Instructions

Every year, an attorney is required to submit a practice-time statement to each county in which the attorney accepted an appointment in an adult criminal or juvenile delinquency case during a fiscal year period that begins on October 1 and ends on September 30. The statement is due no later than October 15 immediately following the close of each fiscal year. For example, if, during the fiscal year that begins on October 1, 2013 and ends on September 30, 2014, an attorney who accepts appointments in County A and County B must submit separate practice-time statements to County A and to County B by October 15, 2014.

The statement submitted to each county must describe (1) the percentage of an attorney’s total practice time (time spent in legal practice in all jurisdictions) that was dedicated to work on trial and appeal appointments in adult criminal cases in that county’s district and county courts during the fiscal year beginning on the preceding October 1; and (2) the percentage of an attorney’s total practice time that was dedicated to work on trial and appeal appointments in juvenile delinquency cases (cases alleging delinquent conduct or conduct indicating a need for supervision) in that county’s district and county courts during the fiscal year beginning on the preceding October 1.

The percentages reported in the practice-time statement submitted to each county should not include time dedicated to work on appointments to cases (such as CPS cases and guardianship cases) that

are not adult criminal or juvenile delinquency cases, and should not include time dedicated to federal criminal appointments.

The attorney may submit the practice-time statement via the Commission's electronic attorney reporting portal, on the attached Commission reporting form, or on any other physical or electronic form specified by the county that captures all of the information requested on the Commission form. A county may require attorneys who accept appointments in that county to use a specific method to submit their practice-time statements.

The Commission recognizes that attorneys who accept criminal appointments use a variety of case management systems, and attorneys are not required to use any single methodology to complete the practice-time statement. However, the statement should provide percentages that are as accurate as possible given the attorney's chosen case management system.

The Commission will also work with the criminal defense community to promulgate a worksheet that may help attorneys calculate the percentages that must be included in the practice-time statement submitted to each county. Attorneys are not required to use or submit the worksheet to the county or to the Commission.

Attorneys who keep time records for all or a portion of their caseload may use those records to calculate their practice-time percentages or, in the case of partial records, to complete some of the lines on the worksheet. Time records will provide the most accurate method for calculating practice-time percentages.

Attorneys who do not keep time records may consider using a case-counting methodology to calculate practice-time percentages. This methodology involves looking at the number and types of cases in an attorney's total caseload, and calculating practice time percentages based on the number of cases in different case type categories. An attorney may keep track of the number and types of different cases the attorney handles during an entire fiscal year, or may choose to base the calculation on the number of cases the attorney has open at a specific point in time.

For example, an attorney who is appointed to 50 adult criminal cases in County A and is retained by 50 individual clients may calculate that 50% of the attorney's practice time is dedicated to adult criminal appointments in County A, if the appointed cases and retained cases are similar in complexity. The attorney may adjust the percentages as necessary to account for any significant difference in the degree of complexity of cases in each category.

Attorneys who do not keep time records or use the case counting methodology will be encouraged to use the worksheet to help them consider all of the types of cases they handle when calculating their practice-time percentages. The worksheet will be designed to help attorneys avoid over- or under-estimating the percentage of time they spend on appointments and report to the county.

Penalties

Penalties for failing to submit a required practice-time statement by the October 15 due date may be prescribed by the judges trying criminal cases in each county. Penalties may include an attorney's removal from the list of attorneys eligible to receive future court appointments.

TEXAS INDIGENT DEFENSE COMMISSION

ATTORNEY REPORTING FORM

_____ County, Texas

Under Article 26.04(j), Code of Criminal Procedure, attorneys are required to report to each county in which they accept appointments the percentage of their total practice time that is dedicated to appointed adult criminal cases and juvenile delinquency cases in that county. This form must be submitted annually to each county no later than October 15. Please see the Attorney Reporting Instructions published by the Commission for additional information about this form.

1. During the preceding fiscal year (October 1 – September 30), ___% of my total practice time was dedicated to work on adult criminal cases in which I was appointed to represent the defendant in _____ County, Texas.
2. During the preceding fiscal year (October 1 – September 30), ___% of my total practice time was dedicated to work on juvenile delinquency cases (cases alleging delinquent conduct or conduct indicating a need for supervision) in which I was appointed to represent the juvenile in _____ County, Texas.
3. The percentage of practice time reported was determined primarily by:
 - Time records;
 - Case counts;
 - Combination of time records and case counts.
 - Other _____

Attorney Name

State Bar of Texas No.

Attorney Signature

Date

10

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 01/28/2025	Submitted by: KAREN NELSON
Meeting Date: 02/04/2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Plats	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize the County Judge to sign the: a. Re-Plat for Blue Ridge Estates, Phase 3, Lots 5 and 7, Precinct 1; and b. Re-Plat for Barbara Road Estates, Unit 2, Precinct 3.	
Background: See attached.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Subdivision Name: Barber Road Estates

Adjacent Road: CR 3116

Developer: Aida a Mendez, Phone: [REDACTED]

email: [REDACTED] Fax: [REDACTED]

Surveyor: Surtex Land Surveying Phone: [REDACTED]

email: [REDACTED] Fax: [REDACTED]

Roadway Length: _____ ft. (centerline)

Item	Date and Initial when received			
	Resub/Lot Line Adjustment	No Roads	With Roads	
Prior to Court Submission	Preliminary Plat (2 copies)	Not Required		
	Preliminary Plat Approved	Not Required		
	Final Plat (mylar & 3 prints)	1-22-25 S.B.		
	Plat Fee	\$25 1-22-25 S.B.	\$100	\$250
	Construction Bond (\$20 /ft.)	Not Required	Not Required	
	Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without)	Not Required	Not Required	
	911 Clearance Letter	1-22-25 S.B.		
	Designated Rep. (Pledger) Clearance Letter	See notes below 1-22-25 S.B.		
	Tax Certificate	1-22-25 S.B.		
	Plans and Specifications (2 copies)	Not Required	Not Required	
	TCEQ Permit for Dam (if lake or pond present)			
	Flood Plain Development Permit & Fee (if required)	\$100	\$100	\$100
At Completion of Construction	Final Inspection	Not Required	Not Required	
R/W Accepted as County Road by Commissioners Court	Maintenance Bond (\$30/ft.)	Not Required	Not Required	
	County Rd Number	Not Required	Not Required	

Notes: Increase lot(s) – Pledger letter “NOT” required
 Decrease lot(s) – Pledger letter “IS” required



Subdivision Name: Blue Ridge Estates Phase Three

Adjacent Road: Memory Lane 188

Developer: _____ Phone: _____

email: _____ Fax: _____

Surveyor: Halo Surveying Phone: _____

email: _____ Fax: _____

Roadway Length: _____ ft. (centerline)

Item	Date and Initial when received			
	Resub/Lot Line Adjustment	No Roads	With Roads	
Prior to Court Submission	Preliminary Plat (2 copies)	Not Required		
	Preliminary Plat Approved	Not Required		
	Final Plat (mylar & 3 prints)	1-23-25 S.B.		
	Plat Fee	\$25 1-23-25 S.B.	\$100	\$250
	Construction Bond (\$20 /ft.)	Not Required	Not Required	
	Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without)	Not Required	Not Required	
	911 Clearance Letter	1-23-25 S.B.		
	Designated Rep. (Pledger) Clearance Letter	See notes below 1-23-25 S.B.		
	Tax Certificate	1-23-25 S.B.		
	Plans and Specifications (2 copies)	Not Required	Not Required	
	TCEQ Permit for Dam (if lake or pond present)			
	Flood Plain Development Permit & Fee (if required)	\$100	\$100	\$100
At Completion of Construction	Final Inspection	Not Required	Not Required	
R/W Accepted as County Road by Commissioners Court	Maintenance Bond (\$30/ft.)	Not Required	Not Required	
	County Rd Number	Not Required	Not Required	

Notes: Increase lot(s) – Pledger letter “NOT” required
 Decrease lot(s) – Pledger letter “IS” required

11

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 01/28/2025	Submitted by: Karen Nelson
Meeting Date: 02/04/2025	Department: Road & Bridge
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Utility Permit	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive pipe and/or utility line installation request (notice only): a. County Road 3101, 3102, 3116, 3117, 3208, Charter-Spectrum, install underground fiber optic cable with vaults, Precinct 3, b. County Road 217, 2299, 223, 2290, 246 S, 2264, 233, Charter-Spectrum, install aerial and underground fiber optic cable with vaults and pedestals, Precinct 3, c. County Road 3116, 3118, 3168, 3119, 3111, 3113, 4342, 4343, Charter-Spectrum, install aerial and underground fiber optic cable with vaults and pedestals, Precinct 3,	
Background: d. County Road 371, 373, 366, 373, 374, 3110, Charter-Spectrum, install underground fiber optic cable with pedestals, Precinct 3, e. County Road 122, CenterPoint Energy, install gas line for service, Precinct 1, f. County Road 429, CenterPoint Energy, install gas line for service, Precinct 4, g. County Road 235, Jackson Water Supply Corporation, install line for service, Precinct 3; and h. County Road 24, CenterPoint Energy, install distribution line and service line, Precinct 3	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



**APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT**
Smith County Road & Bridge Department
P.O.Box 990
Tyler, Texas 75710

1. Applicant: Andrea Pickens Date: 1/10/2025
 Company Name (if different): CenterPoint Energy Phone: 713-207-4246
 Address: 1111 Louisiana St, Ste 1060 Fax: _____
Houston Texas Zip: 77002
 24/7 Contact Name: Odneil Camacho Phone: _____
 Contractor: _____ Phone: _____
 Bonding Company: _____ Phone: _____
 2. Franchise Holder: _____ Phone: _____
 3. Franchise Contact: _____ Phone: _____
 4. Location (if applicable, length of installation in feet): 426 CR 24 CR 24
 Propose to install 1" IP Pla Svc and 2" IP Pla gas see drawing 2" DISTRIBUTION LINE & 1" SERVICE LINE

5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.

6. Describe all traffic controls or warning devices anticipated for this project: _____

7. Proposed start date: 1/23/2025 Completion date: 4/23/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No _____

20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to it use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Andrea Pickens Date: 1/10/2025

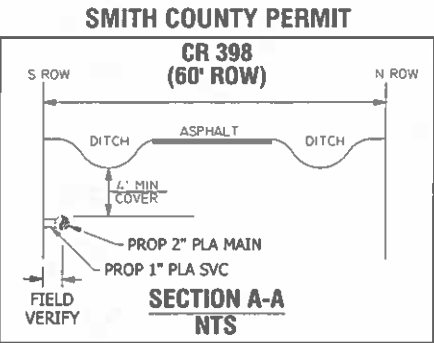
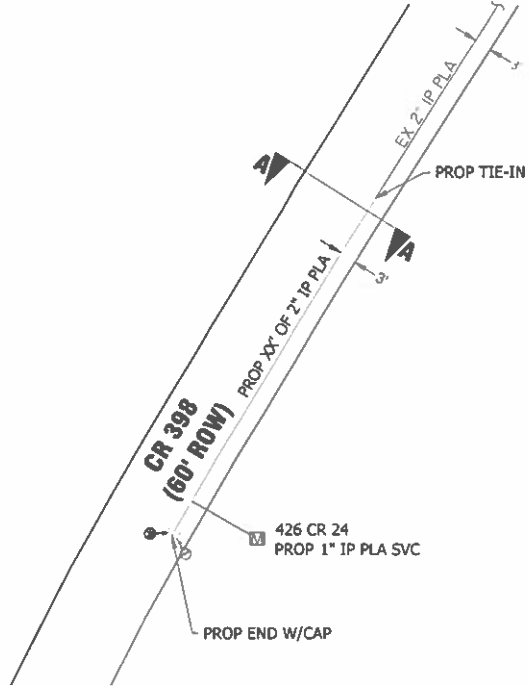
Approved:  1/21/25
Smith County Road Administrator/Engineer



GAS STAKING	
JOB NO.:	BY: _____ DATE: _____
ESMTS. DED. BY:	ESMT. DOCUMENTS: _____
MONUMENTATION FND.:	PLAT DIST. CHK. =D: _____
ESMTS. NEEDED AT:	_____
NON-STD. STAKING:	REASON: _____

PERMITS REQUIRED FOR CONSTRUCTION	
<input type="checkbox"/>	NO PERMITS REQUIRED
<input type="checkbox"/>	TXDOT
<input type="checkbox"/>	CITY: _____
<input checked="" type="checkbox"/>	COUNTY: SMITH
<input type="checkbox"/>	FLOODCONTROL/DRAINAGE: _____
<input type="checkbox"/>	RAILROAD: _____

- GENERAL NOTES:**
- FIELD VERIFY & LOCATE ALL EXISTING FEEDS, MAINS & SERVICES.
 - MAINTAIN A MINIMUM DEPTH OF 3' UNLESS OTHERWISE NOTED.
 - USE GAUGES TO MONITOR & MAINTAIN FEEDS & PRESSURE.
 - CONTACT DESIGNER (ODNIEL CAMACHO AT 713-207-4928) WITH ANY NECESSARY FIELD CHANGES.
 - THIS PROJECT IS SUBJECT TO SEWER LATERAL INSPECTION TO VERIFY CLEARANCE, PER THE OPTIONS STATED IN THE CONSTRUCTION AND SERVICE MANUAL. ENGINEERING WAS UNABLE TO VERIFY THE CLEARANCE WITH MAPS AND RECORDS.
 - TAKE NECESSARY PRECAUTIONS WHEN CUT, CAP & REMOVING STEEL MATERIAL. ASSUME ALL TAR WRAP PIPE CONTAINS ASBESTOS AND FOLLOW CONSTRUCTION AND SERVICE MANUAL PROCEDURES (SECTION: CS-B-1-.330) FOR REMOVAL OF PIPE AND GASKETS WITH ASBESTOS CONTAINING MATERIAL OR PRESUMED ASBESTOS CONTAINING MATERIAL.
 - FOR IP PIPE TEST PRESSURE AT 100 PSIG IN ACCORDANCE WITH SECTION CS-B-1.220 OF THE CONSTRUCTION & SERVICE MANUAL. HP LINE TEST PRESSURE AND DURATION ARE AS NOTED.
 - ALL SERVICE LINES MUST HAVE AN EPV OR CURB VALVE INSTALLED IN ACCORDANCE WITH SECTION CS-FORM 1.150 OF THE CONSTRUCTION AND SERVICE MANUAL AND EPV SIZING CHART. *CONTACT ENGINEERING FOR ADDITIONAL SIZING RECOMMENDATIONS.
 - COORDINATE CATHODIC PROTECTION WITH THE CORROSION DEPARTMENT (UNKNOWN AT XXX-XXX-XXXX) AND ENSURE CP DEPARTMENT IS ON SITE DURING CONSTRUCTION TO MAKE BONDS.
 - DIMENSION ALL TIE-IN LOCATIONS FROM ESTABLISHED RIGHT OF WAYS.
 - CRITERIA TO BE USED FOR TRACER WIRE SELECTION WHEN INSTALLING PLASTIC GAS LINES:
 - USE #14 TRACER WIRE FOR ALL RESIDENTIAL SERVICE LINES.
 - USE #14 TRACER WIRE FOR SHORT BORES UP TO 300' AND ALL OTHER NON-BORE INSTALLATIONS.
 - USE #10 TRACER WIRE WITH ALL BORES LONGER THAN 300'.
 - USE #8 TRACER WIRE AS NEEDED FOR LARGE BAYOU CROSSINGS AND OTHER EXTRAORDINARY SITUATIONS AND COMPLEX BORES. INSPECTOR APPROVAL REQUIRED PRIOR TO WORK.



VICINITY MAP

LEGEND	
EXISTING MAIN	PROP 2" IP PLA
PROP MAG ANODE	SDR 11.0 PE 2708
PROP TRANS STATION	PROP 1" IP PLA SVC
PROP TEST POINT	PROP 5# ZINC ANODE
PROP LOCATION POINT	PROP MARKER BALL
	PROP LINE MARKER

PIPE SUMMARY GENERIC	
PIPE REQUIRED	
UNKNOWN'	1" PLA SERVICE IP - Intermediate Pressure
UNKNOWN'	2" PLA MAIN IP - Intermediate Pressure
UNKNOWN' TOTAL PIPE	
DESIGNED BY:	ODNIEL CAMACHO 713-207-4928
DATE:	01/08/2025
ESTIMATED COST:	CONTRIBUTION \$
NET TO DATE:	UNKNOWN
PURPOSE AND NECESSITY:	TO SERVE CUSTOMER
COMPLETION DATE:	
DRAWN BY:	AR
RECOMMENDED BY:	
DATE:	
SCALE:	1" = 10'
SHEET:	1 OF 1
APPROVED BY:	
DATE:	

F:3897010860

**426 CR 24
SMITH COUNTY, TEXAS**

CenterPoint Energy
EB2-2500035

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APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT
Smith County Road & Bridge Department
P.O.Box 990
Tyler, Texas 75710

1. Applicant: Donald Whaley Date: 1/17/2025
Company Name (if different): CenterPoint Energy Phone: 713-207-7663
Address: 1111 Louisiana St, Ste 1060 Fax: _____
Houston Texas Zip: 77002
24/7 Contact Name: Kevin Chavez Phone: _____
Contractor: _____ Phone: _____
Bonding Company: _____ Phone: _____
2. Franchise Holder: _____ Phone: _____
3. Franchise Contact: _____ Phone: _____
4. Location (if applicable, length of installation in feet): 16910 CR 122
Propose to install 2" IP Pla Svc gas see drawing

5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.

6. Describe all traffic controls or warning devices anticipated for this project: _____

7. Proposed start date: 1/31/2025 Completion date: 4/30/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

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2. **All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.**
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No _____

20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.

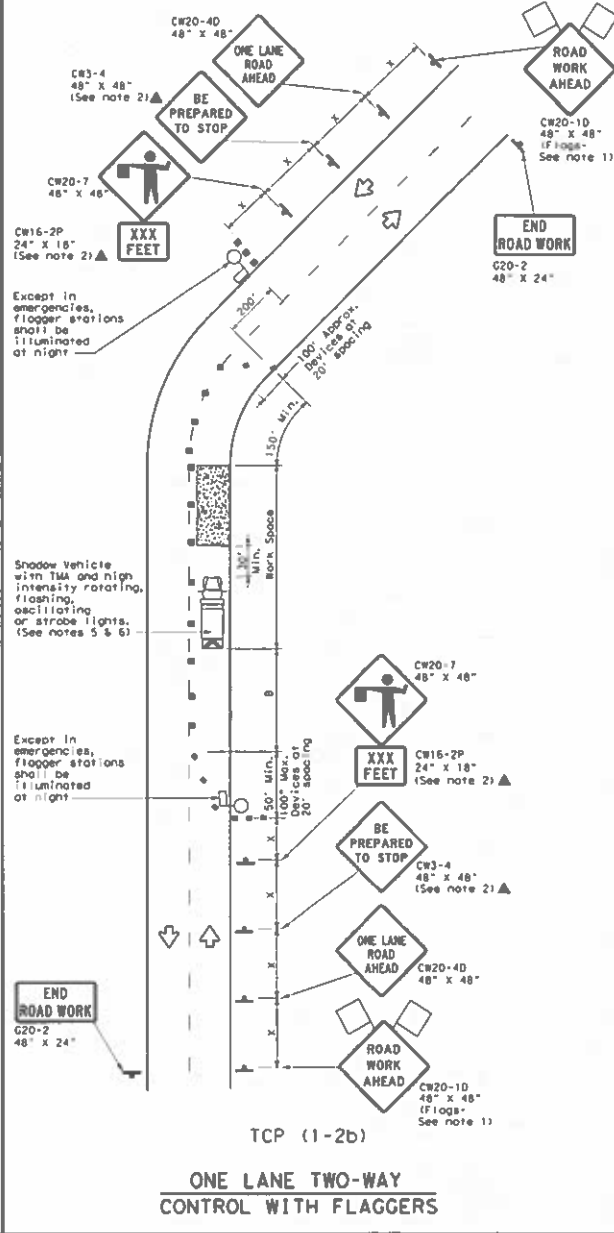
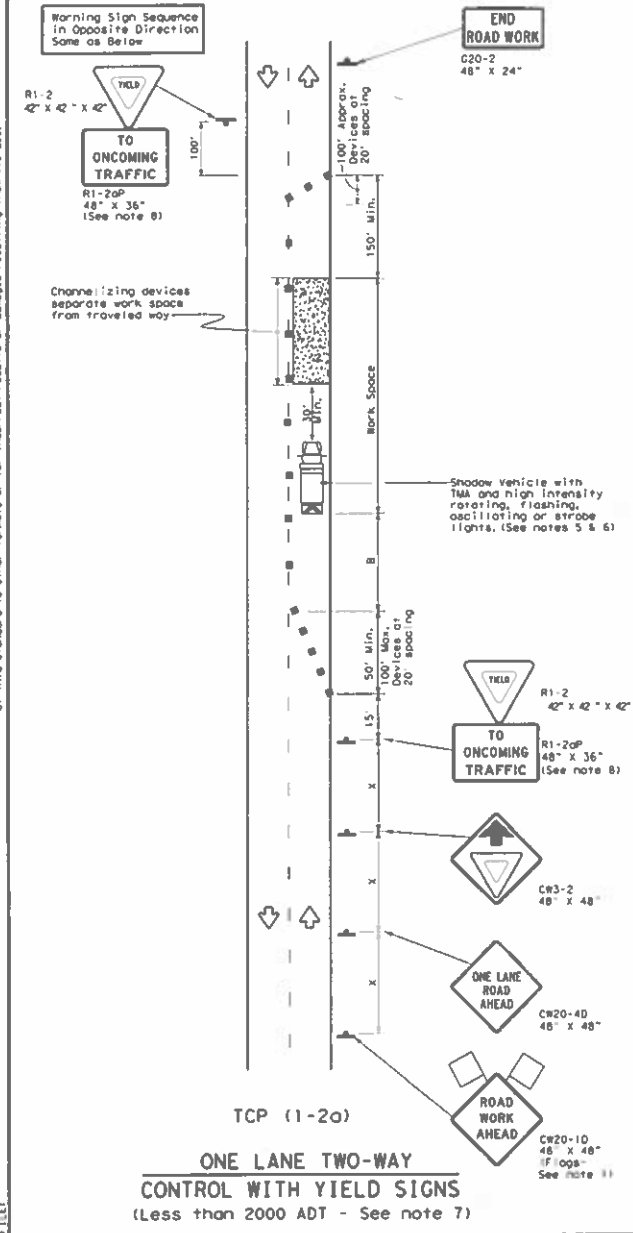
Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Donald Whaley Date: 1/17/2025

Approved: _____
Smith County Road Administrator/Engineer

DISCLAIMER: The use of this standard is governed by the "Legal Engineering Practice Act". The responsibility of any kind of use and/or modification of this standard to other formats or for incorrect results or damages resulting from its use.

DATE FILED



LEGEND

	Type 3 Barricade		Channelizing Devices
	Heavy Work Vehicle		Truck Mounted Attenuator (TMA)
	Trailer Mounted Flashing Arrow Board		Portable Changeable Message Sign (PCMS)
	Sign		Traffic Flow
	Flag		Flagger

Posted Speed R	Formula L = WS	Minimum Desired Taper Lengths R-R			Suggested Maximum Spacing of Channelizing Devices		Minimum Sign Spacing X Distance	Suggested Longitudinal Buffer Space g	Strapping Sign Distance
		12' Offset	12' Offset	12' Offset	On a Taper	On a Tangent			
30	L = WS 60	150'	165'	180'	30'	60'	120'	90'	200'
35		205'	225'	245'	35'	70'	160'	120'	250'
40		265'	295'	320'	40'	80'	240'	155'	305'
45		450'	495'	540'	45'	90'	320'	195'	360'
50	L = WS	500'	550'	600'	50'	100'	400'	240'	425'
55		550'	605'	660'	55'	110'	500'	295'	495'
60		600'	660'	720'	60'	120'	600'	350'	570'
65		650'	715'	780'	65'	130'	700'	410'	645'
70	700'	770'	840'	70'	140'	800'	475'	730'	
75	750'	825'	900'	75'	150'	900'	540'	820'	

X Conventional Roads Only
 XX Taper lengths have been rounded off.
 L=Length of Taper FT | W=width of Offset FT | S=Posted Speed MPH

TYPICAL USAGE

MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY
	✓		✓	

- GENERAL NOTES**
- Flags attached to signs where shown are REQUIRED.
 - All traffic control devices illustrated are REQUIRED, except those denoted with the triangle symbol may be omitted when stated elsewhere in the plans, or for routine maintenance work, when approved by the Engineer.
 - The CW3-4 "BE PREPARED TO STOP" sign may be installed after the CW20-4D "ONE LANE ROAD AHEAD" sign, but proper sign spacing shall be maintained.
 - Sign spacing may be increased or an additional CW20-1D "ROAD WORK AHEAD" sign may be used if advance warning ahead of the flagger or R1-2 "YIELD" sign is less than 1500 feet.
 - A Shadow Vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of crew exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control to remain in place, Type 3 Barricades or other channelizing devices may be substituted for the Shadow Vehicle and TMA.
 - Additional Shadow Vehicles with TMAs may be positioned off the paved surface, next to those shown in order to protect wider work spaces.
- TCP (1-2a)**
- R1-2 "YIELD" sign traffic control may be used on projects with approaches that have adequate sight distances. For projects in urban areas, work spaces should be no longer than one half city block. In rural areas on roadways with less than 2000 ADT, work spaces should be no longer than 400 feet.
 - R1-2 "YIELD" sign with R1-2P "TO ONCOMING TRAFFIC" plaque shall be placed on a support at a 7 foot minimum mounting height.
- TCP (1-2b)**
- Flaggers should use two-way radios or other methods of communication to control traffic.
 - Length of work space should be based on the ability of flaggers to communicate.
 - If the work space is located near a horizontal or vertical curve, the buffer distances should be increased in order to maintain adequate strapping sight distances to the flagger and a queue of stopped vehicles (see table above).
 - Channelizing devices on the center-line may be omitted when a pilot car is leading traffic and approved by the Engineer.
 - Flaggers should use 24" STOP/SLOW paddles to control traffic. Flags should be limited to emergency situations.

Texas Department of Transportation

Traffic Operations Division Standards

TRAFFIC CONTROL PLAN
ONE-LANE TWO-WAY
TRAFFIC CONTROL

TCP (1-2) - 18

Rev.	1-18, Sign	Rev.	1-18, Sign	Rev.	1-18, Sign
1	1-201	1	1-201	1	1-201
2	1-201	2	1-201	2	1-201
3	1-201	3	1-201	3	1-201
4	1-201	4	1-201	4	1-201
5	1-201	5	1-201	5	1-201
6	1-201	6	1-201	6	1-201
7	1-201	7	1-201	7	1-201
8	1-201	8	1-201	8	1-201
9	1-201	9	1-201	9	1-201
10	1-201	10	1-201	10	1-201

1-201



DRAFTER: AG 01/15/25
 CKR: HF 01/15/25
 ENGR: _____

PERMITS REQUIRED FOR CONSTRUCTION

- NO PERMITS REQUIRED
- TXDOT
- CITY: _____
- COUNTY: SMITH
- FLOODCONTROL/DRAINAGE: _____
- RAILROAD: _____

GENERAL NOTES:

1. FIELD VERIFY & LOCATE ALL EXISTING FEEDS, MAINS & SERVICES.
2. MAINTAIN A MINIMUM DEPTH OF 3' UNLESS OTHERWISE NOTED.
3. USE GALUGES TO MONITOR & MAINTAIN FEEDS & PRESSURE.
4. CONTACT DESIGNER (KEVIN CHAVEZ AT 409-782-0346) WITH ANY NECESSARY FIELD CHANGES.
5. THIS PROJECT IS SUBJECT TO SEWER LATERAL INSPECTION TO VERIFY CLEARANCE, PER THE OPTIONS STATED IN THE CONSTRUCTION AND SERVICE MANUAL. ENGINEERING WAS UNABLE TO VERIFY THE CLEARANCE WITH MAPS AND RECORDS.
6. TAKE NECESSARY PRECAUTIONS WHEN CUT, CAP & REMOVING STEEL MATERIAL. ASSUME ALL TAR WRAP PIPE CONTAINS ASBESTOS AND FOLLOW CONSTRUCTION AND SERVICE MANUAL PROCEDURES (SECTION: CS-B-1-.330) FOR REMOVAL OF PIPE AND GASKETS WITH ASBESTOS CONTAINING MATERIAL OR PRESUMED ASBESTOS CONTAINING MATERIAL.
7. FOR IP PIPE TEST PRESSURE AT 100 PSIG IN ACCORDANCE WITH SECTION CS-B-1.220 OF THE CONSTRUCTION & SERVICE MANUAL. HP LINE TEST PRESSURE AND DURATION ARE AS NOTED.
8. ALL SERVICE LINES MUST HAVE AN EPV OR CURB VALVE INSTALLED IN ACCORDANCE WITH SECTION CS-FORM 1.150 OF THE CONSTRUCTION AND SERVICE MANUAL AND EPV SIZING CHART. *CONTACT ENGINEERING FOR ADDITIONAL SIZING RECOMMENDATIONS.
9. COORDINATE CATHODIC PROTECTION WITH THE CORROSION DEPARTMENT (VINCENT PACHECO AT 713-967-7386) AND ENSURE CP DEPARTMENT IS ON SITE DURING CONSTRUCTION TO MAKE BONDS.
10. DIMENSION ALL TIE-IN LOCATIONS FROM ESTABLISHED RIGHT OF WAYS.
11. CRITERIA TO BE USED FOR TRACER WIRE SELECTION WHEN INSTALLING PLASTIC GAS LINES:
 - A. USE #14 TRACER WIRE FOR ALL RESIDENTIAL SERVICE LINES.
 - B. USE #14 TRACER WIRE FOR SHORT BORES UP TO 300' AND ALL OTHER NON-BORE INSTALLATIONS.
 - C. USE #10 TRACER WIRE WITH ALL BORES LONGER THAN 300'.
 - D. USE #8 TRACER WIRE AS NEEDED FOR LARGE BAYOU CROSSINGS AND OTHER EXTRAORDINARY SITUATIONS AND COMPLEX BORES.



VICINITY MAP

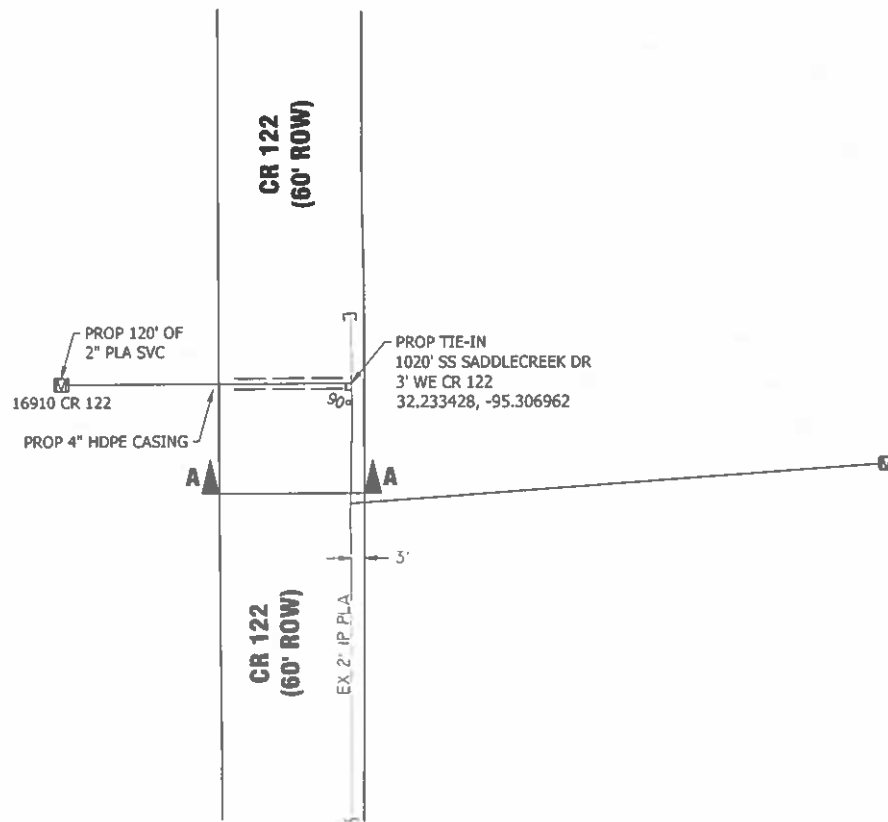
LEGEND

EXISTING MAIN		PROP 2" IP PLA SVC	
PROP MAG ANODE		PROP 5# ZINC ANODE	
PROP TRANS STATION		PROP MARKER BALL	
PROP TEST POINT		PROP LINE MARKER	
PROP LOCATION POINT			

PIPE SUMMARY GENERIC

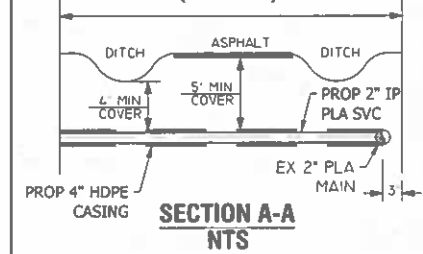
PIPE REQUIRED	
120' 2" PLA SERVICE IP - Intermediate Pressure	
120' TOTAL PIPE	
DESIGNED BY: KEVIN CHAVEZ	409-782-0346
ESTIMATED COST:	CONSTRUCTION
START DATE:	COMPLETION DATE:
STARTUP AND NECESSITY: PROVIDE SERVICE TO FUTURE CUSTOMER AT 16910 CR 122	
DATE: 01/15/2025	DATE:
SCALE: 1"=50'	APPROVED BY:
SHEET 1 OF 1	DATE:
F:3849010810	C:3840010808

16910 CR 122
 TYLER, TX



SMITH COUNTY PERMIT

COUNTY ROAD 122 (60' ROW)





**APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT**
Smith County Road & Bridge Department
P.O.Box 990
Tyler, Texas 75710

1. Applicant: Charter - Spectrum Date: 1/15/2025
 Company Name (if different): _____ Phone: (214) 500-7559
 Address: 4520 Stonewall St. Fax: _____
Greenville, Texas 75401 Zip: _____
 24/7 Contact Name: Glenn Valentine Phone: _____
 Contractor: Mastec North America - Juan Jaramillo Phone: (214) 542-9484
 Bonding Company: _____ Phone: _____

2. Franchise Holder: Charter - Spectrum Phone: _____
 3. Franchise Contact: Glenn Valentine Phone: (214) 500-7559

4. Location (if applicable, length of installation in feet): Charter-Spectrum is proposing to install approx. 30,189' of aerial fiber optic cable attached to existing poles, and approx. 27,008' of underground conduits e/w fiber optic cable, and approx. 82 Vaults, and approx. 5 pedestals within the ROW of Old Providence Rd, High Hill Dr, Lex Ln, Ashley Ln, Kate Ln, Westside Dr,

5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications. THIS ARE PRIVATE

6. Describe all traffic controls or warning devices anticipated for this project: _____

Traffic control plans to be used are the TxDOT Traffic Operations Division Standard:

Traffic Control Plan One Lane Tow Way Traffic Control - TCP (1-2)18, Traffic Control Plan Conventional Road Shoulder Work - TCP (1-1)18, and Temporary Rumble Strips - WZ (RS)-22

7. Proposed start date: 1/29/2025 Completion date: 1/29/2026

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings.
(Lines installed 48 inches or greater below flow line encasement is not required.)

CR 2299, Bob Still Rd, CR 2290, CR 246 S, Wild Arrow Ct, Apache Rd, Navaho Str, Choctaw St, Cherokee St, Pueblo St, Cheyenne St, Arapaho Str, Pawnee St, CR 2264, And CR 233.

CR 223

THESE ARE PRIVATE

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this instillation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No X

20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to it use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Marwah Altaie

Date: 1/15/2025

Approved:  1/27/25
Smith County Road Administrator/Engineer

SHEET INDEX:

1. COVER SHEET
2. GENERAL NOTES
- 3.-23 OSP PLAN

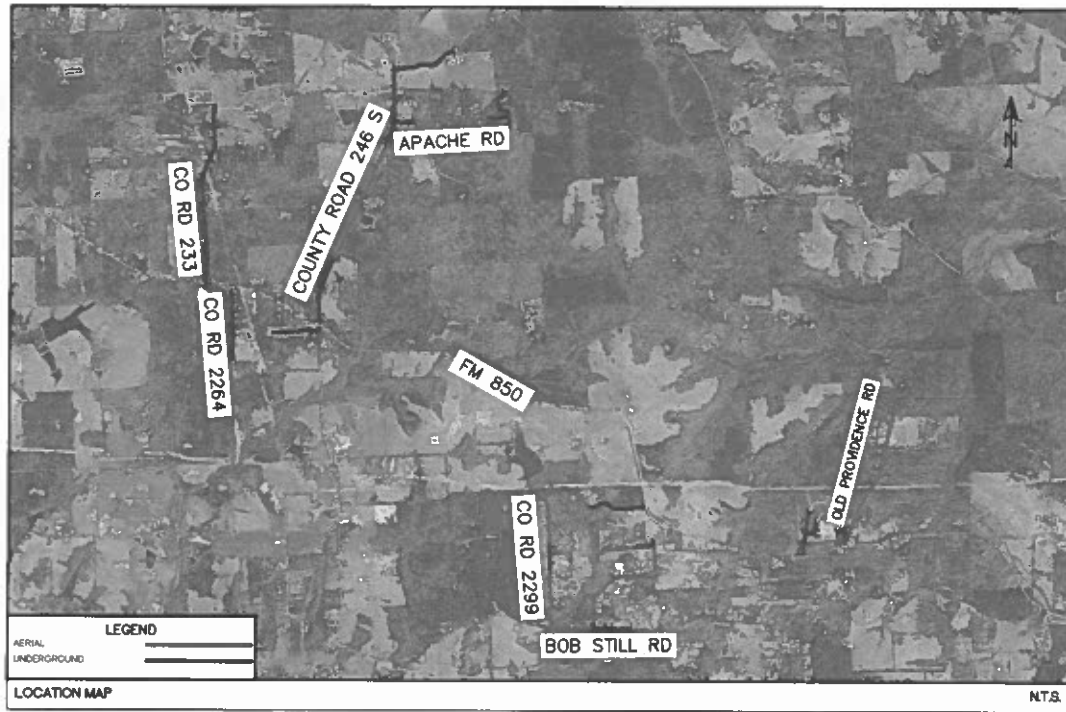
PROJECT INFORMATION

CONTACT: CHARTER-SPECTRUM
 CONTACT: ZACH ESHLEMAN
 PHONE: (903) 274-8484
 EMAIL: Zach.Eshleman@charter.com

CONTACT:
 KEN BAILEY, SR. PROJECT MANAGER
 LJA ENGINEERING, INC.
 2150 S CENTRAL EXPY, SUITE 300
 MCKINNEY, TX 75070
 KBAILEY@LJA.COM
 214-624-2800



**RDOF TX CLUSTER 2 TBD W80E (4176128)
 ARP, TX 75750
 SMITH COUNTY
 JANUARY 7, 2025**



SCOPE OF WORK

CHARTER COMMUNICATIONS PROPOSES TO INSTALL FIBER OPTIC CABLE ALONG: OLD PROVIDENCE ROAD, HIGH HILL DRIVE, LEXI LANE, ASHLEY LANE, KATE LANE, WESTSIDE DRIVE, COUNTY ROAD 2290, BOB STILL ROAD, COUNTY ROAD 2290, COUNTY ROAD 248 S, WILD ARROW CT, APACHE ROAD, HAWAHO STREET, CHOCTAW STREET, CHEROKEE STREET, PUEBLO STREET, CHEYENNE STREET, ARAPAH0 STREET, PAMNEE STREET, COUNTY ROAD 2264, AND COUNTY ROAD 233.

DESCRIPTION	UNITE	QUANTITY
DIRECTIONAL BORE	LF	27008
TRENCH	LF	
PULL EXISTING CONDUIT		
BORE PITS	EA	
NEW VAULTS	EA	82
NEW PEDESTALS	EA	5
POWER SUPPLY	EA	
AERIAL RISER	EA	
NEW STRAND	LF	30189
ANCHORS	EA	
NEW POLES	EA	
EXISTING POLES	EA	126
TOTAL PROJECT FOOTAGE	LF	57197

SUBMITTAL PREPARED BY:



8080 N. Central Expressway, Suite 400
 Dallas, TX 75208
 469-822-0710
 TYPE FIRM REGISTRATION: F-1389

CONTACT:
 STUART CORDELL
 PHONE:
 812-438-4717

SUBMITTED FOR APPROVAL BY: _____ DATE: 1/7/2025
 ENGINEER OF RECORD _____

NOTE
 THE RIGHT-OF-WAY (ROW) SHOWN ON THESE PLANS IS BASED ON PUBLICLY AVAILABLE INFORMATION AND IS NOT EXACT. IT IS THE CONTRACTOR'S RESPONSIBILITY FOR ENSURING THAT ALL FACILITIES ARE CONSTRUCTED WITHIN THE ROW OR BY A COMMUNICATION EASEMENT. THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND THE OWNER PRIOR TO CONSTRUCTION IF THERE ARE ANY CONCERNS REGARDING THE ROW.

LOCATION OF EXISTING UNDERGROUND AND OVERHEAD UTILITIES ARE APPROXIMATE LOCATIONS ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO BEGINNING WORK AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT OCCUR



**Know what's below.
 Call before you dig.**



APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT

Smith County Road & Bridge Department

P.O.Box 990

Tyler, Texas 75710

1. Applicant: Jackson Water Supply Corp. Date: 1-23-25
Company Name (if different): _____ Phone: 903-566-1320
Address: 17764 CR 26 Fax: 903-566-1377
Zip: 75707
24/7 Contact Name: _____ Phone: 903-752-0296
Contractor: James Colton Horton Phone: 903-714-0831
Bonding Company: Red Underground Utility Ser Phone: 903-539-8401
2. Franchise Holder: _____ Phone: _____
3. Franchise Contact: _____ Phone: _____
4. Location (if applicable, length of installation in feet): 7050 CR 235 Tyler, TX 75707
install 60' of 2" casing
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.
6. Describe all traffic controls or warning devices anticipated for this project: _____
Traffic cones; traffic signs;
7. Proposed start date: 1-30-25 Completion date: 2/24-25

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No

20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: 

Date: 1/23/25

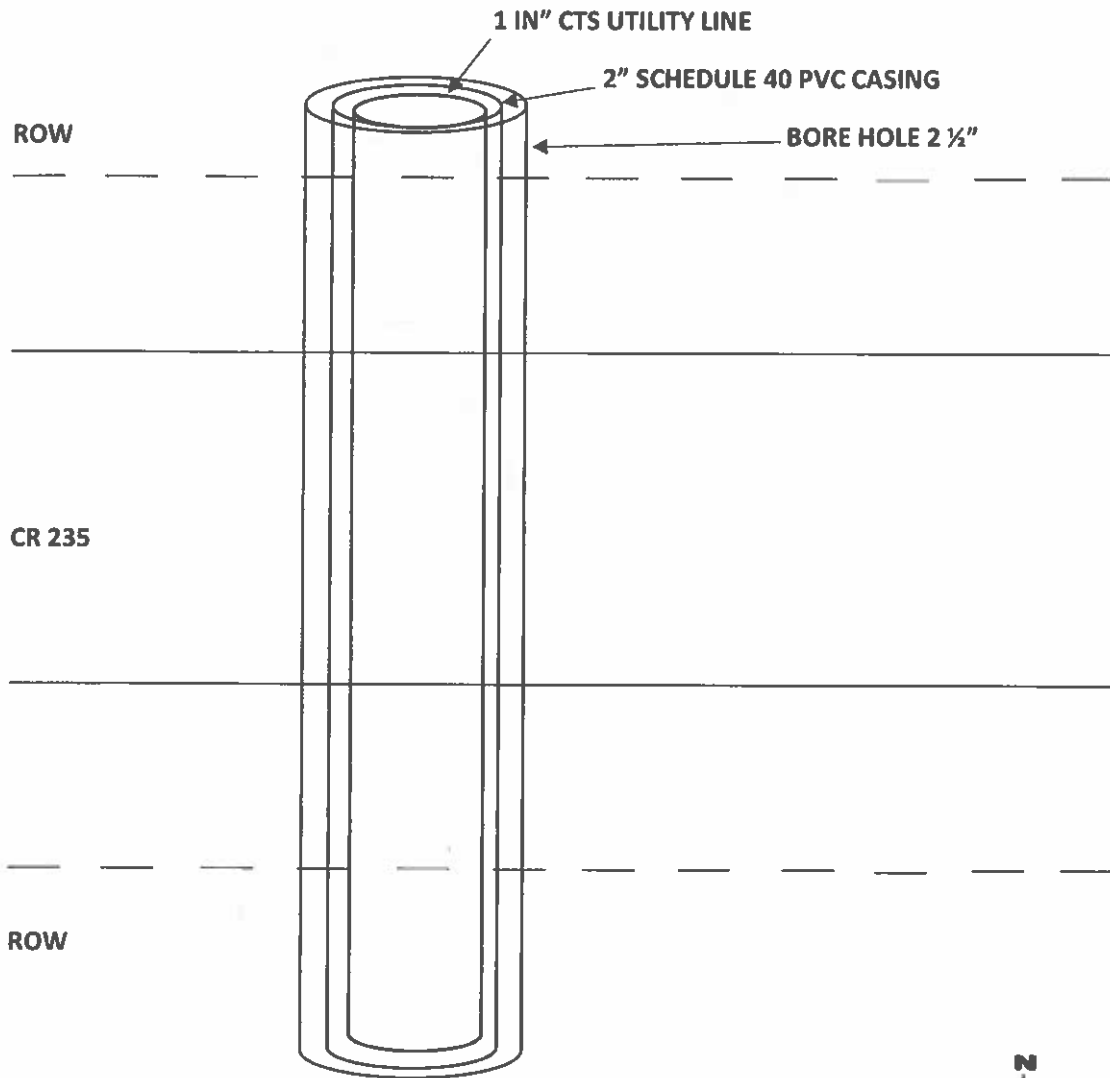
Approved:  1/27/25
Smith County Road Administrator/Engineer

MINIMUM DEPTH- 36"

14 GA COPPER LOCATE WIRE INCLUDED

ADDRESS: 7050 CR 235

TYLER, TX 75707





APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT

Smith County Road & Bridge Department
P.O.Box 990
Tyler, Texas 75710

1. Applicant: Charter - Spectrum Date: 01/17/2025
 Company Name (if different): _____ Phone: (214) 287-0416
 Address: 4520 Stonewall St. Fax: _____
Greenville, Texas 75401 Zip: _____
 24/7 Contact Name: Rosendo (Rose) Lowe Phone: _____
 Contractor: Mastec North America - Juan Jaramillo Phone: (214) 542-9484
 Bonding Company: _____ Phone: _____
 2. Franchise Holder: Charter - Spectrum Phone: _____
 3. Franchise Contact: Rosendo Lowe Phone: (214) 287-0416

4. Location (if applicable, length of installation in feet): Charter-Spectrum is proposing to install approx. 22,867' of 1-2" H.D.P.E. underground conduit Install approx. 95 handholes and 17 pedestals within the ROW of CR371, CR373, CR366, CR373, CR374 and CR3110.

5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.

6. Describe all traffic controls or warning devices anticipated for this project: _____

Traffic control plans to be used are the TxDOT Traffic Operations Division Standard:

Traffic Control Plan One Lane Tow Way Traffic Control - TCP (1-2)18, Traffic Control Plan Conventional Road Shoulder Work - TCP (1-1)18, and Temporary Rumble Strips - WZ (RS)-22

7. Proposed start date: 02/01/25 Completion date: 12/30/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, herby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No X
20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Thai Bui Date: 01/17/25

Approved: [Signature] 1/27/25
Smith County Road Administrator/Engineer

SHEET INDEX:

- 1. COVER SHEET
- 2. LEGEND & SYMBOLS
- 3. GENERAL NOTES
- 4. TYPICAL CONSTRUCTION DETAILS
- 3-40. OSP PLAN

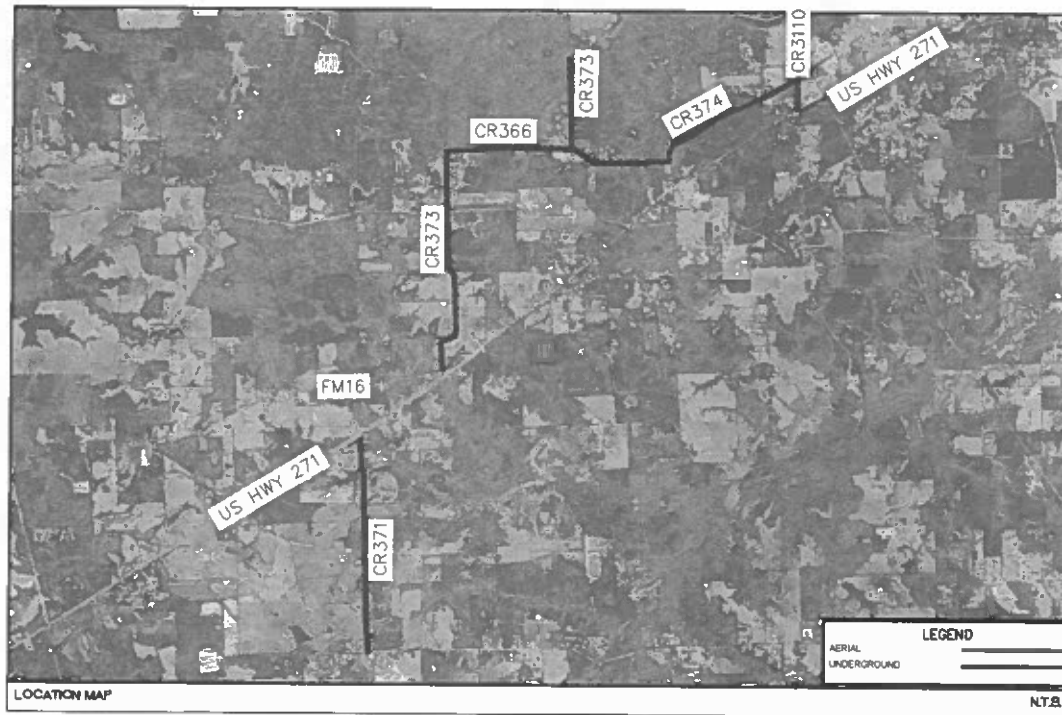


RDOF_TX_CLUSTER_2_TBD_WI66E (3993839)
 GLADEWATER, TX 75647
 SMITH COUNTY
 JANUARY 17, 2025

PROJECT INFORMATION:

CONTACT CHARTER-SPECTRUM
 CONTACT: ROSS LOWE
 EMAIL: Ross.Lowe@charter.com

CONTACT
 KEN BAILEY SR. PROJECT MANAGER
 LJA ENGINEERING, INC
 2150 S CENTRAL EXPY, SUITE 300
 MCKINNEY, TX 75070
 KBAILEY@LJA.COM
 214-624-2800



SCOPE OF WORK		
CHARTER COMMUNICATIONS PROPOSES TO INSTALL FIBER OPTIC CABLE ALONG COUNTY ROADS, CR 371, CR 373, CR 366, CR 374 AND CR 3110.		
DESCRIPTION	UNITS	QUANTITY
DIRECTIONAL BORE	LF	22867
TRENCH	LF	
PULL EXISTING CONDUIT		
BORE PITS	EA	
NEW VAULTS	EA	95
NEW PEDESTALS	EA	17
POWER SUPPLY	EA	
AERIAL RISER	EA	
NEW STRAND	LF	
ANCHORS	EA	
NEW POLES	EA	
EXISTING POLES	EA	
TOTAL PROJECT FOOTAGE	LF	22867

SUBMITTAL PREPARED BY:



6060 N Central Expressway, Suite 400
 Dallas, TX 75208
 469-821-0710
 TYPE FIRM REGISTRATION F-1366

CONTACT:
 STUART CDWELL
 PHONE:
 512-438-4717

SUBMITTED FOR APPROVAL BY: _____ DATE: 1/17/2025
 ENGINEER OF RECORD

NOTE
 THE RIGHT-OF-WAY (ROW) SHOWN ON THESE PLANS IS BASED ON PUBLICLY AVAILABLE INFORMATION AND IS NOT EXACT. IT IS THE CONTRACTOR'S RESPONSIBILITY FOR ENSURING THAT ALL FACILITIES ARE CONSTRUCTED WITHIN THE ROW OR IN A COMMUNICATION AGREEMENT. THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND THE DIVISION PRIOR TO CONSTRUCTION IF THERE ARE ANY CONCERNS REGARDING THE ROW.

LOCATION OF EXISTING UNDERGROUND AND OVERHEAD UTILITIES ARE APPROXIMATE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO BEGINNING WORK AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT OCCUR.



Know what's below.
 Call before you dig.



APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT
Smith County Road & Bridge Department
P.O.Box 990
Tyler, Texas 75710

1. Applicant: CARA MONTEAU Date: 1/16/2025
Company Name (if different): CENTERPOINT ENERGY Phone: 409-860-7129
Address: 7415 WINDCASTLE DR Fax: _____
BEAUMONT, TEXAS Zip: _____
24/7 Contact Name: _____ Phone: _____
Contractor: _____ Phone: _____
Bonding Company: _____ Phone: _____
2. Franchise Holder: _____ Phone: _____
3. Franchise Contact: _____ Phone: _____

4. Location (if applicable, length of installation in feet): PROP TO INSTALL 100' OF " SERVICE LINE
IN " CASING UNDER CR 429 APPROX 505' NORTH OF CR 428 CENTERLINE

5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.

6. Describe all traffic controls or warning devices anticipated for this project: _____
CONSTRUCTION SIGNS, TRAFFIC CONES, AND SAFETY FLAGS

7. Proposed start date: 1/27/2025 Completion date: TBD - APPROX 2 DAYS

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes No

20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature:  Date: 1/16/25

Approved:  1/27/25
Smith County Road Administrator/Engineer

RUSH PRIORITY

PRIORITY 1

PRIORITY 2

NORMAL

GAS SERVICE COORDINATOR:

COORDINATE SERVICE LOCATION WITH ADAM FORBIS AT 903-844-6957

INSPECTOR: CLINT BURNETT (713-853-7158)

PERMITS REQUIRED FOR CONSTRUCTION

NO PERMITS REQUIRED

TXDOT

CITY: _____

COUNTY: SMITH

FLOODCONTROL/DRAINAGE: _____

RAILROAD: _____

- GENERAL NOTES:**
- FIELD VERIFY & LOCATE ALL EXISTING FEEDS, MAINS & SERVICES.
 - MAINTAIN A MINIMUM DEPTH OF 3' UNLESS OTHERWISE NOTED.
 - USE GAUGES TO MONITOR & MAINTAIN FEEDS & PRESSURE.
 - CONTACT DESIGNER (CARA MONTEAU AT 409-860-7129) WITH ANY NECESSARY FIELD CHANGES.
 - THIS PROJECT IS SUBJECT TO SEWER LATERAL INSPECTION TO VERIFY CLEARANCE, PER THE OPTIONS STATED IN THE CONSTRUCTION AND SERVICE MANUAL. ENGINEERING WAS UNABLE TO VERIFY THE CLEARANCE WITH MAPS AND RECORDS.
 - TAKE NECESSARY PRECAUTIONS WHEN CUT, CAP & REMOVING STEEL MATERIAL. ASSUME ALL TAR WRAP PIPE CONTAINS ASBESTOS AND FOLLOW CONSTRUCTION AND SERVICE MANUAL PROCEDURES (SECTION: CS-8-1-.330) FOR REMOVAL OF PIPE AND GASKETS WITH ASBESTOS CONTAINING MATERIAL OR PRESUMED ASBESTOS CONTAINING MATERIAL.
 - FOR IP PIPE TEST PRESSURE AT 100 PSIG IN ACCORDANCE WITH SECTION CS-8-1-.220 OF THE CONSTRUCTION & SERVICE MANUAL. HP LINE TEST PRESSURE AND DURATION ARE AS NOTED.
 - ALL SERVICE LINES MUST HAVE AN EPV OR CURB VALVE INSTALLED IN ACCORDANCE WITH SECTION CS-FORM 1.150 OF THE CONSTRUCTION AND SERVICE MANUAL AND EPV SIZING CHART. -CONTACT ENGINEERING FOR ADDITIONAL SIZING RECOMMENDATIONS.
 - COORDINATE CATHODIC PROTECTION WITH THE KORROSION DEPARTMENT (CLINT BURNETT AT 713-853-7158) AND ENSURE CP DEPARTMENT IS ON SITE DURING CONSTRUCTION TO MAKE BONDS.
 - DIMENSION ALL TIE-IN LOCATIONS FROM ESTABLISHED RIGHT OF WAYS.
 - CRITERIA TO BE USED FOR TRACER WIRE SELECTION WHEN INSTALLING PLASTIC GAS LINES:
 - USE #14 TRACER WIRE FOR ALL RESIDENTIAL SERVICE LINES.
 - USE #14 TRACER WIRE FOR SHORT BORES UP TO 300' AND ALL OTHER NON-BORE INSTALLATIONS.
 - USE #10 TRACER WIRE WITH ALL BORES LONGER THAN 300'.
 - USE #8 TRACER WIRE AS NEEDED FOR LARGE BAYOU CROSSINGS AND OTHER EXTRAORDINARY SITUATIONS AND COMPLEX BORES.



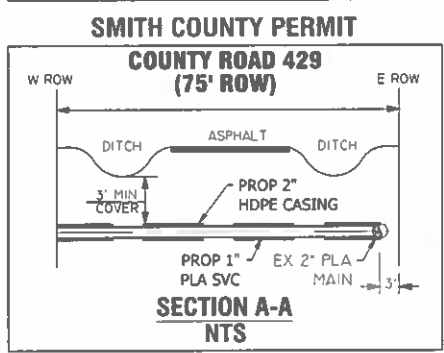
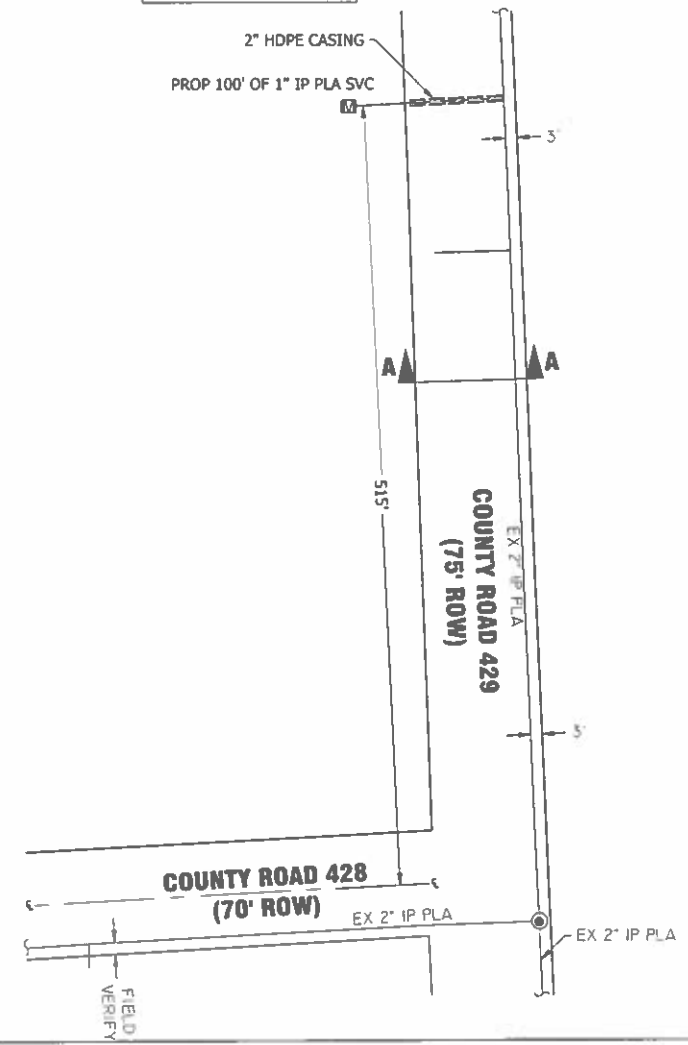
VICINITY MAP

- LEGEND**
- | | |
|---------------------|--------------------|
| EXISTING MAIN | PROP 5# ZINC ANODE |
| PROP MAG ANODE | PROP MARKER BALL |
| PROP TRANS STATION | PROP LINE MARKER |
| PROP TEST POINT | PROP 1" IP PLA SVC |
| PROP LOCATION POINT | |

DRAFTER: FRV 1/21/2025

CKR: HE 1/21/2025

ENGR: _____



PIPE SUMMARY GENERIC

PIPE REQUIRED	
100' 1" PLA SERVICE IP - Intermediate Pressure	
100' TOTAL PIPE	
DESIGNED BY: CARA MONTEAU	409-860-7129
ESTIMATED COST: \$	CONTRIBUTION: \$
NEED DATE: _____	COMPLETION DATE: _____
PURPOSE AND NECESSITY: TO SERVE A RESIDENTIAL CUSTOMER	
DRAWN BY: FRV	RECOMMENDED BY: _____
DATE: 01/21/2025	DATE: _____
SCALE: 1/80	APPROVED BY: _____
SHEET 1 OF 1	DATE: _____
F:3828010876	O:3828010872

10391 CR 429
TYLER, TEXAS

CenterPoint Energy
DWG No. EB2-2500142



**APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT**

Smith County Road & Bridge Department
P.O.Box 990
Tyler, Texas 75710

1. Applicant: Charter - Spectrum Date: 1/22/2025
 Company Name (if different): _____ Phone: (214) 500-7559
 Address: 4520 Stonewall St. Fax: _____
Greenville, Texas 75401 Zip: _____
 24/7 Contact Name: Glenn Valentine Phone: _____
 Contractor: Future Infrastructure Holdings- Jerry Ringo Phone: 469-260-3947
 Bonding Company: _____ Phone: _____
2. Franchise Holder: Charter - Spectrum Phone: _____
3. Franchise Contact: Glenn Valentine Phone: (214) 500-7559
4. Location (if applicable, length of installation in feet): Charter-Spectrum is proposing to install approx. 28,723' of underground conduits e/w fiber optic cable, and approx. 59 Vaults, and approx. 10 pedestals within the ROW CR 3101, CR 3102, CR 3116, CR 3117 AND CR 3208
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.
6. Describe all traffic controls or warning devices anticipated for this project: _____
 Traffic control plans to be used are the TxDOT Traffic Operations Division Standard: _____
- Traffic Control Plan One Lane Tow Way Traffic Control - TCP (1-2)18, Traffic Control Plan Conventional Road Shoulder Work - TCP (1-1)18, and Temporary Rumble Strips - WZ (RS)-22
7. Proposed start date: 1/29/2025 Completion date: 1/29/2026

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, herby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. **All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.**
2. **All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.**
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No _____

20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Marwah Alstair Date: 1/22/2025

Approved: Frank [Signature] 1/27/25
 Smith County Road Administrator/Engineer

SHEET INDEX:

- 1. COVER SHEET
- 2. LEGEND & SYMBOLS
- 3. GENERAL NOTES
- 4. TYPICAL CONSTRUCTION DETAILS
- 5. TYPICAL CONSTRUCTION DETAILS CONT.
- 6-2. OSP PLAN

PROJECT INFORMATION:

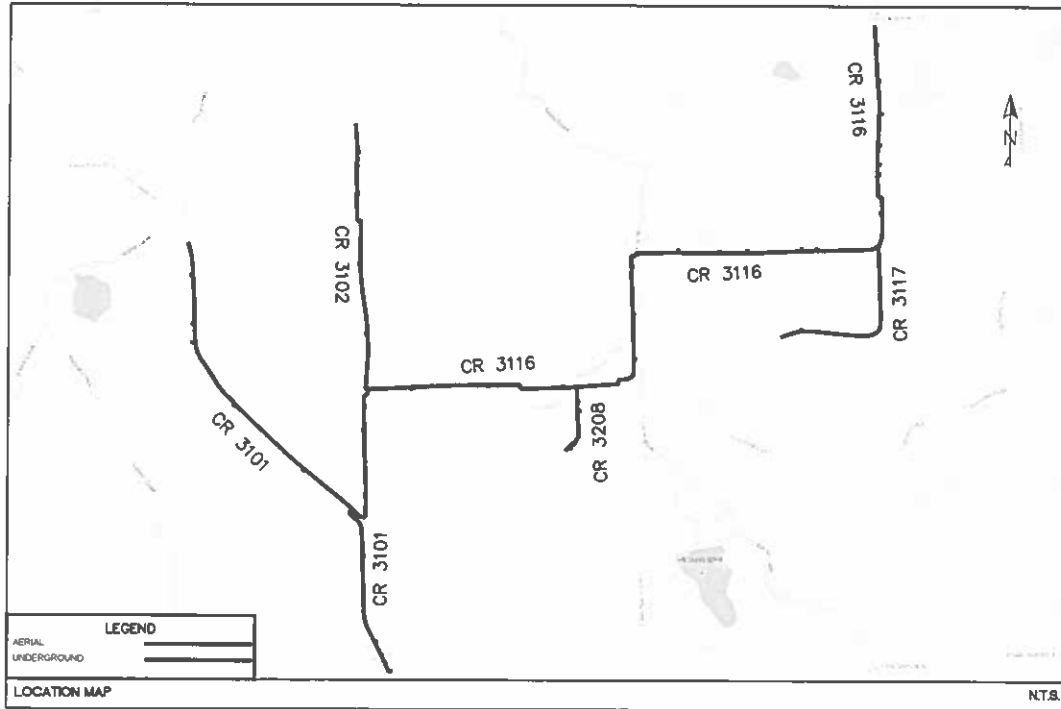
CONTACT: CHARTER-SPECTRUM
 CONTACT: GLENN VALENTINE
 EMAIL: Glenn.Valentine@charter.com

CONTACT:
 KEN BAILEY, SR. PROJECT MANAGER
 LJA ENGINEERING, INC
 2150 S CENTRAL EXPY, SUITE 300
 MCKINNEY, TX 75070
 KBAILEY@LJA.COM
 214-624-2800



RDOF_TX_CLUSTER_2_TBD_WI25E (3993801)

WINONA, TX 75792
 SMITH COUNTY
 JANUARY 21, 2025



SCOPE OF WORK

CHARTER COMMUNICATIONS PROPOSES TO INSTALL FIBER OPTIC CABLE ALONG SMITH COUNTY ROADS CR 3101, CR 3102, CR 3116, CR 3117 AND CR 3208

DESCRIPTION	UNITE	QUANTITY
DIRECTIONAL BORE	LF	28723
TRENCH	LF	
PULL EXISTING CONDUIT		
BORE PITS	EA	
NEW VAULTS	EA	59
NEW PEDESTALS	EA	10
POWER SUPPLY	EA	
AERIAL RISER	EA	
NEW STRAND	LF	
ANCHORS	EA	
NEW POLES	EA	
EXISTING POLES	EA	
TOTAL PROJECT FOOTAGE	LF	28723

SUBMITTAL PREPARED BY:



6000 N. Central Expressway, Suite 400
 Dallas, TX 75206
 469-221-0790
 WPC FIRM REGISTRATION: F-1386

CONTACT:
 STUART COWELL
 PHONE:
 817-438-4717

SUBMITTED FOR APPROVAL BY: _____ DATE: 1/21/2025
 DRAWER OF RECORD _____

NOTE:
 THE RIGHT-OF-WAY (ROW) SHOWN ON THESE PLANS IS BASED ON PUBLICLY AVAILABLE INFORMATION AND IS NOT EXACT. IT IS THE CONTRACTOR'S RESPONSIBILITY FOR ENSURING THAT ALL FACILITIES ARE CONSTRUCTED WITHIN THE ROW OR IN A COMMUNICATION EASEMENT. THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND THE OWNER PRIOR TO CONSTRUCTION IF THERE ARE ANY CONCERNS REGARDING THE ROW.

LOCATION OF EXISTING UNDERGROUND AND OVERHEAD UTILITIES ARE APPROXIMATE LOCATIONS ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO BEGINNING WORK AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT OCCUR.



Know what's below.
 Call before you dig.

PROJECT: RDOF_TX_CLUSTER_2_TBD_WI25E (3993801) DATE: 1/21/2025 11:28 AM
 DRAWN BY: STUART COWELL
 CHECKED BY: STUART COWELL
 PROJECT: RDOF_TX_CLUSTER_2_TBD_WI25E (3993801) DATE: 1/21/2025 11:28 AM
 DRAWN BY: STUART COWELL
 CHECKED BY: STUART COWELL



**APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT**
Smith County Road & Bridge Department
P.O.Box 990
Tyler, Texas 75710

1. Applicant: Charter - Spectrum Date: 1/9/2025
 Company Name (if different): _____ Phone: (469) 503-6112
 Address: 4520 Stonewall St. Fax: _____
Greenville, Texas 75401 Zip: _____
 24/7 Contact Name: GLENN VALENTINE Phone: _____
 Contractor: Mastec North America - Juan Jaramillo Phone: (214) 542-9484
 Bonding Company: _____ Phone: _____
 2. Franchise Holder: Charter - Spectrum Phone: _____
 3. Franchise Contact: GLENN VALENTINE Phone: (214) 500-7559
 4. Location (if applicable, length of installation in feet): **Charter-Spectrum is proposing to install approx. 36667' of underground conduits e/w fiber optic cable, approx. 26 Pedestals and approx. 86 Vaults within the ROW of CR 3116 & CR 3118, CR 3168, CR 3119, CR 3111, CR 3113, CR 3119, CR 4342, CR 4343.**
 5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.
 6. Describe all traffic controls or warning devices anticipated for this project: _____
 Traffic control plans to be used are the TxDOT Traffic Operations Division Standard:
 Traffic Control Plan One Lane Tow Way Traffic Control - TCP (1-2)18, Traffic Control Plan Conventional Road Shoulder Work - TCP (1-1)18, and Temporary Rumble Strips - WZ (RS)-22
 7. Proposed start date: 1/30/2025 Completion date: 1/30/2026

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

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5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
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10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
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15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No X
20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Marwah Altaie Date: 1/9/2025

Approved:  1/27/25
Smith County Road Administrator/Engineer

- SHEET INDEX**
1. COVER SHEET
 2. LEGEND & SYMBOLS
 3. GENERAL NOTES
 4. TYPICAL CONSTRUCTION DETAILS
 - 5-37. CIP PLAN

PROJECT INFORMATION

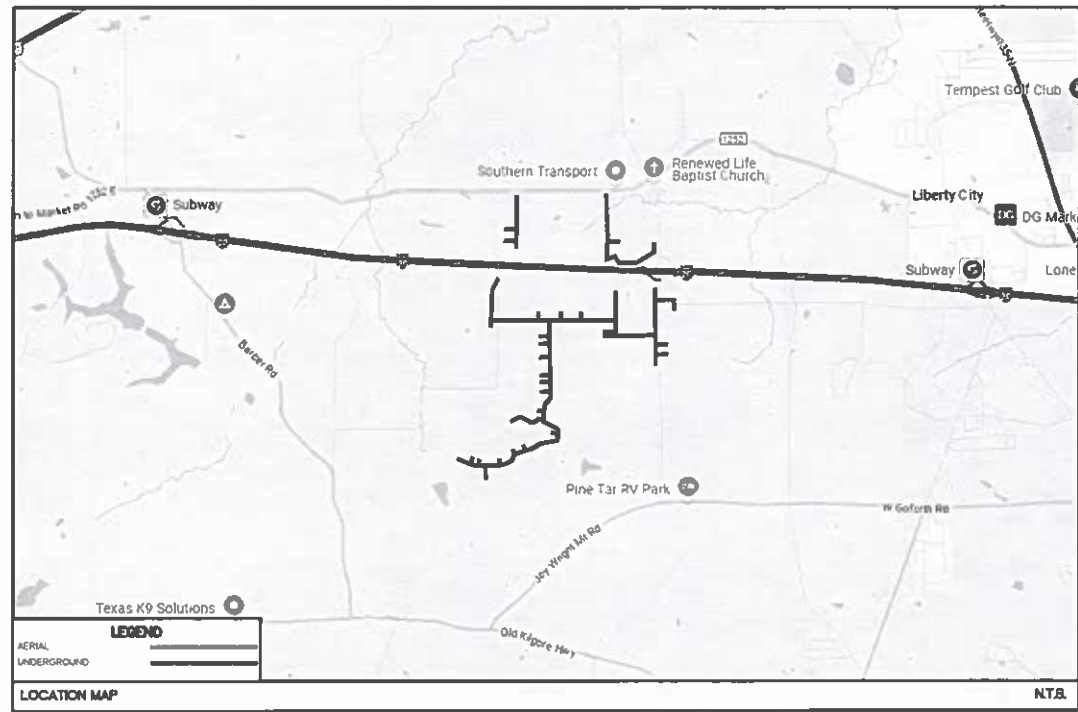
CONTACT: CHARTER-SPECTRUM
 CONTACT: GLENN VALENTINE
 PHONE: (214) 500-7559
 EMAIL: Glenn.Valentine@charter.com



CONTACT:
 KEN BAILEY, SR., PROJECT MANAGER
 LJA ENGINEERING, INC
 2150 S CENTRAL EXPY. SUITE 300
 MCKINNEY, TX 75070
 KBAILEY@LJA.COM
 214-624-2500

RDOF_TX_CLUSTER_2_TBD_WI92E (4487522)
SMITH COUNTY
WINONA, TX 75792
SMITH COUNTY
JANUARY 8, 2025

- CR 3116
- CR 3118
- CR 3168
- CR 3119
- CR 3111
- CR 3113
- CR 4342
- CR 4343



SCOPE OF WORK
 CHARTER COMMUNICATIONS PROPOSES TO INSTALL FIBER OPTIC CABLE ALONG SMITH COUNTY ROADS CR 3116/PHILPOT RD, CR 3118, CR 3168, CR 3119, CR 3111/JOY WRIGHT LN RD, CR 3113, CR 3118, CR 4342, OR 4343.

DESCRIPTION	UNITS	QUANTITY
DIRECTIONAL BORE	LF	36667
TRENCH	LF	
PULL EXISTING CONDUIT		
BORE PITS	EA	
NEW VAULTS	EA	28
NEW PEDESTALS	EA	28
POWER SUPPLY	EA	
AERIAL RISER	EA	
NEW STRAND	LF	
ANCHORS	EA	
NEW POLES	EA	
EXISTING POLES	EA	
TOTAL PROJECT FOOTAGE	LF	36667

DESIGN PREPARED BY



6000 N. Central Expressway, Suite 400
 Dallas, TX 75208
 469-621-0770
 TYPICAL RESTRICTIONS F-1205

CONTRACT NUMBER: 212-03-077

SUBMITTED FOR APPROVAL BY: [Signature] DATE: 1/9/2025
 SHEET NO. 03 OF 37

NOTE
 THE RIGHT-OF-WAY BOUNDS SHOWN ON THESE PLANS IS BASED ON PUBLICLY AVAILABLE INFORMATION AND IS NOT EXACT. IT IS THE CONTRACTOR'S RESPONSIBILITY FOR ENSURING THAT ALL FACILITIES ARE CONSTRUCTED WITHIN THE ROW OR IN A COMMUNICATIONS EASEMENT. THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND THE OWNER PRIOR TO CONSTRUCTION IF THERE ARE ANY CONCERNS REGARDING THE ROW.

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PROJECT: RDOF_TX_CLUSTER_2_TBD_WI92E (4487522) COUNTY: SMITH COUNTY DATE: 1/9/2025 10:00 AM
 DRAWN BY: GLENN VALENTINE
 CHECKED BY: KEN BAILEY, SR.
 SCALE: AS SHOWN
 SHEET NO: 03 OF 37

12

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date:	Submitted by: Jennafer Macmillan
Meeting Date: Weekly	Department: Auditor
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Weekly Bill Pay	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

13

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 1/27/2025	Submitted by: Jennafer Macmillan
Meeting Date: 2/4/2025	Department: Sheriff Office
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Smith County Jail Update	
Agenda Category: <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive report on status of Smith County jail operations, inmate population, employee overtime, and employee vacancies.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

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Agenda Item # _____

14

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 01/31/2025	Submitted by: T. Wilson
Meeting Date: 02/04/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Executive Session	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input checked="" type="radio"/> Executive Session	
Agenda Wording: 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS 551.071 CONSULTATION WITH ATTORNEY Deliberation and consultation with attorney regarding prospective businesses that intend to locate and/or expand in Smith County, potential economic development negotiation, and financial or other incentives available in Smith County.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

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