

COMMISSIONERS COURT AGENDA
Tuesday, April 15, 2025
9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT
Neal Franklin, County Judge
Commissioner Christina Drewry, Precinct 1
Commissioner John Moore, Precinct 2
Commissioner J Scott Herod, Precinct 3
Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, April 15, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

PRESENTATIONS

ELECTION'S OFFICE

1. Presentation on county election precincts and potential changes in accordance with Texas Election Code, Chapter 42.

COURT ORDERS

PURCHASING

2. Consider and take necessary action to authorize the Purchasing Department to advertise, solicit, and receive sealed request for proposals for the following:
 - a. 22-25 Smith County Depository, and
 - b. 23-25 Smith County Sub-Depository.

EAST TEXAS AUTO THEFT TASK FORCE

3. Consider and take necessary action to authorize the FY 2026 Smith County East Texas Auto Theft Task Force Grant application and Resolution and authorize the county judge to sign all related documentation.

RECURRING BUSINESS

COUNTY CLERK

4. Consider and take the necessary action to approve the Commissioners Court minutes for March 2025.
5. Receive Commissioners Court recordings for March 2025.

ROAD AND BRIDGE

6. Consider and take necessary action to authorize the county judge to sign the Final Plat for, Mallory Acres, Precinct 2.

AUDITOR'S OFFICE

7. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

ADJOURN

**SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR
DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 4/11/2025

Time: 1:00 p

A handwritten signature in blue ink that reads "Neal Franklin". The signature is written in a cursive style with a large initial "N".

NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

1

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 04/08/2025	Submitted by: Michelle Allcon
Meeting Date: 04/15/2025	Department: Elections Administration
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Elections	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Presentation on county election precincts and potential changes in accordance with Texas Election Code 42.	
Background:	
Financial and Operational Impact: None	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

POTENTIAL CHANGES TO ELECTION PRECINCTS

Spring 2025



WHY ARE THERE POTENTIAL CHANGES?

- Verification that election precincts meet *Texas Election Code* requirements.
 - 42.005
 - 42.006
 - 42.007
- Verification every spring of odd-numbered years
- Any changes voted in by Commissioners' Court before May 1
- Changes take affect on Jan 1 of next even-numbered year (1/1/26)



***TEC* 42.002**

- Verify that all the election precincts' sub-precincts share the same 'Big 6' districts
 - US Congress
 - State Board of Education
 - State Senate
 - State Representative
 - Commission
 - Justice of the Peace
- These districts cannot change except every 10 years



TEC 42.006

- Verify population of *active* registered voters is between 100 and 5000
 - Splitting election precincts, or merging portions with others, when the election precinct reaches 4200-4500-depending on growth in that area
 - Unofficial evaluation of potential growth from now until 01/01/2028
- Election precincts can be split or merged



TEC 42.006

- **Items to consider**
 - **Do not cross 'Big 6' lines**
 - **When splitting or merging: Ratio of Democratic and Republican election precincts needs to remain the same or as close as possible**
 - **Smith Currently: 21% Democratic and 79% Republican**
 - **Smith with potential changes: 21.2% Democratic and 78.8% Republican**
 - **Do not merge Democratic and Republican election precincts to each other**
 - **When splitting: Would another polling place be needed?**



TEC 42.007

- In a county with a city of 10,000 or more, election precincts need to be all unincorporated territory or all incorporated territory
 - Not always possible - 'Big 6' and population requirements of 100-5000
- City of Tyler
- GIS looks at the annexed areas
 - Can we move an election precinct line?
 - Can the area form its own precinct population wise?
 - Annexed territory in Pct. 42 near Pct 74



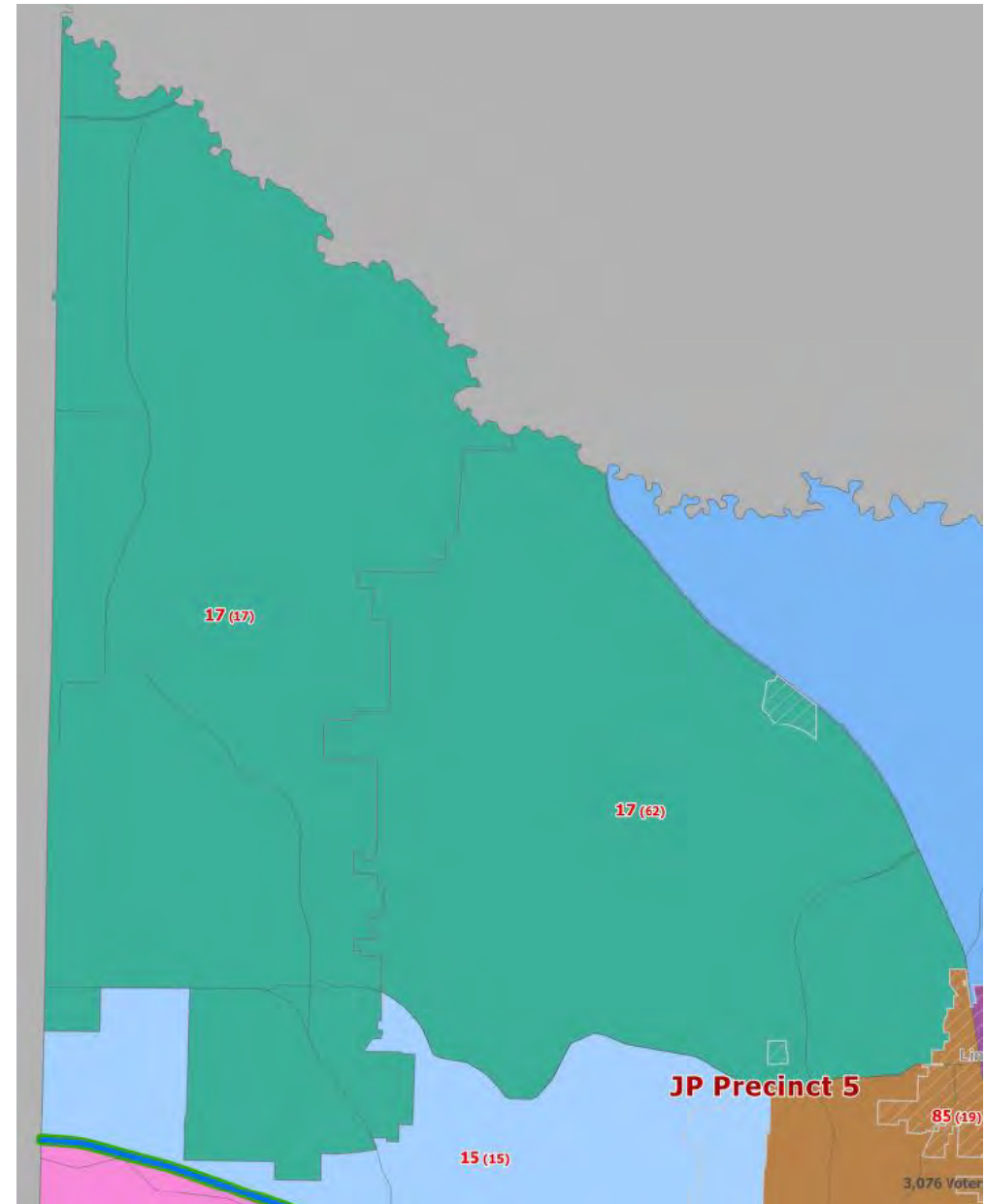
POTENTIAL CHANGES-SPLITS AND MERGES

- Pct. 19 (Lindale): 4,248
- Pct. 42 (Noonday): 4,346
- Pct. 71 (S Tyler): 4,262



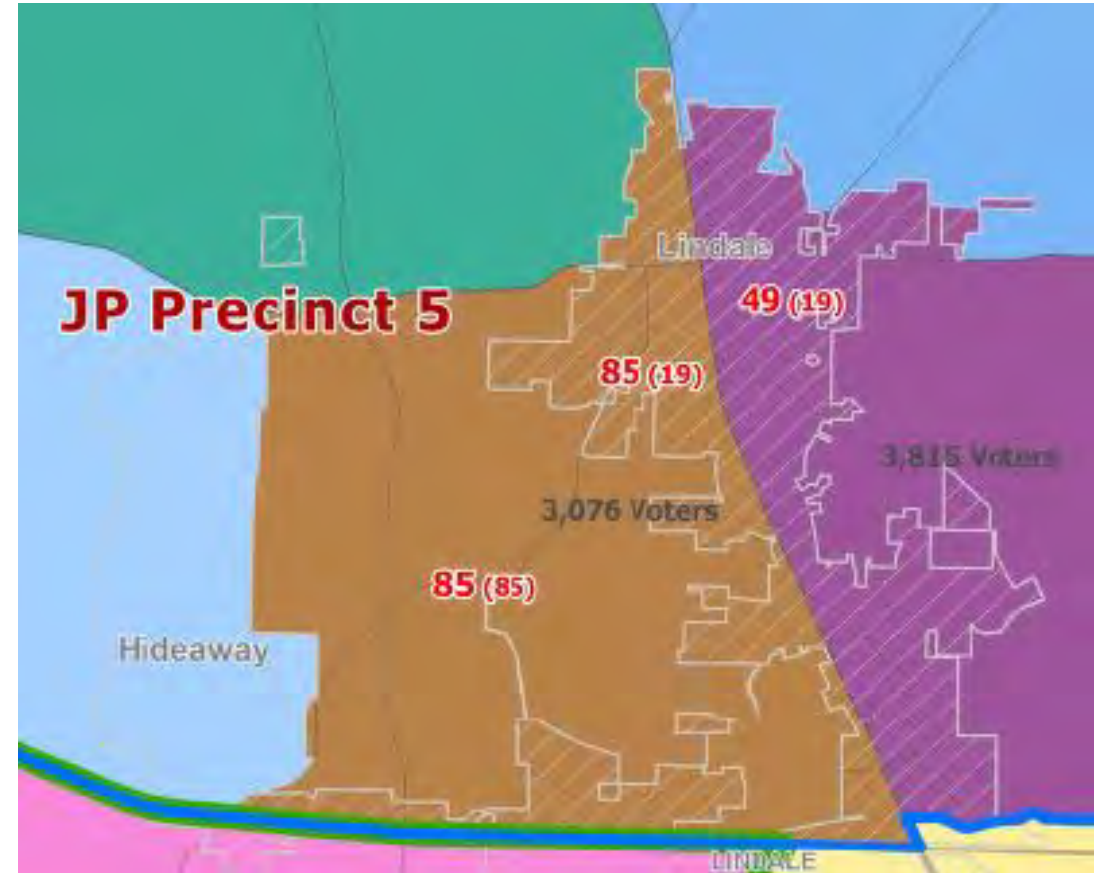
POTENTIAL CHANGES

- Section 1 – NW Smith County
 - Merge Pct 17 and 62 for a total of around 3434 active voters



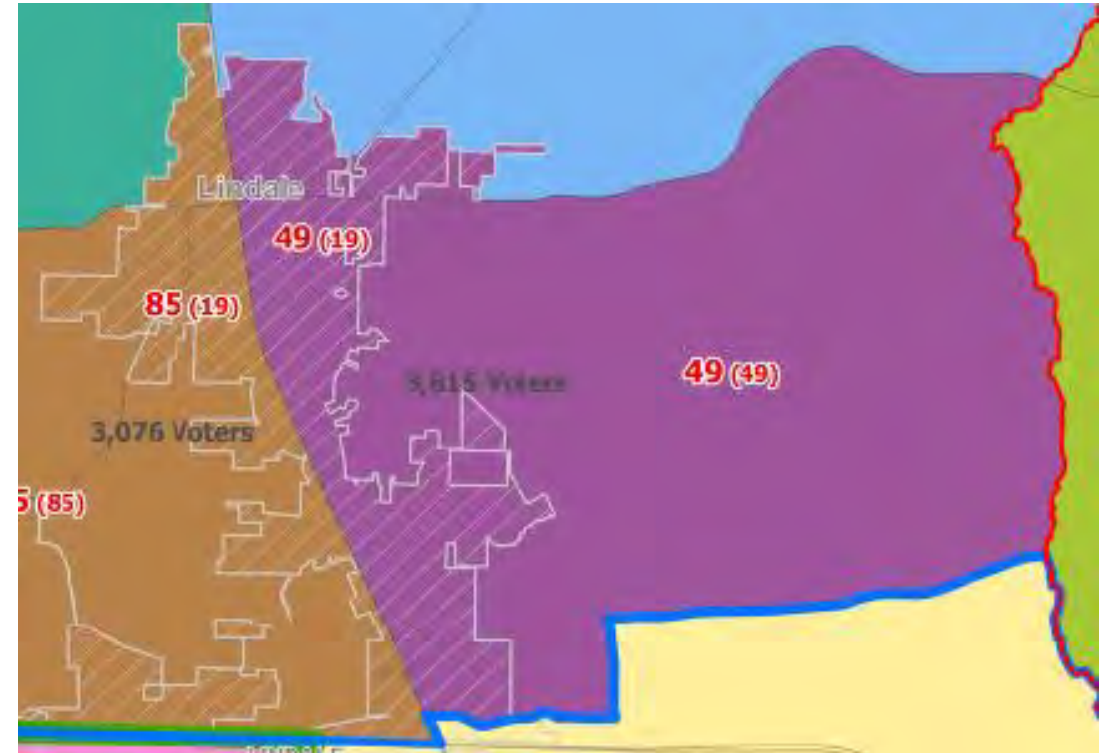
POTENTIAL CHANGES

- Section 1 – NW Smith County
 - Merge Pct 85 and the western portion of Pct 19 for a total of around 3361 active voters



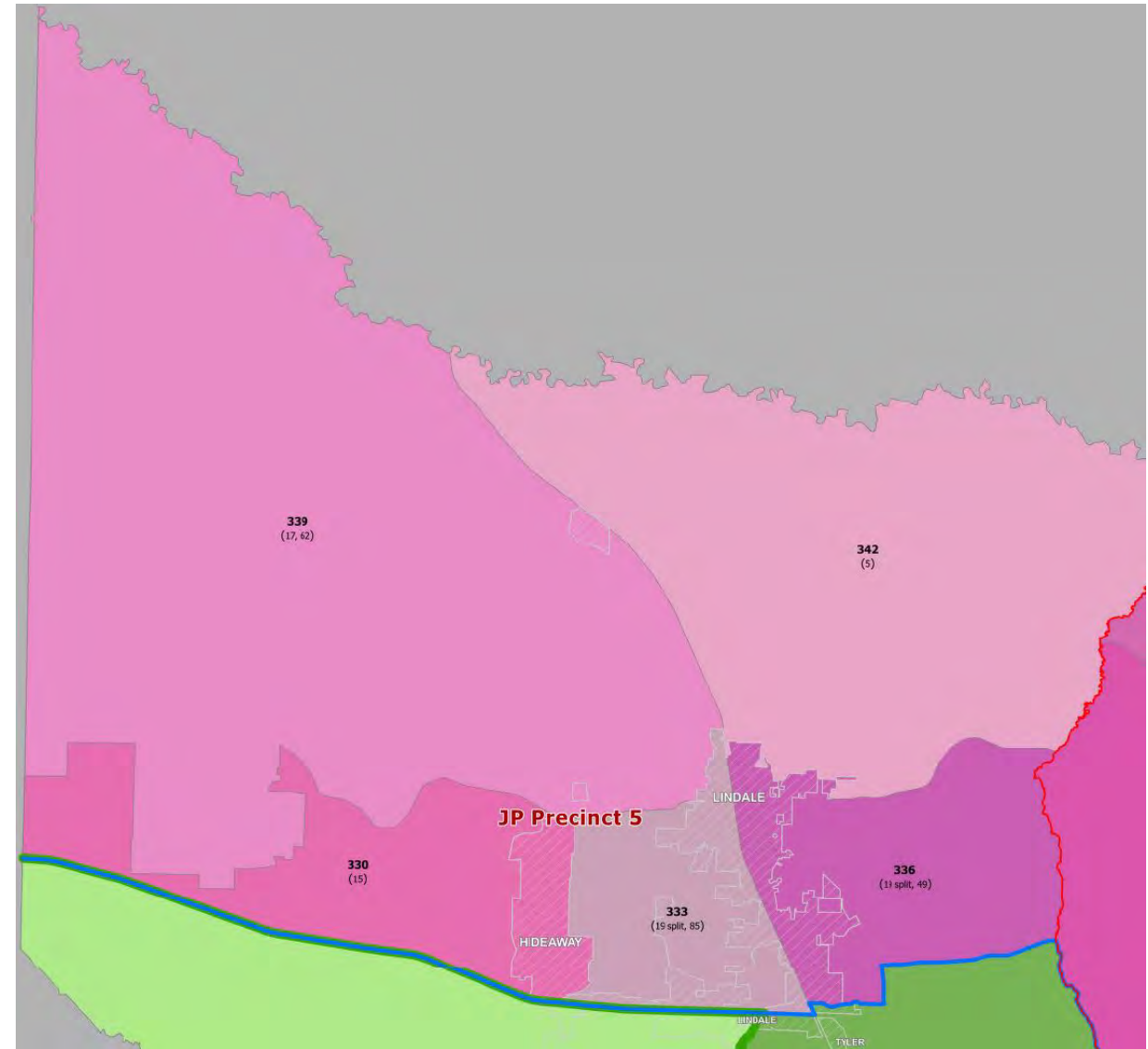
POTENTIAL CHANGES

- Section 1 – NW Smith County
 - Merge Pct 49 and the eastern portion of Pct 19 for a total of around 3531 active voters



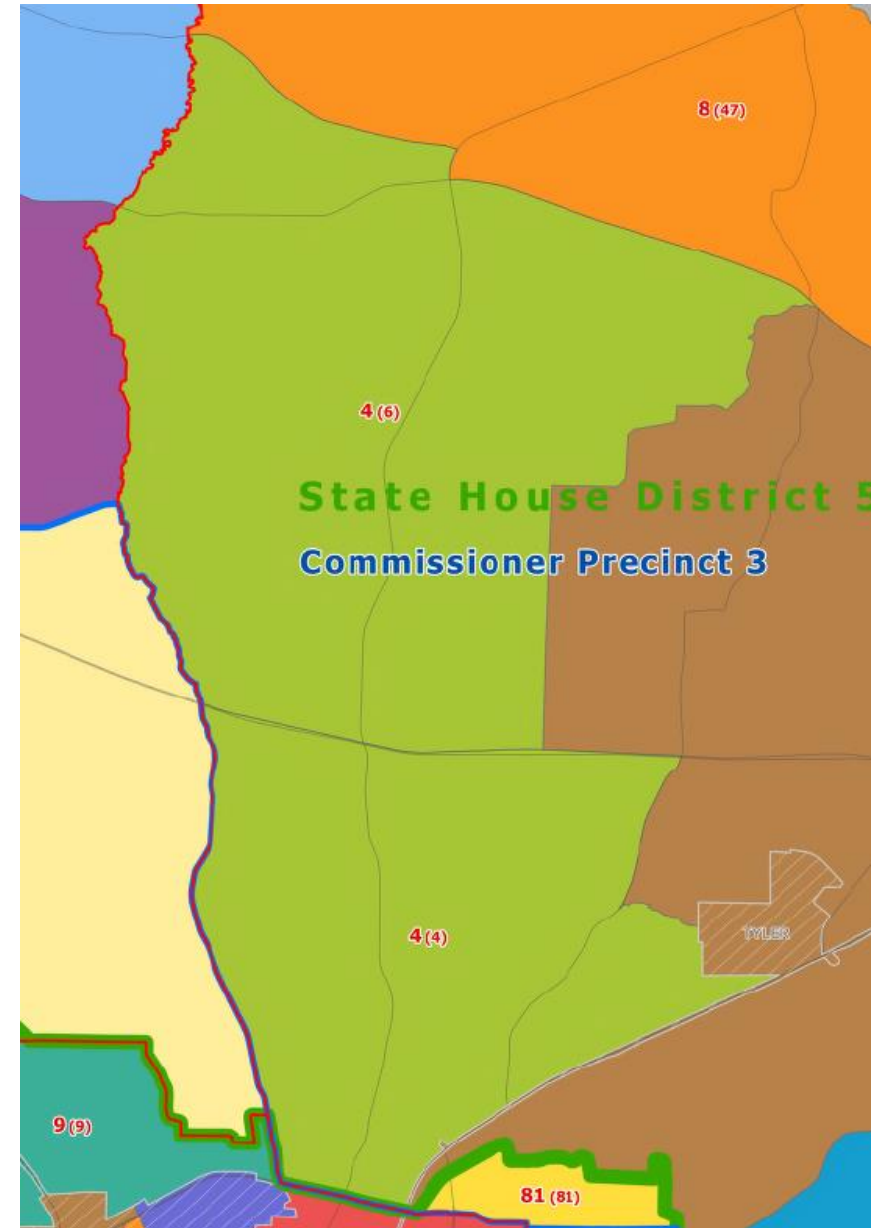
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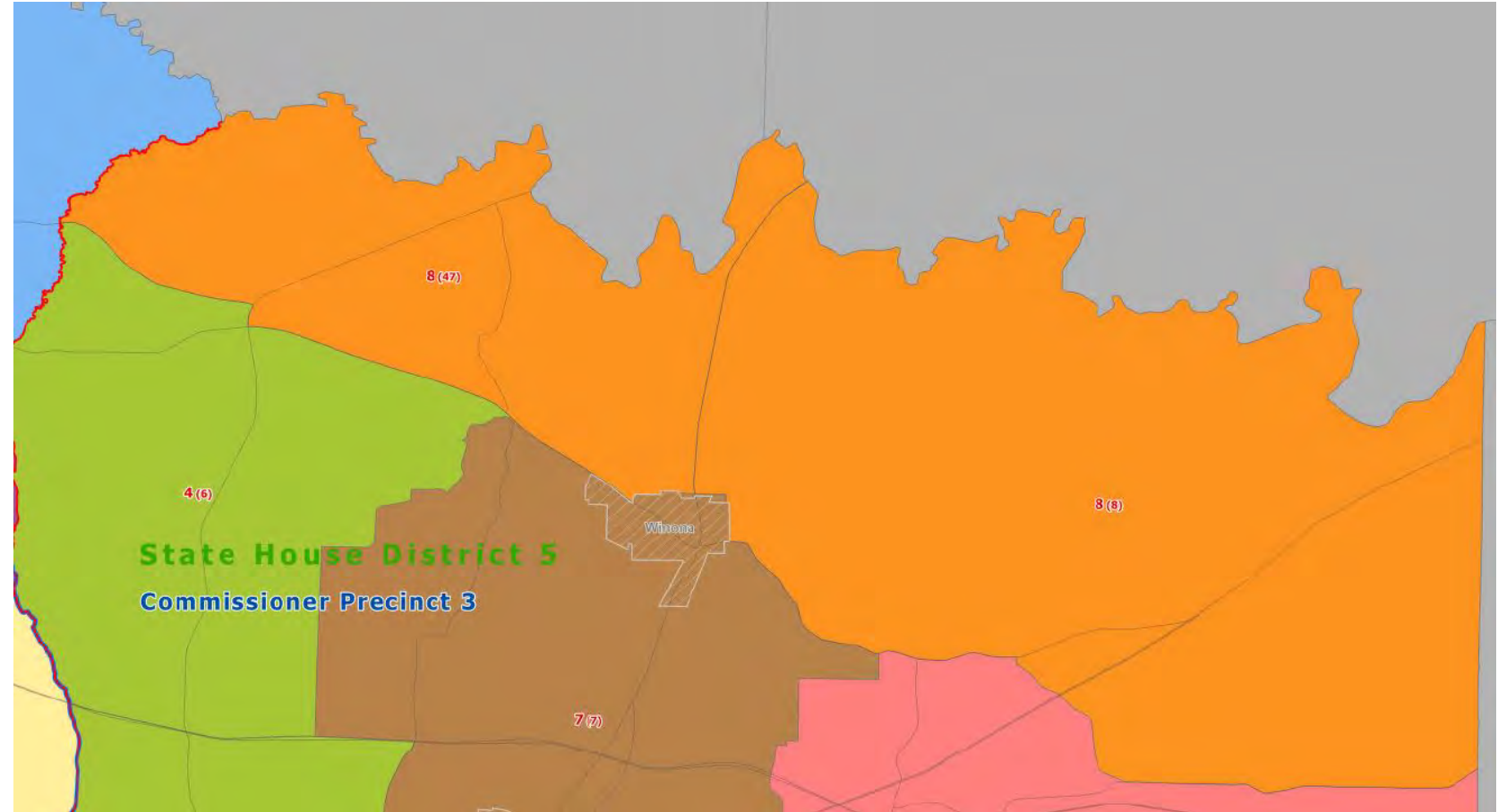
POTENTIAL CHANGES

- Section 2 – NE Smith County
 - Merge Pct 4 and 6 for a total of around 2869 active voters



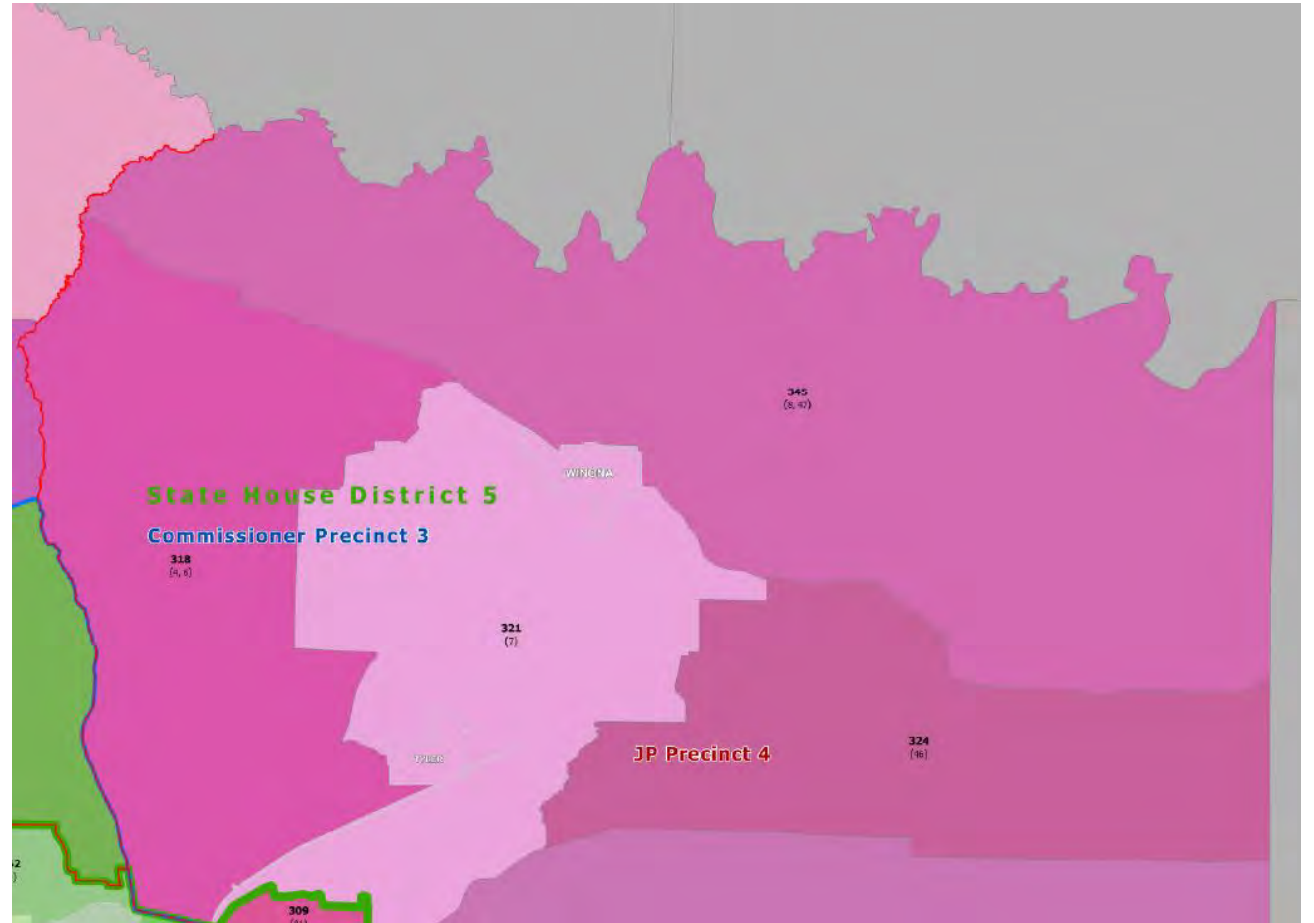
POTENTIAL CHANGES

- Section 2 – NE Smith County
 - Merge Pct 8 and 47 for a total of around 2084 active voters



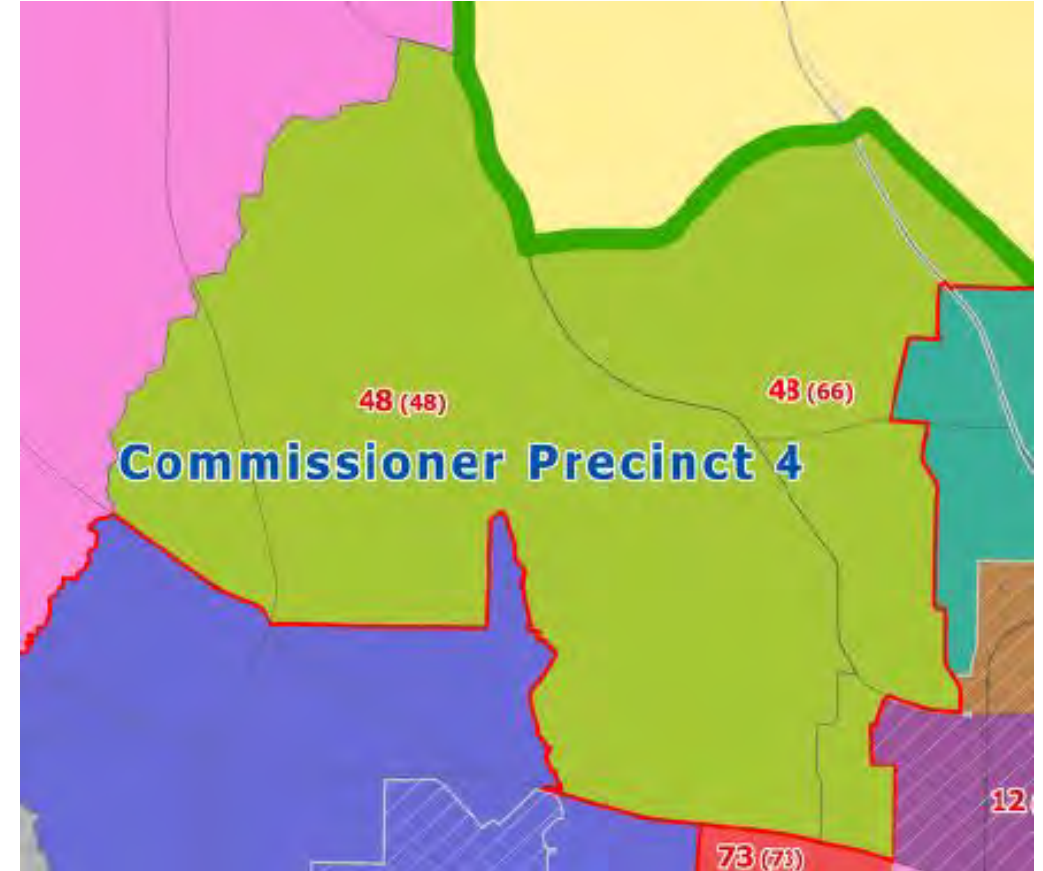
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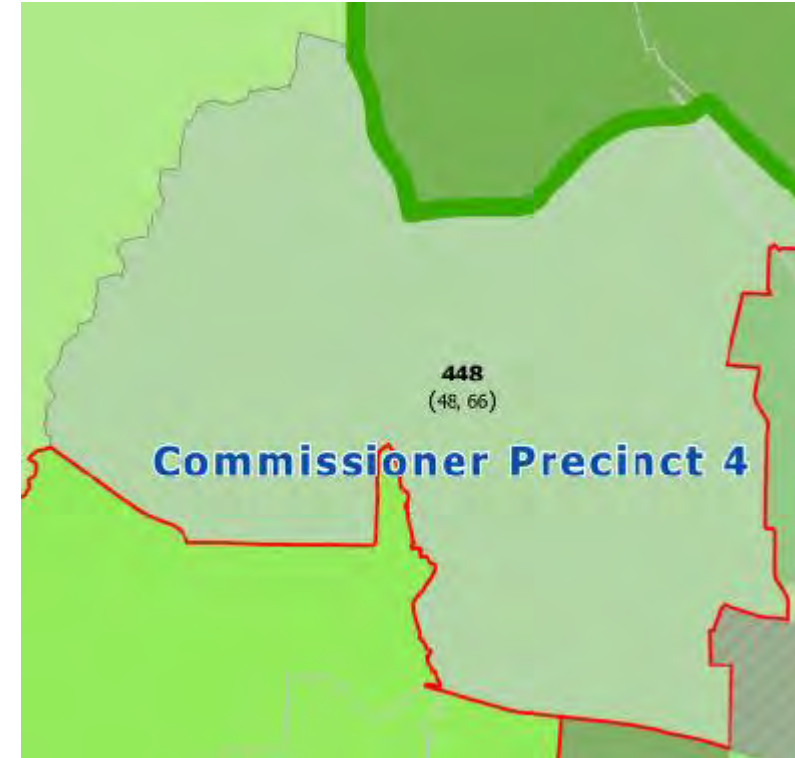
POTENTIAL CHANGES

- Section 3 – NW (S of 20)
Smith County
 - Merge Pct 48 and 66 for a total of around 1861 active voters



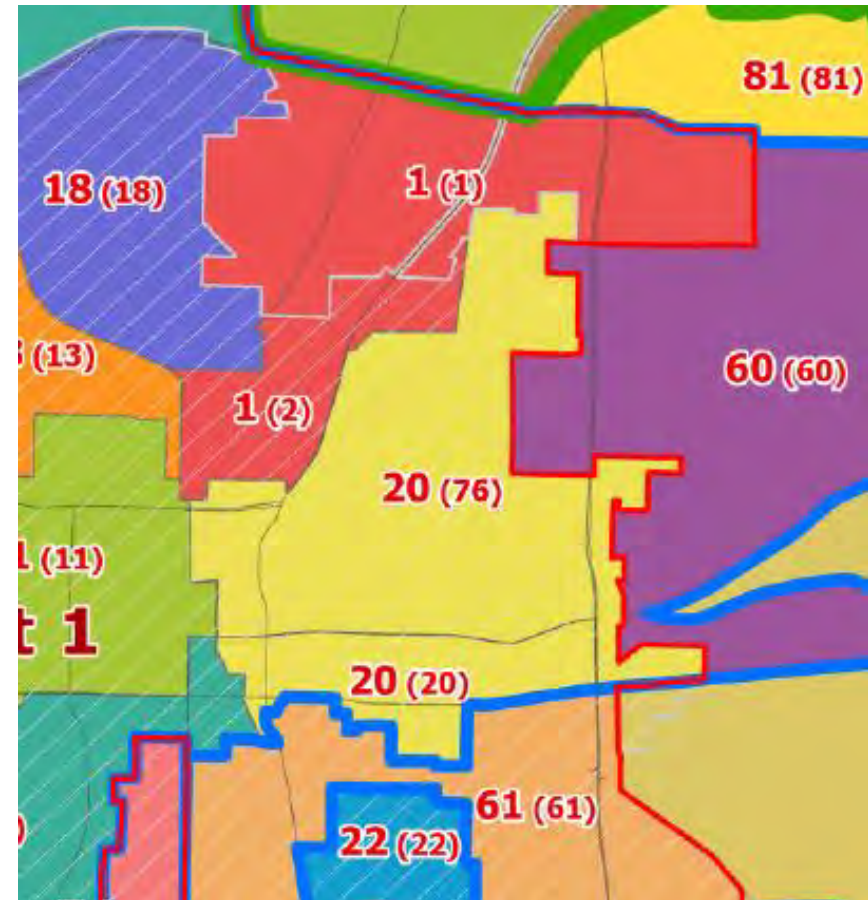
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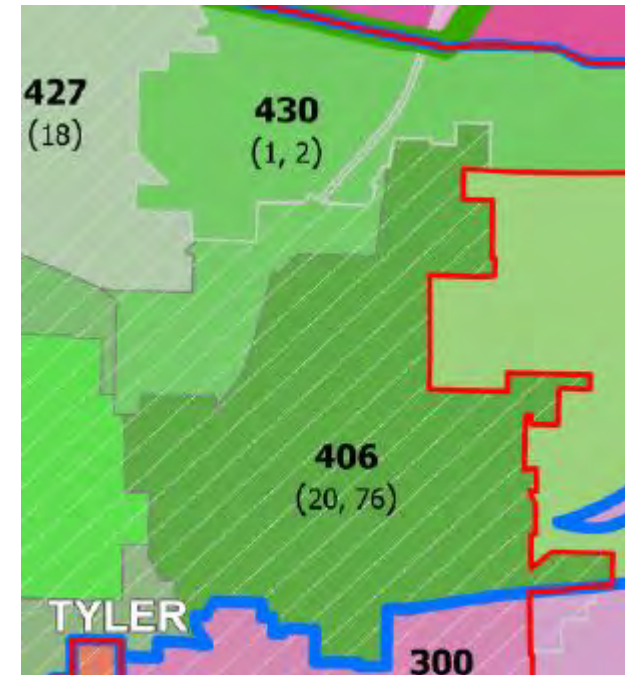
POTENTIAL CHANGES

- Section 4 – North Central Smith County
 - Merge Pct 1 and 2 for a total of around 1260 active voters
 - Merge Pct 20 and 76 for a total of around 1536 active voters



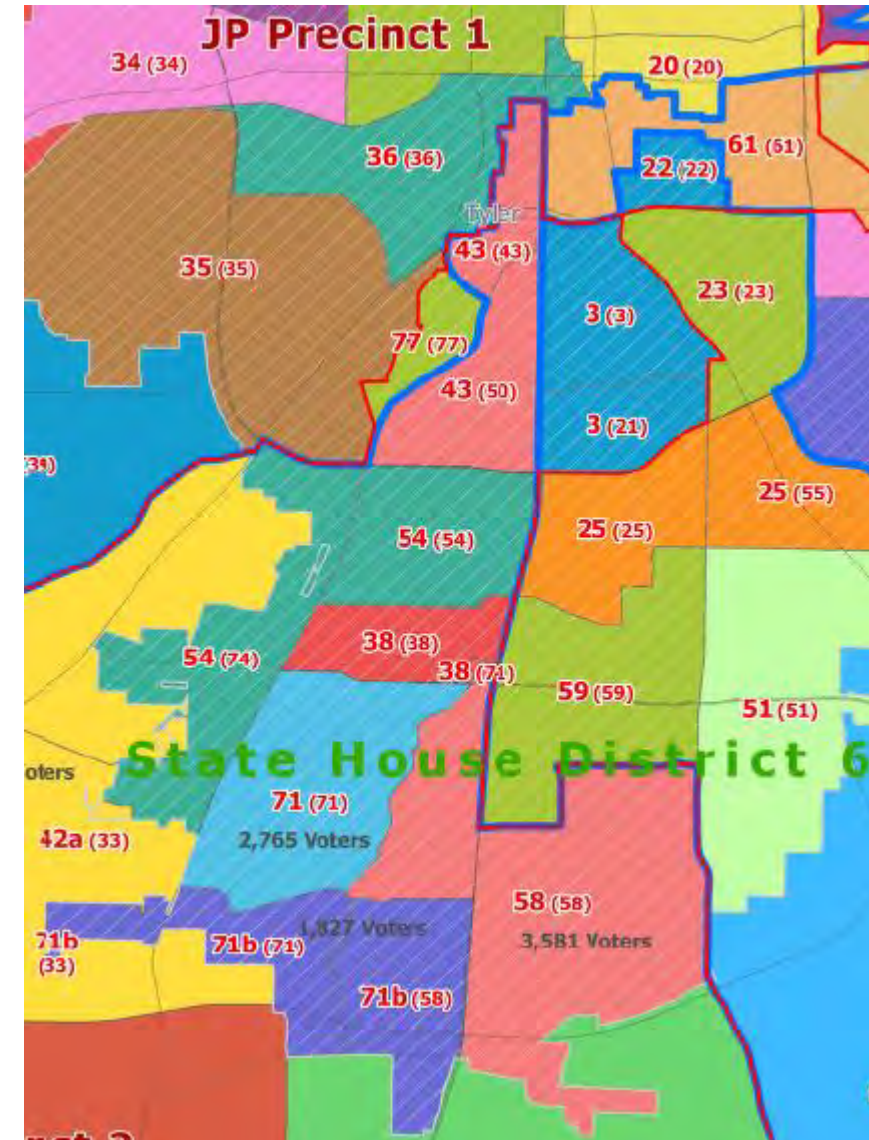
POTENTIAL CHANGES

- Section 4 – North Central Smith County
 - Merge Pct 1 and 2 for a total of around 1260 active voters
 - Merge Pct 20 and 76 for a total of around 1536 active voters



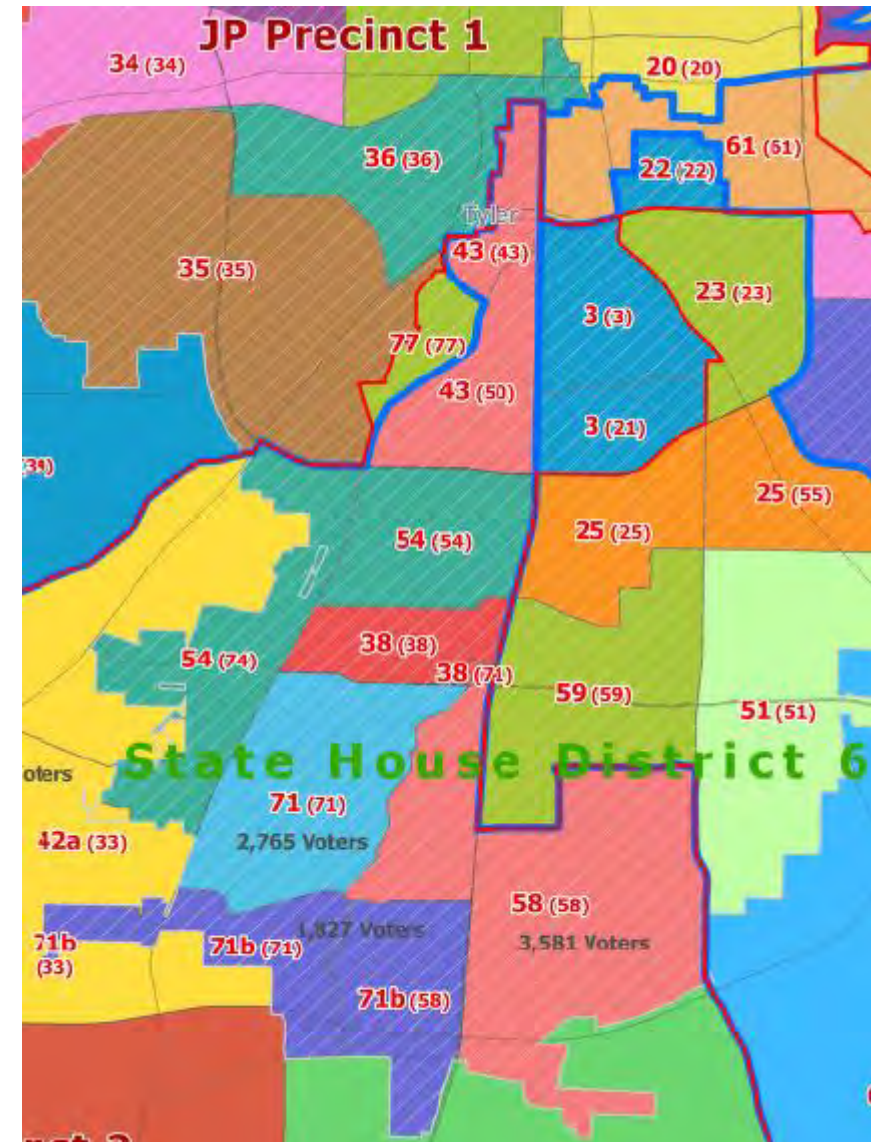
POTENTIAL CHANGES

- Section 5 – SW Smith County
 - Merge Pct 43 and 50 for a total of around 3390 active voters.



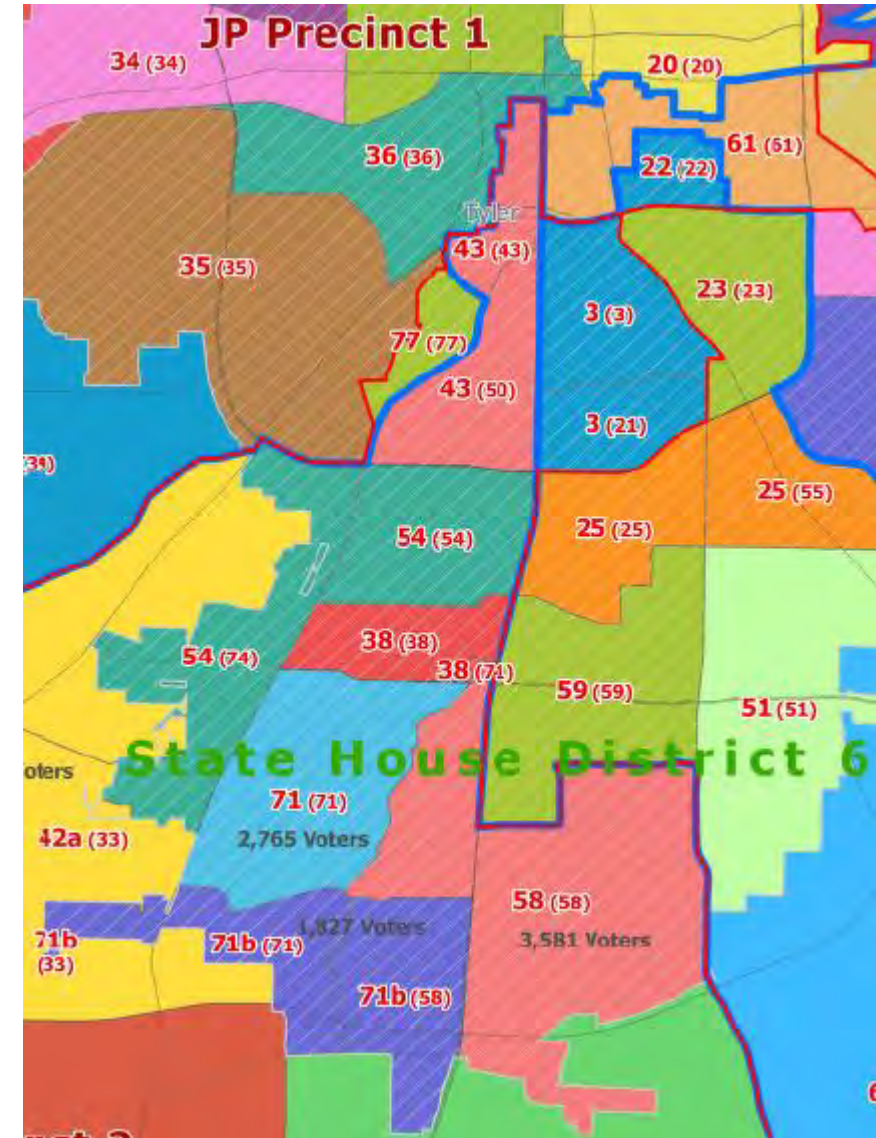
POTENTIAL CHANGES

- Section 5 – SW Smith County
 - Merge Pct 54 and 74 for a total of around 3777 active voters, this includes more recently incorporated territory



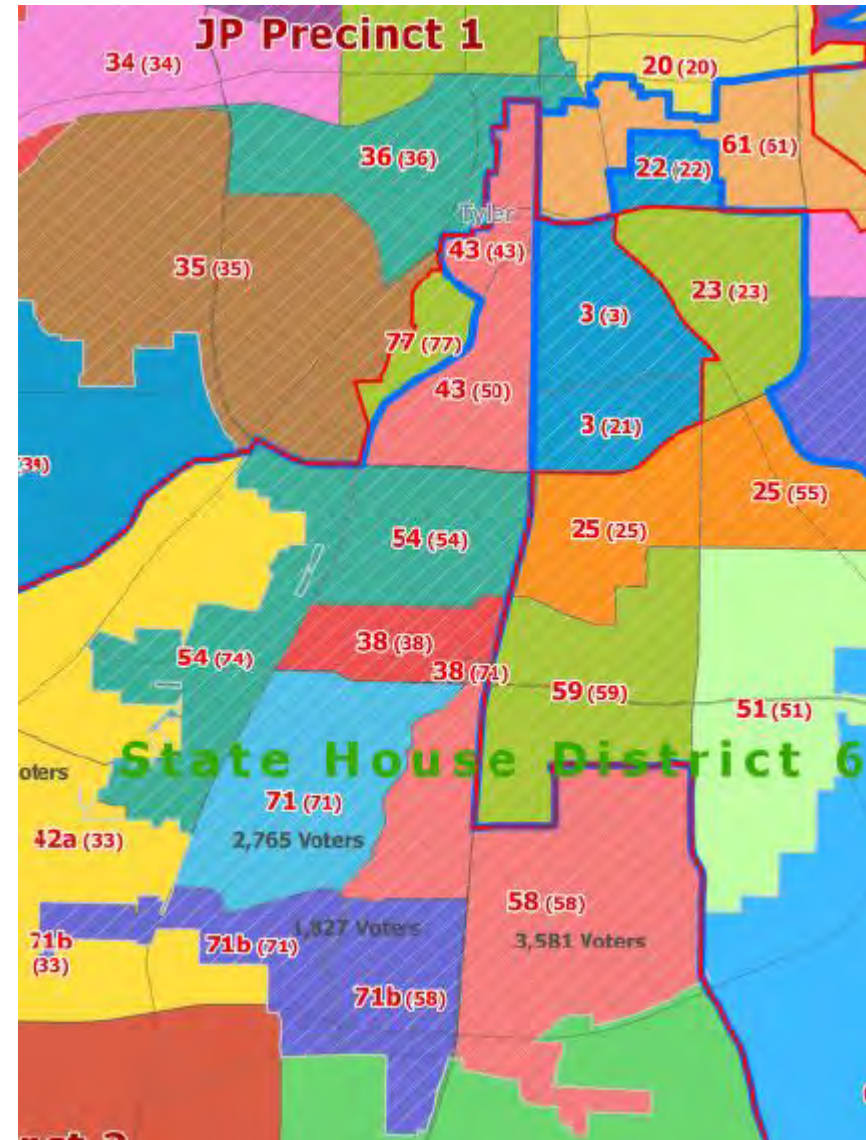
POTENTIAL CHANGES

- Section 5 – SW Smith County
 - Split Pct 71 in $\frac{1}{2}$
 - Section N of Cumberland for around 2892 active voters
 - Section S of Cumberland with portion of 58 (west of Broadway and south of Cumberland) added for around 2364 active voters



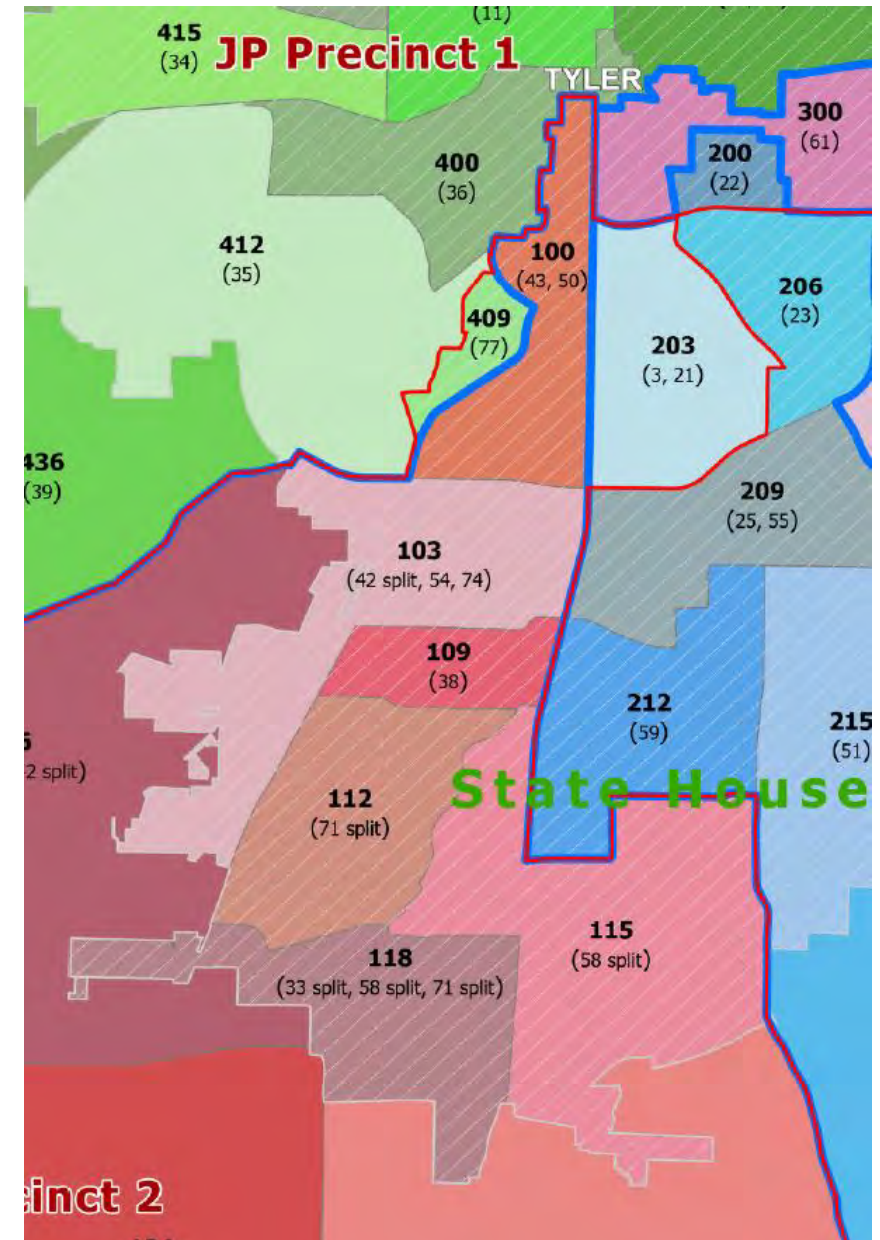
POTENTIAL CHANGES

- Section 5 – SW Smith County
 - Keep remainder of Pct 58 as a stand-alone pct of around 3039 active voters



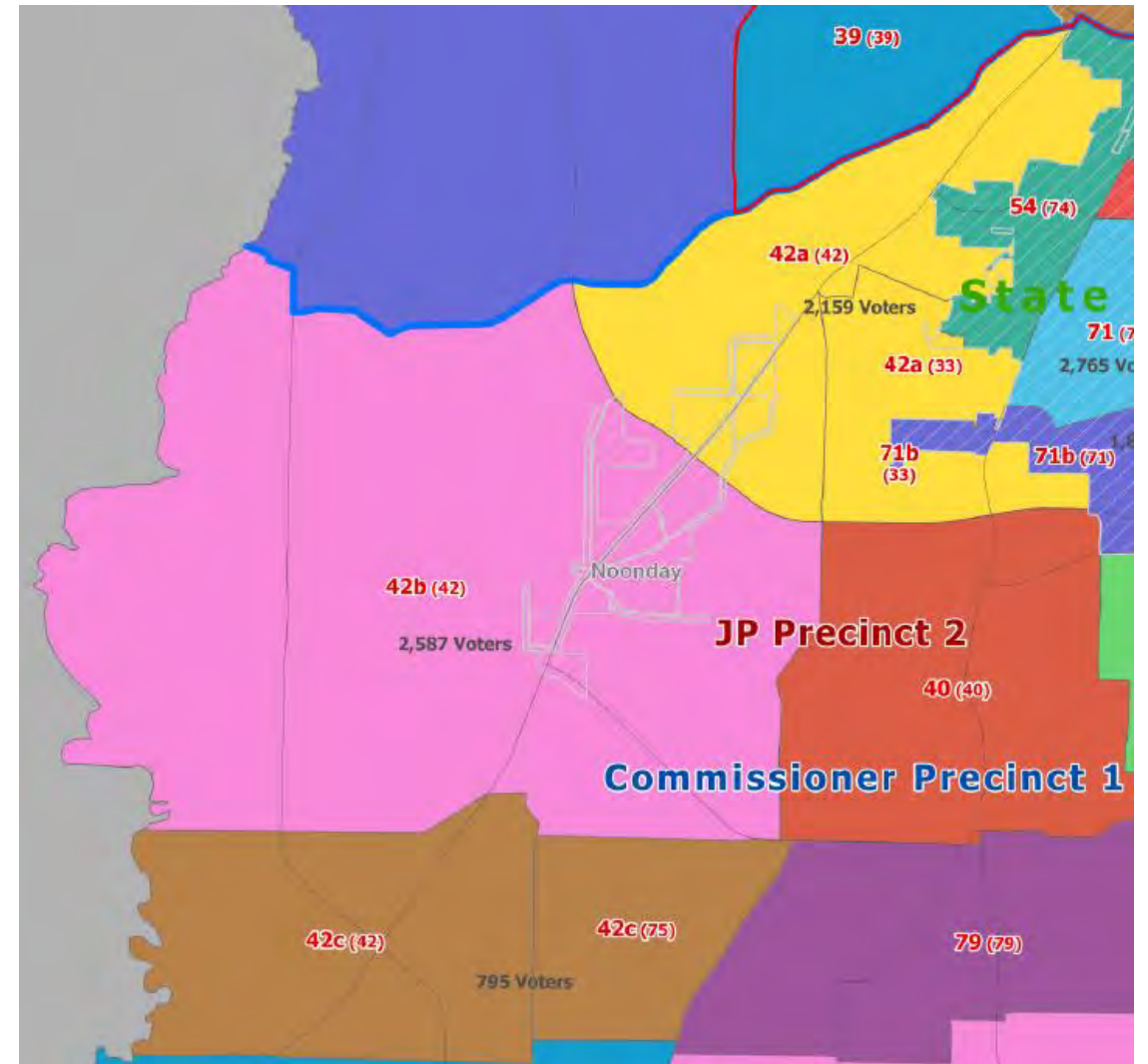
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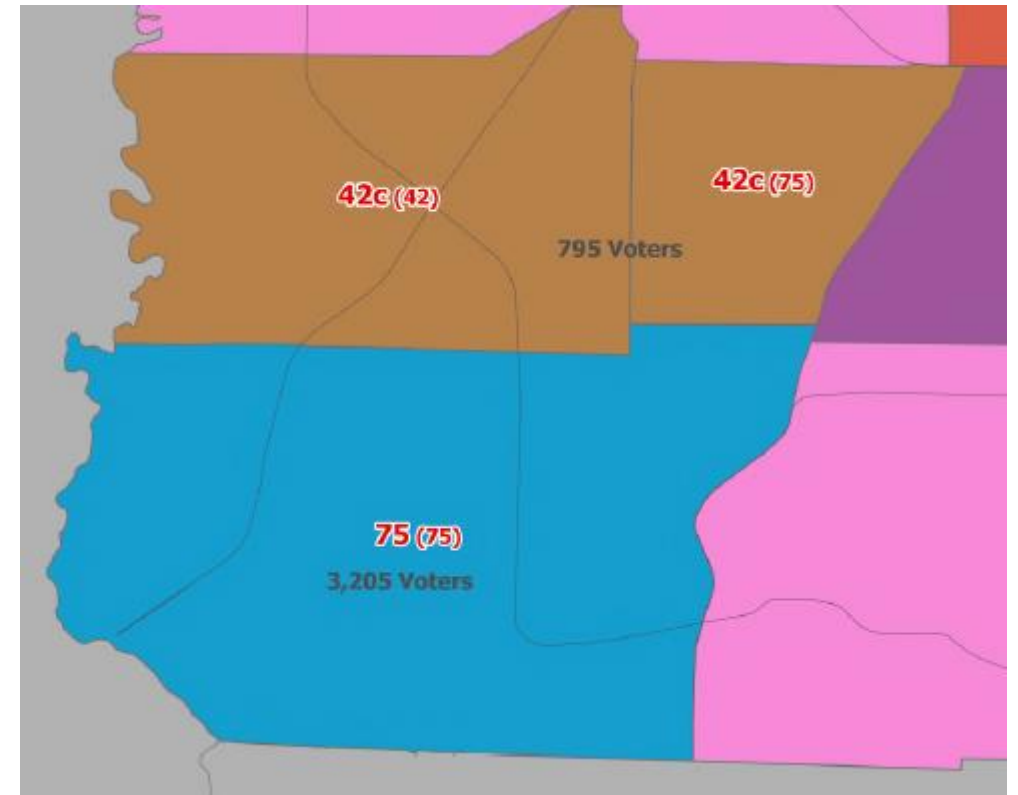
POTENTIAL CHANGES

- Section 5 – SW Smith County Continued
 - Split Pct 42 into 3 parts
 - Section N of 49 is added to Pct 33 for around 3343 active voters
 - Middle section of Pct 42 with around 2098 active voters
 - Bottom section of Pct 42 split into a new pct and combined with part of Pct 75 for a total of around 2414 active voters



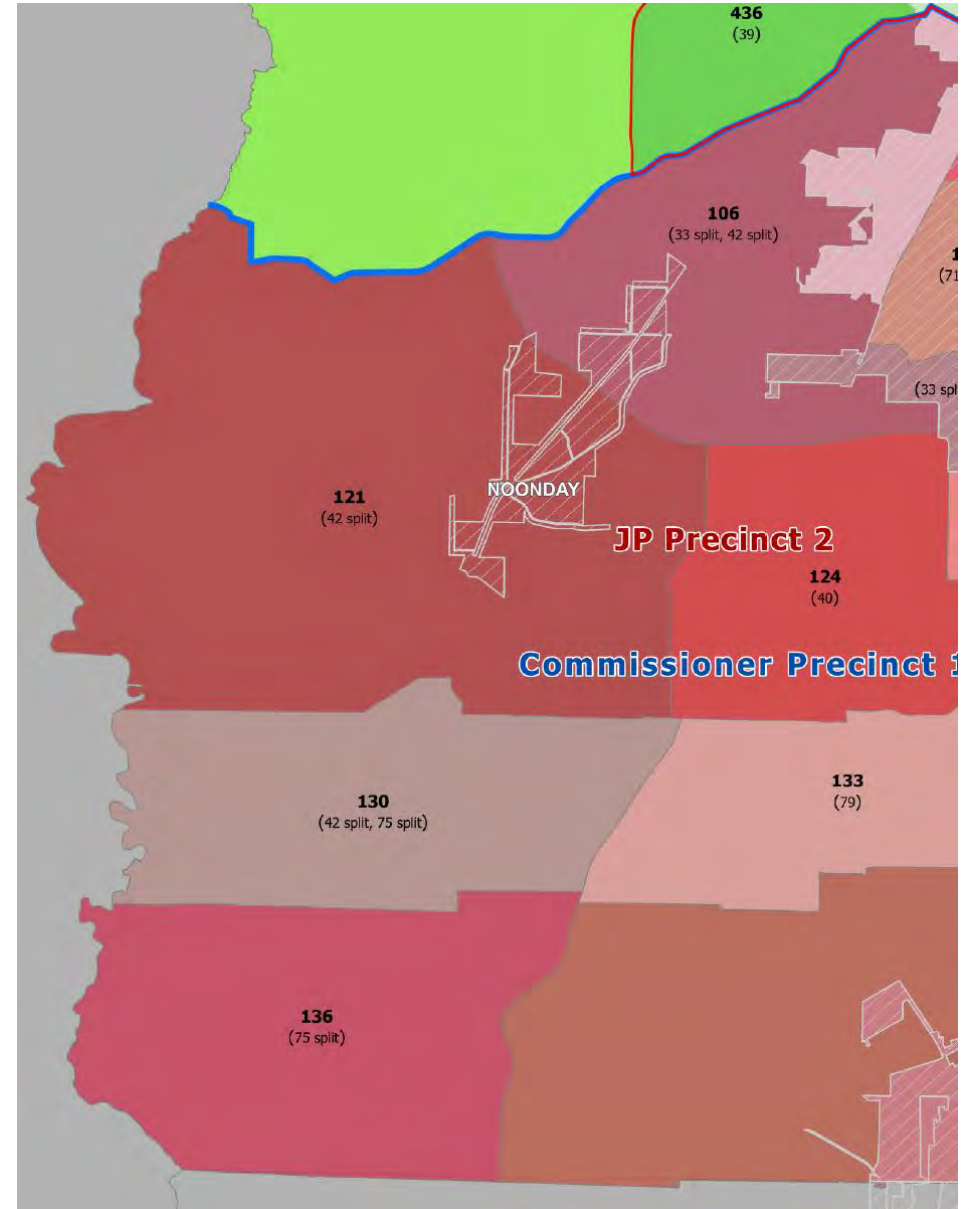
POTENTIAL CHANGES

- Section 5 – SW Smith County
Continued
 - Keep remainder of Pct 75 as a stand-alone pct of around 1614 active voters



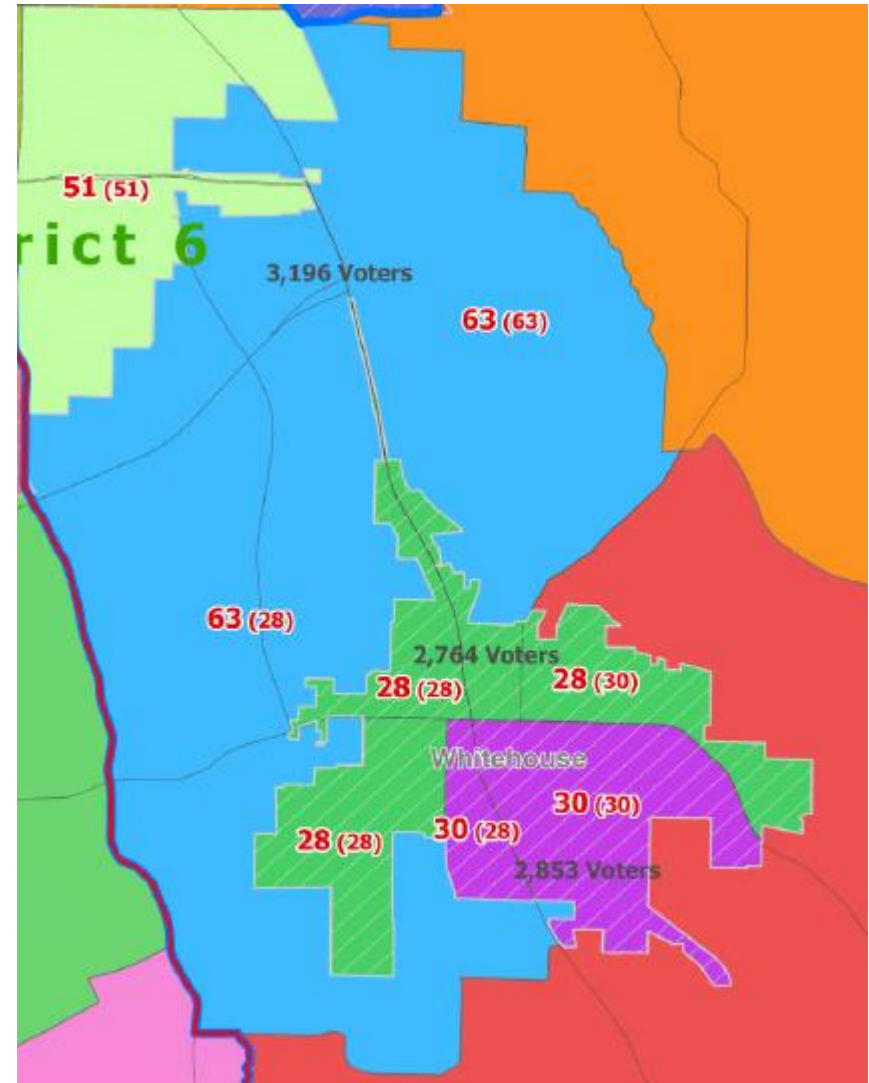
POTENTIAL CHANGES

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 - Split Pct 42 into 3 parts
 - Section N of 49 is added to Pct 33 for around 3343 active voters
 - Middle section of Pct 42 with around 2098 active voters
 - Bottom section of Pct 42 split into a new pct and combined with part of Pct 75 for a total of around 2414 active voters
 - Keep remainder of Pct 75 as a stand-alone pct of around 1614 active voters



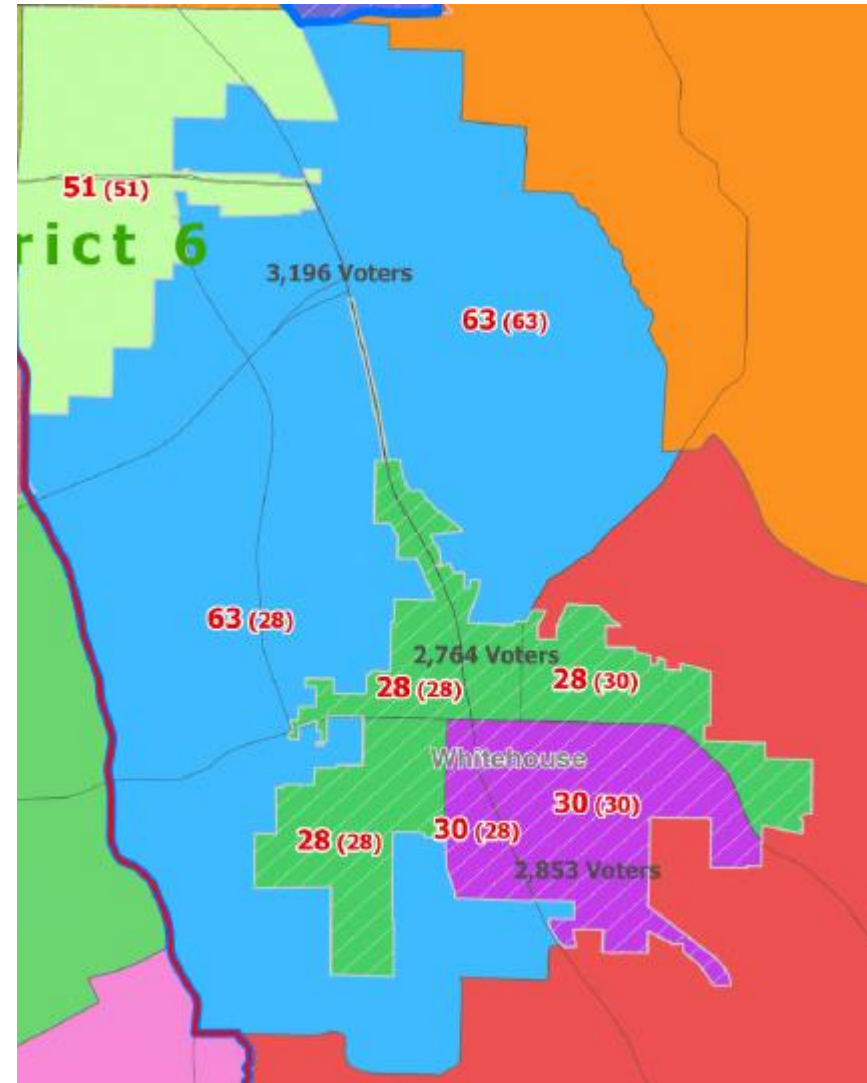
POTENTIAL CHANGES

- Section 6 – SE Smith County
 - Merge unincorporated territory from Pct 28 with Pct 63 for around 3178 active voters.



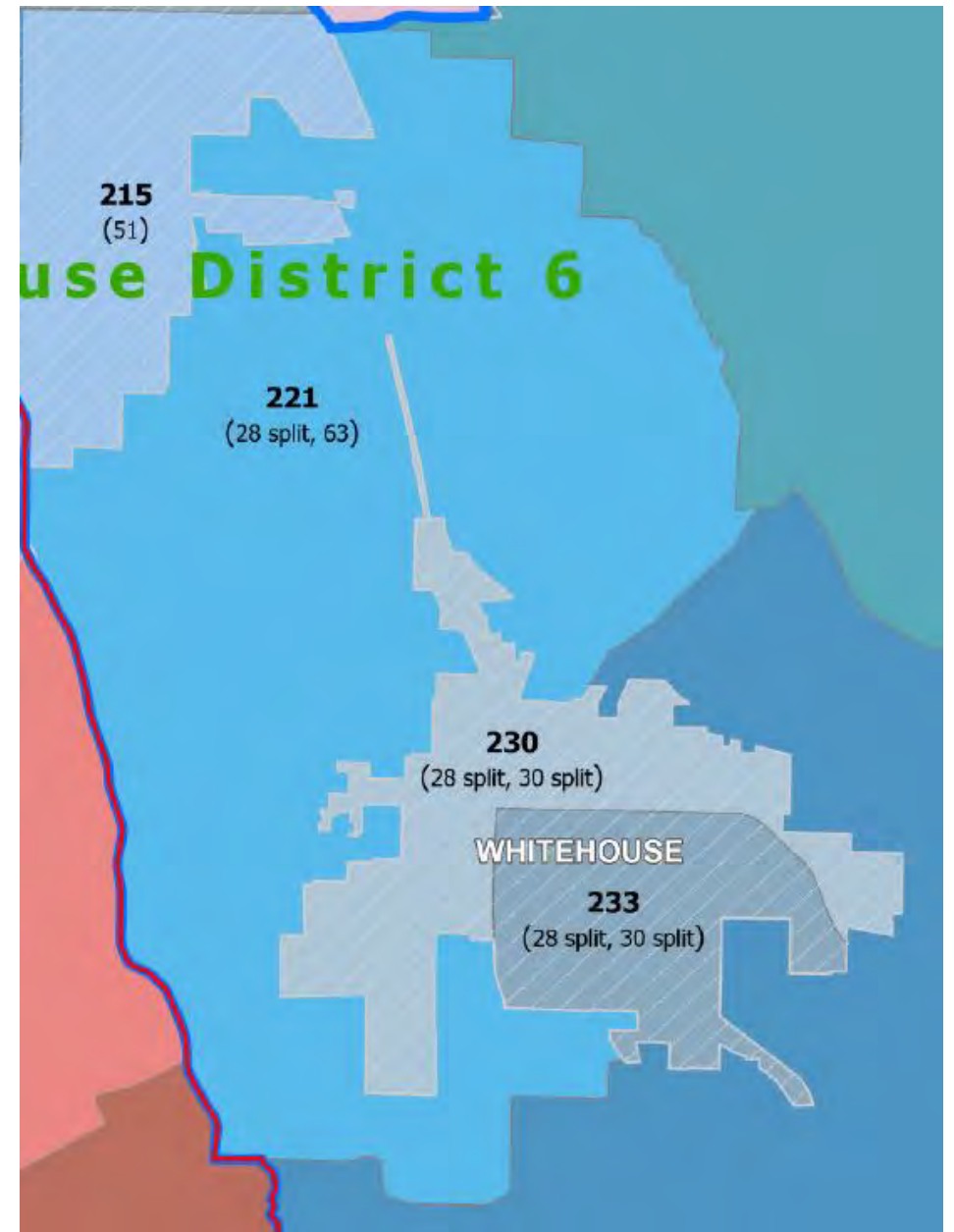
POTENTIAL CHANGES

- Section 6 – SE Smith County
 - Split Whitehouse into somewhat even partials along Main St and Willingham Rd
 - Pct 28 would have around 2764 active voters
 - Pct 30 would have around 2853 active voters



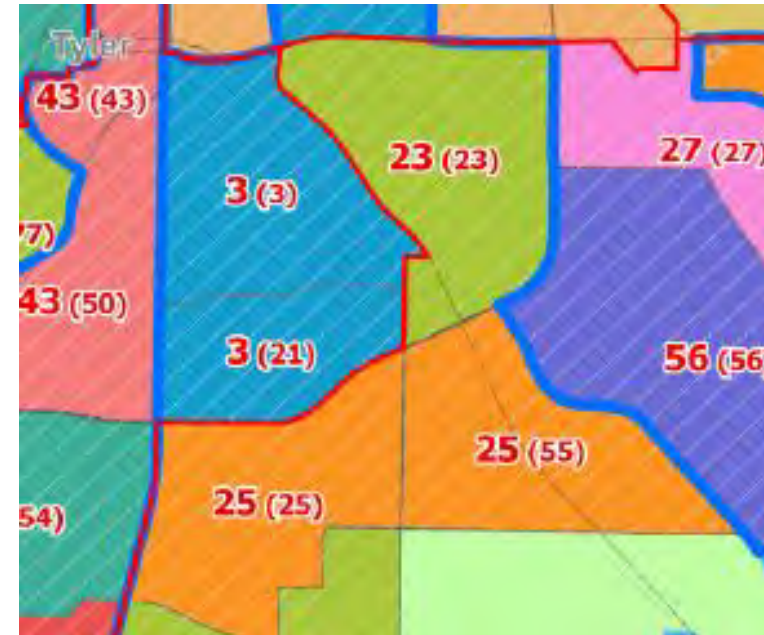
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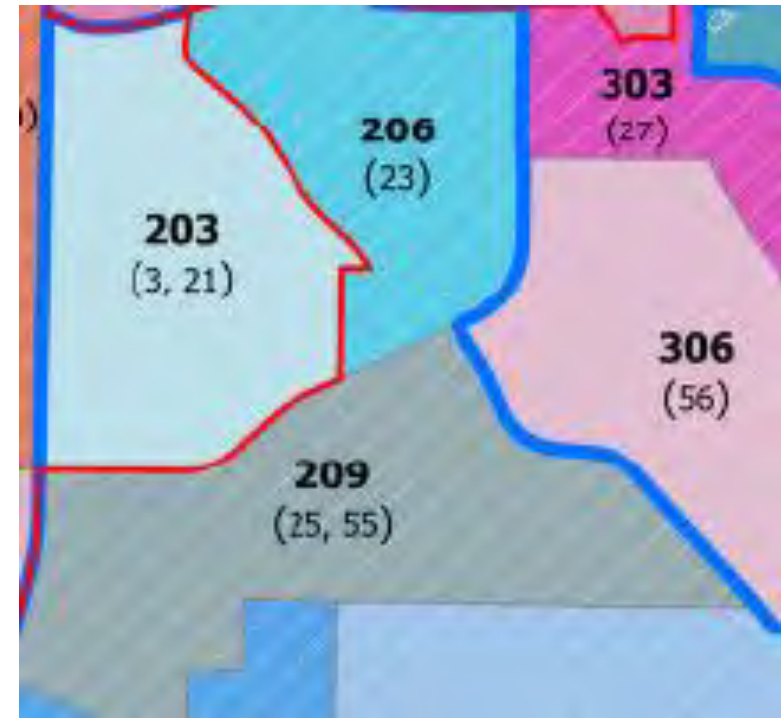
POTENTIAL CHANGES

- Section 7 – South Central Smith County
 - Merge Pct 55 and 25 for a total of around 3758 active voters
 - Merge Pct 3 and 21 for a total of around 3794 active voters



POTENTIAL CHANGES

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 - Merge Pct 55 and 25 for a total of around 3758 active voters
 - Merge Pct 3 and 21 for a total of around 3794 active voters



POTENTIAL CHANGES

- Election Precinct Renumbering
 - Commissioner 1 Election Precincts: 100, 103, 106, 109...
 - Commissioner 2 Election Precincts: 200, 203, 206, 209...
 - Commissioner 3 Election Precincts: 300, 303, 306, 309...
 - Commissioner 4 Election Precincts: 400, 403, 406, 409...
- Start at the center of Tyler with smaller numbers and radiate out to the edge of the County increasing the numbers
- Skip numbers to allow for growth



POTENTIAL CHANGES

- The precincts I want to combine would cause multiple changes on the precinct chair level:
 - several precincts with chairs would have new boundaries starting 1/1/2026
 - filing for precinct chair this coming fall
 - some would have larger precincts, some would have contested races if two merged precincts both have candidates file for the chair position, etc.
 - *TEC 171.023*: If there is a change in a boundary and the precinct chair no longer resides in that precinct or there are multiple precinct chairs now occupying the same precinct, this creates a vacancy in the office and the county's executive committee can appoint someone to be the precinct chair until the June swear in date for new chairs

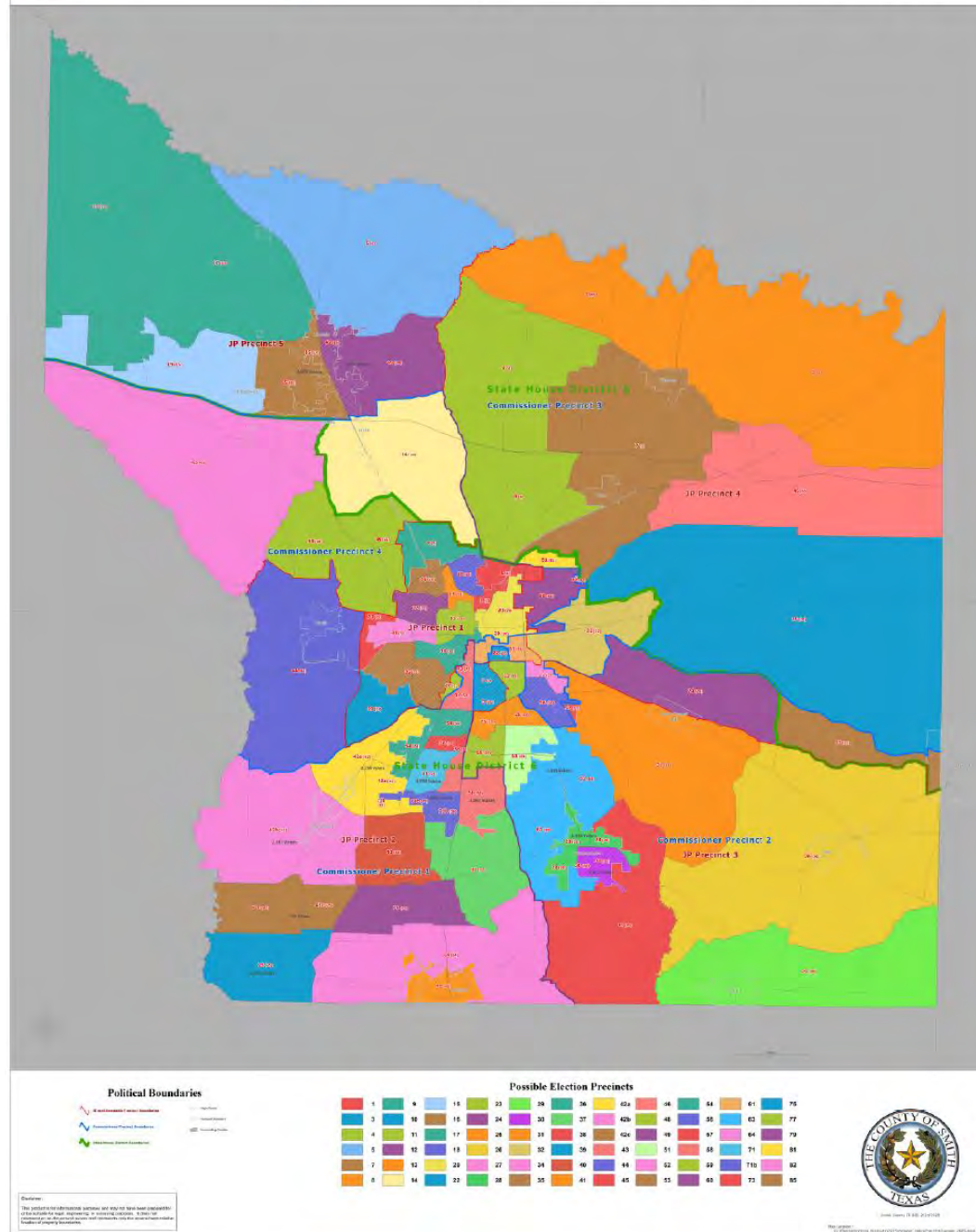


POTENTIAL CHANGES

- Increase registered voters per precinct to increase **Ballot Secrecy**
 - Countywide or Precinct-Based Voting
 - Absentee Voting
 - Small turnout elections
- Decrease election precincts from 75 to 66
- Allows for fewer polling places (33) in smaller turnout elections Primary Runoff and Constitutional Amendment election; 38 should still be used in large turnout elections

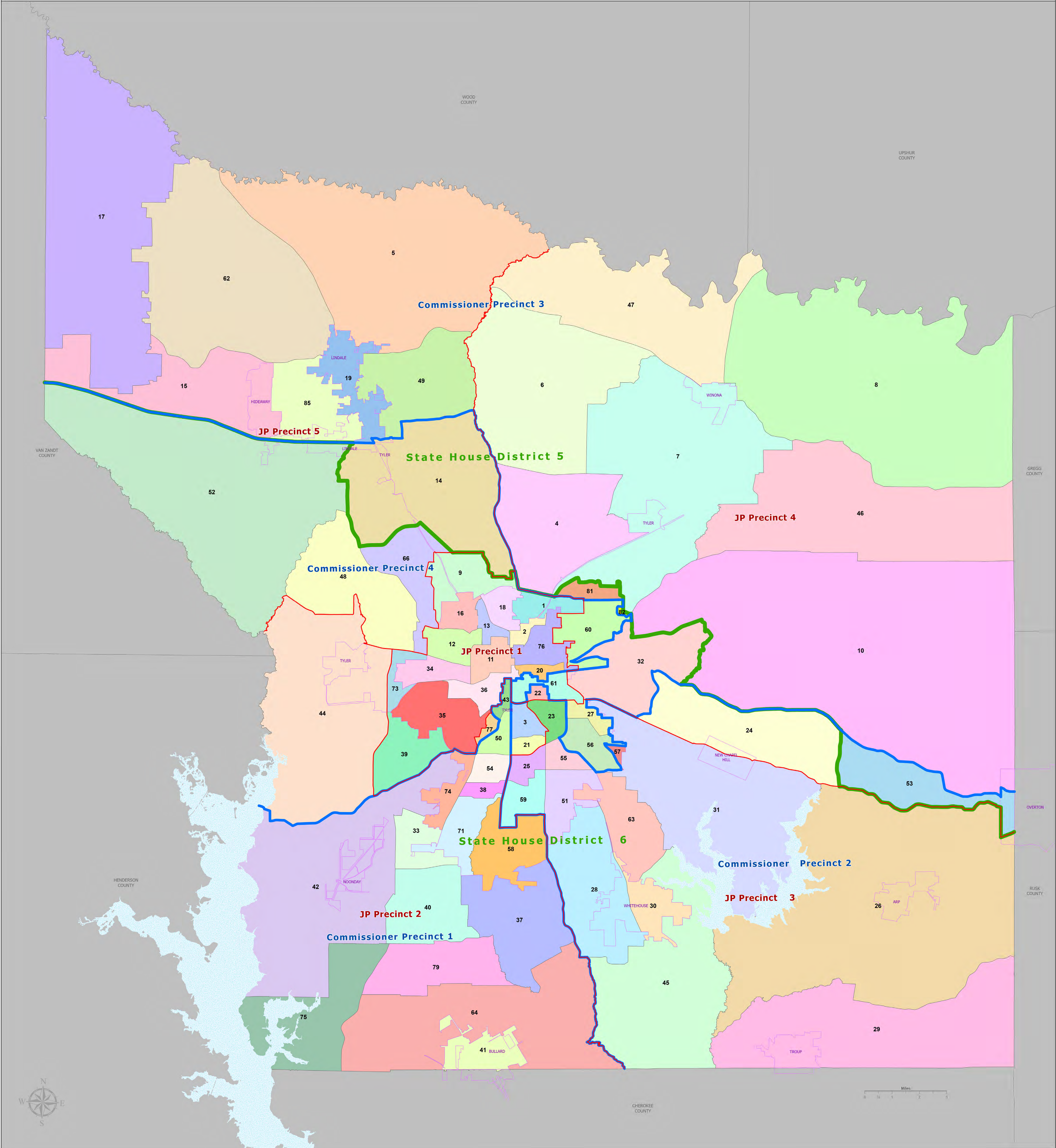


Possible Election Precinct Changes in 2025-B and Major Political Boundaries in Smith County, Texas





Election Precincts and Major Political Boundaries in Smith County, Texas (effective January 1, 2024)



Political Boundaries

-  State House District Boundaries

 MUNICIPAL BOUNDARIES























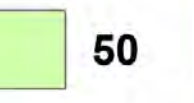










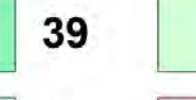







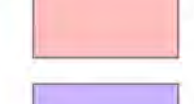




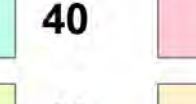




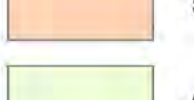
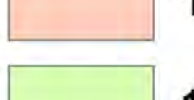

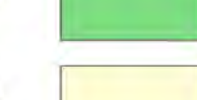



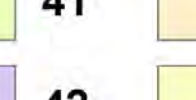
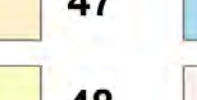












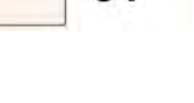

 Commissioner District Boundaries 2023

 JP and Constable District Boundaries

 COUNTIES

Disclaimer:
This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

Election Precincts

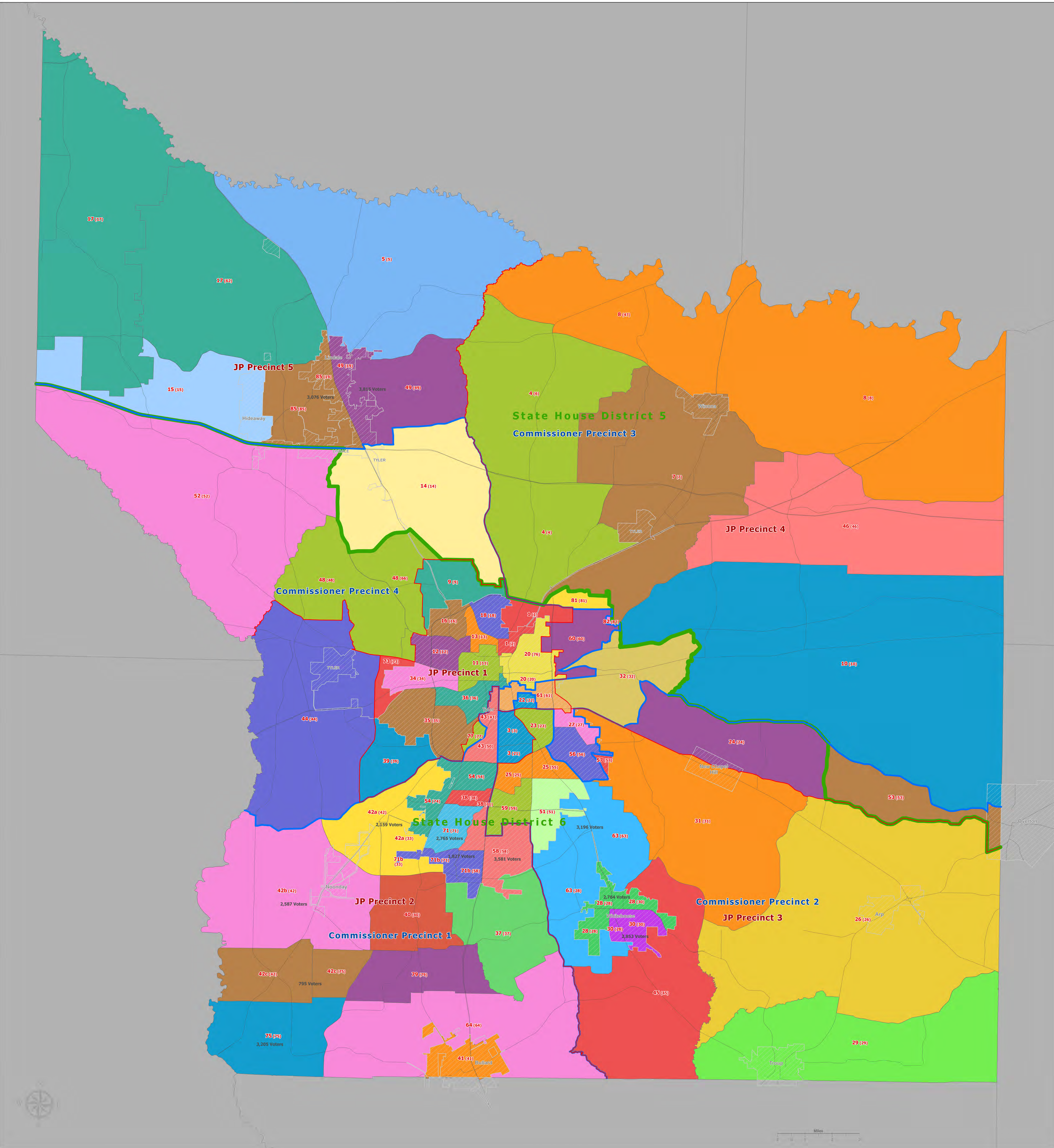
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 2	 8	 14	 20	 26	 32	 38	 44	 50	 56	 66	 77	 83
 3	 9	 15	 21	 27	 33	 39	 45	 51	 57	 71	 79	 84
 4	 10	 16	 22	 28	 34	 40	 46	 52	 58	 73	 81	
 5	 11	 17	 23	 29	 35	 41	 47	 53	 59	 74	 85	
 6	 12	 18	 24	 30	 36	 42	 48	 54	 60	 75		



Smith County IT-GIS: 12/22/2023

Map Location:
G:\Elections\Voting_Precincts\2024\FINAL_VotingPrecinctChanges_2023_12.aprx

Possible Election Precinct Changes in 2025-B and Major Political Boundaries in Smith County, Texas



Political Boundaries

-  JP and Constable Precinct Boundaries

 Commissioner Precinct Boundaries

 State House District Boundaries
-  Major Roads

 Municipal Boundary

 Surrounding Counties

Possible Election Precincts

	1		9		15		23		29		36		42a		46		54		61		75
	3		10		16		24		30		37		42b		48		56		63		77
	4		11		17		25		31		38		42c		49		57		64		79
	5		12		18		26		32		39		43		51		58		71		81
	7		13		20		27		34		40		44		52		59		71b		82
	8		14		22		28		35		41		45		53		60		73		85

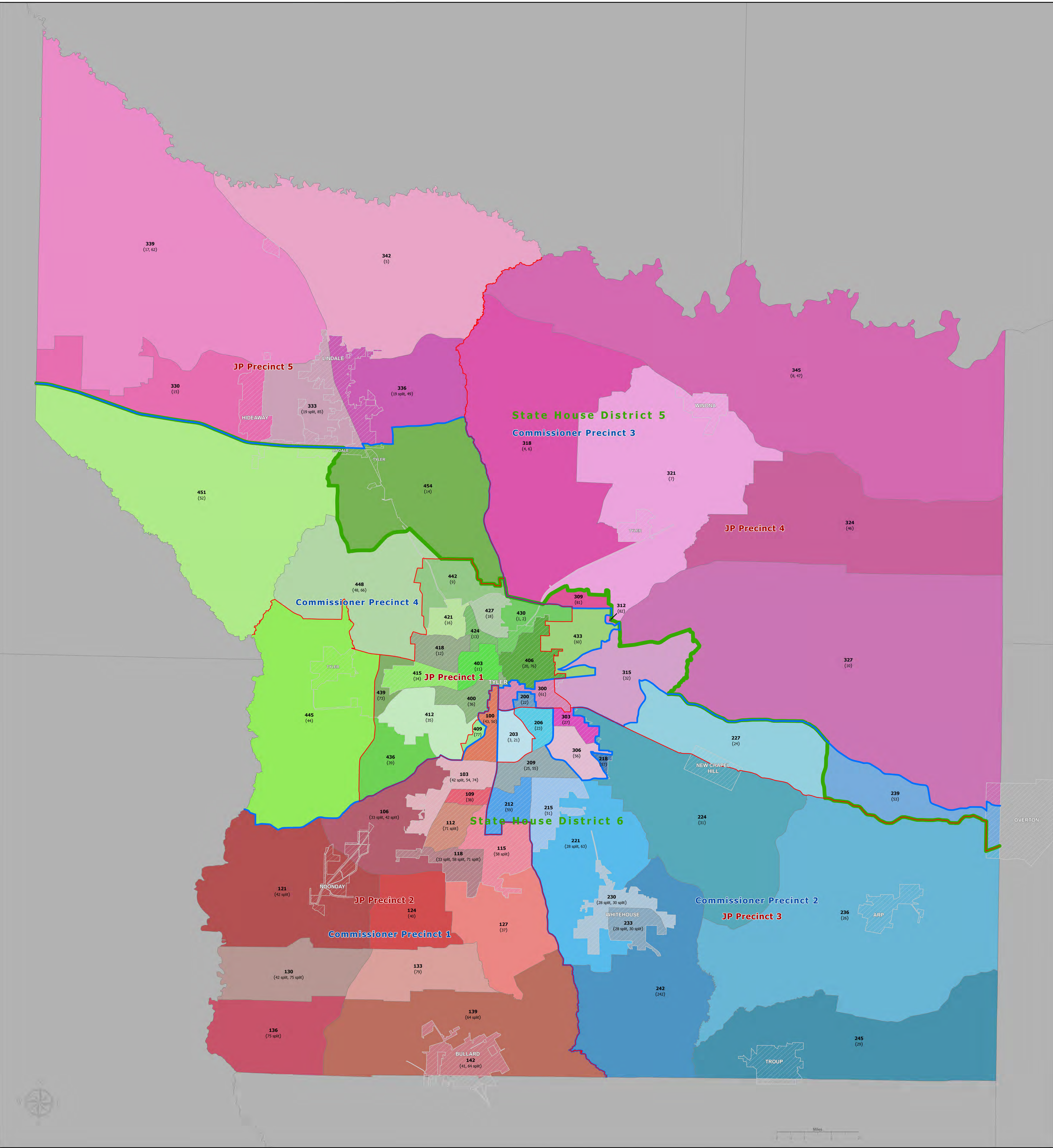
Disclaimer:
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Smith County IT-GIS: 2/24/2025

Map Location:
C:\Users\jvoting\Precincts\2025\Possible_VotingPrecinctChanges_2025.aprx

Proposed Election Precinct Changes in 2025



Political Boundaries

- JP and Constable Precinct Boundaries
- Commissioner Precinct Boundaries
- State House District Boundaries
- Municipal Boundary
- Surrounding Counties

Proposed Election Precincts

In Commissioner Precinct 1

100	115	130
103	118	133
106	121	136
109	124	139
112	127	142

In Commissioner Precinct 2


200	218	236
203	221	239
206	224	242
209	227	245
212	230	
215	233	

In Commissioner Precinct 3

300	318	336
303	321	339
306	324	342
309	327	345
312	330	
315	333	

In Commissioner Precinct 4

400	421	442
403	424	445
406	427	448
409	430	451
412	433	454
415	436	
418	439	



Smith County IT-GIS: 4/9/2025

Map Location:
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Disclaimer:
This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

2

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 4/9/2025	Submitted by: Christina Haney
Meeting Date: 4/15/2025	Department: Purchasing
Item Requested is: <input type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Advertise, Solicit and Receive Sealed RFP's	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize the Purchasing Department to advertise, solicit, and receive sealed Request for Proposals for the following: a) 22-25 Smith County Depository b) 23-25 Smith County Sub-Depository	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

3

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 04/09/2025	Submitted by: T. Wilson
Meeting Date: 04/15/2025	Department: Comm. Court - ETATTF
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: FY 2026 Smith County - East Texas Auto Theft Task Force	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: "Consider and take necessary action to authorize the FY 2026 Smith County East Texas Auto Theft Task Force Grant application and Resolution, and authorize the County Judge to sign all necessary documents."	
Background: This is an annual grant through the State of Texas, Motor Vehicle Crime Prevention Authority. This grant funds the East Texas Auto Theft Task Force, which is a multi-jurisdictional Law Enforcement Task Force consisting of DPS, Smith County, Henderson County, Rusk County, and the City of Tyler. They provide for Auto Theft crime prevention and investigations throughout the ETCOG 14 County region for East Texas.	
Financial and Operational Impact: Smith County's grant match is \$22,134	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Lt. Kenneth Richbourg	Email: KRichbourg@smith-county.com
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

Motor Vehicle Crime Prevention Authority

Resolution

2026 Smith County Resolution

Motor Vehicle Crime Prevention Authority Grant Program

WHEREAS, under the provisions of the Texas Revised Civil Statutes Article 4413(37) and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic automobile theft enforcement teams and to combat motor vehicle burglary in the jurisdiction; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle burglary and theft; and

WHEREAS, Smith County has agreed that in the event of loss or misuse of the grant funds, Smith County assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

NOW THEREFORE, BE IT RESOLVED and ordered that Neal Franklin, County Judge, is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that Kenneth Richbourg, Lieutenant, is designated as the Program Director and Karin Smith, County Auditor, is designated as the Financial Officer for this grant.

Adopted this _____ day of _____, 2025.

Neal Franklin, County Judge

Smith County Taskforce Grant Application for Fiscal Year 2026
Request for Application (RFA)

Primary Agency / Grantee Legal Name: *Smith County*

Organization Type: *Law Enforcement*

Organization ORI (if applicable): *TX2120000: SMITH CO SO*

Program Title Please enter a short description of the proposed program that can be used as the title.
Smith County - East Texas Auto Theft Task Force

Application Category (See **Request for Applications [RFA]** for category details and descriptions RFA Priority Funding Section):
New Grant - 2026 is the first year of the MVCPA Taskforce Grants. All 2026 grant applicants use the new grant category.

MVCPA Program Category (see **RFA** and TAC 43, 3 §57.14). Check all that apply.

- Law Enforcement, Detection and Apprehension
- Prevention, Anti-Theft Devices and Motor Vehicle Registration
- Reduction of the Sale of Stolen Vehicles or Parts
- Education Programs and Marketing

Taskforce Grant Participation and Coverage Area

Provide a General Description of the Participating and Coverage Area of this Grant Application

The (Smith County) East Texas Auto Theft Task Force includes the participating agencies of Smith, Henderson, Rusk, and the City of Tyler, Texas. The ETATTF coverage area includes the remaining 11 counties of the 14 County East Texas Council of Governments (ETCOG): Anderson, Camp, Cherokee, Gregg, Harrison, Marion, Panola, Rains, Upshur, Van Zandt, and Wood.

Define in the tables below the grant relationships and geographic area of the taskforce:

Applicant will add the participating and coverage agencies from the ORI list below. If an agency is not in the ORI list, please include the agency and role in the general description above. Make sure to follow the definitions below and select an agency in the dropdown. Use the *Add as Participating Agency* or *Add as Coverage Agency* button to populate the list.

Participating Agencies are agencies that materially participate in the grant application through the exchange of funds for reimbursement and cash match. Participating agencies are defined after the grant award by interlocal/interagency agreements. Each applicant must select their own agency first. Then select agencies that will receive or provide funding and/or resources. [Note: Interlocal/interagency agreements do not need to be submitted with the application. Interlocal agreements will need to be executed prior to the first payment being made if selected for a grant. Letters of support with the application from the participating agencies are strongly recommended.]

Coverage Agencies are agencies that provided some level of coverage, assistance or support by this grant application but will not materially exchange funds as cash match or reimbursement. The coverage is not supported by an after the award with interlocal/interagency agreements. Coverage agencies as law enforcement agencies may have jurisdictional coverage agreements unrelated to the grant (Ex. City Y is within County X or vice versa). Agencies selected in this list include agencies that will be covered or where the agency indicates that their agency will coordinate or call upon the taskforce. Letters of support with the application from the participating agencies are strongly recommended.

Participating Agencies	Coverage Agencies
TX1070000 HENDERSON CO SO	TX0010000 ANDERSON CO SO (AE)
TX2010000 RUSK CO SO (IBR)	TX0010100 PALESTINE PD
TX2120000 SMITH CO SO	TX0010300 FRANKSTON PD
TX2120400 TYLER PD(MIP)(IBR)	TX0320000 CAMP CO SO
	TX0320100 PITTSBURG PD (AE)

MVCPA Taskforce Grant Application

TX0370000 CHEROKEE CO SO
 TX0370100 JACKSONVILLE PD
 TX0370300 RUSK PD (IBR)
 TX0371000 ALTO PD (CB)
 TX0371100 WELLS PD (CB)
 TX0920000 GREGG CO SO (AE)
 TX0920200 GLADEWATER PD
 TX0920400 KILGORE PD
 TX0920500 LONGVIEW PD (IBR)
 TX0920600 WHITE OAK PD
 TX1020000 HARRISON CO SO (AE)
 TX1020100 HALLSVILLE PD
 TX1020200 MARSHALL PD
 TX1021300 HALLSVILLE ISD PD
 TX1070100 ATHENS PD
 TX1070200 MALAKOFF PD
 TX1070500 SEVEN POINTS PD
 TX1070600 CHANDLER PD
 TX1070700 GUN BARREL CITY PD
 TX1071000 TOOL PD
 TX1071900 COFFEE CITY PD (CB)
 TX1073000 MALAKOFF ISD PD
 TX1580000 MARION CO SO
 TX1580100 JEFFERSON PD (AE)
 TX1830000 PANOLA CO SO
 TX1830100 CARTHAGE PD (AE)
 TX1900000 RAINS CO SO (AE)
 TX2010100 HENDERSON PD (IBR)
 TX2010300 OVERTON PD (AE)
 TX2011100 TATUM PD
 TX2120100 ARP PD (AE)
 TX2120200 LINDALE PD (IBR)
 TX2120300 TROUP PD
 TX2120500 WHITEHOUSE PD
 TX2120800 TYLER JR COLLEGE PD (IBR)
 TX2120900 UT TYLER PD
 TX2121000 UT H.S.C.TYLER PD (AE)
 TX2121500 BULLARD PD
 TX2300000 UPSHUR CO SO
 TX2300100 BIG SANDY PD (AE)
 TX2300200 GILMER PD (AE)
 TX2300900 EAST MOUNTAIN PD (AE)
 TX2340000 VAN ZANDT CO SO
 TX2340100 CANTON PD
 TX2340200 EDGEWOOD PD
 TX2340300 GRAND SALINE PD
 TX2340400 VAN PD
 TX2340500 WILLS POINT PD (AE)
 TX2500000 WOOD CO SO
 TX2500200 HAWKINS PD
 TX2500300 MINEOLA PD
 TX2500400 QUITMAN PD
 TX2500500 WINNSBORO PD

• **Other Coverage** (Use if ORI not listed or explanation is necessary.):

The ETATTF also provides assistance to all DPS troopers in the coverage area and fire marshals offices by identifying burned vehicles. We also assist TXDMV and tax offices with fraudulent titles and registration investigations.

• **Texas Department of Public Safety (DPS)**

Resolution: Complete a Resolution and submit to local governing body for approval. *Sample Resolution* is found in the Request for Application or send a request for an electronic copy to grantsMVCPA@txdmv.gov. The completed and executed Resolution must be attached to this on-line application.

Grant Budget Form

MVCPA recommends that the applicant complete the total costs (MVCPA and Cash Match combined) for this program. The applicant can then enter the desired amount of Cash Match (not less than 20% per TAC Title 43, Â§57.36). The system will then calculate the correct grant and match amounts.

Budget Entry Option:

Enter Total and let system calculate MVCPA Funds and Cash Match, Match Percentage: 20%

Budget Category	MVCPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Personnel	\$85,336	\$17,068	\$102,404	
Fringe	\$17,007	\$3,401	\$20,408	
Overtime	\$833	\$167	\$1,000	
Professional and Contract Services	\$287,833	\$57,569	\$345,402	\$165,714
Travel	\$6,533	\$1,307	\$7,840	
Equipment	\$83	\$17	\$100	
Supplies and Direct Operating Expenses (DOE)	\$23,332	\$4,668	\$28,000	\$9,140
Total	\$420,957	\$84,197	\$505,154	\$174,854
Cash Match Percentage		20.00%		

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
Personnel						
Administrative Assistant	Administrative / Support	100	\$11,838	\$2,368	\$14,206	
Investigator - Smith County	Investigator/LEO	100	\$73,498	\$14,700	\$88,198	
Total Personnel		200	\$85,336	\$17,068	\$102,404	
Fringe						
Administrative Assistant	Administrative / Support		\$2,230	\$446	\$2,676	
Investigator - Smith County	Investigator/LEO		\$14,777	\$2,955	\$17,732	
Total Fringe			\$17,007	\$3,401	\$20,408	
Overtime						
Investigator - Smith County	Investigator/LEO		\$833	\$167	\$1,000	
Total Overtime			\$833	\$167	\$1,000	
Professional and Contract Services						
Commander-Investigator - DPS	DPS - personnel	100			\$0	\$126,145
Commander-Investigator - DPS	DPS - fringe	100			\$0	\$39,569
Investigator - Tyler PD	Investigator/LEO - personnel	100	\$90,288	\$18,058	\$108,346	
Investigator - Tyler PD	Investigator/LEO - fringe	100	\$49,861	\$9,972	\$59,833	
Investigator - Tyler PD	Investigator/LEO - overtime	100	\$833	\$167	\$1,000	
Investigator - Henderson County	Investigator/LEO - personnel	100	\$52,963	\$10,593	\$63,556	
Investigator - Henderson County	Investigator/LEO - fringe	100	\$21,659	\$4,332	\$25,991	
Investigator - Henderson County	Investigator/LEO - overtime	100	\$833	\$167	\$1,000	
Investigator - Rusk County	Investigator/LEO - personnel	100	\$48,268	\$9,654	\$57,922	
Investigator - Rusk County	Investigator/LEO - fringe	100	\$22,295	\$4,459	\$26,754	
Investigator - Rusk County	Investigator/LEO - overtime	100	\$833	\$167	\$1,000	
Total Professional and Contract Services		1100	\$287,833	\$57,569	\$345,402	\$165,714
Travel						
Training/Investigation	Law enforcement In-State		\$5,700	\$1,140	\$6,840	
Class Training	Law enforcement In-State		\$833	\$167	\$1,000	
Total Travel			\$6,533	\$1,307	\$7,840	
Equipment						
Equipment			\$83	\$17	\$100	
Total Equipment			\$83	\$17	\$100	

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
Supplies and Direct Operating Expenses (DOE)						
Shop/Field Supplies			\$833	\$167	\$1,000	
Vehicle Insurance			\$3,333	\$667	\$4,000	
Telephone Service/Cellular			\$3,333	\$667	\$4,000	
Telephone Service/Cellular					\$0	\$2,040
Office/Xerox Supplies			\$1,667	\$333	\$2,000	
Monitor Tracking Devices			\$2,000	\$400	\$2,400	
Computer Maintenance					\$0	\$5,600
Fuel/Maintenance			\$10,000	\$2,000	\$12,000	
Fuel/Maintenance					\$0	\$1,500
Registration Fees			\$1,333	\$267	\$1,600	
Uniforms			\$833	\$167	\$1,000	
Total Supplies and Direct Operating Expenses (DOE)			\$23,332	\$4,668	\$28,000	\$9,140

Budget Narrative

A. Personnel

the Project Administrative Assistant shall be responsible for the clerical functions of the Task Force and act as Administrative Assistant to the Project Manager. 100% of the Assistant's scheduled workweek will be dedicated to the Task Force. The duties of the Project Assistant include, but are not limited to: Telephone and office reception, coordinating mail-outs and mail distribution, word processing, record keeping, maintaining Task Force files, preparation of statistical reports on each investigator, compiling data from weekly reports, and maintain office and Public Awareness supplies for the Task Force. Project Assistant maintains the Task Force Expense Log, Salvage/Business Inspection Log, Property Inventory Log, and Task Force Case Assignment Log. The Project Assistant also schedules 68-A inspections and assists in the submission of quarterly Progress Reports and End of Year Reports to the Motor Vehicle Crime Prevention Authority or its Designee, following the approval of the report by the Task Force Commander. The Project Assistant will also be responsible for working with the Project Manager in the preparation of the Task Force Grant Proposal. The Project Investigator shall perform criminal investigations related to Auto Theft, Auto Burglary, Insurance Fraud and other relevant crimes; conduct salvage, business, auction, trades day and 68-A inspections. Investigator will apprehend and arrest suspects, develop intelligence information, attend intelligence meetings, conduct surveillance operations and covert operations. Project Investigator shall also conduct public service programs to inform the general public of methods to reduce the incidence of auto related crimes. Investigator shall conduct Liaison Activity with local officers and officials. Investigator shall provide instruction to local peace officers and officials as assigned. Project Investigator must hold a Texas Peace Officers license certified by the Texas Commission on Law Enforcement. Approximately 80% of the Investigator's time will be spent conducting investigations and related police activity, 15% performing inspections and 5% performing public awareness activities. The Investigator is a full time assignment to the Task Force. (Percentage of Time is based on at least a 40 hour work week.)

B. Fringe

Fringe from FICA, Retirement, Insurance, Workers Comp (Investigator), and Unemployment calculated from rates obtained through Smith County Auditor's Office in March 2025.

C. Overtime

\$1,000.00 for overtime has been requested for each investigator assigned to the Task Force. This additional funding will assist the participating agencies in covering the costs of call-outs and unexpected auto theft and fraud investigations that occur.

D. Professional and Contract Services

Budget Narrative

The Project Director (Grantee) of the East Texas Auto Theft Task Force is charged with the responsibility of overseeing the activities of the Task Force within the guidelines of the Motor Vehicle Crime Prevention Authority. The Project Director of the Task Force is a Lieutenant with the Department of Public Safety (DPS). DPS has always paid the full salary, fringe, travel, vehicle, fuel and necessary equipment for the Project Director at no cost to the MVCPA. These funds are now considered In-Kind Match. (Percentage of time is based on at least 40 hour work week.) He is responsible for the day to day administration and operation of the Task Force. The duties of the Project Manager include preparing written summaries of the activities of the Project Investigators and responding to requests for assistance from law enforcement agencies. The Project Manager is responsible for reviewing and approving reports produced by the Task Force. He is responsible, with the aid of the Project Administrative Assistant, for the preparation of the Project Grant application and its administration. The Project Manager is the first line supervisor of the personnel assigned to the Task Force. The Project Manager will be available to assist the Task Force Investigators in the performance of the assigned duties. The Project Manager shall be a licensed Texas Peace Officer certified by the Texas Commission on Law Enforcement. Approximately 80% of the Project Manager's time will be spent in Administration and Supervisory Activity. Approximately 10% will be spent in Public Awareness Activities and 10% in Investigation and Inspection Activity. The Project Investigators shall perform criminal investigations relating to Auto Theft, Auto Burglary, Insurance Fraud and other relevant crimes; conduct salvage, business, auction and 68-A inspections. Investigators will apprehend and arrest suspects, develop intelligence information, attend intelligence meetings, conduct surveillance operations and undercover operations, when applicable. Project Investigators shall also conduct public service programs to inform the general public of methods to reduce the incidence of auto theft and burglary. Investigators shall conduct Liaison Activity with local officers and officials. Investigators shall provide instruction to local peace officers and officials as assigned. Project Investigators must hold a Texas Peace Officers license certified by the Texas Commission on Law Enforcement. Approximately 80% of the Investigators time will be spent conducting investigations and related police activity, 15% performing inspections and 5% performing public awareness activities. The Investigator position is a full time assignment to the Task Force. (Percentage of time is based on at least a 40 hour work week.) Overtime in the amount of \$3,000.00 has been added to the application to help cover agency costs of call-outs and additional motor vehicle crimes (fraud) investigations.

E. Travel

Four rooms for the TAVTI Conference \$150.00 (x) 4 Investigators = \$600.00 (x) 4 days = \$2,400.00; per diem \$60 per day per investigator (x) 4 investigators = \$240.00 (x) 4 investigators = \$960.00 plus an additional \$120.00 for two investigators (\$60.00 each) for one additional day to attend board meetings (one investigator is a past president and one is an area director). Total per diem \$1,080.00. Total TAVTI Conference expense \$3,480.00. Four rooms for the Annual MVCPA Conference \$150.00 (x) 4 Investigators = \$600.00 (x) 4 days = \$2,400.00; per diem \$60.00 per day per investigator (x) 4 investigators = \$240.00 (x) 4 days = \$960.00. Total Annual Grantee Conference expense \$3,360.00. Schooling/class training for any future upcoming training for Investigator(s) estimate \$1,000.00 for hotel and per diem.

F. Equipment

Money in budget line in order to keep equipment line available in case of a transfer of funds.

G. Supplies and Direct Operating Expenses (DOE)

Shop/Field Supplies for Task Force officers to aid in the identification of vehicle's identification numbers (WD-40, steel wool pads, specialized tools, towels, paint and paint stripper, sandpaper, hand cleaner, etc.) Vehicle Insurance is based on our current insurance rates to provide full coverage on four Task Force vehicles (2022 Chevrolet pickup, a 2023 Ford F-150 pickup and 2023 Chevrolet pickup. One 2023 Ford F-150 pickup under Catalytic Converter Grant, and Smith County pays insurance on additional 2023 Chevrolet pickup and Task Force Commander's vehicle is furnished by DPS. Telephone service/cellular is based on our current average monthly rates for cellular service for four Task Force officers. Project Manager's phone and I-pad and service are provided by DPS and shown as In-Kind (estimated at \$100 per month) as well as wireless service for City of Tyler and Smith County Sheriff's Office computers provided to investigators and shown as In-Kind (service @ \$35.00/month per computer (x) 2 = \$70.00 (x) 12 months = \$840.00.) Total In-Kind \$2,040.00. Office/Xerox Supplies based on current and actual expenses paid for Task Force operation as well as monthly Xerox machine rental and toner cartridges for printers. Monitor Tracking Devices: The rate for one year of monitoring for four devices @ \$540.00 = \$2,160.00 plus added cost for increase if any. Computer Maintenance: Office computers/laptops computer support and maintenance is provided by Smith County IT Department free of charge and shown as In-Kind. Calculated at an estimated value of laptops at \$2,400.00 and replaced every three years (value of \$800.00/year) (x) 2 computers = \$1,600.00. Previous rates were \$2,867.04 plus additional \$1,000.00 in expenses of other services IT provides on other Task Force computers, replacement phones and licenses for county programs. Total support estimated at \$4,000.00 plus value of two computers provided \$1,600.00 = \$5,600.00 In-Kind. Based on real and allowance. Fuel/Maintenance: Based on current expenses averaging \$846.02 for fuel and upkeep for four Task Force vehicles that are used daily as well as one 2022 Chevrolet pickup as a spare. DPS provides the Task Force Commander with a vehicle and all associated costs are paid by DPS. Fuel/maintenance average \$846.02 (x) 12 months = \$10,152.24. Allowing for price increase per gallon for fuel, which now averages around \$2.759/gallon to \$3.45/gallon. Oil change every two months (approximately \$60.00) provided by Smith County and shown as In-Kind \$60.00(x) 6 = \$360.00 (x) 4 Task Force vehicles = \$1,440.00. Will show \$1,500.00 on In-Kind line item to allow for cost increase. Registration Fees: \$225.00 Registration Fee on TAVTI Convention (x) 4 officers = \$900.00. Also, allowing for registration fees if applicable to attend schools and/or training for Task Force officers. Uniforms: Purchase coats and cold weather apparel to use while performing 68-A inspections and other Task Force duties.

Revenue

Indicate Source of Cash and In-Kind Matches for the proposed program. Click on links to go to match detail pages for entry of data.

Source of Cash Match

Smith County	Grantee	\$22,134
Tyler PD	Subgrantee	\$29,696
Henderson County SO	Subgrantee	\$16,590
Rusk County SO	Subgrantee	\$15,777
Total Cash Match		\$84,197

Source of In-Kind Match

DPS Lieutenant - Task Force Commander	Grantee	\$165,714.00
DOE	Grantee	\$9,140.00
Total In-Kind Match		\$174,854.00

Statistics to Support Grant Problem Statement

Reported Cases	2023			2024		
	Motor Vehicle Theft (MVT)	Burglary from Motor Vehicle (BMV)	Fraud-Related Motor Vehicle Crime (FRMVC)	Motor Vehicle Theft (MVT)	Burglary from Motor Vehicle (BMV)	Fraud-Related Motor Vehicle Crime (FRMVC)
Applicant - Smith County	358	488	32	295	372	44
Henderson County	162	53	14	112	69	21
Rusk County	74	62	6	57	75	12
Anderson County	21	25	2	37	32	2
Camp County	18	11	0	13	8	6
Cherokee County	82	35	0	54	40	4
Gregg County	292	387	11	272	308	35
Harrison County	100	93	4	130	107	15
Marion County	13	4	0	15	3	0
Panola County	21	36	2	12	32	6
Rains County	1	1	0	7	2	2
Upshur County	30	23	5	36	24	8
Van Zandt County	45	23	10	21	22	12
Wood	35	12	1	30	18	3

Application Narrative**Grant Introduction (Executive Summary) and General Information**

- 1.1 Briefly describe the organization and program operation. Provide a high level summary to the application and how it will affect the local community. (500 words or less)

The Smith County - East Texas Auto Theft Task Force was established in the early 1990's and was one of the original Task Forces to receive a grant. The multi-jurisdictional Task Force is currently comprised of five participating law enforcement agencies that include Smith County, Rusk County, Henderson County, the City of Tyler, and The Texas Department of Public Safety. The Smith County District Attorney's Office participates by providing a cash match for an administrative assistant. The Task Force has as its Project Manager a Lieutenant provided by the Texas Department of Public Safety, Criminal Investigations Division, who has specialized training from the Department in motor vehicle theft crimes. There are four full time criminal investigators assigned to the multi-jurisdictional Task Force from the five participating agencies, dedicating 100% of their time as Task Force Investigators. These Investigators are licensed Texas Peace Officers with extensive specialized training in vehicle crimes investigation. Combined, these investigators, including the program manager, have over 800 years of experience as law enforcement officers and over 45 years of extensive specialized training as vehicle crimes investigators. The Investigators assigned to the ETATTF are some of the only Investigators with specialized training in motor vehicle theft and vehicle identification, with the exception of few. The Task Force serves a three-county project area with a population of approximately 386,160 (2024 Texas Demographics). Within the three county project areas, there are 387,304 registered motor vehicles (2023 DMV). The Task Force, since its inception, has included the 14 counties within the East Texas Council of Governments (ETCOG) service area to answer calls for assistance. The population within the 14 counties that make up the ETCOG is 904,313 (2024 Texas demographics) and there are 933,647 registered vehicles (2023 DMV).

It is the intent of the ETATTF through this application to continue to serve the members of our community and state by carrying out the following programs made possible by MVCPA. While TF Investigators devote the majority of their efforts to the detection, investigation, recovery of stolen vehicles, and the arrest of vehicle crimes suspects, Investigators perform many other functions. TF Investigators are involved in prevention of vehicle related crimes by participating in community events, National Nights Out, college events, distributing literature, and conducting 68-A Inspections. TF Investigators routinely make efforts to reduce the sale of stolen vehicles and parts by alerting the public to schemes, conducting business inspections of businesses in the vehicle industry. TF Investigators work directly with TX DMV regional office in Longview and local tax offices. TF Investigators engage in educating the public by speaking at public events and meetings for organizations. The effect of the programs carried out by TF Investigators has an impact that ranges from emotional to economic. The citizens of our community know that there are Investigators with specialized training that investigate and apprehend vehicle crimes offenders. Law enforcement agencies know there are TF investigators who can be called on anytime to assist with vehicle related crimes and vehicle identification. Having a dedicated unit to address vehicle

crimes has been invaluable to law enforcement and the community. Existing for 30 years, and continually receiving the support of local Sheriffs, Police Chiefs, District Attorneys. State Representatives and Senators from East Texas.

- 1.2 Describe the taskforce governing, organization and command structures. Include a description of the nature of support and agreements that will be in place if the grant is awarded. Provide any details unique to the taskforce organization or geographical target area. Describe whether any part of this grant will be directed to serve a specific target population (or subset of the community)?

The ETATTF is governed by a Board that was formed to allow agencies participating in the Task Force to monitor the effectiveness and efficiency of their personnel assigned to the Task Force, as well as that of the Task Force as a unit. The Board is composed of the Smith County District Attorney, the Smith County Sheriff, the City of Tyler Police Chief, the Rusk County Sheriff and the Henderson County Sheriff and the Smith County Judge as the authorized official. The Texas Department of Public Safety is represented through the Commander of the Task Force. Board meetings are scheduled on an as-needed basis by the Task Force Commander. The Commander maintains communication with heads of participating agencies and county officials and keeps them apprised of Task Force activities. The Board has been instrumental in garnering support from State Representatives and Senators to sponsor legislation in support of the East Texas Auto Theft Task Force and MVCPA. It is the goal of both the Board and the Task Force to ensure that the funds allocated to the Task Force by the MVCPA are used wisely and effectively to address the problem of vehicle crimes in the Project Area. The Commander of the Task Force assigns investigations from requesting agencies and organizations as they are made. Task Force Meetings are generally held weekly to discuss cases, intelligence, and significant activities. Each Investigator is assigned specific counties outside the project area to respond to calls for assistance and to conduct inspections and presentations. Many of the calls for assistance are made directly from agency investigators to Task Force Investigators as relationships have been established over many years. Outside the project area, most counties are rural with few investigators and none with specialized training in investigating auto crimes or identifying vehicles.

A cooperative work agreement has been signed by all participating agencies, and all will sign an inter-local agreement. An Agreement with the Smith County District attorney's office will be in effect so that seized funds may be retained by the ETATTF. There is no intent to serve a specific target population.

Grant Problem Statement

- 2.1 Provide an assessment of the burglary from a motor vehicle (including theft of parts) problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

The ETATTF coverage area as it relates to BMV's, and the theft of parts includes the 14 counties in the ETCOG and all the municipalities within. The combined population for the 14 counties was 904,313 in 2024 per Texas Demographics. According to the State's supplemental data in NIBIRS, these agencies reported 1260 burglary of vehicles, and 284 incidents of stolen parts in 2023. In 2024 there were considerably slightly less BMV's with 1,112, with only 303 thefts of parts reported. The cost associated with all BOV's in the 14-county area was well over \$1,000,000 and theft of parts was \$655,776 in 2024.

The burglary from vehicles and theft of parts is often difficult to track as they are sporadic in our region. The Task Force has identified the majority of vehicle burglaries occur at residences, apartment complexes, and venues with large parking lots. The majority occur in the warmer months of the year and of vehicles with items in plain sight. Many of the vehicle burglaries that occur in these areas are due to vehicles being left unlocked. There are cases documenting groups on surveillance recordings of thieves walking through neighborhoods followed by a chase car, checking every vehicle to see if it is locked. If it is not locked, they will commit the burglary. Sometimes this leads to the theft of the vehicles when a spare key are found. Sometimes home burglaries will be committed later if house keys, or garage door openers are found in vehicles. In our community, large industries such as hospital parking lots, businesses complexes, apartment complexes, and sporting locations draw large numbers of vehicles and people. These have historically been locations where a thief or thieves can remain anonymous and blend in with the law abiding public to commit burglaries. They are able to target vehicles, wait until no one is around and then burglarize the vehicle.

Citizens who fall victim to vehicle burglaries are lucky if it is only the loss of property. Many times, door locks are defeated, windows are broken, and damage is done to the vehicle. Over the past year and part of 2025, BMV's have been committed with the sole purpose of stealing firearms and cash in rural area. These are used for other crimes or sold on the black market, placing citizens at risk of more violent crimes. The cost to the citizens of our community is not only calculated in dollars but also in feeling safe in their community. Victims of vehicle burglaries often not only lose their property, but increasingly their identities. The thefts of wallets and purses from vehicles put victims at risk of identity theft and having bank and credit information compromised. The cost of having a purse or wallet stolen can cost a victim countless hours away from work or family trying to repair the damage, not to mention real monetary losses associated with the theft.

- 2.2 Provide an assessment of the motor vehicle theft problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

The ETATTF coverage area as it relates to MVT, includes the 14 counties in the ETCOG and all the municipalities within. The combined population for the 14 counties was 904,313 in 2024 per Texas Demographics. According to the State's supplemental data in NIBIRS, these agencies reported 1,228 vehicle thefts for 2023, and slightly lower in 2024 with 1091 vehicle theft incidents. The three county participating agencies reported 594 vehicle thefts in 2023 and significantly fewer in 2024 with 464 vehicle thefts. In most instances these vehicles thefts occur at citizens' residences, businesses, and in shopping centers and convenient stores. In many of these cases, vehicles have been left unlocked with keys left in the vehicles where citizens feel safe and secure at their residence and in their community. Vehicle thefts from residences have led to additional crimes including residential burglaries. Conversely, residential and commercial burglaries have led to stolen vehicles when keys are found in the residences or buildings. The majority of thefts from shopping centers and convenient stores occur when citizens leave the vehicle running, unlocked, and unattended. Most of these thefts are committed by thieves of opportunity who simply need transportation from point A to point B, or to steal the contents of the vehicle. Another component to vehicle theft in the area is that of insurance fraud. In many instances, vehicles are reported stolen, only to be found stripped or burned. Some of these cases have been determined to be insurance fraud

and arson cases. TF Investigators Collaborate with other LE agencies and Fire Marshalls offices on these investigations. Thefts of vehicles from car dealerships has also occurred with more frequency over the past few years, with the use of stolen or created key fobs. There has also been an increase in the theft of vehicle from dealerships via online purchase with stolen identities.

A common vehicle theft in our area is that of utility and enclosed trailers. Trailer thefts are as prevalent in our cities as they are in our rural areas. Many times, trailers are stolen with mowing equipment and trade tools used by the victim to earn a living. They are stolen from business, construction sites and residences. Once stolen, they are easily altered and sold in other markets to unsuspecting purchasers.

Additionally, all-terrain vehicles, utility vehicles, farm tractors and implements, and construction equipment are stolen with a high frequency. Many of these vehicles are recovered with the identification numbers removed. It is necessary to have Investigators with specialized training and resources to identify these altered vehicles and equipment. These thefts have a huge economic impact and affect people's livelihoods in our communities, especially those who are uninsured.

2.3 Provide an assessment of the fraud-related motor vehicle crime problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

For the ETATTF and the entire state, fraud related vehicle crimes to include: Title fraud, registration fraud, E-Tag, and other related fraud crimes involving vehicles. These crimes have increased through the years as technology advances. For the ETATTF participating and coverage areas there were a total of 87 fraud cases in 2023 and 170 in 2024 reported by Texas Department of Motor Vehicles (TXDMV), and TF captured statistics. These statistics are difficult to obtain and are poorly reported by agencies. These cases, primarily Title fraud and registration fraud cases referred to the ETATTF by the Smith County tax office in which we share a building with and the TX DMV regional office in Longview which calls on the ETATTF to investigate fraud related vehicle crimes, primarily stolen vehicles sold with fictitious and washed titles. In the past most of these title frauds were done with the criminal washing a Titles. Now, most if not all of the Title fraud cases are done with computer generated Titles that appear on face value to be State issued legitimate Titles but in reality, are fictitious. Currently most if not all of these stolen vehicles are Vin Switches/Clones. The loss associated with vehicle related fraud is difficult to analyze with limited data. However, if you consider that the majority of these stolen vehicles are late models vehicles 1-3 years old and average a value of \$30,000-\$40,000, the loss is significant. The majority of these cases come from vehicles sold with fictitious documents originating in other larger jurisdictions were collaboration with other MVCPA task forces is necessary. The innocent purchasers are generally responding to on-line adds and social media where the vehicles are listed well below market value and targeted to the Hispanic community. A second area that continues to increase is the purchase of vehicle from dealerships done entirely on-line with stolen identities. In these cases, the dealerships suffer a loss, the lender will likely suffer a loss, and the victim of ID theft suffers a loss that is not easily calculated but is substantial.

2.4 Provide an assessment of motor vehicle crime not covered above like insurance fraud, preventing stolen vehicles from entering Mexico, bridge/port stolen vehicle export crime, disruption of cartels and organized criminal enterprises related to motor vehicle crime, etc...

The Investigators for the ETATTF devote the majority of their time detecting and investigating vehicle thefts, building criminal cases and arresting suspects. This has led to criminal cases that touch on other penal offenses that include fraud. These cases include Insurance fraud. Often vehicles are reported stolen never to be seen again, parted out or burned, so the owner doesn't have to continue to pay for the vehicle and receives an insurance settlement. TF Investigators will investigate these cases and collaborate with insurance companies whenever possible to solve these crimes. Many of these cases include the offense of filing a false report that task force investigators file in addition to fraud.

Another common problem in the geographical area covered by the ETATTF is the theft of trailers, atv's, farm equipment and implements. Many of these items are not registered or titled. Many have no identifying number or markings which makes them extremely difficult to recover much less report accurately as stolen.

Grant Goals and Activities

There are two parts to this section: 1) Functions of Proposed Program and 2) Goals Strategies and Activities (GSA). In the following boxes, describe the functions of the proposed program and then complete a fillable form called GSA.

MVCPA programs must completely describe the actions, methods and tactics that law enforcement and civilian staff will perform for each of the categories below. Describe the reliance on technology or other program elements to solve the problem statement above and goals below. Functions must be detailed and consistent with the requested budget. If a grant is awarded, funds expended towards activities not described in this section will result in the reimbursement being denied.

Part 1

3.1 Functions of the proposed program related to burglary from a motor vehicle (including theft of parts)

To combat the problem of burglary of a motor vehicle in our project area, the ETATTF takes a proactive and reactive approach. Task Force Investigators believe that educating the citizens of our community is the most effective means of combatting vehicle burglaries and thefts through public awareness - the more people who are aware of the risks and know simple common-sense solutions, the more they can minimize their exposure to burglary and thefts. Though TF investigator's primary function is vehicle theft driven, TF investigators will investigate actionable cases of BOV and stolen parts, make arrests, and present cases for prosecution. The Task Force will continue to place parking lot signs in areas that are visible to pedestrian and vehicular traffic, such as apartment complexes, business parking lots, parks, boat ramps, shopping centers and locations with high incidents of vehicle burglaries. Task Force Investigators will seek opportunities and collaborate with other law enforcement agencies with intelligence sharing to prevent vehicle burglaries, parts thefts, solve investigations and arrest suspects.

The Task Force Investigators have established a large network with other investigators throughout the East Texas area. Information is shared through intelligence meetings, calls, and emails with many jurisdictions concerning not only vehicle burglaries and suspects, but most property crimes. Suspect information is shared and de-conflicted as many of the suspects are involved in many different crimes. Investigators routinely share information with other agencies through a restricted email system. This sharing of information has helped develop and identify suspects and solve crimes.

The Task Force will continue to collaborate with local and state law enforcement agencies to combat vehicle burglaries and use technology. This will be done by using analytical data from agencies as it is available and human intelligence to target areas with high frequencies of theft using bait vehicle operations when available. Task Force Investigators and participating agencies will deploy a vehicle containing items commonly stolen as bait with trackers when available. Investigators will conduct active surveillance of the vehicle. Arrests for burglary of a vehicle will be made as offenses occur.

To address the theft of vehicle parts, Task Force Investigators will conduct VIN Etching operations in collaboration with insurance companies and other entities when possible. Most Vin Etching operations are done in conjunction with "Watch Your Car" month. Business inspections of salvage yards, metal recyclers and auto repair shops will be performed to combat vehicle parts thefts.

3.2 Functions of the proposed program related to motor vehicle theft.

East Texas Auto Theft Task Force Investigators spend the majority of their time and efforts in the detection, investigation, identification, recovery of stolen vehicles, preparing cases, and arresting vehicle theft suspects. To combat the problem of vehicle theft the ETATTF takes both proactive and reactive approaches that include technology to reduce the incidences of economic vehicle theft in the East Texas area. One of the best approaches to combat vehicle thefts in our region is through intelligence sharing. Task Force Investigators have developed professional relationships with Investigators and officers from many local, state and federal agencies. These lines of communication are invaluable in solving not only vehicle crimes but also other related crimes, as offenders are opportunistic. Through these relationships intelligence is shared on trends and offenders who cross jurisdictions in their pursuit of crime. Intelligence is also shared and received from other MVCPA task forces and our local TAG unit.,

To combat vehicle theft in general in our project area and the 14-county coverage area, Task Force members will educate as many citizens as possible through social media, community events, presentations, the news media, and crime prevention meetings on auto theft, burglary prevention and training investigators and patrol officers on stolen vehicle recognition and ID. To target vehicle theft in specific areas such as residential areas and apartment complexes, sporting complexes and businesses, Task Force Investigators will employ the above listed strategies and post signs and banners. These signs and banners remind citizens to always lock their vehicles and never leave anything in sight. The ETATTF also responds to LPR hits and conducts surveillance and covert operations with local LE when the stolen vehicle is located. If unable to respond the proper agency will be notified of the stolen vehicle. Flock cameras which the ETATTF access to, and ring camera have been successful in identifying stolen vehicles and identifying suspects.

Task Force Investigators will monitor trends throughout East Texas and the state to prepare for and combat theft by professional thieves and organized criminals. Investigators will warn members of the auto industry when it is warranted to prevent crimes. When crimes occur, Investigators will develop investigative leads and suspects through investigations, intelligence gathering and information sharing. To identify and arrest offenders, investigators will utilize informants and analytical data when possible. Investigators will request and utilize bait vehicles from other agencies when available and necessary to address specific vehicle theft problems. The use of Task force and DPS pole cameras and trackers will be used when necessary to further investigations and record evidence of thefts or suspect locations.

The problem of insurance fraud and vehicle theft are often interrelated. Often times they also include the related crimes of arson and false reporting. Cars found burned or stripped in our multijurisdictional area are sometimes proven to be insurance frauds. Other times they are stolen for parts. When Investigators become aware of trends of particular models of vehicles being stolen, parted out or burned, information will be shared with local and state agencies to share information and develop leads and suspects. Many times, we work collaboratively with Fire Marshalls offices. Vin etching programs will be conducted as a deterrent to vehicle theft.

One of the most common and problematic thefts in our geographical area are trailer thefts. All-terrain vehicles, utility vehicles, tractors and implements are also stolen at a high frequency. To address this problem, Investigators will deploy seized and purchased bait trailers with trackers. This will be done in targeted areas where these thefts are occurring with regularity. The TF also has access to a DPS tracker equipped ATV that will be utilized as bait in conjunction with the trailers. They have been used with success in identifying suspects, making arrests and presenting cases for prosecution. The TF also partners with TPWD game wardens to deploy atv/trailer and watercraft/trailer.

Task Force Investigators will address the vehicle theft problem in the 14 county East Texas Council of Governments with public awareness strategies, analytical data as applicable, use of informants, intelligence, use of technology, training law enforcement and knowing the prolific offenders. Task Force Investigators will advocate for the use of anti-theft deterrents on vehicles and trailers.

3.3 Functions of the proposed program related to fraud-related motor vehicle crime (such as title and registration fraud)

ETATTF investigators will continue to respond to our local tax offices and the DMV regional Office in Longview to investigate title and registration frauds that they send directly to ETATTF investigators. These cases usually involve an innocent purchaser, buying a stolen vehicle that is presented with what appears to be a good clean title and a copy of the seller's ID which is fictitious. These cases usually originate in jurisdictions such as Dallas and Houston and our investigators work collaboratively with other task forces to try and ID the suspects and make arrests.

Another common and increasing trend is the online purchase of vehicles and atv's from dealerships where no physical contact is ever made. The suspect using a stolen identity, purchases a vehicle with the victims stolen credit and takes delivery using a patsy. Usually

several weeks pass before the crime is realized. These crimes can in the end cost the victim, lender and dealership wasted time to correct the problem and thousands of dollars in loss. We have educated our dealers and have been able to thwart the thefts and alert the victims of the ID thefts. When possible, as in the past will at the allowance of the dealer, make delivery of the vehicle, have the suspect sign the documents and make arrest.

Task Force Investigators have and will continue to work with TX DMV and NICB investigators related to fraud cases. TF investigators will collaborate with these investigators on cases where violations have been committed in our jurisdiction. The cases we have collaborated on in the past have involved fraud (falsifying government documents) when rebuilders submitted false affidavits, and larger theft rings throughout the state. TF investigators will continue to collaborate and file these cases as requested.

3.4 Functions of the proposed program related to preventing motor vehicle crime (motor vehicle theft, burglary from a motor vehicle and fraud-related motor vehicle crime)

The East Texas Auto Theft Task Force believes citizens educated in vehicle crimes can be the best allies in preventing burglaries of vehicles, vehicle thefts and crime in general. Citizens who employ simple, common-sense strategies to harden their property, themselves, and their assets against theft are exponentially less likely to become victims. They become assets in and of themselves by being aware of their surroundings and reporting suspicious activities to law enforcement.

By conducting crime prevention educational presentations to different venues, the Task Force Investigators begin this educational process. Task Force Investigators seek to deliver these presentations to civic organizations, church groups, clubs, neighborhood watch groups or any individual who asks. Information is presented on trends to combat specific problems in the area. Ideas on strategies of preventing vehicle crimes and crimes in general are discussed. MVCPA literature and promotional items are distributed to participants and are placed at many public buildings throughout the East Texas area. Task Force Investigators attend "National Night Out" events, community events, festivals, tradeshows, and college campuses. TF investigators set up booths and display vehicles, banners and signs. It's a great opportunity to meet with individuals at these events to share ways of protecting one's property from theft and fraud related activities. Alarms, cameras, locking devices, hitch locks, are advocated as well as placing vehicles and property out of view from roadways and view. At many of these events we will often receive requests from other law enforcement agencies to participate with us.

Another way the Task Force addresses vehicle related crimes and theft is to utilize different forms of media when applicable. Task Force Investigators give interviews to the news media by commenting on particular crimes or addressing the issue of a particular crimes to be prevented. Social media is utilized to inform citizens of events and trends in thefts and ways to keep from falling victim to online schemes involving title frauds and purchasing stolen vehicles. Social media is also used to recover stolen property, identify offenders, and make arrests.

The Task force utilizes an MVCPA "Watch Your Car" signs placed in areas with high volumes of traffic and public properties to remind the community of their responsibility to conceal and protect their property. Placards are placed in business parking lots, government properties, apartment and sport complexes to achieve the same goals of reminding citizens to protect their property. Signs are also given to other LE agencies to display where appropriate.

Task Force Investigators (TCOLE certified instructors) deliver multiple TCOLE and Non-TCOLE training courses to law enforcement officers and investigators. These courses are related to vehicle crimes and prevention. Many of our rural counties in the 14 county ETCOG have investigators who have limited training on vehicle crimes. Once educated, the investigators act as a force multiplier to prevent and detect vehicle crimes. TF Investigators also teach courses to cadets at two local police academies on stolen vehicle recognition and detection. These cadets once certified police officers have a broad knowledge of stolen vehicle recognition.

3.5 Functions of the proposed program for other motor vehicle crimes investigations and activities consistent with the statutory requirements (preventing stolen vehicles from entering Mexico, stopping illegal export of stolen vehicle from bridge/ outbound port operations, disruption of cartel or organized criminal enterprises using stolen motor vehicles or fraud related motor vehicle crime, insurance fraud, etc...)

Much of the ETATTF coverage area is rural and agricultural. With that there are high incidents of trailer, tractor, implements and atv/utv thefts. To Combat these thefts we have collaborated with local LE and deployed bait trailers, tractors when available, and ATVs with trackers installed to be able to track the unit if stolen. When can also deploy a pole camera to assist in identifying vehicles used and possibly ID suspect. We also recommend parking equipment out of sight and using hitch locks as preventative measures, when we attend public events or speak to organizations.

TF members are actively looking for ties to vehicle crimes that would be considered organized crime. Some of these problems involve insurance frauds and arsons where vehicle a falsely reported as stolen and dumped and or burned. TF investigators work closely with insurance investigators and Fire Marshall's office to solve these crimes and make arrest. Using technology in some of these cases has proved successful by using geo locates and cell tower information to tie the crime to the owner and make arrests. Analysts are also utilized to develop links and provide analytical data.

For abandoned vehicles and parts that are stolen, many are parted out or go to a crusher. Inspections of auto related businesses and salvage businesses are performed as a deterrent. We will follow all leads and seek out information from informants to combat organized criminal activity.

3.6 Collaboration Effort -- Describe the taskforce method to collaborate, and not duplicate existing activities. Describe the cross boundaries regional approach to grant activity implementation. Describe how the applicant staff and jurisdiction will coordinate with other taskforces and law enforcement agencies to implement this program.

The East Texas Auto Theft Task Force is the only Task Force in the State with a DPS, Criminal Investigations Division, Lieutenant, as the Commander. The Commander is provided at no expense to MVCPA or the TF, in "Lieu of Cash" making it possible for our

participating agencies to better afford having highly trained specialized Investigators on the Task Force. DPS provides a vehicle, fuel and all other equipment, which allows more of the grant award to be expended on vehicle crimes. Because of my role as a DPS Investigator and Commander of the Task Force, I am able to bridge a gap and bring assets such as statewide networks of investigators, databases, training, technology, personnel to address vehicle crimes. DPS has committed other resources, equipment, and Special Agents to collaborate on BOV and theft operations, leveraging resources to solve crimes, arrest offenders and submit cases for prosecution. There is no duplication of activities as we do not cover the same area as many single agency task forces.

Task Force Investigators having established relationships with local, state, and federal law enforcement and are often contacted, consulted, and brought into investigation when they involve stolen vehicles or the potential for stolen vehicles through fraud. Task Force Investigators are often called to assist these agencies when search warrants are executed. As a result, on numerous occasions, many stolen vehicles and property has been recovered and suspects identified. Task Force Investigators have attended before the pandemic quarterly multi-state and multi-agency ROCIC intelligence meetings to collaborate on cross jurisdictional vehicle theft and burglary trends and suspects. The Task Force seeks to coordinate its activities with other MVCPA Task Forces, as well as Agents employed by the Department of Public Safety and Agents employed by the National Insurance Crime Bureau. The ETATTF will continue to seek and share intelligence regarding auto thefts and burglaries with other local agencies and MVCPA funded programs to stop auto related crimes. Bait vehicles and BOV bait items will be used in collaborative operations with Tyler P.D, TPWD theft Unit, and DPS targeting BOV and vehicle theft offenders

Task Force Investigators will continue to coordinate with tax assessors-collectors offices and the regional DMV office in Longview regarding suspected Title frauds, stolen vehicles, and suspects. TF Investigators have collaborated with the DMV Investigators and have filed cases in our jurisdiction. Several calls for assistance from tax offices have developed into Title fraud investigations that have resulted in fraud cases filed and stolen vehicles recovered. Because most of our region is comprised of rural communities and municipalities, these law enforcement agencies have little if any specialized training and are generally understaffed. Task Force Investigators will continue to coordinate and collaborate on investigation within our region by analyzing data when available to target vehicle crimes in these jurisdictions. TF Investigators will continue to offer training on stolen vehicle recognition to law enforcement in collaboration with our colleges and police academies.

ETATTF routinely works with and assist other MVCPA TF's on crimes with common ties and intelligence sharing. We have partnered with several other task forces over the past year to recover vehicles, identify common suspects and file Engaging cases.

The ETATTF utilizes several local intel exchanges covering this region and areas outside our coverage area that share information of theft suspects and BOLO's.

3.7 If the proposed application requests any exceptions or deviation from any general grant rules, RFA conditions or grant administrative policy, please indicate in the section below. Indicate the section of the specific issue and citation that you are asking the MVCPA to consider and the rational for the request.

No exceptions requested

Part II

Goals, Strategies, and Activities

Select Goals, Strategies, and Activity Targets for the proposed program.

Click on the link above and select the method by which statutory measures will be collected. Law Enforcement programs must also estimate targets for the MVCPA predetermined activities. The MVCPA board has determined that grants programs must document specific activities that are appropriate under each of the three goals. Applicants are allowed to write a limited number of user defined activities.

ID	Activity	Measure	Target
Statutory Motor Vehicle Theft Measures Required for all Grantees.			
1.1.15	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered by taskforce	
1.1.16	Increase the clearance rate of MVTs	Report the number of MVT cases cleared	
1.1.17	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft by taskforce	
Statutory Burglary of a Motor Vehicle Measures Required for all Grantees			
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of BMV including parts cases cleared	
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary by taskforce	
Statutory Fraud-Related Motor Vehicle Crime Measures Required for all Grantees			
8.1.1	Increase the clearance rate of fraud-related motor vehicle crime cases.	Report the number of fraud-related motor vehicle cases cleared	
8.1.2	Increase the number of persons arrested for fraud-related motor vehicle crimes.	Report the number of persons arrested for fraud-related motor vehicle crimes	
Measures for Grantees. Add Target values for those that you will measure.			
1	Goal 1: Reduce the Incidence of Motor Vehicle Theft through Enforcement Strategies		

ID	Activity	Measure	Target
1.1	Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft		
1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of MVT groups identified. Include gangs, cartels or other criminal enterprise with two or more members	4
1.1.2	Identify and document/record prolific MVT offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	5
1.1.5	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other). (see 1.3.3 to report the number of vehicles inspected in these businesses)	Number of businesses inspected	10
1.1.6	Conduct bait vehicle operations that target MVT offenders	Number of bait vehicle deployments. Include BMV bait operations here.	10
1.1.8	Deploy license plate readers (LPR)	Number of times LPR deployed. Deploy: If stationary unit then total number of days or partial days unit was operable and on. Mobile unit number of days the unit was on and operable.	
1.1.9	Respond to taskforce license plate reader (LPR) alert notifications	Number of times investigators responded to taskforce LPR alert notifications regardless of whether vehicle was located	
1.1.12	Conduct covert operations targeting MVT offenders	Number of covert operations	40
1.1.13	Conduct warrant "round-up" operations targeting motor vehicle crime offenders, including people wanted for MVTs, motor vehicle burglaries, theft of vehicle parts and motor vehicle fraud related crime.	Number of warrant round-up operations performed for MVT, BMV and FRMVC.	10
1.1.20	Number of Altered Vehicles Recovered	Report the total number of vehicles recovered with altered Vehicle Identification Number. Note: Please remember that a vehicle recovered must be reported in 1.1.15	15
1.2	Strategy 2: Conduct Collaborative Efforts that Result in Reduction of Incidents of Motor Vehicle Theft		
1.2.1	Provide Agency Assists for MVT and motor vehicle related fraud	Number of agency assists related to MVT. Assist means responding or answering questions via phone, e-mail, or in person. Providing recommendation, guidance, strategy, support or information that other LEOs will use to resolve their cases. The assist generally does not have the direct responsibility for an investigation nor uses LEO authority. The assist helps another LEO or agency investigate cases. Analysts and civilian employees will record their assists to outside LEOs and agencies met here along with officers.	200
1.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) within the taskforce department(s) where a motor vehicle was used in the commission of the crime (includes identification of vehicles). Include all participating jurisdiction departments here.	Number of times collaborated within departments or SOs participating in taskforce related to MVT. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of motor vehicle theft investigations.	
1.2.3	Collaborate with all other outside LE agencies and other organizations that assist in the reduction of MVTs. Include all coverage jurisdictions here.	Number of times collaborated with coverage area agencies or other law enforcement agencies and organizations that assist in the reduction of MVT. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of MVTtheft investigations.	40
1.2.5	Conduct intelligence information-sharing (Personal attendance)	Number of intelligence meetings attended (include attending as presenter, participant or attendee)	15
1.2.6	Conduct intelligence information-sharing (Written information)	Crime analysis bulletins disseminated (include information distributed to law enforcement agencies via text, e-mail, or intra-net communications)	10
1.2.7	Collaborate with other MVCPA taskforces	Number of times collaborated with other MVCPA taskforces that assist in the reduction in MVT, BMV and FRMVC.	10

ID	Activity	Measure	Target
1.3	Strategy 3: Prevent and Reduce the Incidence of Fraud-Related Motor Vehicle Activities		
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud and FRMVC	Number of collaborations	
1.3.2	Conduct confidential 68(A) inspections (for TxDMV assignment or reassignment of VIN required by Tx Trans. Code §501.032)	Number of vehicles inspected to complete a TxDMV 68A inspection form per TxDMV (VIN assignment, reassignment, bonded title)	400
1.3.3	Conduct VIN verification inspections. (All other reasons except bridge or port)	Number of vehicles inspected by taskforce to identify the vehicles not reported in confidential (68A) or bridge and port sections.	500
1.3.4	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations with TxDMV HQ, TxDMV Regional Service Centers or County Tax Assessor Collector offices.	8
2	Goal 2: Reduce the Incidence of Theft from Motor Vehicles through Enforcement Strategies		
2.1	Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	
2.1.2	Identify "prolific BMV offenders" through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	
2.2	Strategy 2: Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle		
2.2.1	Provide Agency Assists BMV.	Number of agency assists related to BMV or stolen parts. Assist means responding or answering questions via phone, e-mail, or in person. Providing recommendation, guidance, strategy, support or information that other LEOs will use to resolve their cases. The assist generally does not have the direct responsibility for an investigation nor uses LEO authority. The assist helps another LEO or agency investigate cases. Analysts and civilian employees will record their assists to outside LEOs and agencies met here along with officers.	15
2.2.2	Collaborate with other units or divisions within the taskforce department(s) (i.e. homicide, vice, narcotics, etc.) where theft of parts occurred in the commission of the crime (includes identification of vehicle). Include all participating jurisdiction departments here.	Number of times collaborated within departments or SOs participating in taskforce related to BMV or stolen parts. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of BMV theft investigations.	
2.2.3	Collaborate with all other outside LE agencies and other organizations where theft of parts occurred in the commission of the crime (includes identification of vehicle). Include all coverage jurisdictions here.	Number of times collaborated with coverage area agencies or other law enforcement agencies and organizations that assist in the reduction of BMV or stolen parts. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of motor vehicle theft investigations.	15
3	Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
3.1	Strategy 1: Conduct Public Awareness Related Activities Used to Educate Citizens		
3.1.1	Conduct educational outreach events (include trade show, exhibits, booths at community events, vehicle displays, brochures, etc.)	Number of outreaches	4
3.1.2	Conduct educational presentations to the public	Number of presentations. Presentation means in person, on-line, original written document, article, or webpage.	4
3.1.4	Conduct vehicle identification initiative/event	Number of etching events. Include windows, component parts, VIN stamps and catalytic converters.	1
3.1.4.1	Conduct vehicle identification initiative/event	Number of Participants/Attendees (Vehicles Marked)	12
3.1.5	Purchase advertisements in local outlets	Number of advertisements purchased or provided complimentary for taskforce. Include all types of media purchased or provided free (social, tv,	

ID	Activity	Measure	Target
3.1.6	Conduct vehicle report card initiatives.	utility inserts, billboards, transportation, etc.). Describe in 6.1.1. Number report cards issued	
3.1.7	Utilize social media outlets (Facebook, Twitter, Instagram, etc.)	Number of postings in social media outlets	25
3.1.8	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	10
3.1.10	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	
3.2	Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property		
3.2.1	Conduct law enforcement training (TCOLE)	Number of classes provided for TCOLE credit	2
3.2.3	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes or presentations. Presentations may include electronic roll call documents, shift BOLOs and other written or presented materials based on local practices.	10

Grant Evaluation

- 4.1 Describe the local method and/or practice used to collect the data for reporting Goals, Strategies, and Activities and to evaluate the grant program effectiveness. Describe management and staff participation. Include descriptions of systems (forms and software) that will be used to ensure reliable and accurate data is collected and reported. Describe any other evaluation methods used in the applicant agency to determine effectiveness or cost efficiency of the program.

A Weekly Report of Investigative Activity is in use to capture the activities of each Task Force Investigator. The report reflects the number of theft and burglary cases assigned, arrests made, cases filed, cases cleared, vehicles inspected, altered vehicles identified, number of 68-A completed, agency assists, and the number of stolen vehicles and parts recovered and their value, and fraud related cases received or investigated. A narrative of each day's activity is also include in the report.

A separate google sheet spreadsheet is completed by each investigator as it relates to the Goals and Strategies selected and those performed but not part of elected goals. The spreadsheet mirrors the progress report Goals and Strategies section and it tabulates the activity automatically. The Commander reviews this data for accuracy and completeness. The Administrative Assistant then enters the data into the Task Force Data Base. The data is then compiled into monthly reports. Each quarter the data is compared to the Project Goals, set forth in the Task Force Grant, to insure it is meeting or exceeding its goals. Should the Task Force not meet a goal in a given quarter, corrective action is taken. At the end of the Grant Cycle, the End of Year Report is compiled and again compared to the Proposed Project Objectives to determine if all objectives set were achieved. The End of Year Report is then forwarded to the MVCPA, as well as reviewed by the Board of Directors and the Task Force Commander's DPS Chain of Command. The participating agencies and Task Force Commander review the work of Investigators, statistics, and data collected for the UCR to determine the effectiveness of the programs, and where goals need to be shifted.

The East Texas Auto Theft Task Force has benefited the East Texas community for 30 years as evidenced by the Sheriff's, Police Chiefs, District Attorneys' offices, and DPS willingness to continue to contribute personnel and funding. All of these agencies have had several elections and administrative changes over the quarter century and remain committed to the Task Force and Community. These officials have been instrumental in garnering the support of State Senators and Representatives to fight for and sponsor funding legislation for the East Texas Auto Theft Task Force and MVCPA. The benefits of maintaining an Auto Crimes Task Force in East Texas is evident to them and the community.

- 4.2 Provide any other suggested measures that would better reflect the law enforcement or prevention work that the proposed program will perform. If the suggested measure fits into one of the stated goals above please indicate.

TF investigators have been asked to teach TCOLE course by a local Sheriff where their CID and patrol deputies will received some specialized training to combat vehicle thefts and stolen vehicle recognition and identification. Additionally the same course will be opened up to all local LE in the coverage area and will be taught through Tyler Junior College or host agency and will include a practical where vehicles, trailers, atv etc will be identified.

The Task Force has filed on Engaging in Organized crime case this current year with five defendants responsible for over 6 stolen vehicles multiple BMV, and burglaries of buildings.

We are currently in the middle of investigation for dealership vehicle thefts with five defendants responsible for thefts throughout the region and state. District attorney participation is ongoing

TxGMS Standard Assurances by Local Governments

☐ We acknowledge reviewing the TxGMS Standard Assurances by Local Governments as promulgated by the Texas Comptroller of Public Accounts and agree to abide by the terms stated therein.

Certifications

The certifying official is the authorized official, Neal Franklin, County Judge.

By submitting this application I certify that I have been designated by my jurisdiction as the authorized official to accept the terms and conditions of the grant. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

By submitting this application I certify that my jurisdiction agrees to comply with all terms and conditions if the grant is awarded and accepted. I further certify that my jurisdiction will comply with all applicable state and federal laws, rules and regulations in the application, acceptance, administration and operation of this grant.

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4

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 04/08/2025	Submitted by: Jennafer Bell
Meeting Date: 04/15/2025	Department: County Clerk
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Comm Court Minutes - March 2025	
Agenda Category: <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Accept Commissioners Court minutes for March 2025.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



THE FOREGOING COMMISSIONERS COURT MINUTES
FOR THE MONTH OF MARCH 2025 A.D. ACCEPTED
THE 15TH DAY OF APRIL 2025 A.D.

Neal Franklin
County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway, Sr.
Commissioner, Precinct 4



8-25
COMMISSIONERS COURT
MINUTES
March 4, 2025

On Tuesday, March 4, 2025, the Honorable Commissioners Court of Smith County, Texas, met in the Smith County Commissioners Courtroom at the Smith County Courthouse Annex, 200 East Ferguson, in the City of Tyler, Texas.

I. CALL TO ORDER: 9:30 a.m.

County Judge Neal Franklin called the meeting to order with members present:

County Judge: Neal Franklin	Presiding
Commissioner: Precinct 1 Christina Drewry	Present
Commissioner: Precinct 2 John Moore	Present
Commissioner: Precinct 3 J Scott Herod	Present
Commissioner: Precinct 4 Ralph Caraway, Sr.	Present

II. DECLARE A QUORUM PRESENT

III. DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED

IV. INVOCATION, PLEDGE OF ALLEGIANCE TO THE UNITED STATES AND THE STATE OF TEXAS

Commissioner Ralph Caraway, Sr.

V. PUBLIC COMMENT

Bob Brewer #2, Amy Ortiz #8, Nicole Ortiz #8, Levi Hudson #8, Dalila Reynoso #8

OPEN SESSION: 9:30 AM

RESOLUTIONS

1. Motion made by Commissioner Ralph Caraway, Sr.– Precinct 4 and seconded by Commissioner John Moore – Precinct 2 to ratify a resolution proclaiming February 27, 2025, as "Veteran-Friendly Community Day" in Smith County.
Passed 5-0; Abstain: (None); Absent: (None).

PRESENTATIONS

SHERIFF'S OFFICE

2. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner J Scott Herod – Precinct 3 to receive presentation from Sheriff's Office and approve an Interlocal Agreement authorizing the Smith County Sheriff's Office to join the statewide version of Operation Lone Star.

Passed 5-0; Abstain: (None); Absent: (None).

COURT ORDERS

EAST TEXAS AUTO THEFT TASK FORCE

3. Motion made by Commissioner Ralph Caraway, Sr.– Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 to approve the 2024 SB224 MVCPA Catalytic Converter Program Grant application, in the amount of \$185,804.00, for the benefit of the East Texas Auto Theft Task Force and authorize the county judge to sign all necessary documentation.

Passed 5-0; Abstain: (None); Absent: (None).

4. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve the 2025 MVCPA Taskforce Grant application, in the amount of \$665,702.00, with a cash match of \$28,179.00, for the benefit of the East Texas Auto Theft Task Force and authorize the county judge to sign all necessary documentation.

Passed 5-0; Abstain: (None); Absent: (None).

5. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner John Moore – Precinct 2 to approve the 2025 SB224 MVCPA Catalytic Converter Program Grant application, in the amount of \$32,000.00, with a cash match of \$1,333.00, for the benefit of the East Texas Auto Theft Task Force and authorize the county judge to sign all necessary documentation.

Passed 5-0; Abstain: (None); Absent: (None).

AUDITOR'S OFFICE

6. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner Christina Drewry – Precinct 1 to approve the FY2026 Title IV-E contract with the Texas Department of Family and Protective Services (DFPS) and authorize the county judge to sign all related documentation.

Passed 5-0; Abstain: (None); Absent: (None).

SHERIFF'S OFFICE

7. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner J Scott Herod – Precinct 3 to approve the FY2026 East Texas Anti-Gang (TAG) Center Resolution, for Grant Number 3727407, and authorize the county judge to sign all related documentation.

Passed 5-0; Abstain: (None); Absent: (None).

8. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner John Moore – Precinct 2 to approve a Memorandum of Agreement between Smith County Sheriff's Office and the Administration Office of Homeland Security (OHS) /United States Immigration and Customs Enforcement (ICE) regarding 287(g) Task Force Model Program.

Passed 5-0; Abstain: (None); Absent: (None).

DISTRICT ATTORNEY'S OFFICE

9. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve the FY2025-2026 Smith County Border Prosecution Unit (BPU) Resolution, for Grant Number 393250, and authorize the county judge to sign all related documentation.

Passed 5-0; Abstain: (None); Absent: (None).

RECURRING BUSINESS

COMMISSIONERS COURT

10. Receive the 2024 Annual Audit for Emergency Services District (ESD) No. 1.

No action necessary.

ROAD AND BRIDGE

11. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner John Moore – Precinct 2 to authorize the county judge to sign the final plat for Cedar Vista, Unit 3, County Road 4135, Precinct 4.

Passed 5-0; Abstain: (None); Absent: (None).

12. Receive pipe and/or utility line installation request (notice only):

- a. County Road 472, Brannon Corporation, install 15" sanitary sewer line with 24" steel encasing by open cut, Precinct 3;
- b. County Road 411, Brannon Corporation, install 10" sanitary sewer line with 18" steel encasing by open cut, Precinct 3;
- c. County Road 4232, CenterPoint Energy, road bore for service line install, Precinct 4;
- d. County Road 128, CenterPoint Energy, install service line, Precinct 1;
- e. County Road 26, Jackson Water Supply Corporation, install service line, Precinct 3;
- f. County Road 4115, Oncor Electric LLC, upgrade utility lines with pole replacements and new pole installations, Precinct 3, and;
- g. County Road 383, Texas Land Company LLC, install service line, Precinct 3.

No action necessary.

AUDITOR'S OFFICE

13. Motion made by Commissioner Ralph Caraway, Sr.– Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

Passed 5-0; Abstain: (None); Absent: (None).

SHERIFF'S OFFICE


14. Receive report on status of Smith County jail operations, inmate population, employee overtime, and employee vacancies.

No action necessary.

ADJOURN: 10:05AM


Meeting adjourned by County Judge Neal Franklin

Date: 4/11/25

Approved: 
County Judge Neal Franklin

The State of Texas §
County of Smith §

I, Karen Phillips, Smith County Clerk attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 4, 2025.


by Dawn Colclasure
KAREN PHILLIPS, County Clerk
Clerk of Commissioners Court
Smith County, Texas

4/11/25
Date





9-25
**COMMISSIONERS COURT
MINUTES
March 11, 2025**

On Tuesday, March 11, 2025, the Honorable Commissioners Court of Smith County, Texas, met in the Smith County Commissioners Courtroom at the Smith County Courthouse Annex, 200 East Ferguson, in the City of Tyler, Texas.

I. CALL TO ORDER: 9:30 a.m.

County Judge Neal Franklin called the meeting to order with members present:

County Judge: Neal Franklin	Presiding
Commissioner: Precinct 1 Christina Drewry	Present
Commissioner: Precinct 2 John Moore	Present
Commissioner: Precinct 3 J Scott Herod	Present
Commissioner: Precinct 4 Ralph Caraway, Sr.	Present

II. DECLARE A QUORUM PRESENT

III. DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED

**IV. INVOCATION, PLEDGE OF ALLEGIANCE TO THE UNITED STATES
AND THE STATE OF TEXAS**

County Judge Neal Franklin

V. PUBLIC COMMENT

Bob Brewer #2

OPEN SESSION: 9:30 AM

PRESENTATIONS

1. Receive presentation from the Road and Bridge Department.
No action necessary.

COURT ORDERS

ELECTION'S OFFICE

2. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner J Scott Herod – Precinct 3 to approve the following Facility Use Agreements for 2025:

- a. Glass Recreation Center;
- b. St. Louis Baptist Church;
- c. Whitehouse Methodist Church; and
- d. Cross Brand Cowboy Church.

Passed 5-0; Abstain: (None); Absent: (None).

FIRE MARSHAL/ EMERGENCY MANAGEMENT

3. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner Ralph Caraway, Sr.– Precinct 4 to approve the Emergency Support Function (ESF) 4, Firefighting, Annex of the Smith County Emergency Operations Plan (EOP), and allow the county judge to sign all related documentation.

Passed 5-0; Abstain: (None); Absent: (None).

4. Motion made by Commissioner Ralph Caraway, Sr.– Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 action to approve the Emergency Support Function (ESF) 8, Public Health and Medical, Annex of the Smith County Emergency Operations Plan (EOP), and allow the county judge to sign all related documentation.

Passed 5-0; Abstain: (None); Absent: (None).

5. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner John Moore – Precinct 2 to approve the award of \$31,174.97 from the Federal Emergency Management Agency for Public Assistance in relation to County Road 381 for disaster number DR-4781, and allow the county judge to sign all related documentation.

Passed 5-0; Abstain: (None); Absent: (None).

RECURRING BUSINESS

COMMISSIONERS COURT

6. Receive monthly reports from Smith County departments.
No action necessary.

ROAD AND BRIDGE

7. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner J Scott Herod – Precinct 3 to authorize the county judge to sign the:

- a. Final Plat for the Joey Garrett Subdivision, Precinct 2, and;
- b. Final Flat for the Mitch Brown Addition, Precinct 1.

Passed 5-0; Abstain: (None); Absent: (None)

AUDITOR'S OFFICE

8. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr.– Precinct 4 to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health.

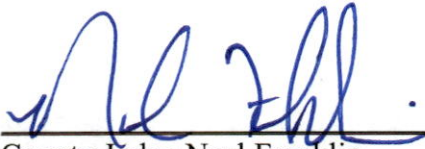
****Holding of a check for Spence and White Veterinary Hospital in the amount of \$6,625.00 until next week's commissioners meeting on March 18, 2025.**

Passed 5-0; Abstain: (None); Absent: (None)

ADJOURN: 11:01AM

Meeting adjourned by County Judge Neal Franklin

Date: 4/11/25

Approved: 
County Judge Neal Franklin

**The State of Texas §
County of Smith §**

I, Karen Phillips, Smith County Clerk attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 11, 2025.

Karen Phillips
by Dawn Colclasure
KAREN PHILLIPS, County Clerk
Clerk of Commissioners Court
Smith County, Texas

4/11/25
Date





10-25
**COMMISSIONERS COURT
MINUTES
March 18, 2025**

On Tuesday, March 18, 2025, the Honorable Commissioners Court of Smith County, Texas, met in the Smith County Commissioners Courtroom at the Smith County Courthouse Annex, 200 East Ferguson, in the City of Tyler, Texas.

I. CALL TO ORDER: 9:30 a.m.

County Judge Neal Franklin called the meeting to order with members present:

County Judge: Neal Franklin	Presiding
Commissioner: Precinct 1 Christina Drewry	Present
Commissioner: Precinct 2 John Moore	Absent
Commissioner: Precinct 3 J Scott Herod	Present
Commissioner: Precinct 4 Ralph Caraway, Sr.	Present

II. DECLARE A QUORUM PRESENT

III. DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED

**IV. INVOCATION, PLEDGE OF ALLEGIANCE TO THE UNITED STATES
AND THE STATE OF TEXAS**

Pastor Sam DeVille

V. PUBLIC COMMENT

Bob Brewer #8, Thomas Fabry #6

OPEN SESSION: 9:30 AM

COURT ORDERS

COMMISSIONERS COURT

1. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner Christina Drewry – Precinct 1 to approve the Automobile Claim Settlement, Claim Number APD20252503-1 from Texas Associations of Counties, and authorize the county judge to sign all related documentation.
Passed 4-0; Abstain: (None); Absent: (1).

2. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner J Scott Herod – Precinct 3 to increase the Smith County Historical Commission size from seven members to nine members and authorize the county judge to sign all related documentation.
Passed 4-0; Abstain: (None); Absent: (1).
3. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner J Scott Herod – Precinct 3 to appoint two new members to serve through January 31, 2027, on the Smith County Historical Commission, and authorize the county judge to sign all related documentation.
Appointed Kevin McCall & Vickie Betts
Passed 4-0; Abstain: (None); Absent: (1).
4. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 appointing the Smith County Auditor and setting a base salary pursuant to the Smith County District Judges' Order, dated March 12, 2025, and approve a bond of \$5,000 in accordance with Chapter 84 of the Texas Local Government Code.
Appointed Karin Smith effective April 14, 2025
Passed 4-0; Abstain: (None); Absent: (1).

ANIMAL CONTROL

5. Motion made by County Judge Neal Franklin – and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to appoint/reappoint Smith County representatives to serve on the Smith County Animal Control Advisory Committee, to serve a two-year term beginning May 1, 2025, and ending April 30, 2027.
Appointed Cynthia Youngblood, Donald Cooper, Jacob Bernardino, Gwen Coyle, and Dr. Patti Sheehy.
Passed 4-0; Abstain: (None); Absent: (1).

PURCHASING

6. Award contracts for the following bids and authorize the county judge to sign all related documentation:
 - a. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to award RB-17-25 Seal Coat Program to Texana Land & Asphalt in the amount of \$905,716.00.
Passed 4-0; Abstain: (None); Absent: (1).
 - b. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to award RB-18-25 Road Improvements to CR 178 (FM 2868 to CR 168) to A.E. Shull and Company in the amount of \$717,164.00.
Passed 4-0; Abstain: (None); Absent: (1).
 - c. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 to award RB-19-25 Road Improvements to CR 411 (IH 20 to FM 849) to Texana Land & Asphalt in the amount of \$409,140.20.
Passed 4-0; Abstain: (None); Absent: (1).

7. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Christina Drewry – Precinct 1 to approve Smith County Purchasing to utilize the Florida Sheriff's Association Cooperative and authorize the county judge to sign all related documentation.
Passed 4-0; Abstain: (None); Absent: (1).

SHERIFF'S OFFICE

8. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 to approve the purchase of a Terradyne Armored Vehicle utilizing the Florida Sheriff's Association Cooperative #FSA23-VEH21.0 and authorize the county judge to sign all related documentation.
Passed 4-0; Abstain: (None); Absent: (1).

AUDITOR'S OFFICE

9. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Christina Drewry – Precinct 1 to approve the FY26 Title IV-E Legal Services contract with the Texas Department of Family and Protective Services (DFPS) and authorize the county judge to sign all related documentation.
Passed 4-0; Abstain: (None); Absent: (1).

RECURRING BUSINESS

COUNTY CLERK

10. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner Christina Drewry – Precinct 1 to accept Commissioners Court minutes for February 2025.
Passed 4-0; Abstain: (None); Absent: (1).

11. Receive Commissioners Court recordings for February 2025.
No action necessary

AUDITOR'S OFFICE

12. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.
Passed 4-0; Abstain: (None); Absent: (1).

Commissioners Court recessed Open Session at 9:56AM and went into Executive Session.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

SECTION 551.071 – CONSULTATION WITH ATTORNEY

13. Receive update and consultation with attorney regarding pending or contemplated litigation against Smith County, including covered and uncovered claims.


Commissioners Court closed Executive Session at 11:10AM and reconvened Open Session

OPEN SESSION: 11:10AM

ADJOURN: 11:10AM

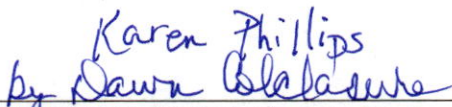
Meeting adjourned by County Judge Neal Franklin

Date: 4/11/25

Approved: 
County Judge Neal Franklin

The State of Texas §
County of Smith §

I, Karen Phillips, Smith County Clerk attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 18, 2025.


KAREN PHILLIPS, County Clerk
Clerk of Commissioners Court
Smith County, Texas

4/11/25
Date





**11-25
COMMISSIONERS COURT
MINUTES
March 25, 2025**

On Tuesday, March 25, 2025, the Honorable Commissioners Court of Smith County, Texas, met in the Smith County Commissioners Courtroom at the Smith County Courthouse Annex, 200 East Ferguson, in the City of Tyler, Texas.

I. CALL TO ORDER: 9:30 a.m.

County Judge Neal Franklin called the meeting to order with members present:

County Judge: Neal Franklin	Presiding
Commissioner: Precinct 1 Christina Drewry	Present
Commissioner: Precinct 2 John Moore	Present
Commissioner: Precinct 3 J Scott Herod	Present
Commissioner: Precinct 4 Ralph Caraway, Sr.	Present

II. DECLARE A QUORUM PRESENT

III. DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED

**IV. INVOCATION, PLEDGE OF ALLEGIANCE TO THE UNITED STATES
AND THE STATE OF TEXAS**

Commissioner John Moore

V. PUBLIC COMMENT

Thomas Fabry #2

OPEN SESSION: 9:30 AM

RESOLUTIONS

1. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Christina Drewry – Precinct 1 to adopt a resolution proclaiming April 2025, as "Child Abuse Prevention Month" in Smith County.
Passed 5-0; Abstain: (None); Absent: (None).

PRESENTATIONS

2. Receive presentation from Gollob, Morgan, Peddy on FY24 Annual Comprehensive Financial Report.
No action necessary.

COURT ORDERS

PURCHASING

3. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner J Scott Herod – Precinct 3 to approve a one (1) year renewal option and amendment with Teeco Safety, Inc. for contract 05-22, Fleet Vehicle Equipment and installation and authorize the county judge to sign all related documentation.
Passed 5-0; Abstain: (None); Absent: (None).

SHERIFF'S OFFICE

4. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner J Scott Herod – Precinct 3 regarding plans for the 2025 Countywide Cleanup program in Smith County.
One voucher per household March 31st- May 5th
Passed 5-0; Abstain: (None); Absent: (None).

FIRE MARSHAL'S OFFICE

5. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner J Scott Herod – Precinct 3 to authorize the sale of fireworks for San Jacinto Day.
Passed 5-0; Abstain: (None); Absent: (None).

HUMAN RESOURCES

6. Motion made by Commissioner Ralph Caraway – Precinct 4 and seconded by Commissioner John Moore – Precinct 2 to accept donations pursuant to Texas Local Government Code, Section 81.032.
Passed 5-0; Abstain: (None); Absent: (None).

RECURRING BUSINESS

AUDITOR'S OFFICE

7. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway – Precinct 4 to accept monthly Auditor/Treasurer report and Executive Summary for February 2025.
Passed 5-0; Abstain: (None); Absent: (None).
8. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner Ralph Caraway – Precinct 4 to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.
Passed 5-0; Abstain: (None); Absent: (None).

ADJOURN: 10:10AM

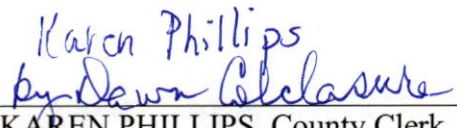
Meeting adjourned by County Judge Neal Franklin

Date: 4/11/25

Approved: 
County Judge Neal Franklin

The State of Texas §
County of Smith §

I, Karen Phillips, Smith County Clerk attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 25, 2025.


KAREN PHILLIPS, County Clerk
Clerk of Commissioners Court
Smith County, Texas

4/11/25
Date



5

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 04/08/2025	Submitted by: Jennafer Bell
Meeting Date: 04/15/2025	Department: County Clerk
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Comm Court Recordings - March 2025	
Agenda Category: <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive Commissioners Court Recordings for March 2025.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 04/08/2025	Submitted by: KAREN NELSON
Meeting Date: 04/14/2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: PLAT	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize the County Judge to sign the: a. Final Plat for Mallory Acres, Precinct 2	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Subdivision Name: Mallory Acres

Adjacent Road: Sinclair RD.

Developer: Justin & Julie Mallory Phone: [REDACTED]

email: [REDACTED] Fax: 1

Surveyor: Daniel Cooper Phone: [REDACTED]

email: [REDACTED] Fax: 1

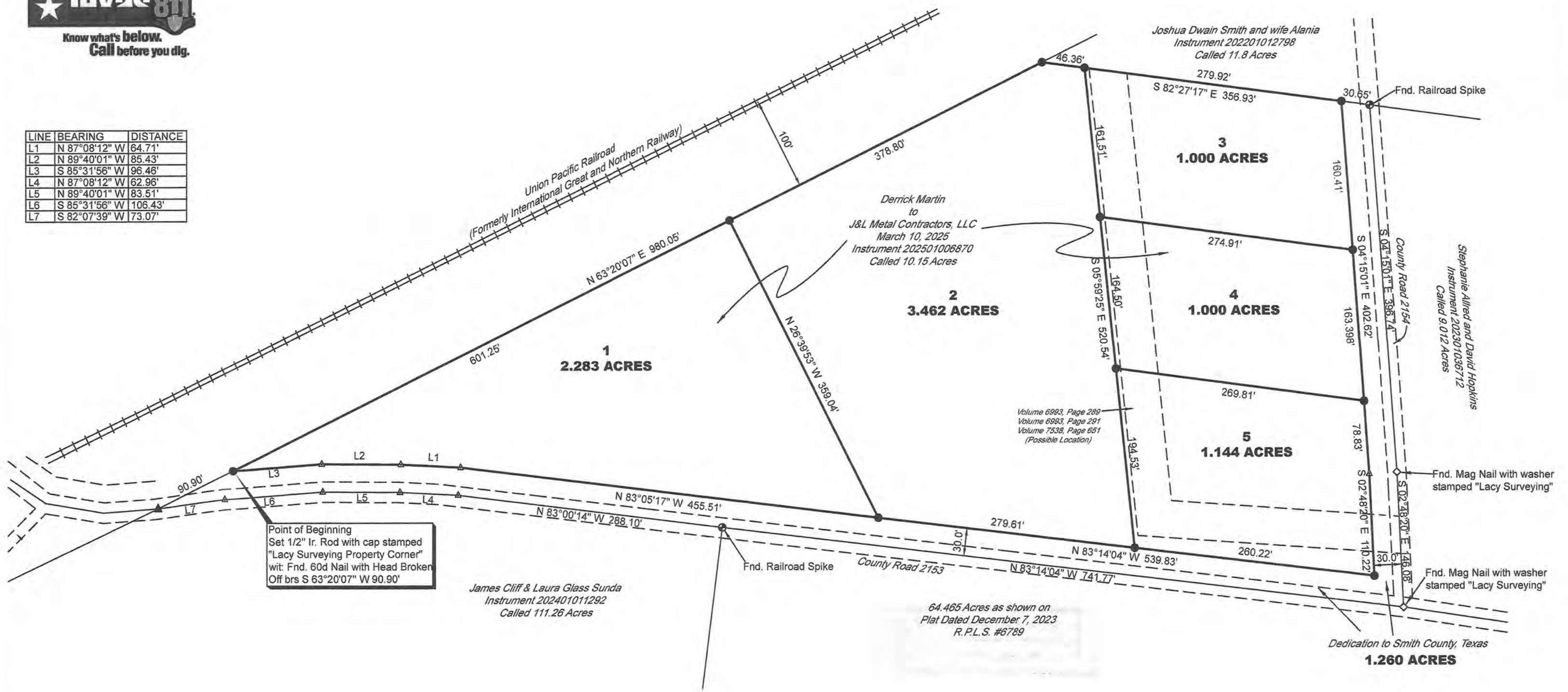
Roadway Length: _____ ft. (centerline)

	Item	Date and Initial when received		
		Resub/Lot Line Adjustment	No Roads	With Roads
Prior to Court Submission	Preliminary Plat (2 copies)	Not Required		
	Preliminary Plat Approved	Not Required		
	Final Plat (mylar & 3 prints)		4-4-25 SB	
	Plat Fee	\$25	\$100 4-4-25 SB	\$250
	Construction Bond (\$20 /ft.)	Not Required	Not Required	
	Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without)	Not Required	Not Required	
	911 Clearance Letter		4-4-25 SB	
	Designated Rep. (Pledger) Clearance Letter	See notes below	4-4-25 SB	
	Tax Certificate		4-4-25 SB	
	Plans and Specifications (2 copies)	Not Required	Not Required	
	TCEQ Permit for Dam (if lake or pond present)			
	Flood Plain Development Permit & Fee (if required)	\$100	\$100	\$100
At Completion of Construction	Final Inspection	Not Required	Not Required	
R/W Accepted as County Road by Commissioners Court	Maintenance Bond (\$30/ft.)	Not Required	Not Required	
	County Rd Number	Not Required	Not Required	

Notes: Increase lot(s) – Pledger letter “NOT” required
Decrease lot(s) – Pledger letter “IS” required



LINE	BEARING	DISTANCE
L1	N 87°08'12" W	64.71'
L2	N 89°40'01" W	85.43'
L3	S 85°31'56" W	96.46'
L4	N 87°08'12" W	62.96'
L5	N 89°40'01" W	83.51'
L6	S 85°31'56" W	106.43'
L7	S 82°07'39" W	173.07'



I, DANIEL LEE COOPER, REGISTERED PROFESSIONAL LAND SURVEYOR NO 6148, do hereby certify that this plat was prepared from an on the ground survey performed under my direction and supervision on February 21, 2025.

GIVEN UNDER MY HAND AND SEAL, this the 18th day of March, 2025.

Daniel Lee Cooper

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6148



APPROVAL:

Approved by the Commissioner's Court of Smith County, Texas, this the ____ day of _____, 2025.

County Judge, Smith County, Texas

OWNER'S STATEMENT:

We, J and L Metal Contractors LLC, by and through members Justin Mallory and Allie Mallory, owner of the tract of land shown hereon, do hereby accept this plat as a plan for subdividing into lots and blocks, and do hereby dedicate, forever, to the public, the streets, alleys and easements as shown.

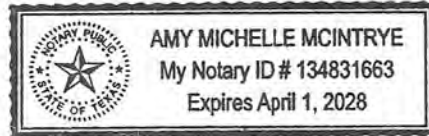
Justin Mallory *Justin Mallory* 3-27-25
Date
Allie Mallory *Allie Mallory* 3/27/25
Date

STATE OF TEXAS:
COUNTY OF SMITH:

Before me, the undersigned authority, a Notary Public in and for said County and State on this date personally appeared Justin Mallory, known to me to be the persons whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purpose and considerations therein expressed.

Given under my hand and seal of office, this 27 day of March 2025.

Notary Public in and for the State of Texas

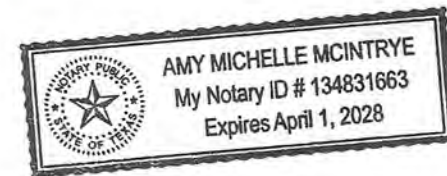


STATE OF TEXAS:
COUNTY OF SMITH:

Before me, the undersigned authority, a Notary Public in and for said County and State on this date personally appeared Allie Mallory, known to me to be the persons whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purpose and considerations therein expressed.

Given under my hand and seal of office, this 27 day of March 2025.

Notary Public in and for the State of Texas



LEGAL DESCRIPTION

All that certain tract, lot or parcel of land, a part of the Benajah Lafferty Survey Abstract 13, Smith County, Texas, and being a part of that certain called 10.15 acre tract of land described in a deed dated March 10, 2025 from Derrick Martin to J&L Metal Contractors, LLC that is recorded in Instrument 202501006870 of the Official Public Records of Smith County, Texas and being more completely described as follows, to wit:

Beginning at a 1/2 inch iron rod with a cap stamped "Lacy Surveying Property Corner" set for corner in the Northwest boundary line of said 10.15 acres and in the Southeast right-of-way (R.O.W.) line of the Union Pacific Railroad (formerly International Great and Northern Railway), from which a 60d nail with head broken off found at the Southwest corner of said 10.15 acres bears South 63 degrees 20 minutes and 07 seconds West, a distance of 90.90 feet;

Thence North 63 degrees 20 minutes and 07 seconds East, along said Northwest boundary line and said railroad R.O.W. line, for a distance of 980.05 feet, to a 1/2 inch iron rod with a cap stamped "Lacy Surveying Property Corner" set for corner at the North corner of said 10.15 acres and at the West corner of the Joshua Dwain Smith, et ux Alania, called 11.8 acre tract (Instrument 202201012798);

Thence South 82 degrees 27 minutes and 17 seconds East, along the North boundary line of said 10.15 acres and the South boundary line of said 11.8 acres, for a distance of 326.28 feet, to a 1/2 inch iron rod with a cap stamped "Lacy Surveying Property Corner" set for corner, from which a railroad spike found at the Northeast corner of said 10.15 acres bears South 82 degrees 27 minutes and 17 seconds East, a distance of 30.65 feet;

Thence across said 10.15 acres as follows:

South 04 degrees 15 minutes and 01 seconds East, for a distance of 402.62 feet, to a point for corner;

South 02 degrees 48 minutes and 20 seconds East, for a distance of 110.22 feet, to a 1/2 inch iron rod with a cap stamped "Lacy Surveying Property Corner" set for corner;

North 83 degrees 14 minutes and 04 seconds West, for a distance of 539.83 feet, to a 1/2 inch iron rod with a cap stamped "Lacy Surveying Property Corner" set for corner;

North 83 degrees 05 minutes and 17 seconds West, for a distance of 455.51 feet, to a point for corner;

North 87 degrees 08 minutes and 12 seconds West, for a distance of 64.71 feet, to a point for corner;

North 89 degrees 40 minutes and 01 seconds West, for a distance of 85.43 feet, to a point for corner;

and South 85 degrees 31 minutes and 56 seconds West, for a distance of 96.46 feet, to the place of beginning and containing 8.890 acres.

• All surface drainage easements shall be kept clear of fences, buildings, foundations, plantings, and other obstructions to the operation and maintenance of the drainage facility.

• Blocking the flow of water or constructing improvements in surface drainage easements, and Filling or obstruction of the floodway is prohibited.

• Smith County will not be responsible for any damage, personal injury or loss of life or property occasioned by flooding or flooding conditions.

• The existing creeks or drainage channels, if left unimproved, traversing along or across the addition will remain as open channels and will be maintained by the individual owners of the lot or lots that are traversed by or adjacent to the drainage courses along or across the lots.

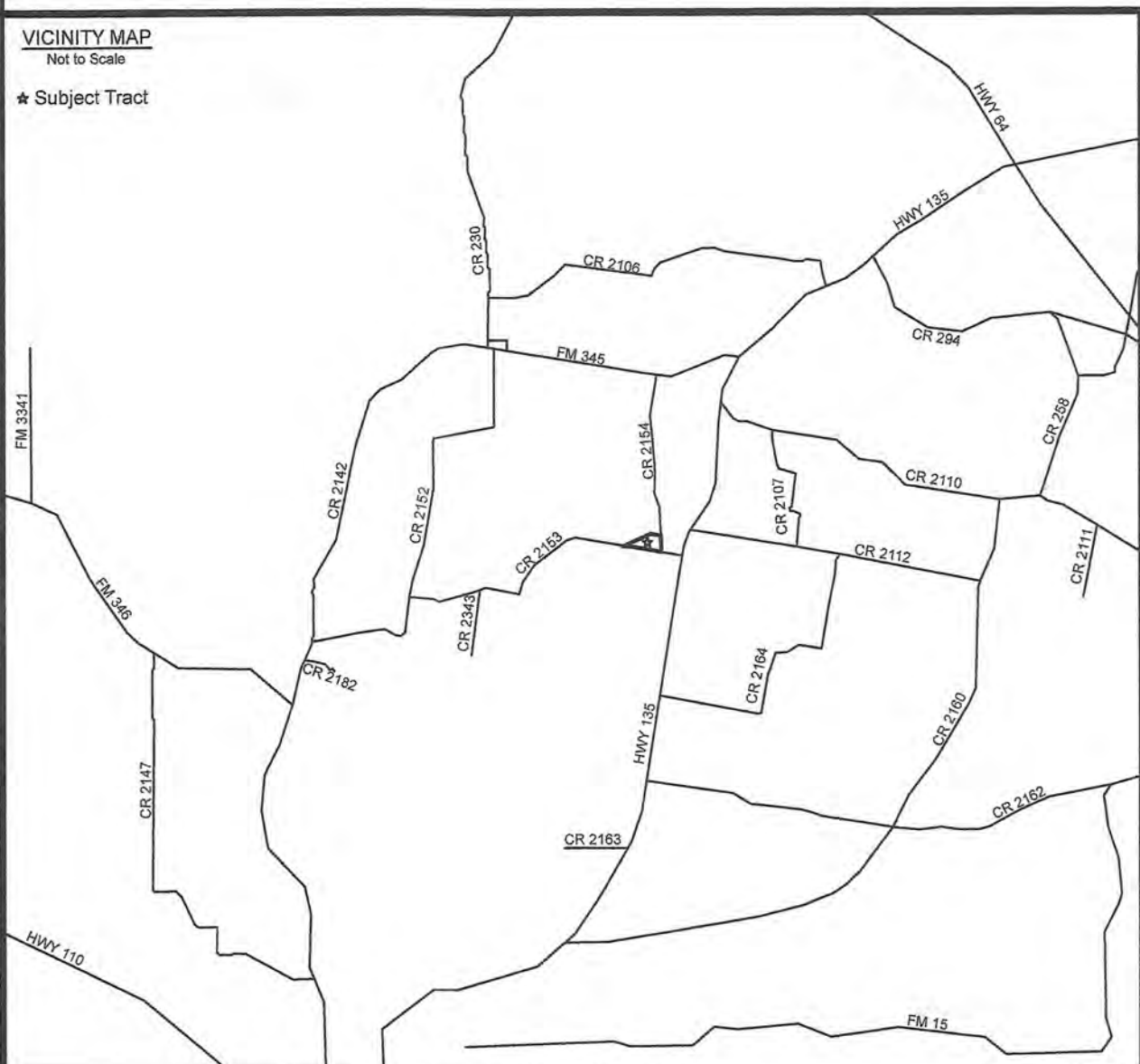
• Construction not complete within two years of the Commissioners Court approval shall be subject to current county subdivision standards and regulations. The county may require the subdivision be re-platted.

• Smith County shall not be responsible for maintenance of private streets, drives, emergency access easements, recreation areas and open spaces; and the owners shall be responsible for the maintenance of private streets, drives, emergency access easements, recreation areas and open spaces, and the owners agree to indemnify and hold harmless Smith County, from all claims, damages and losses arising out of or resulting from performance of the obligations of the owners set forth in this paragraph.

VICINITY MAP

Not to Scale

★ Subject Tract



FINAL PLAT
SHOWING
MALLORY ACRES
PART OF THE BENIJAH LAFFERTY SURVEY ABSTRACT 13
SMITH COUNTY, TEXAS

RECORDED IN CABINET _____, SLIDE _____
THIS, THE ____ DAY OF _____, 2025.

LEGEND

- Set 1/2" Ir. Rod with cap stamped "LACY SURVEYING PROPERTY CORNER"
- Found Railroad Spike
- ▲ Point for Corner
- ▲ Found 60D Nail
- ◇ Found Mag Nail with washer stamped "LACY SURVEYING"
- Road
- Abstract Line (Scaled)

NOTES

- Grid Bearings based on Texas State Plane Coordinate System, North Central Zone 4202, NAD 83.
- No attempt has been made to locate easements, utilities or improvements other than those shown hereon.
- Deed references shown hereon refer to the Deed, Land or Official Public Records of Smith County, Texas and may not reflect current ownership.

ADDRESS: C.R. 2153

JOB #: 2025027
CLIENT: Allie Mallory
SCALE: 1" = 100.00'



P.O. BOX 1001
CHANDLER, TEXAS 75758
PHONE (903) 859 - 9942
LacySurveying.com
Texas Board of Professional
Engineers and Land Surveyors
Firm #10194876

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date:	Submitted by: Jennafer Macmillan
Meeting Date: Weekly	Department: Auditor
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Weekly Bill Pay	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
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