

COMMISSIONERS COURT AGENDA
Tuesday, March 25, 2025
9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT
Neal Franklin, County Judge
Commissioner Christina Drewry, Precinct 1
Commissioner John Moore, Precinct 2
Commissioner J Scott Herod, Precinct 3
Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, March 25, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

RESOLUTIONS

1. Consider and take necessary action to adopt a resolution proclaiming April 2025, as "Child Abuse Prevention Month" in Smith County.

PRESENTATIONS

2. Receive presentation from Gollob, Morgan, Peddy on FY24 Annual Comprehensive Financial Report.

COURT ORDERS

PURCHASING

3. Consider and take necessary action to approve a one (1) year renewal option and amendment with Teeco Safety, Inc. for contract 05-22, Fleet Vehicle Equipment and installation and authorize the county judge to sign all related documentation.

SHERIFF'S OFFICE

4. Consider and take necessary action regarding plans for the 2025 Countywide Cleanup program in Smith County.

FIRE MARSHAL'S OFFICE

5. Consider and take necessary action to authorize the sale of fireworks for San Jacinto Day.

HUMAN RESOURCES

6. Consider and take necessary action to approve the acceptance of donations pursuant to Texas Local Government Code, Section 81.032.

RECURRING BUSINESS

AUDITOR'S OFFICE

7. Accept monthly Auditor/Treasurer report and Executive Summary for February 2025.
8. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

ADJOURN

**SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR
DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 3/21/2025

Time: 2:00 p



NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

1

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 03/14/2025	Submitted by: Jennafer Bell
Meeting Date: 03/25/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Resolution : Child Abuse Prevention Month	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to adopt a resolution proclaiming April 2025, as "Child Abuse Prevention Month" in Smith County.	
Background: This request came from Tonya Fuller with DFPS.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Casey Murphy	Email: cmurphy@smith-county.com
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

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Agenda Item # _____



Smith County Commissioners Court

Resolution

*At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex,
Tyler, Texas, at which a quorum was present, the following Resolution was adopted:*

WHEREAS, in Smith County we believe children thrive in safe, stable, nurturing families within their communities; and

WHEREAS, sadly, child maltreatment is a significant public health issue. Communities that lack accessible supports and resources and are disproportionately affected by poverty can experience increased risk factors that lead to child abuse and neglect; and

WHEREAS, in fiscal year 2024, there were 144,189 completed investigations of child abuse or neglect in Texas, and 1,368 of those were from Smith County. There were 53,543 confirmed victims of abuse or neglect in Texas, and 735 of those were from Smith County. Out of the 9,220 Texas children removed from their homes, 122 children were from Smith County; and

WHEREAS, each year, the month of April is dedicated to recognizing the critical work being done across Texas to combat child abuse. Child abuse prevention occurs every day through the diligent work and tireless advocacy by Tyler/Smith families, friends, neighbors, houses of faith, advocacy groups, nonprofit organizations, schools, healthcare providers, social workers, and government agencies to support children and families in every community; and

WHEREAS, we must all work together to strengthen our communities and build localized supports that are accessible, contribute to the wellbeing of the entire community and keep children and families safe and together.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners Court of the County of Smith, Texas, through adoption of this Resolution does hereby proclaim April 2025, as

“Child Abuse Prevention Month”

in Smith County. Together, we can create a brighter future for children, families and communities and ensure tomorrows leaders have the support they need to thrive and reach their potential.

WITNESS OUR HANDS THIS 25th day of March, A.D. 2025

Neal Franklin

County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway Sr.
Commissioner, Precinct 4

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 3/13/2025	Submitted by: Ann Wilson
Meeting Date: 3/25/25	Department: Auditor
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Presentation of FY24 Annual Comprehensive Financial Report	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive Presentation from Gollob, Morgan, Peddy on FY24 Annual Comprehensive Financial Report	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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Agenda Item # _____

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 3/10/2025	Submitted by: Christina Haney
Meeting Date: 03/18/2025	Department: Purchasing
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: 1 year renewal 05-22 Fleet Vehicle Upfitting	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve a one (1) year renewal option and amendment with Teeco Safety, Inc. for contract 05-22, Fleet Vehicle Equipment and installation and authorize the County Judge to sign all related documentation.	
Background: On 4/05/2022 Commissioners Court approved a contract with Teeco Safety, Inc. for fleet vehicle equipment and installation. This contract includes upfitting for all Smith County fleet vehicles (LE, Road & Bridge, etc.) Examples of upfitting are lights, sirens, bumpers, cages and installation of IT related equipment. The awarded contract was for one (1) year with four (4), one (1) year renewal options. We are requesting to exercise the third renewal option. This is not an exclusive contract.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Jaye Latch	Email:
Name: Christina Haney	Email:
Name:	Email:
Name:	Email:

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CONTRACT

**RFP 05-22 VEHICLE EQUIPMENT & INSTALLATION
2025 AMENDMENT NO. 1**

**STATE OF TEXAS};
COUNTY OF SMITH};**

WHEREAS, The RFP package 05-22 Vehicle Equipment & Installation including the **Cover Sheet, Instructions, Specifications, and Price Proposal Sheet(s) and Addenda** for- the item(s) being published for Sealed Request For Proposal (RFP) , were solicited pursuant to Texas Local Government Code 262.021; and

WHEREAS, The Smith County Commissioners Court as the governing body of Smith County did on April 5, 2022 award a contract to Teeco Safety, Inc., for RFP 05-22 in quantities and at prices as set forth in the RFP and contract package;

WHEREAS, On the ____ day of _____, 2025, for good a valuable consideration the following Amendment to the Agreement between Smith County and Teeco Safety, Inc for approved and accepted, and shall be fully incorporated in this Agreement; and

THEREFORE, Know all men by these present, that this contract is entered into by Smith County, hereinafter called ("COUNTY") and the undersigned Vendor, hereinafter called ("VENDOR").

THAT IN ACCORDANCE with Bid package RFP 05-22 in every particular and herein incorporated by reference, the Vendor will perform in accordance with the terms thereof and the County agrees to make payment for such items or services purchased on appropriate Purchase Orders in accordance with the terms of said RFP package which is made a part of this contract and incorporated herein for all purposes contingent on respective equipment, materials and supplies/services covered by any claims that (1) conform to the attached specifications, (2) the equipment, materials and supplies/services were delivered in good condition, (3) services contracted for the Commissioners Court have been satisfactorily performed.

Texas Law to Apply

This Contract shall be construed under and in accordance with the Laws of the State of Texas, and all obligations of the parties created by this contract are performable in Smith County, Texas.

**Prior Agreements
Superseded**

This Contract, with the entire RFP package incorporated herein including any required supporting literature, brochures and/or data sheets or sample, constitutes the sole agreement of

the parties to the agreement and supersedes any prior understandings or written or oral agreements, if any, between the parties respecting the subject matter of this contract.

Amendment

No future amendments, modifications or alterations of the terms of this contract shall be binding unless same is in writing, dated subsequent to the date of this contract, and duly executed by authorized representatives of each party.

The parties hereby agree that the following provision of the "Standard Terms & Conditions" shall be amended as follows:

"6. Quantities indicated in the proposal are estimated based upon the base available information. Quantities listed are estimates only, no minimum or maximum is guaranteed. Smith County reserves the right to increase or decrease the quantities by any amount deemed necessary to meet its needs without adjustments to the contracted percentage"

The parties hereby agree that the following provision of the "Special Terms and Conditions" shall be amended as follows:

"Renewal Options

Smith County reserves the right to exercise an option to renew the contract of the vendor for an additional four (4) one-year periods, provided such option is agreed upon by both parties. If the County exercises the right in writing, the awarded vendor shall update and submit any legal documents required during the initial solicitation by no later than thirty (30) calendar days prior to the commencement of the option period. These documents, if applicable, will be specified in the Special Conditions and include, but are not limited to, Insurance Certificates and Performance Bonds and must be in force for the full period of the option. If the updated documents are not submitted by the awarded vendor in complete form within the time specified, the County will rescind its option and seek a new solicitation.

A price adjustment may be considered by the County at its sole discretion, at any time during the life of this contract. Vendor shall substantiate any price increase in writing and should include appropriate justifications as to the reasons for the price increase. (e.g., Manufacturer's direct cost, postage rates, Wage/Labor rates, etc.) The County reserves the right to accept or reject any/all of the price redetermination as it deems in the best interest of the county."

"Secondary/Alternative Award

The County reserves the right to award in lump sum or to multiple proposers as primary, secondary and tertiary award winners. Secondary or alternate proposers serve in a backup capacity. In the event the primary is unable to honor the terms and conditions of the contract, the secondary proposer may be called. If the secondary proposer is unable to

honor the terms and conditions of the contract the alternate may be called. The primary vendor is the first contact. Smith County reserves the right to use another vendor if it deems to be in its best interest.

In the event the secondary or alternate proposers are called upon, they will offer the goods and services at their awarded percentage, or better. Any attempt to increase the contract price may be cause to remove the proposer from the contract.”

Approved this _____, day of _____, 2025,

VENDOR
By: 
Authorized Agent

SMITH COUNTY
By: _____
Neal Franklin, County Judge
Smith County, Texas

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 3/12/2025	Submitted by: Jennafer Bell
Meeting Date: 3/25/2025	Department: SO/Environmental Crimes
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: 2025 Countywide Cleanup program	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action regarding plans for the 2025 Countywide Cleanup program in Smith County.	
Background: Deputy Johnson will speak if needed.	
Financial and Operational Impact: NA	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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Agenda Item # _____

Smith Countywide Cleanup

March 31- May 5, 2025

*VOUCHERS AVAILABLE FOR
SMITH COUNTY RESIDENTS*

The Smith Countywide Cleanup program allows residents to take one truckload of bulky items to the Greenwood Farms Landfill for free! Vouchers are available in-person only at the Courthouse Annex, 200 E. Ferguson in Tyler, or any of the Justice of the Peace/Constable Offices throughout the County.

**CLEAN UP YOUR PROPERTY FOR FREE
AND HELP KEEP MOSQUITOS AWAY!**

The landfill is located at 12920 FM 2767, Tyler

6:30 a.m.- 4:30 p.m. Monday-Friday

6:30 a.m.-noon Saturday

Only 1 free mattress per voucher

Additional mattress cost \$50

Items not accepted: hazardous waste, pesticides, herbicides, solvents, gasoline, oils, acid, batteries, asbestos, wet paint, freon, whole tires, televisions, computers, refrigerators and freezers.

Visit: www.smith-county.com

Call: 903-590-4904 or 903-590-4905

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 3/19/2025	Submitted by: Jennafer Bell
Meeting Date: 3/25/2025	Department: FMO
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Fireworks: San Jacinto Day	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize the sale of fireworks for San Jacinto Day.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name: Chad Hogue	Email: chogue@smith-county.com
Name: T Wilson	Email: twilson@smith-county.com
Name:	Email:

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STATE OF TEXAS
COUNTY OF SMITH

§
§
§

IN THE COMMISSIONERS COURT

ORDER AUTHORIZING SAN JACINTO DAY FIREWORK SALES 2025

WHEREAS, the Commissioners Court of Smith County is authorized under the Texas Occupations Code § 2154.202(h)(2), to issue an order allowing retail fireworks permit holders to sell fireworks to the public in celebration of San Jacinto Day; and

WHEREAS, on the 25th day of March, 2025, the Commissioners Court of Smith County has determined that conditions are favorable to issue such an Order.

NOW, THEREFORE, BE IT ORDERED BY THE SMITH COUNTY COMMISSIONERS COURT THAT the sale of fireworks to the public by retail fireworks permit holders is **AUTHORIZED** during the San Jacinto Day period beginning April 16, 2024 and ending midnight, April 21, 2024, subject to the following restrictions:

1. This order expires on the date the Texas Fire Service or the Smith County Fire Marshal determines drought conditions exist in the County or midnight, April 21, 2024, whichever is earlier.

APPROVED AND ADOPTED THIS 25th DAY OF MARCH, 2025 BY THE SMITH COUNTY COMMISSIONERS COURT.

NEAL FRANKLIN
COUNTY JUDGE

CHRISTINA DREWRY
COMMISSIONER, PRECINCT 1

JOHN MOORE
COMMISSIONER, PRECINCT 2

J SCOTT HEROD
COMMISSIONER, PRECINCT 3

RALPH CARAWAY, SR
COMMISSIONER, PRECINCT 4

ATTEST:

KAREN PHILLIPS, COUNTY CLERK

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 3/20/25	Submitted by: E. Delmas
Meeting Date: 3/25/25	Department: HR
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: County Government Month/ HealthFair Employee Appreciation Donations	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve the acceptance of donations pursuant to Texas local government code 81.032.	
Background: In honor of county government month and to show our employees our appreciation our office has reached out to our local community and vendors and we received the following donations. See spreadsheet attached.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
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Name:	Email:
Name:	Email:

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	County Government Month Donations	
	Organization	Donation
4	Iglesias Law Firm	20 gift bags from Cole and Co.
5	Grand Slam	(5) movie pass, (5) laser tag pass, (10) 1 hour bowling pass
6	Gaudy Me	(1) \$25 Card
7	Ricks on the Square	(1) \$50 Gift Card
8	Lyric	(1) Chick Fil A Card \$50
9	Symetra Life	(8) Gift Cards \$25
10	Optum RX	(5) Prizes \$40
11	Stealth/AMWINS	(4) \$50 gift cards
12	Superior Vision	(2) Designer Sunglasses
13	Linebarger Goggan Blair & Sampson, LLP	(1) Gift Basket
14	Hospitality ER	Gift Basket, Ice Cream Truck
15	Honest RX	Ipad
16	FlairData	(3) \$100 Gift Cards
17	In-Telecom	
18	SC 9-1-1 Network	4 Gift packs
19	Brinson	Gift Cards

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 2/7/2025	Submitted by: Kalisha Boyd
Court Date: 3/25/2025	Department: Auditor
Description of Previous Court Action Taken: (Including date of actions) The offices of the Smith County Auditor and Treasurer regularly submit the monthly report for the court's review, acceptance and approval.	
Item Requested is: <input checked="" type="radio"/> For Action/ Consideration <input type="radio"/> Discussion/Report	
Item: (Brief statement as you wish the item to appear on the agenda) Accept monthly Auditor/Treasurer report and Executive Summary for February 2025.	
Background: (Details of Request) N/A	
Financial and Operational Impact	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? NO
Reviewed By:	Reviewer's Signature and Date Reviewed:
County Auditor	
Legal Department	
Purchasing Director	
Chief Technical Officer	
Other Relevant Reviewers(s):	

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Item Received By: _____ **Date:** _____ **Time:** _____

AGENDA ITEM # _____



AFFIDAVIT

IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.025, THE COUNTY AUDITOR HEREBY SUBMITS THE MONTHLY UNAUDITED FINANCIAL REPORT & EXECUTIVE SUMMARY FOR THE PERIOD ENDING FEBRUARY 28, 2025.

Ann W. Wilson

Ann W. Wilson, CPA, Smith County Auditor

IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026, THE COUNTY TREASURER HEREBY SUBMITS THE COUNTY TREASURER'S REPORT FOR THE REPORTING PERIOD STATED ABOVE.

Kelli R. White

Kelli R. White, County Treasurer

THE COMMISSIONERS COURT CERTIFIES THE MONTHLY AUDITOR/TREASURER REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2025 SUBMITTED ON MARCH 25, 2025.

SMITH COUNTY JUDGE

COMMISSIONER, PRECINCT #1

COMMISSIONER, PRECINCT #2

COMMISSIONER, PRECINCT #3

COMMISSIONER, PRECINCT #4

8

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date:	Submitted by: Jennafer Macmillan
Meeting Date: Weekly	Department: Auditor
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Weekly Bill Pay	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
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Smith County

Budget Transfer Request FY25

Submit to Auditor's Office -- Requests received after 12:00 (noon) on Tuesday of any week will be held until the following week's Commissioners Court meeting (if court action is necessary).

DEPARTMENT:

JP1 & JP3

TRANSFER FROM:

Account Name	Account Number	Amount
Autopsies	10.409.4600.608	\$25,000.00

TRANSFER TO:

Account Name	Account Number	Amount
JP#1	10.455.4600.608	\$15,000.00
JP#3	10.457.4600.608	\$10,000.00

BRIEF EXPLANATION FOR REQUEST:

Cover autopsy expenses.

Department Head:

Auditor's Office

Kalisha Boyd

3/21/25

Signature

Date

Signature

Date

Name (Please Print)

Approved by Commissioners Court

Date