

COMMISSIONERS COURT AGENDA

Tuesday, April 22, 2025

9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT

Neal Franklin, County Judge

Commissioner Christina Drewry, Precinct 1

Commissioner John Moore, Precinct 2

Commissioner J Scott Herod, Precinct 3

Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, April 22, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

RESOLUTIONS

1. Consider and take necessary action to adopt a resolution proclaiming April 25, 2025, for Tyler ISD, and May 1, 2025, for Whitehouse ISD, as "Decision Day" in Smith County.

COURT ORDERS

COMMISSIONERS COURT

2. Consider and take necessary action to adopt a resolution of support for the establishment of the "Fire Marshal Jimmy W. Seaton Memorial Highway" in Smith County.
3. Consider and take necessary action to accept the Smith County Historical Commission bylaws, and authorize the county judge to sign all related documentation.
4. Consider and take necessary action to amend the order to increase the Smith County Historical Commission size from nine members to 10 members, and authorize the county judge to sign all related documentation.
5. Consider and take necessary action to name and appoint one member to serve from the time of appointment through January 31, 2027, on the Smith County Historical Commission, and authorize the county judge to sign all related documentation.

FIRE MARSHAL/ EMERGENCY MANAGEMENT

6. Consider and take necessary action to approve the awards of \$297,365 for debris removal, \$35,438 for CR 2110, and \$21,563 for CR 3203, from the Federal Emergency Management Agency for Public Assistance, allow the county judge to sign all related documentation, and allow the Emergency Management Coordinator to submit all required documentation to the Texas Division of Emergency Management.

ROAD AND BRIDGE

7. Consider and take necessary action to accept the completion of the construction contract for Roadway Improvements to CR 1246, authorize the county judge to execute the Reconciliation Change Order, and authorize final payment to Texana Land & Asphalt, Inc.
8. Consider and take necessary action to accept the completion of the construction contract for Roadway Improvements to CR 313 and CR 32, authorize the county judge to execute the Reconciliation Change Order, and authorize final payment to Texana Land & Asphalt, Inc.

RECURRING BUSINESS

ROAD AND BRIDGE

9. Consider and take necessary action to authorize the county judge to sign the:
 - a. Re-plat for Gruene Valle Ranch, Lots 54, 55 and 56, Precinct 1,
 - b. Re-plat for Johnston Farms Estates, Unit 2, Precinct 3, and

c. Re-plat for Dove Ridge, Phase One, Precinct 4.

10. Receive pipe and/or utility line installation request (notice only):

- a. County Road 138, CenterPoint Energy, install lines for service, Precinct 1,
- b. County Road 2213, Conterra Ultra Broadband LLC, install fiber optic cable, Precinct 2,
and
- c. County 2175, Walnut Grove Water Supply Corporation, road bore, Precinct 2.

AUDITOR'S OFFICE

11. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

ADJOURN

SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR DISABLED PERSONS

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 4/17/2025

Time: 2:00 p



NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

1

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 04/03/2025	Submitted by: Casey Murphy
Meeting Date: 04/22/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Resolution: Decision Day	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to adopt a resolution proclaiming April 25, 2025, for Tyler ISD, and May 1, 2025, for Whitehouse ISD, as "Decision Day" in Smith County.	
Background: LaToya Young, Executive Director for the Tyler Area Business Education Council, requested the resolution for Decision Day, scheduled for four Tyler ISD high schools on April 25, and at Whitehouse High School on May 1. Decision Day is a day where graduating seniors are celebrated for announcing their decision on their plans right after high school, whether it is a four-year university, community college, trade school, training program or joining the military.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name: Casey Murphy	Email: cmurphy@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Smith County Commissioners Court

Resolution

*At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex,
Tyler, Texas, at which a quorum was present, the following Resolution was adopted:*

WHEREAS, the decision to pursue postsecondary education, training, the military or a career right after high school graduation can play a vital role in the future success of our young people; and

WHEREAS, students whose plans after high school include a four-year university, community college, trade school, training program or the military can improve their lifetime earnings potential; and

WHEREAS, the Tyler Area Business Education Council, Tyler Independent School District, Whitehouse Independent School District, Tyler Junior College, the University of Texas at Tyler and business partners throughout Smith County are committed to recognizing and celebrating graduating seniors for their plans after high school and encourage younger students to prepare early for college; and

WHEREAS, more than 400 students participated in Decision Day in Smith County last year; and

WHEREAS, our young citizens are our strongest asset for the future of Smith County and will drive economic growth, innovation and stability for all residents of Smith County.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners Court of the County of Smith, Texas, through adoption of this Resolution does hereby proclaim April 25, 2025, for Tyler ISD, and May 1, 2025, for Whitehouse ISD, as

“Decision Day”

in Smith County and encourages all residents to celebrate our graduating seniors for their plans after high school.

WITNESS OUR HANDS THIS 22nd day of April A.D. 2025

Neal Franklin

County Judge

Christina Drewry
Commissioner, Precinct 1

J Scott Herod
Commissioner, Precinct 3

John Moore
Commissioner, Precinct 2

Ralph Caraway Sr.
Commissioner, Precinct 4

2

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 04/014/2025	Submitted by: Casey Murphy
Meeting Date: 04/22/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Resolution in Support: Fire Marshal Jimmy W. Seaton Memorial Highway	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to adopt a resolution of support for the establishment of the "Fire Marshal Jimmy W. Seaton Memorial Highway" in Smith County.	
Background: Reece DeWoody, District Director for Senator Bryan Hughes, requested a resolution of support from Smith County for Senate Bill 2515, which designates the portion of State Highway 64 West in Smith County between its intersection with Loop 323 and its intersection with the western Smith County line as the "Fire Marshal Jimmy W. Seaton Memorial Highway." Seaton served as Smith County Fire Marshal for more than 27 years before he passed away in 2014.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name: Casey Murphy	Email: cmurphy@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

RESOLUTION

At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex, Tyler, Texas, at which a quorum was present, the following Resolution was adopted:

WHEREAS, Smith County Commissioners Court is in support of the State of Texas naming a portion of State Highway 64 West to the “Fire Marshal Jimmy W. Seaton Memorial Highway;” and

WHEREAS, Smith County Commissioners Court is in support of the state recognition, being pursued by Texas Senator Bryan Hughes’ Office; and

WHEREAS, Seaton served as the Smith County fire marshal for more than 27 years before his passing in 2014; and

WHEREAS, Senator Hughes has filed a bill in the Texas Legislature to rename the portion of State Highway 64 West in Smith County, between its intersection with Loop 323 and its intersection with the western Smith County line.

NOW, THEREFORE, BE IT RESOLVED that the Smith County Commissioners Court does support the establishment of the “Fire Marshal Jimmy W. Seaton Memorial Highway” in Smith County.

WITNESS OUR HANDS THIS 22nd day of April 2025

Neal Franklin
County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway Sr.
Commissioner, Precinct 4

By: Hughes

S.B. No. 2515

A BILL TO BE ENTITLED

AN ACT

relating to the designation of a portion of State Highway 64 in Smith County as the Fire Marshal Jimmy W. Seaton Memorial Highway.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Subchapter B, Chapter 225, Transportation Code, is amended by adding Section 225.243 to read as follows:

Sec. 225.243. FIRE MARSHAL JIMMY W. SEATON MEMORIAL HIGHWAY. (a) The portion of State Highway 64 in Smith County between its intersection with State Highway Loop 323 and its intersection with the western Smith County line is designated as the Fire Marshal Jimmy W. Seaton Memorial Highway. The designation is in addition to any other designation.

(b) Subject to Section 225.021 (c), the department shall:

(1) design and construct markers indicating the designation as the Fire Marshal Jimmy W. Seaton Memorial Highway and any other appropriate information; and

(2) erect a marker at each end of the highway and at appropriate intermediate sites along the highway.

SECTION 2. It is the intention of the 89th Legislature, Regular Session, 2025, that the provisions added by this Act be renumbered to prevent multiple provisions with the same designation.

SECTION 3. This Act takes effect September 1, 2025.

Submission of Background Information

Author's Statement of Purpose

To: Amy Jeter, Committee Clerk
Senate Committee on Transportation

Ellis Prater-Burgess, Bill Analysis Coordinator
Senate Research Center

From: Owen Thompson
Senator Bryan Hughes

Date: April 7, 2025

re: SB 2515

Constituents from the Smith County area have proposed to honor the life and service of Jimmy W. Seaton, who served as Smith County's Fire Marshal for over 27 years before his passing in 2014.

SB 2515 honors this request by designating the portion of State Highway 64 in Smith County between its intersection with State Highway Loop 323 and its intersection with the western Smith County line as the "Fire Marshal Jimmy W. Seaton Memorial Highway", in addition to any other designation.

Please note that the committee staff and/or the Senate Research Center staff may edit submitted work for grammar and form prior to inclusion in the bill analysis.

3

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 4/16/2025	Submitted by: Rachel McCord
Meeting Date: 4/22/2025	Department: Comm Court/Historical Commission
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Smith County Historical Commission - Bylaws	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to accept the Smith County Historical Commission bylaws, and authorize the county judge to sign all related documentation.	
Background: See attached.	
Financial and Operational Impact: N/A	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name: Rachel McCord	Email: rmccord@smith-county.com
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



SMITH COUNTY HISTORICAL COMMISSION BYLAWS DRAFT

Article 1 Authority and Name

1.01 The existence and operation of a County Historical Commission is authorized by the State of Texas under Texas Local Government Code, Chapter 318, as amended.

1.02 The name of the organization shall be the Smith County Historical Commission, hereinafter referred to as the "CHC" or the "Commission."

Article 2 Purpose

2.01 The purpose of the Smith County Historical Commission shall be to advise the Commissioners Court of Smith County, assist the Texas Historical Commission, and to initiate and conduct programs in the promotion of preserving the county's historic and cultural resources.

2.02 The SCHC shall identify, protect, preserve, and interpret the history of Smith County by:

- a. Conducting surveys of historic sites and resources;
- b. Reviewing applications for state historical markers;
- c. Participating in Section 106 Reviews as a Consulting Party for projects that impact cultural resources in Smith County, as defined in the National Historic Preservation Act of 1966.
- d. Commenting on applications for designation at the local, state, and federal levels;
- e. Working with the Texas Historical Commission to plan for long-term preservation goals;
- f. Working with, encouraging, and educating owners of historic properties on the benefits of historic preservation and how to care for their resources;
- g. Documenting the history of the county by written, oral, and other means;
- h. Facilitating the preservation of documents, objects, and other artifacts pertaining to the history of the county;
- i. Encouraging community members to advocate for the preservation of local resources; and
- j. Promoting the public heritage of the county through education and publicity.

The work at the SCHC is not to duplicate the work of other historical preservation efforts in the County, but to supplement and encourage this work through collaboration and cooperation.

Article 3

Powers and Duties of the Commission

3.01 RESOURCE IDENTIFICATION. Pursuant to Section 318.006 of the Texas Local Government Code:

- (a) The Commission shall institute and carry out a continuing historic resource survey of the county to identify the existence and condition of historic buildings, structures, and other historical and archeological sites, private archeological collections, important endangered properties, or other historical features within the county, and shall report the data collected to the Commissioners Court and the Texas Historical Commission.
- (b) The Commission shall develop and maintain a historic resource inventory of surveyed properties and districts in accordance with standards established by the Texas Historical Commission. The inventory shall be known as the Smith County Historic Sites and Structures Inventory (SCHSSI) and should be resurveyed every ten (10) years.
- (c) The Commission shall establish a system for the periodic review and assessment of the condition of designated properties in the county, including Recorded Texas Historic Landmarks, State Antiquities Landmarks, and individual historic properties or districts listed in the National Register of Historic Places. The Commission should report the results of the review and assessment to the Texas Historical Commission as part of its decennial historic resource survey and inventory.

3.02 REPORTS AND RECOMMENDATIONS. Pursuant to Sections 318.008 and 318.0101 of the Texas Local Government Code and in order to inform the Commissioners Court and the Texas Historical Commission of the Commission's needs and programs:

- (a) The Commission shall make an annual report of its activities and recommendations to the Commissioners Court and to the Texas Historical Commission at the start of each calendar year for the previous year. The Commission may make as many other reports and recommendations as it sees fit.
- (b) The Commission shall make recommendations to the Commissioners Court and the Texas Historical Commission concerning the acquisition and designation of property, real or personal, that is of historical, architectural, cultural, or archeological significance.
- (c) The Commission shall work in partnership with other preservation entities to prepare a plan for the preservation of the county's historic and cultural resources. The Commission shall use the Texas Historical Commission's statewide preservation plan for guidance. The preservation plan should be updated every ten (10) years.

3.03 RESOURCE INTERPRETATION. Pursuant to Section 318.010 of the Texas Local Government Code:

- (a) The Commission shall review applications for Texas Historical Markers to determine the accuracy, appropriateness, and completeness of the application. All state historical marker

applications submitted during the regular annual application period shall require review and recommendation from the Commission.

- (b) The Commission shall establish a system for the periodic review, assessment, and maintenance of Texas Historical Markers in the county.
- (c) The Commission shall work to promote historic and cultural sites in the county to develop and sustain heritage tourism.

3.04 EDUCATION. Pursuant to Section 318.007 of the Texas Local Government Code, the Commission shall strive to create countywide awareness and appreciation of historic preservation and its benefits and uses. The Commission may partner with schools, museums, universities, and other educational entities to develop and propagate resources for this purpose.

3.05 HISTORIC SITE TAX EXEMPTION. Pursuant to Section 318.012 of the Texas Local Government Code:

- (a) The Commissioners Court may establish a program under which the Commission:
 - (1) receives and reviews applications that are filed with the county and that request a property tax exemption under Section 11.24, Tax Code; and
 - (2) recommends to the Commissioners Court whether to grant the exemption and, if the grant of the exemption is recommended, how much of the property's assessed value should be exempt from taxation. The Commission shall determine the standards and qualifications for such a program.
- (b) The Commission may periodically examine the property that is granted the tax exemption and recommend to the Commissioners Court whether the exemption should be withdrawn in the case of a loss of the property's historic integrity.
- (c) The Commissioners Court shall require a person whose property is granted the tax exemption to notify the HCHC of any plans the person may have to modernize the property or change it in any other manner that would affect its historic integrity.

3.06 CONTRACTS FOR LEASE OR MANAGEMENT OF LANDMARKS. Pursuant to Section 318.013 of the Texas Local Government Code:

- (a) The Commissioners Court may, on recommendation from the Commission or other interested persons, contract with a private person or entity for the lease or management of any county-owned real estate, building, structure, or site that is designated by the Texas Historical Commission as a Recorded Texas Historic Landmark, State Antiquities Landmark, or otherwise considered worthy of preservation because of its history, culture, or architecture.

- (b) The contract must be drawn in consultation with the Commission and must specify the duties of the contracting party, including duties as to:
 - (1) maintenance and repairs;
 - (2) providing public access;
 - (3) restricting inappropriate commercial uses; and
 - (4) promoting preservation of the historic, cultural, or architectural aspects of the landmark.
- (c) The contract may be handled in the same manner as a contract for professional services rendered to a county, such as a contract for architectural or engineering services, if the contract is with a nonprofit organization chartered in this state.
- (d) The contract may be for a period of years as determined by the Commissioners Court.

Article 4 **Membership**

4.01 ELIGIBILITY. Each Commission member shall be an adult resident of Smith County, have an understanding of local history and an interest in the preservation of local historic resources. Non-resident members may be appointed to the Commission if they are employed by a historic- or preservation-related entity based in Smith County.

4.02 TERM. Commissioners shall be appointed by the Commissioners Court for two-year terms beginning on January 1 of odd numbered years. The Commissioners Court shall fill a vacancy on the SCHC for the remainder of any unexpired term. Terms may be successive.

- (a) Pursuant to Section 318.004 of the Texas Local Government Code, if the Commissioners Court fails to appoint a Commission by April 1 of each odd numbered year, the Texas Historical Commission may appoint the Commission after thirty (30) days' written notice to the Commissioners Court of its intention to do so. The County Judge shall serve as Commission chair during any interim period.
- (b) Any member may resign by filing a written resignation with the Chair, who shall, in turn, inform the Commissioners Court of such resignation at its next regularly scheduled meeting.
- (c) The Commissioners Court may accept recommendations from the Executive Board to fill any vacancies on the Commission. Appointments will not be official until action is taken by the Commissioners Court at their next regularly scheduled meeting. Any appointments made during a term will only serve until the next regular appointment date.

4.03 MEMBERSHIP. The Smith County Historical Commission shall be composed of:

- (a) At least (7) appointed commissioners, from which at least one (1) shall be appointed from each precinct.

(b) Individuals who broadly reflect the age, ethnic, and geographic diversity of the County.

4.04 CHAIR. The Chair of the Smith County Historical Commission shall be appointed from among its members by the Commissioners Court at the same time regular appointments are made to the Commission.

4.05 EMERITUS. Member Emeritus status may be accorded to any active member who has served at least three (3) terms but can no longer be active because of age, health, or demands of occupation. Emeritus status shall be a non-voting member.

4.06 EX-OFFICIO. Ex-Officio Member status shall include the County Judge and the County Commissioners. Ex-officio status shall be a non-voting member.

4.07 FRIEND OF THE SCHC. Friend of the Smith County Historical Commission status may be granted to any individual who expresses an interest in the historic preservation of Smith County and wishes to play an active role in the SCHC's activities and efforts but does not desire to be appointed to the SCHC by the Commissioners Court or when no vacancy exists. Friend of the SCHC status is a non-voting member.

Article 5

Attendance

5.01 Any member who misses three (3) consecutive regularly scheduled meetings or four (4) regular meetings during their term automatically vacates his or her appointment unless he or she can provide the Executive Board with a legitimate excuse, in which case one or more of the absences may be waived upon a favorable vote by the Commissioners present. Commissioners removed from the Commission due to attendance shall be ineligible for reappointment for at least one term.

5.02 The Secretary shall present an attendance report at each meeting showing attendance by commissioners during that calendar year.

Article 6

Meetings

6.01 REGULAR MEETINGS. Regular meetings shall be held four (4) times each year. The location and time of the meetings shall be determined by the Executive Board.

6.02 SPECIAL MEETINGS. Special meetings may be called by the Chair, two (2) officers of the Executive Board, or at the request of at least three (3) voting members.

6.03 NOTICE OF MEETINGS. In accordance with the Texas Open Meetings Act, notice of any Commission meeting shall be posted 72 hours before the scheduled time of the meeting in a place readily accessible to the general public at all times. Therefore, in addition to notifying each voting member by email, a notice shall be posted at the Smith County Courthouse which shall indicate the date, hour, place and subject of each meeting.

6.04 RECORDS OF OPEN MEETING. The Commission shall prepare and keep minutes or make a recording of each open meeting. Such minutes shall state the subject of each deliberation and shall indicate each vote, order, decision or other action taken. In accordance with the Open Meetings Act, the minutes or tape recordings shall be available for public inspection and copying on requests to the County Judge's Office.

6.05 QUORUM. A quorum shall be a simple majority of the Commission's appointed members, not including non-voting or ex-officio members.

Article 7

Officers

7.01 OFFICERS AND DUTIES. Officers of the Executive Board shall be appointed by the Chair and approved by a majority vote of commissioners present at a meeting no later than the second regularly scheduled meeting of odd-numbered years, except that the Chair shall be appointed by the Commissioners Court.

7.02 EXECUTIVE BOARD. Officers of the Executive Board shall consist of a Chair, Vice-Chair, Secretary, and Treasurer.

- (a) CHAIR. The Chair shall convene all regularly scheduled and special meetings of the Smith County Historical Commission. He or she shall preside over all meetings and have executive supervision over all activities of the SCHC within the scope provided by these Bylaws. The Chair shall report annually on the activities of the Commission to the Commissioners Court, to the membership, and to the Texas Historical Commission, as required. The Chair, or his or her designees, shall act as the principal liaison between the SCHC and other public, private, or governmental entities, as well as the general public. The Chair shall appoint members of committees and shall be an *ex-officio* member of all committees.
- (b) VICE-CHAIR. The Vice Chair shall Perform such duties as the commission, or the chair may direct; and assume the duties of the chair in the event of absence, incapacity or resignation of the chair.
- (c) SECRETARY. The Secretary shall be responsible for keeping records of all Commission meetings and actions, including overseeing the taking of minutes at all SCHC meetings, sending out notices and announcements, distributing copies of minutes and agendas to each member, preparing member attendance reports, and assuring that certified records are maintained. The Secretary shall act as the principal point of contact between the membership and the Executive Board.
- (d) TREASURER. The Treasurer shall be responsible for keeping adequate financial records, for depositing all funds with the County Treasurer, for preparing and recommending a budget and for expending budgeted funds in accordance with the procedures established

by Smith County. The Treasurer shall submit financial reports to the Commissioners Court, as required, and to the membership at each meeting. The Treasurer shall chair the Finance Committee, help develop fundraising plans, and make financial information available to the Commission and the public.

7.03 TERM. Officer terms shall be two (2) years commencing in January of each odd numbered year. Terms may be successive.

7.04 RESIGNATION. Resignation of the Chair must be in writing and received by the County Judge. The Commissioners Court shall appoint a new Chair to complete the current term. Resignation of a Vice-Chair, Secretary, or Treasurer must be in writing and received by the Chair. The Chair shall select a replacement to complete the term, upon favorable vote of the Executive Board and the general membership present.

7.05 HISTORIC PRESERVATION OFFICER. In the event that Smith County becomes a Certified Local Government (CLG), the County Judge shall appoint/hire a Historic Preservation Officer (HPO) that satisfies the Secretary of the Interior's Professional Qualification Standards. The HPO shall be an appointed member of the Commission and in charge of all staff-led preservation efforts in the county. He or she shall ensure that all standards are met to keep the CLG program in good standing with the Texas Historical Commission.

Article 8

Committees

8.01 The Chair shall appoint all committee chairs. Standing committees shall be listed in the section below. The Chair shall also appoint subcommittees and *ad hoc* committees, as needed.

8.02 EXECUTIVE COMMITTEE. The Executive Board shall be composed of the Commission Officers—Chair, Vice-Chair, Secretary, and Treasurer. The Executive Board shall be responsible for overseeing the planning, logistics, and direction of the Commission as a whole, and shall coordinate with all committee chairs to ensure an organized and harmonious SCHC.

- (a) In the event that Smith County becomes a Certified Local Government, the Executive Committee shall also act as the CLG Committee, with the Historic Preservation Officer serving as chair of that committee. The CLG Committee would then be required to meet at least six (6) times per year, complete the CLG Annual Report, and submit the report and all meeting minutes to the Texas Historical Commission.

8.03 HISTORIC RESOURCES COMMITTEE. The Historic Resources Committee shall be responsible for developing a county-wide historic resource inventory composed of properties that have achieved the following designations: Recorded Texas Historic Landmark, National Register of Historic Places, State Antiquities Landmark, and Subject Marker signs. This document shall be referred to as the Smith County Historic Sites and Structures Inventory (SCHSSI)

- (a) The Historic Resources Committee will update the SCHSSI annually.

- (b) The Historic Resources Committee will establish a system for periodic review, assessment, and maintenance of all Official Texas Historical Markers (Subject Markers and Recorded Texas Historic Landmarks) within the county boundaries.

8.04 SUBJECT MARKER COMMITTEE. The Subject Marker Committee shall conduct research on significant local buildings, structures, sites, people, and events that have contributed to the history and development of Smith County, and shall nominate appropriate resources and subjects for designation with historical markers at the appropriate levels. The Committee shall also:

- (a) Help people interested in obtaining a marker through the application process.
- (b) Review all marker applications for accuracy and completeness before submitting them to the Texas Historical Commission.

8.05 FINANCE COMMITTEE. The Finance Committee is responsible for all matters relating to the Commission's fiscal responsibilities and shall be chaired by the Treasurer. The Committee shall follow all Smith County government procedures in management of the budget. The Finance Committee shall create a working budget for each year's activities for submission to the Commissioners' Court.

8.06 CEMETERY COMMITTEE. The Cemetery Committee shall oversee all efforts related to the identification, documentation, preservation, maintenance, and beautification of all cemeteries in Smith County. The Committee shall work with public and private entities to plan, encourage, and facilitate the proper care of the county's cemeteries.

8.07 OUTREACH & PUBLICITY COMMITTEE. The Outreach & Publicity Committee shall be responsible for publicizing all SCHC events and activities beyond the notification requirements. This may include the use of email, newsletters, social media, and press releases. The Committee shall ensure that the citizens of Smith County are aware of the Commission's work and contributions to the preservation of the county's history and resources.

Article 9

Financial Administration

9.01 FISCAL AND HUMAN RESOURCES. Pursuant to Section 318.009 of the Texas Local Government Code, the Commissioners Court may pay the necessary expenses of the Commission.

- (a) The Commissioners Court may make agreements with governmental agencies or private organizations and may appropriate funds from the general fund of the county for the purpose of:
 - (1) erecting historical markers and monuments;
 - (2) purchasing objects and collections of objects that are historically significant to the county;
 - (3) preparing, publishing, and disseminating, by sale or otherwise, a history of the county;

- (4) hiring professional staff and consultants;
- (5) providing matching funds for grants; and
- (6) funding other programs or activities as suggested by the Texas Historical Commission and the Commissioners Court.

(b) The Texas Historical Commission may make grants available to the Commission, subject to the budgetary authority and approval of the Commissioners Court, to carry out the purposes of this chapter.

9.02 BUDGET. The Finance Committee, under the direction of the Treasurer, shall prepare a list of anticipated expenditures for the ensuing year, but the final budget shall be prepared by the Commissioners Court.

9.03 RECEIPT OF GIFTS. The Commission shall be authorized to accept gifts of money and property, including real property, to further its historical preservation goals and for any use in the of its lawful purpose consistent with the Texas Historical Commission and Smith County's stated policies. All gifts will be acknowledged in a regular meeting of the Commissioners Court and monetary gifts will be deposited into the general fund of Smith County.

Article 10

Parliamentary Procedure

10.01 PARLIAMENTARY PROCEDURE. *Robert's Rules of Order, Newly Revised* (latest edition), shall be the authoritative reference for all procedures not covered by these Bylaws.

Article 11

Amendments

11.01 These Bylaws may be amended by the Executive Board, subject to ratification by two-thirds (2/3) vote of the qualified members present at a regularly scheduled Commission meeting, provided the amendment has been submitted in writing to the full membership at least two (2) weeks before the meeting at which the vote on the amendment is taken. The Bylaws will then be presented to the Commissioners Court for final approval at their next regularly scheduled meeting.

Adopted by the Executive Board of the Smith County Historical Commission on the 8th
of April **in the year 2025.**



CONOR HERTERICH, CHAIR

4

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 4/16/2025	Submitted by: Rachel McCord
Meeting Date: 4/22/2025	Department: Comm Court/Historical Commission
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Amend Order - Smith County Historical Commission	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to amend the order to increase the Smith County Historical Commission size from nine members to ten members, and authorize the county judge to sign all related documentation.	
Background: See attached.	
Financial and Operational Impact: N/A	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Rachel McCord	Email: rmccord@smith-county.com
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

Smith County Historical Commission

Meeting Minutes

Date: 8 April 2025

Time: 1:30 pm

Location: Commissioner Courtroom, Smith County Annex Building: 200 E. Ferguson St. Tyler, TX

Commissioners present: Conor Herterich, Todd McMakin, Charles Turner, Jud Bailiff, Larry Wade, Mark Thacker, Sach Sabota, Kevin McCall, Vicki Betts.

Motion to approve minutes made by Mr. Sabota, second by Mr. Wade. Minutes were approved as presented.

Officer Reports:

Vice Chairman Mr. McMakin reported on the Smith County Historic Sites and Structures Inventory (SCHSSI) data base development and that a data base created by Randy Gilbert will be utilized. The SCHSSI needs to incorporate Todd's TxDOT resources. It was decided to postpone consideration until both data bases can be combined.

Treasurer Mr. Bailiff reported that there are no funds as of this time and unsure how funding will be done—lump sum or through the county. Questions were raised about how the Commission finances will be facilitated and if the Commission will have its own bank account. Mr. Herterich asked Mr. Bailiff to figure these issues out.

Committee Reports:

Historical Resources: Mr. McMakin is continuing work on the Historic Sites inventory.

Subject Marker: Mr. Thacker reported that an on line portal exists to apply for markers. No applications have been submitted at this time. Information is available on the Smith County web site.

Cemetery: Mr. Wade reported that he now has a list of all cemeteries in Smith County and will provide them to Mr. Herterich.

Camp Ford: Thursday County Judge Franklin and a group will meet at the Camp Ford site to survey the area and discuss the needs to include safety issues. Mr. McCall pointed out that the East Texas Heritage Museum Association owns some of the property across Highway 271 from Camp Ford where the Head Quarters of the post was located. Mr. Sabota agreed to contact Dr. Edwards to establish a line of communications.

Old Business:

Mr. Herterich presented the bylaws, having made three minor changes. **Mr. Turner made a motion to adopt the bylaws, second by Mr. Bailiff. Motion carried** (Bylaws attached).

Mr. Wade presented a catalog of all museums in East Texas. Mr. Herterich suggested that he send a list of organizations in Smith County to the Commission who could review and suggest edits for a master list. Mr. Wade also suggested that a date be picked to meet with all the organizations in Smith County.

Mr. Bailiff reported that he had made a presentation at the Lindale City Council, Mr. McMakin reported that he had unsuccessfully tried to speak to the Whitehouse council. Mr. Turner reported that he planned to attend the Bullard City Council meeting tonight.

New Business:

Mr. Bailiff presented a Budget Application outlining the projected financial needs of the Commission (Budget Application attached). After discussion it was decided that the funds requested for three members of the Commission to attend the Real Places Conference of the Texas Historical Commission should be itemized and that funds for the placement of historical markers should be reduced to one large marker. Also it was suggested that some consideration be given to some funding for one annual event.

Mr. McMakin reported that the county has a GIS team and they will work with us to develop the Smith County Historic Sites Atlas as part of the Smith County Historical Commission web site.

Mr. Wade made a motion to accept Ms. Dorothy Franks as a candidate to be presented to the Commissioner Court to be a member of the Smith County Historical Commission, second by Mr. Turner. Motion carried.

Adjourn:

Date: April 8, 2025

3:09 pm



Conor Herterich, Chairman



Charles Turner, Secretary

5

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 4/16/2025	Submitted by: Rachel McCord
Meeting Date: 4/22/2025	Department: Comm Court/Historical Commission
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Smith County Historical Commission - Appoint One Member	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to name and appoint one member to serve from the time of appointment through January 31, 2027, on the Smith County Historical Commission, and authorize the county judge to sign all related documentation.	
Background: See attached.	
Financial and Operational Impact: N/A	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Rachel McCord	Email: rmccord@smith-county.com
Name: Jennafer Bell	Email: jbell2@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

Rachel McCord

From: [REDACTED]
Sent: Friday, April 11, 2025 7:04 PM
To: Rachel McCord
Subject: SCHC Minutes
Attachments: SCHC minutes, April 8,2025.pdf; 4-8-2025_ Smith County Historical Commission Bylaws.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

This Message Is From an External Sender

This message came from outside your organization.

DO NOT click or open links, or open attachments without positive sender verification. NEVER enter USERNAME, PASSWORD or any other sensitive information on linked pages from this email.

[Report Suspicious](#)

Hi Rachel,

Attached are the Minutes from the 4/8 meeting. I have also attached the final draft of the Bylaws that were approved at that meeting. We will need the County Commissioners court to review and approve them.

The Commission also passed a motion to recommend the appointment of Dorothy Franks to the Commission. She is a local African American historian who has done a lot of work in Black genealogical research and written several successful state historical marker applications. Her info:

Dorothy Franks

- [REDACTED]
- phone number: [REDACTED]
- Address: [REDACTED]

Best,

--

Conor Herterich
MA Public History

"The price of anything is the amount of life you exchange for it."
-Henry David Thoreau

6

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 04/14/2022	Submitted by: Brandon Moore
Meeting Date: 04/22/2025	Department: Fire Marshal
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Award for FEMA Public Assistance	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve the awards of \$297,365 for debris removal, \$35,438 for CR 2110, and \$21,563 for CR 3203, from the Federal Emergency Management Agency for Public Assistance, allow the county judge to sign all related documentation, and allow the Emergency Management Coordinator to submit all required documentation to the Texas Division of Emergency Management.	
Background: These awards from FEMA stem from the May and June 2024 storms and disaster declaration issued by Smith County. Smith County has been awarded \$297,365.91 for project number 1198 (Cat A, debris), \$35,438.13 for project number 1580 (CR 2110), and \$21,563.91 for project number 1581 (CR 3203), from the Federal Emergency Management Agency for Public Assistance in relation to disaster number DR-4781.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Brandon Moore	Email: bmoore2@smith-county.com
Name: Chad Hogue	Email: chogue@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

**Federal Emergency Management Agency
Project Completion and Certification Report (P.4)
Event: 4781DR-TX (4781DR)**

Applicant FIPS ID: 423-99423-00 **Applicant/Subdivision Name:** Smith County

Project #	PW #	Version #	Work Category	Eligible Cost	Cost Share %	Work Done By	Work Completion Percentage	Activity Completion Deadline	Actual Date Completed	Final Expenditures	Comment
761524	01198	0	A - Debris Removal	\$396,487.88	75.00%	FA Labor	100.00%	11/17/2024	3/7/2025	505,893.52	

**Federal Emergency Management Agency
Project Completion and Certification Report (P.4)
Event: 4781DR-TX (4781DR)**

Applicant FIPS ID: 423-99423-00 **Applicant/Subdivision Name:** Smith County

I hereby certify that to the best of my knowledge and belief all work and costs claimed are eligible in accordance with the grant conditions, all work claimed has been completed, and all costs claimed have been paid in full.		I hereby certify that all funds were expended in accordance with the provisions of the signed FEMA-State Agreement and I recommend an approved amount of \$ <u>297,365.91</u> .	
Signed: _____ Applicant's Authorized Representative		Signed: _____ Governor's Authorized Representative	
Date: _____		Date: _____	

**Federal Emergency Management Agency
Project Completion and Certification Report (P.4)
Event: 4781DR-TX (4781DR)**

Applicant FIPS ID: 423-99423-00 **Applicant/Subdivision Name:** Smith County

Project #	PW #	Version #	Work Category	Eligible Cost	Cost Share %	Work Done By	Work Completion Percentage	Activity Completion Deadline	Actual Date Completed	Final Expenditures	Comment
797688	01581	0	C - Roads and Bridges	\$28,751.88	75.00%	FA Labor	100.00%	11/17/2025	9/4/2024	28,751.88	

**Federal Emergency Management Agency
Project Completion and Certification Report (P.4)
Event: 4781DR-TX (4781DR)**

Applicant FIPS ID: 423-99423-00 **Applicant/Subdivision Name:** Smith County

I hereby certify that to the best of my knowledge and belief all work and costs claimed are eligible in accordance with the grant conditions, all work claimed has been completed, and all costs claimed have been paid in full.	I hereby certify that all funds were expended in accordance with the provisions of the signed FEMA-State Agreement and I recommend an approved amount of \$ <u>21,563.91</u> .
Signed: _____ Applicant's Authorized Representative	Signed: _____ Governor's Authorized Representative
Date: _____	Date: _____

**Federal Emergency Management Agency
Project Completion and Certification Report (P.4)
Event: 4781DR-TX (4781DR)**

Applicant FIPS ID: 423-99423-00 **Applicant/Subdivision Name:** Smith County

Project #	PW #	Version #	Work Category	Eligible Cost	Cost Share %	Work Done By	Work Completion Percentage	Activity Completion Deadline	Actual Date Completed	Final Expenditures	Comment
797686	01580	0	C - Roads and Bridges	\$47,250.83	75.00%	FA Labor	100.00%	11/17/2025	6/25/2024	47,250.83	

**Federal Emergency Management Agency
Project Completion and Certification Report (P.4)
Event: 4781DR-TX (4781DR)**

Applicant FIPS ID: 423-99423-00 **Applicant/Subdivision Name:** Smith County

I hereby certify that to the best of my knowledge and belief all work and costs claimed are eligible in accordance with the grant conditions, all work claimed has been completed, and all costs claimed have been paid in full.		I hereby certify that all funds were expended in accordance with the provisions of the signed FEMA-State Agreement and I recommend an approved amount of \$ <u>35,438.13</u> .	
Signed: _____ Applicant's Authorized Representative		Signed: _____ Governor's Authorized Representative	
Date: _____		Date: _____	

7

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: APRIL 15, 2025	Submitted by: FRANK DAVIS
Meeting Date: APRIL 22, 2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Road Improvements - Acceptance of Project	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to accept the completion of the construction contract for Roadway Improvements to CR 1246, authorize the County Judge to execute the Reconciliation Change Order, and authorize final payment to Texana Land & Asphalt, Inc.	
Background: The Road and Bridge Department is requesting The Commissioners Court to accept the completion of RB-09-25, Roadway Improvements to CR 1246 (Country Place Addition), as performed by Texana Land & Asphalt, Inc. The contract was awarded in the bid amount of \$1,091,592.10. The final construction cost is in the amount of \$1,069,164.62, resulting in an underrun of \$22,427.48. Paving improvements were made to a total of 3.731 miles of county roadways.	
Financial and Operational Impact: Underrun amount of awarded contract is \$22,427.48	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Frank Davis	Email: fdavis@smith-county.com
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

RECONCILIATION CHANGE ORDER

PROJECT NAME: ROADWAY IMPROVEMENTS TO CR 1246
 CONTRACTOR: TEXANA LAND & ASPHALT
 ADDRESS: 5848 CR 1100, SULPHUR SPRINGS, TX 75482
 PHONE NO.: 903-243-3409

DATE: 15-Apr-25
 PROJECT: RB-09-25

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	CONTRACT QUANTITY	COMPLETE TO DATE	OVERRUN/ (UNDERRUN)	UNIT PRICE	INCREASE/ (DECREASE)
100	PREPARE ROW	STA	197.00	197.00	0.00	\$ 20.00	\$ -
104	REMOVE CONC (DRIVEWAY)(SAWCUT)	SY	30.00		(30.00)	\$ 100.00	\$ (3,000.00)
134	BACKFILL PVMT EDGE (TY B)	STA	197.00	197.00	0.00	\$ 50.00	\$ -
251	RWK BS MTL (TY D)(ORD COMP)(8 IN)	SY	50,850.00	24,542.00	(26,308.00)	\$ 1.65	\$ (43,408.20)
275-A	CEMENT (3.5%)(19 LBS/SY)	TON	485.00		(485.00)	\$ 250.00	\$ (121,250.00)
275-B	CEMENT TREAT (EXIST MATL)(8 IN)	SY	50,850.00		(50,850.00)	\$ 1.95	\$ (99,157.50)
310	PRIME COAT (MC-30)	GAL	9,200.00		(9,200.00)	\$ 0.01	\$ (92.00)
340	D-GR HMA TY-D (SURF)	TON	5,600.00	7,424.48	1,824.48	\$ 134.00	\$ 244,480.32
560	MAILBOX - TEMP RELOCATE & RE-INSTALL	EA	10.00		(10.00)	\$ 0.01	\$ (0.10)
8000	ALLOWANCE FOR UNKNOWN CONDITIONS	LS	1.00	1.00	0.00	\$ 20,000.00	\$ -
SUB-TOTAL: CR 1246 ROADWAY IMPROVEMENTS							\$ (22,427.48)

Original Contract Total	\$1,091,592.10
Amount of Approved Change Orders	\$0.00
Adjusted Contract Amount	\$1,091,592.10
Increase/Decrease Amount in Original Contract Quantities	\$ (22,427.48)
Increase/Decrease Amount of Approved Change Orders	\$0.00
Materials on Hand	\$0.00
TOTAL AMOUNT THIS CHANGE ORDER	(\$22,427.48)

FINAL CONTRACT TOTAL **\$1,069,164.62**

This Document will become a supplement to the contract and all provisions will apply hereto.

**RECOMMENDED
FOR APPROVAL:**

County Engineer Date

ACCEPTED:

Contractor Date

ACCEPTED:

County Judge Date

8

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: APRIL 15, 2025	Submitted by: FRANK DAVIS
Meeting Date: APRIL 22, 2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Road Improvements - Acceptance of Project	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to accept the completion of the construction contract for Roadway Improvements to CR 313 and CR 32, authorize the County Judge to execute the Reconciliation Change Order, and authorize final payment to Texana Land & Asphalt, Inc.	
Background: The Road and Bridge Department is requesting The Commissioners Court to accept the completion of RB-10-25, Roadway Improvements to CR 313 (CR 32 to FM 14) and CR 32 (CR 313 to FM 2710), as performed by Texana Land & Asphalt, Inc. The contract was awarded in the bid amount of \$1,585,109.60. The final construction cost is in the amount of \$1,560,464.93, resulting in an underrun of \$24,644.67. Paving improvements were made to a total of 5.445 miles of county roadways.	
Financial and Operational Impact: Underrun amount of awarded contract is \$24,644.57	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Frank Davis	Email: fdavis@smith-county.com
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

RECONCILIATION CHANGE ORDER

PROJECT NAME: ROADWAY IMPROVEMENTS TO CR 313 & CR 32
 CONTRACTOR: TEXANA LAND & ASPHALT
 ADDRESS: 5848 CR 1100, SULPHUR SPRINGS, TX 75482
 PHONE NO.: 903-243-3409

DATE: 11-Apr-25
 PROJECT: RB-10-25

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	CONTRACT QUANTITY	COMPLETE TO DATE	OVERRUN/ (UNDERRUN)	UNIT PRICE	INCREASE/ (DECREASE)
100	PREPARE ROW	STA	81.00	84.00	3.00	\$ 20.00	\$ 60.00
134	BACKFILL PVMT EDGE (TY B)	STA	81.00	84.00	3.00	\$ 50.00	\$ 150.00
150	BLADING FOR DITCH MAINTENANCE	HR	10.00	0.00	(10.00)	\$ 80.00	\$ (800.00)
251	RWK BS MTL (TY D)(ORD COMP)(8 IN)	SY	23,640.00	24,520.00	880.00	\$ 2.00	\$ 1,760.00
275-A	CEMENT (3.5%)(19 LBS/SY)	TON	242.00	253.28	11.28	\$ 235.00	\$ 2,650.80
275-B	CEMENT TREAT (EXIST MATL)(8 IN)	SY	23,640.00	24,520.00	880.00	\$ 2.00	\$ 1,760.00
310	PRIME COAT (MC-30)	GAL	4,300.00	0.00	(4,300.00)	\$ 0.01	\$ (43.00)
340	D-GR HMA TY-D (SURF)	TON	2,600.00	2,954.86	354.86	\$ 122.00	\$ 43,292.92
502	BARRICADES, SIGNS AND TRAFFIC HANDLING	WK	6.00	6.00	0.00	\$ 500.00	\$ -
560	MAILBOX - TEMP RELOCATE & RE-INSTALL	EA	10.00	0.00	(10.00)	\$ 0.01	\$ (0.10)
666-A	REFL PAV MRK TY I (Y) 4" (SLD) (090MIL)	LF	16,200.00	16,992.00	792.00	\$ 0.60	\$ 475.20
666-B	REFL PAV MRK TY I (W) 4" (SLD) (090MIL)	LF	16,200.00	16,769.00	569.00	\$ 0.60	\$ 341.40
666-C	REFL PAV MRK TY I (W) 24" (SLD) (090MIL)	LF	60.00	18.00	(42.00)	\$ 20.00	\$ (840.00)
672	REFL PAV MRKR TY II-A-A	EA	410.00	422.00	12.00	\$ 8.00	\$ 96.00
8000	ALLOWANCE FOR UNKNOWN CONDITIONS	LS	1.00		(1.00)	\$ 15,000.00	\$ (15,000.00)
SUB-TOTAL: CR 313 ROADWAY IMPROVEMENTS							\$ 33,903.22

CR 32 IMPROVEMENTS

100	PREPARE ROW	STA	204.00	204.00	0.00	\$ 20.00	\$ -
134	BACKFILL PVMT EDGE (TY B)	STA	204.00	204.00	0.00	\$ 50.00	\$ -
150	BLADING FOR DITCH MAINTENANCE	HR	10.00	0.00	(10.00)	\$ 80.00	\$ (800.00)
251	RWK BS MTL (TY D)(ORD COMP)(8 IN)	SY	52,530.00	52,530.00	0.00	\$ 1.85	\$ -
275-A	CEMENT (3.5%)(19 LBS/SY)	TON	535.00	466.19	(68.81)	\$ 235.00	\$ (16,170.35)
275-B	CEMENT TREAT (EXIST MATL)(8 IN)	SY	52,530.00	52,530.00	0.00	\$ 2.20	\$ -
310	PRIME COAT (MC-30)	GAL	9,500.00	0.00	(9,500.00)	\$ 0.01	\$ (95.00)
340	D-GR HMA TY-D (SURF)	TON	5,700.00	5,482.93	(217.07)	\$ 122.00	\$ (26,482.54)
502	BARRICADES, SIGNS AND TRAFFIC HANDLING	WK	8.00	8.00	0.00	\$ 500.00	\$ -
8000	ALLOWANCE FOR UNKNOWN CONDITIONS	LS	1.00		(1.00)	\$ 15,000.00	\$ (15,000.00)
SUB-TOTAL: CR 32 ROADWAY IMPROVEMENTS							\$ (58,547.89)

RECONCILIATION CHANGE ORDER

PROJECT NAME: ROADWAY IMPROVEMENTS TO CR 313 & CR 32
CONTRACTOR: TEXANA LAND & ASPHALT
ADDRESS: 5848 CR 1100, SULPHUR SPRINGS, TX 75482
PHONE NO.: 903-243-3409

DATE: 11-Apr-25
PROJECT: RB-10-25

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	CONTRACT QUANTITY	COMPLETE TO DATE	OVERRUN/ (UNDERRUN)	UNIT PRICE	INCREASE/ (DECREASE)
----------	------------------	-----------------	-------------------	------------------	---------------------	------------	----------------------

Original Contract Total	\$ 1,585,109.60
Amount of Approved Change Orders	\$0.00
Adjusted Contract Amount	\$1,585,109.60
Increase/Decrease Amount in Original Contract Quantities	\$ (24,644.67)
Increase/Decrease Amount of Approved Change Orders	\$0.00
Materials on Hand	\$0.00
TOTAL AMOUNT THIS CHANGE ORDER	(\$24,644.67)

FINAL CONTRACT TOTAL **\$1,560,464.93**

This Document will become a supplement to the contract and all provisions will apply hereto.

**RECOMMENDED
FOR APPROVAL:**

County Engineer _____ Date _____

ACCEPTED:

Contractor _____ Date _____

ACCEPTED:

County Judge _____ Date _____

9

SMITH COUNTY COMMISSIONERS COURT

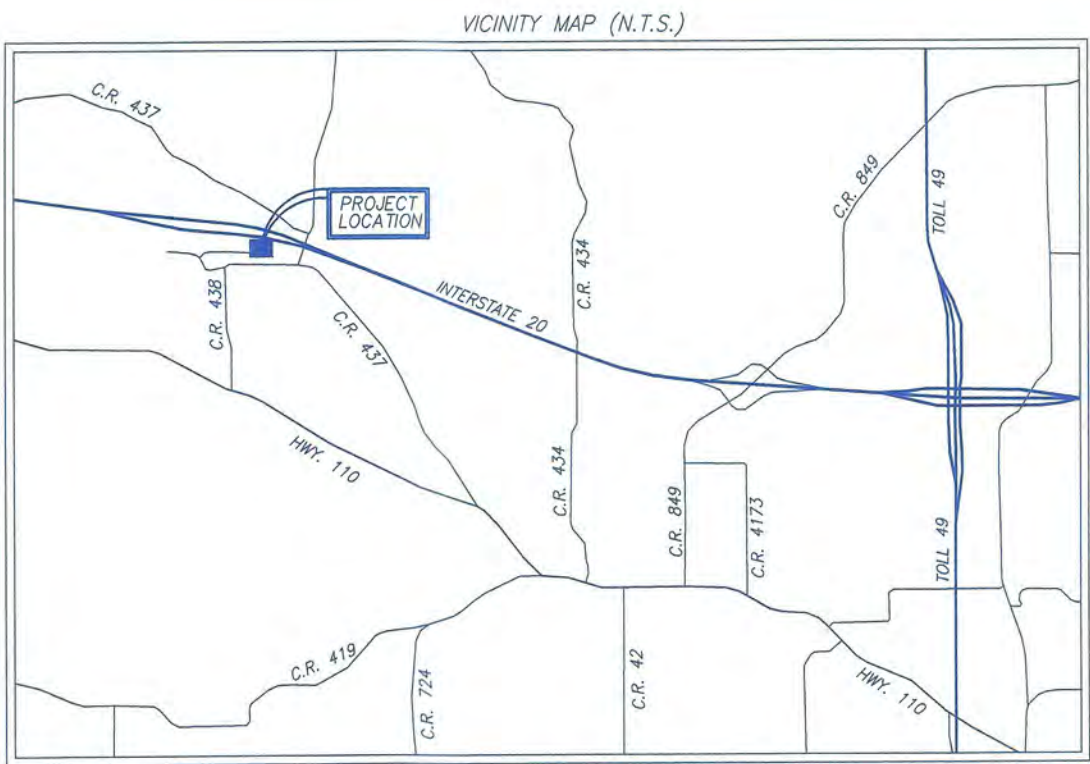
AGENDA ITEM REQUEST FORM

Submission Date: 04/16/2025	Submitted by: KAREN NELSON
Meeting Date: 04/22/2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: PLAT	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize the County Judge to sign the: a. Re-plat for Gruene Valle Ranch, Lots 54, 55 and 56, Precinct 1, b. Re-plat for Johnston Farms Estates, Unit 2, Precinct 3; and c. Re-plat for Dove Ridge, Phase One, Precinct 4	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	491.04'	81.43'	81.34'	N 84°33'57" W	9°30'06"
CALL:	491.04'	81.62'	81.53'	N 82°52'44" W	9°31'27"



* NOTICE—SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF CITY ORDINANCE AND STATE LAW AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.

* NOTE: BY GEOGRAPHIC PLOTTING THE SUBJECT PROPERTY APPEARS TO BE WITHIN THE FLOOD ZONE X, OTHER AREAS, (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS INDICATED ON FEDERAL EMERGENCY MANAGEMENT FLOOD MAPS, COMMUNITY MAP NUMBER 48423C0225D, DATED APRIL 16, 2014.

* NOTE: BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM, NORTH CENTRAL ZONE (NAD 83) AS DERIVED FROM AVERAGE RTK POSITIONS USING THE HXGN SMARTNET RTK NETWORK.

OWNERS STATEMENT

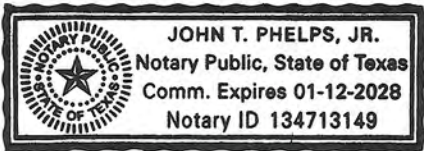
WE, JAMES DILLON MCCELLON AND WIFE LINDSEY ELIZABETH MCCELLON, ARE THE OWNERS OF LOT 14A AND THE EAST 1/2 OF LOT 15A AND DO ACCEPT THIS AS ITS PLAN FOR THE SUBDIVISION INTO LOTS AND BLOCKS AND DO DEDICATE TO THE PUBLIC FOREVER THE STREETS, ALLEYS, AND EASEMENTS AS SHOWN.

BY: James Dillon McCellon
JAMES DILLON MCCELLON

BY: Lindsey Elizabeth McCellon
LINDSEY ELIZABETH MCCELLON

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR SMITH COUNTY, TEXAS, THIS THE 5 DAY OF NOVEMBER, 2024.

John T. Phelps, Jr.
NOTARY PUBLIC, STATE OF TEXAS



OWNERS STATEMENT

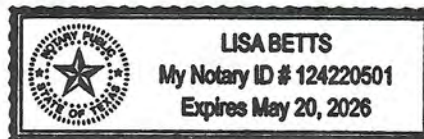
WE, JAMES ALLEN MEADOWS AND WIFE BREANNA DAWN MEADOWS, ARE THE OWNERS OF LOT 15B AND THE WEST 1/2 OF LOT 15A AND DO ACCEPT THIS AS ITS PLAN FOR THE SUBDIVISION INTO LOTS AND BLOCKS AND DO DEDICATE TO THE PUBLIC FOREVER THE STREETS, ALLEYS, AND EASEMENTS AS SHOWN.

BY: James Allen Meadows
JAMES ALLEN MEADOWS

BY: Breanna Dawn Meadows
BREANNA DAWN MEADOWS

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR SMITH COUNTY, TEXAS, THIS THE 6 DAY OF DECEMBER, 2024.

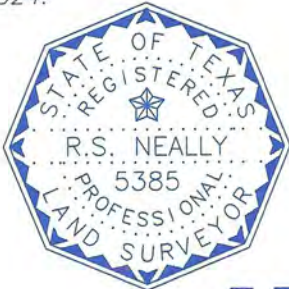
Lisa Betts
NOTARY PUBLIC, STATE OF TEXAS



I, R. S. NEALLY, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5385, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON WAS PREPARED FROM AN ACTUAL SURVEY MADE UNDER MY DIRECTION AND SUPERVISION ON THE GROUND DURING THE MONTH, OF AUGUST, 2024.

GIVEN UNDER MY HAND AND SEAL THIS 4th DAY OF NOVEMBER, 2024.

R. S. Neally
R. S. NEALLY
REGISTERED PROFESSIONAL LAND SURVEYOR
STATE OF TEXAS NO. 5385
TBPELS FIRM NO. 10025700



APPROVED BY THE COMMISSIONERS COURT OF SMITH COUNTY, TEXAS

THIS THE _____, DAY OF _____, 2024.

COUNTY JUDGE _____

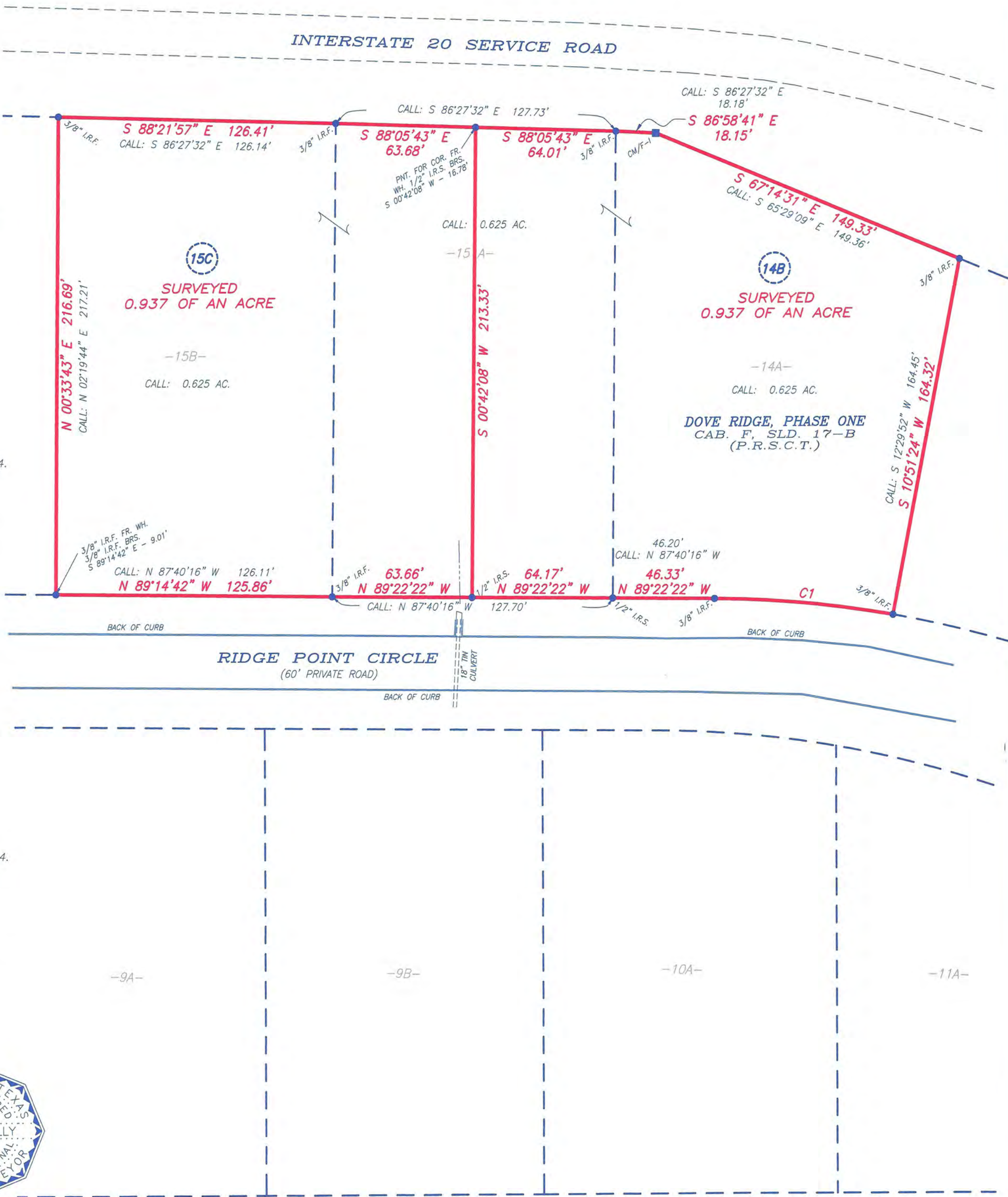
SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR _____ COUNTY, TEXAS, THIS THE _____ DAY OF _____, 2024.

NOTARY PUBLIC, STATE OF TEXAS

RECORDED IN CABINET, _____ SLIDE
OF THE PLAT RECORDS OF SMITH COUNTY, TEXAS.

THIS THE _____ DAY OF _____, 2024.

M. CULBERTSON SUR.
A-259



CORNER LEGEND

I.R.F. = IRON ROD (FOUND)
I.R.S. = IRON ROD (SET WITH CAP MARKED "STANGER")
CM/F-I = TYPE I CONCRETE MONUMENT (FOUND)

LEGEND

— BOUNDARY LINE
- - - ADJOINER LINE
- - - DITCH

FINAL PLAT
SHOWING
RE-SUBDIVISION OF LOTS 14A, 15A, & 15B OF
DOVE RIDGE, PHASE ONE, FIRST ADMENDMENT
M. CULBERTSON SURVEY, ABSTRACT 259
SMITH COUNTY, TEXAS
SCALE: 1" = 40'



COPYRIGHT 2024
ALL RIGHTS RESERVED
STANGER SURVEYING TYLER LLC
TYLER, TEXAS

PREPARED BY:

STANGER
SURVEYING TYLER LLC
1595 E. Grande Blvd.
Tyler, Texas 75703
(903) 534-0174



Subdivision Name: Dove Ridge, Phase One

Adjacent Road: Ridge Point Circle

Developer: James McCollan Phone: [REDACTED]

email: [REDACTED] Fax: [REDACTED]

Surveyor: Stanger Surveying Phone: [REDACTED]

email: [REDACTED] Fax: [REDACTED]


Roadway Length: _____ ft. (centerline)

Item		Date and Initial when received		
		Resub/Lot Line Adjustment	No Roads	With Roads
Prior to Court Submission	Preliminary Plat (2 copies)	Not Required		
	Preliminary Plat Approved	Not Required		
	Final Plat (mylar & 3 prints)	4-11-25 S.B.		
	Plat Fee	\$25 4-11-25 S.B.	\$100	\$250
	Construction Bond (\$20 /ft.)	Not Required	Not Required	
	Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without)	Not Required	Not Required	
	911 Clearance Letter	N/A		
	Designated Rep. (Pledger) Clearance Letter	See notes below		
	Tax Certificate	4-11-25 S.B.		
	Plans and Specifications (2 copies)	Not Required	Not Required	
	TCEQ Permit for Dam (if lake or pond present)			
	Flood Plain Development Permit & Fee (if required)	\$100	\$100	\$100
At Completion of Construction	Final Inspection	Not Required	Not Required	
R/W Accepted as County Road by Commissioners Court	Maintenance Bond (\$30/ft.)	Not Required	Not Required	
	County Rd Number	Not Required	Not Required	

Notes: Increase lot(s) – Pledger letter “NOT” required
Decrease lot(s) – Pledger letter “IS” required

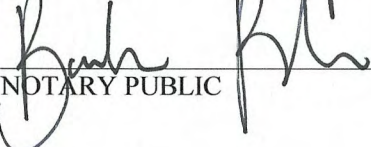
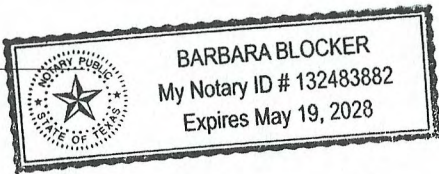
OWNER'S STATEMENT

THAT WE, GARAY BROTHERS INVESTMENT, LLC, ARE THE OWNERS OF LOT 54 SHOWN HEREON AND DO HEREBY CERTIFY THAT WE, THE OWNERS OF THE PROPERTY, DO HEREBY ACCEPT THIS AS ITS PLAN FOR SUBDIVIDING INTO LOTS AS SHOWN AND DEDICATE TO THE PUBLIC FOREVER THE STREETS, ALLEYS, AND EASEMENTS SHOWN HEREON.

BY: 
GERARDO GARAY - REPRESENTATIVE


SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR THE STATE OF TEXAS.

THIS 10th DAY OF April, 2025.

NOTARY PUBLIC 



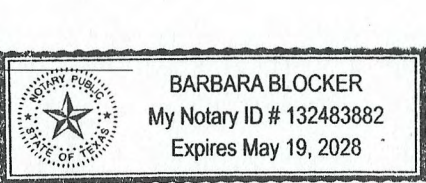
OWNER'S STATEMENT

THAT WE, JASON CAMPBELL CUSTOM HOMES 6 LP, ARE THE OWNERS OF LOTS 55 & 56 SHOWN HEREON AND DO HEREBY CERTIFY THAT WE, THE OWNERS OF THE PROPERTY, DO HEREBY ACCEPT THIS AS ITS PLAN FOR SUBDIVIDING INTO LOTS AS SHOWN AND DEDICATE TO THE PUBLIC FOREVER THE STREETS, ALLEYS, AND EASEMENTS SHOWN HEREON.

BY: 
JASON CAMPBELL - REPRESENTATIVE

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR THE STATE OF TEXAS.

THIS 10th DAY OF April, 2025.

NOTARY PUBLIC 


GENERAL NOTES

1. THIS ADDITION LIES IN ZONE "X" AS SHOWN ON FEMA FIRM PANEL 48423C0470C, DATED 09/26/2008.
2. ALL LOT CORNERS ARE MARKED WITH A 1/2" IRON ROD UNLESS OTHERWISE NOTED.
3. PLAT IS FOR RECORDING PURPOSE ONLY UNTIL SUCH TIME THAT DEDICATED PROPERTY IS FORMALLY ACCEPTED INTO SMITH COUNTY'S MAINTENANCE INVENTORY BY THE COUNTY'S COMMISSIONER COURT.
4. THE PURPOSE OF THIS PLAT IS TO REPLAT LOTS 54, 55 & 56 OF GRUENE VALLEY RANCH AS RECORDED IN CABINET F, SLIDE 348-D, INTO LOT 55A & 55B.
5. 10' WIDE UTILITY EASEMENT ALONG STREET RIGHT-OF-WAY.

SURVEYOR'S STATEMENT

I, CRUSE B. SUDDUTH, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5308, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON WAS PREPARED FROM AN ACTUAL SURVEY MADE UNDER MY DIRECTION AND SUPERVISION ON THE GROUND DURING THE MONTH OF APRIL, 2025.

GIVEN UNDER MY HAND AND SEAL THIS 10TH DAY OF APRIL, 2025.


CRUSE B. SUDDUTH, R.P.L.S. NO. 5308



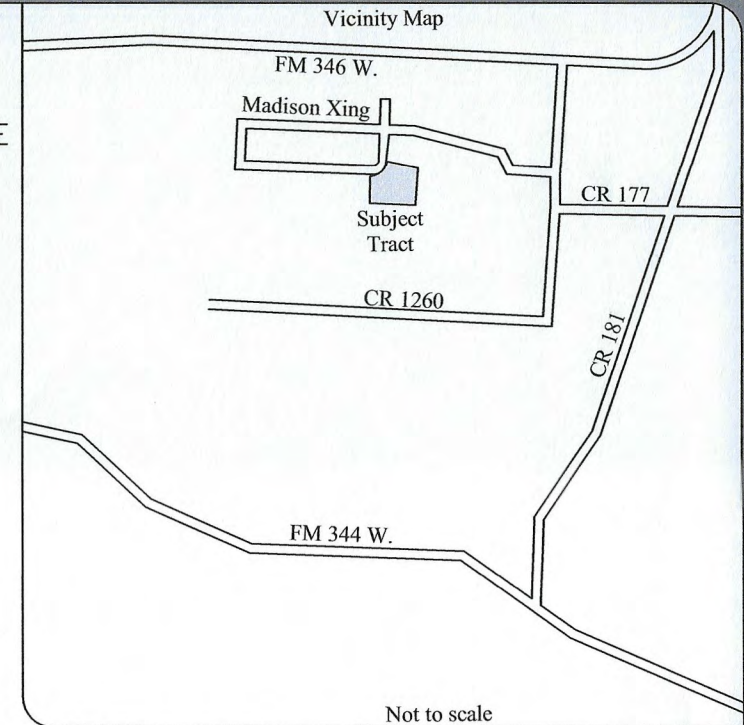
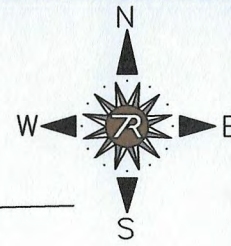
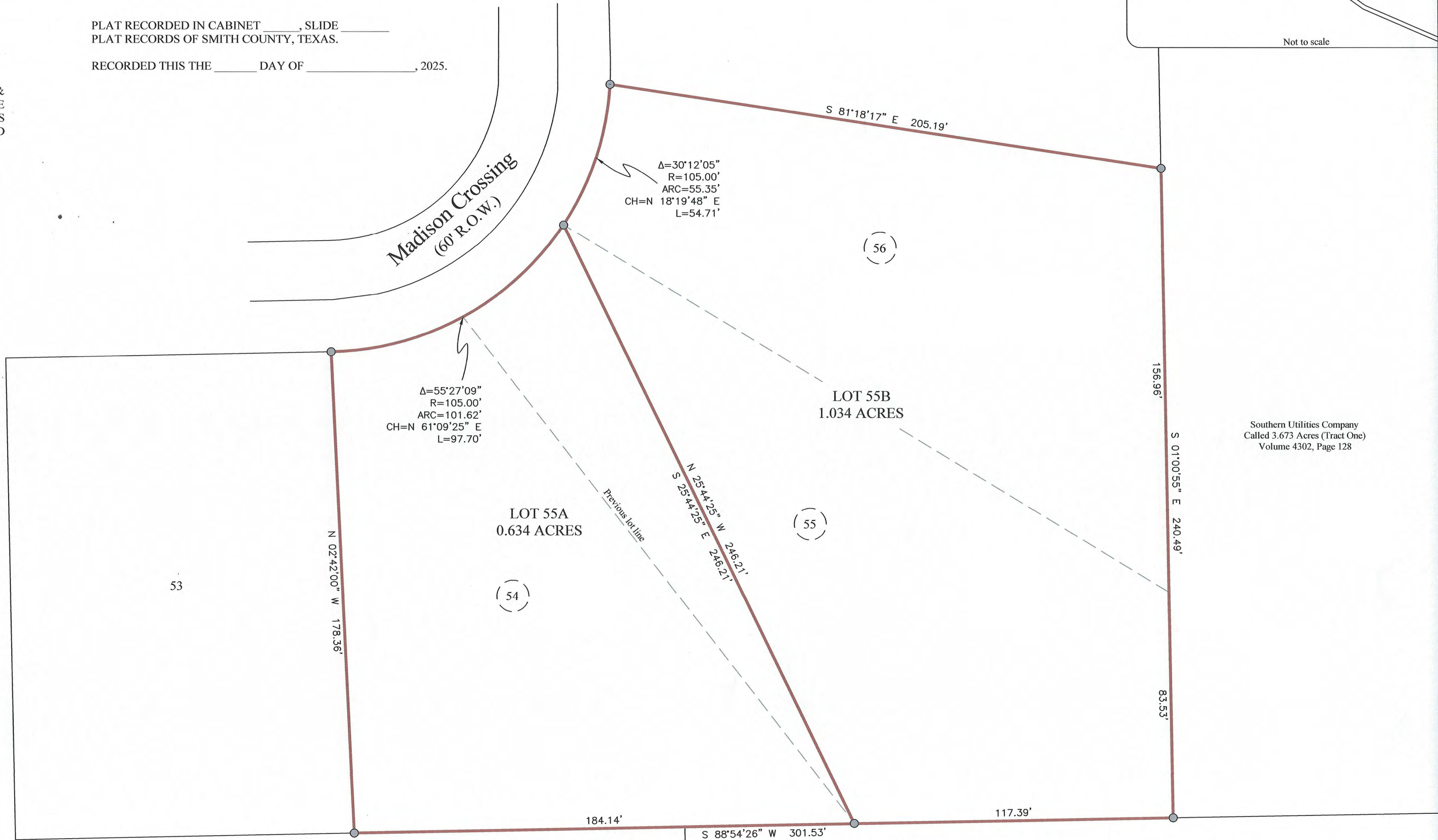
APPROVED BY THE COMMISSIONERS COURT, SMITH COUNTY, TEXAS, ON THIS THE

_____ DAY OF _____, 2025.

COUNTY JUDGE _____

PLAT RECORDED IN CABINET _____, SLIDE _____
PLAT RECORDS OF SMITH COUNTY, TEXAS.

RECORDED THIS THE _____ DAY OF _____, 2025.

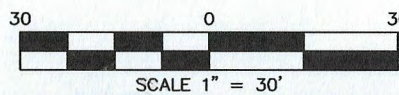


Southern Utilities Company
Called 3.673 Acres (Tract One)
Volume 4302, Page 128

Daniel Blake Shamsie
Called 83.85 Acres
Volume 3532, Page 206

Miriam Beantha Cooper
Called 11.039 Acres (Tract Three)
Doc. No. 20200100035400

SYMBOL LEGEND	
○	1/2" Iron Rod Set
●	1/2" Iron Rod Found
◇	Cotton Spindle Set
◆	Cotton Spindle Found




- Vesting - Lot 54
Garay Brothers Investment, LLC
Doc. No. 202401016942

- Vesting - Lots 55 & 56
Jason Campbell Custom Homes 6 LP
Doc. No. 202201035571

AMENDING RE-PLAT
LOTS 54, 55 & 56
GRUENE VALLEY RANCH
ELIJAH J. DEBARD SURVEY, A-6
SMITH COUNTY, TEXAS

DRAWN BY: A.C.J. CHECKED BY: CDB FILE NO. 2503105 DATE: 4/8/2025



**7 RANGE
SURVEYING**
401 E. Front St. Suite 231 Tyler, Tx 75702
Office - (903) 630-2606
TBPELS Firm No. 10194919



Subdivision Name: GRUENE Valley Ranch
 Adjacent Road: MADISON XING
 Developer: BLACK STALLION Phone: [REDACTED]
 email: [REDACTED] Fax: N/A
 Surveyor: J. R. RANZ SURVEYING Phone: [REDACTED]
 email: [REDACTED] Fax: [REDACTED]

Roadway Length: _____ ft. (centerline)

Item	Date and Initial when received		
	Resub/Lot Line Adjustment	No Roads	With Roads
Prior to Court Submission	Preliminary Plat (2 copies)	Not Required	
	Preliminary Plat Approved	Not Required	
	Final Plat (mylar & 3 prints)	4-10-25 S.B.	
	Plat Fee	\$25 4-10-25 S.B.	\$100 \$250
	Construction Bond (\$20 /ft.)	Not Required	Not Required
	Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without)	Not Required	Not Required
	911 Clearance Letter	4-10-25 S.B.	
	Designated Rep. (Pledger) Clearance Letter	See notes below 4-10-25 S.B.	
	Tax Certificate	4-10-25 S.B.	
	Plans and Specifications (2 copies)	Not Required	Not Required
	TCEQ Permit for Dam (if lake or pond present)	N/A	
	Flood Plain Development Permit & Fee (if required)	\$100	\$100 \$100
At Completion of Construction	Final Inspection	Not Required	Not Required
R/W Accepted as County Road by Commissioners Court	Maintenance Bond (\$30/ft.)	Not Required	Not Required
	County Rd Number	Not Required	Not Required

Notes: Increase lot(s) – Pledger letter “NOT” required
 Decrease lot(s) – Pledger letter “IS” required

FINAL PLAT
RE-PLAT
Johnston Farms Estates, Unit 2
Being a Resubdivision of
Lot 21-B, Johnston Farm Estates, Unit 2
Cabinet E, Slide 75-C, Smith County Plat Records
and Lots 19 & 20, Johnston Farm Estates, Unit 2
Cabinet D, Slide 292-A, Smith County Plat Records
William H. Durrett Survey, Abstract No. 295
Smith County, Texas

OWNER'S STATEMENT:

We, Jose Lucio and Annetta Lucio, do hereby certify that we are the owners of the tract shown hereon and do accept this as its final plan for the subdividing into lots and blocks and do hereby dedicate to the public forever All of the roads, streets, alleys and easements shown hereon (unless otherwise noted hereon).

By: Jose Lucio
Jose Lucio

By: Annetta Lucio
Annetta Lucio

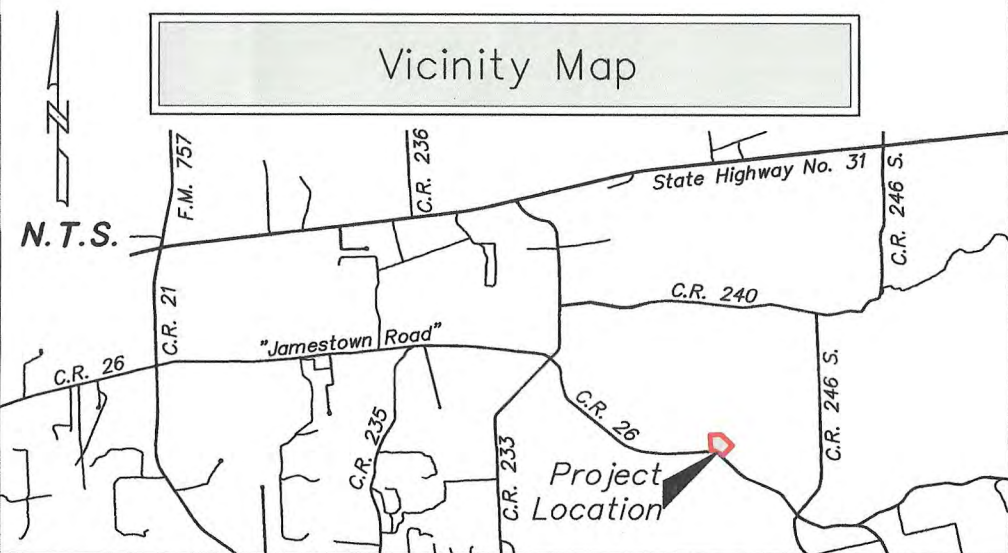
SUBSCRIBED AND SWORN BEFORE ME, a Notary Public, in and for
Smith County, Texas, this the 4th day of April, 2025.

Brian Garner
BRIAN GARNER
My Notary ID # 132445371
Expires April 21, 2028

SURVEYOR'S STATEMENT:

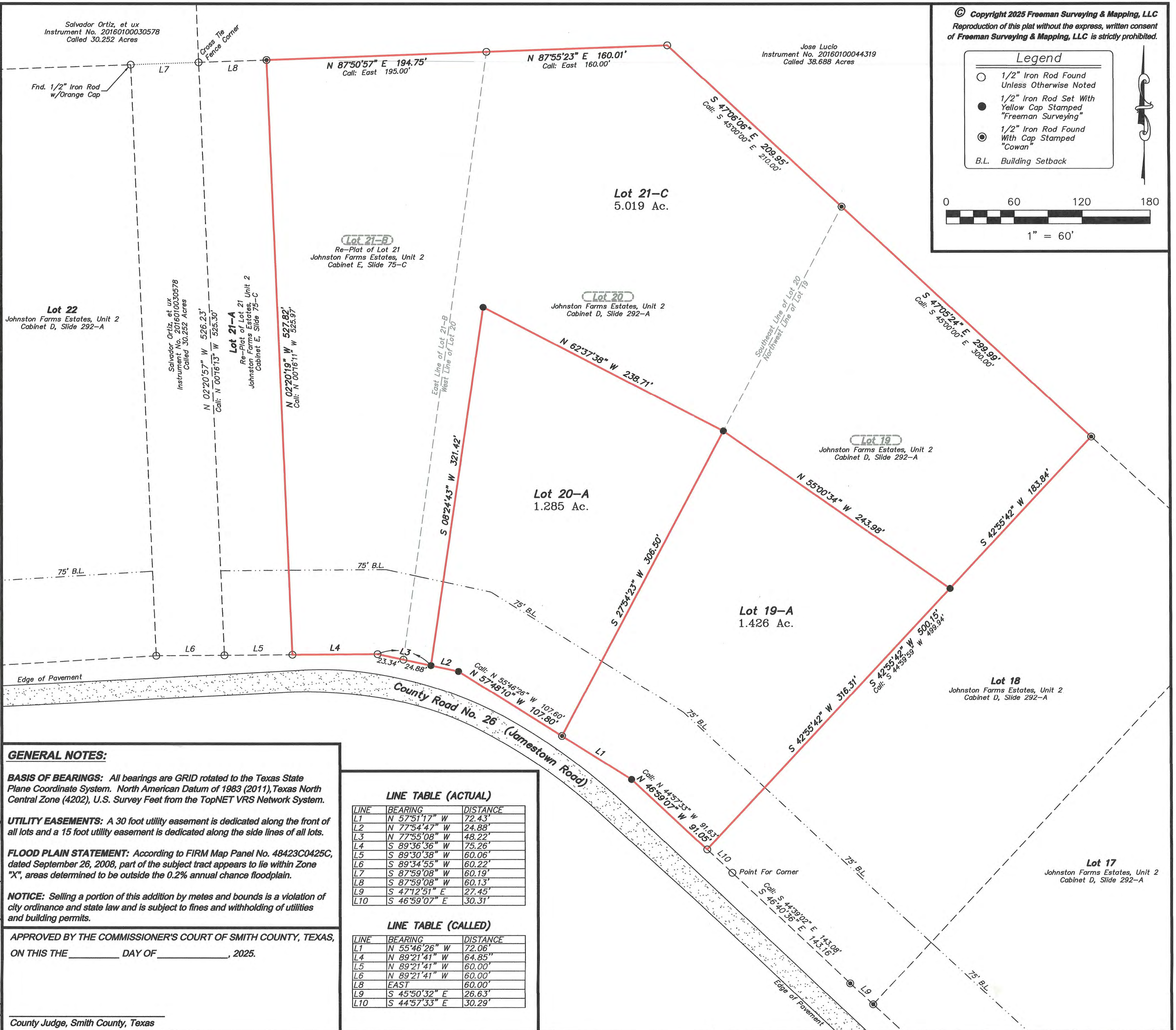
I, Steven J. Freeman, II, REGISTERED PROFESSIONAL LAND SURVEYOR No. 6339,
do hereby state that this plat was prepared from an actual survey made on the ground
under my supervision and direction during the month of January & February, 2025.

Steven J. Freeman, II
STEVEN J. FREEMAN, II
6339
REGISTERED PROFESSIONAL LAND SURVEYOR
State of Texas No. 6339



DRAWN BY: CJZ
DATE: February 18, 2025
FB 552/10-11

APPROVED BY: SJF
PROJ. NO. 25.1673
SCALE: 1" = 60'



GENERAL NOTES:

BASIS OF BEARINGS: All bearings are GRID rotated to the Texas State Plane Coordinate System. North American Datum of 1983 (2011), Texas North Central Zone (4202), U.S. Survey Feet from the TopNET VRS Network System.

UTILITY EASEMENTS: A 30 foot utility easement is dedicated along the front of all lots and a 15 foot utility easement is dedicated along the side lines of all lots.

FLOOD PLAIN STATEMENT: According to FIRM Map Panel No. 48423C0425C, dated September 26, 2008, part of the subject tract appears to lie within Zone "X", areas determined to be outside the 0.2% annual chance floodplain.

NOTICE: Selling a portion of this addition by metes and bounds is a violation of city ordinance and state law and is subject to fines and withholding of utilities and building permits.

APPROVED BY THE COMMISSIONER'S COURT OF SMITH COUNTY, TEXAS,
ON THIS THE _____ DAY OF _____, 2025.

County Judge, Smith County, Texas

REVISION:

LINE TABLE (ACTUAL)

LINE	BEARING	DISTANCE
L1	N 57°51'17" W	72.43'
L2	N 77°54'47" W	24.88'
L3	N 77°55'08" W	48.22'
L4	S 89°36'36" W	75.26'
L5	S 89°30'38" W	60.06'
L6	S 89°34'55" W	60.22'
L7	S 87°59'08" W	60.19'
L8	S 87°59'08" W	60.13'
L9	S 47°12'51" E	27.45'
L10	S 46°59'07" E	30.31'

LINE TABLE (CALLED)

LINE	BEARING	DISTANCE
L1	N 55°46'26" W	72.06'
L4	N 89°21'41" W	64.85'
L5	N 89°21'41" W	60.00'
L6	N 89°21'41" W	60.00'
L8	EAST	60.00'
L9	S 45°50'32" E	26.63'
L10	S 44°57'33" E	30.29'

Cabinet _____, Slide _____

Filing Date: _____

PHYSICAL: 10763 C.R. 127, Ste. D
FLINT, TEXAS 75762
MAILING: P.O. BOX 746
FLINT, TEXAS 75762
VOICE (903) 504-5314
CELL (903) 520-1890

FREEMAN
SURVEYING & MAPPING LLC
T.B.P.E.L.S. FIRM NO. 10194523
www.fsmsurvey.com office@fsmsurvey.com

Appendix 11

Subdivision Name: Re-plat Johnston Farms, Unit 2Adjacent Road: CR 26Developer: Jose LucioPhone: [REDACTED]email: [REDACTED] gmaill: comSurveyor: Freeman SurveyingPhone: [REDACTED]email: [REDACTED] Fax: [REDACTED]

Roadway Length: _____ ft. (centerline)

Item		Date and Initial when received		
		Resub/Lot Line Adjustment	No Roads	With Roads
Prior to Court Submission	Preliminary Plat (2 copies)	Not Required		
	Preliminary Plat Approved	Not Required		
	Final Plat (mylar & 3 prints)	✓ 4-10-25 S.B	✗	
	Plat Fee	\$25 4-10-25 S.B	\$100	\$250
	Construction Bond (\$20 /ft.)	Not Required	Not Required	
	Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without)	Not Required	Not Required	
	911 Clearance Letter	4-10-25 S.B	✗	
	Designated Rep. (Huggins) Clearance Letter	See notes below 4-10-25 S.B		
	Tax Certificate	4-10-25 S.B	✗	
	Plans and Specifications (2 copies)	Not Required	Not Required	
	TCEQ Permit for Dam (if lake or pond present)	N/A	N/A	
	Flood Plain Development Permit & Fee (if required)	\$100	\$100	\$100
At Completion of Construction	Final Inspection	Not Required	Not Required	
R/W Accepted as County Road by Commissioners Court	Maintenance Bond (\$30/ft.)	Not Required	Not Required	
	County Rd Number	Not Required	Not Required	

Notes: Increase lot(s) – Huggins letter “NOT” required
 Decrease lot(s) – Huggins letter “IS” required

10

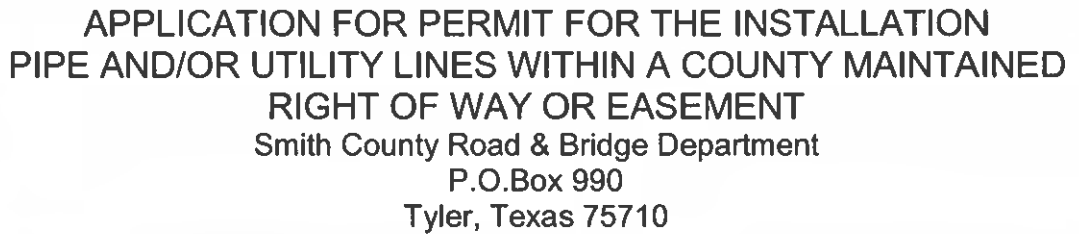
**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 04/16/2025	Submitted by: KAREN NELSON
Meeting Date: 04/22/2025	Department: ROAD & BRIDGE
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: UTILITY PERMIT	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive pipe and/or utility line installation request (notice only): a. County Road 138, CenterPoint Energy, install lines for service, Precinct 1, b. County Road 2213, Conterra Ultra Broadband LLC, install fiber optic cable, Precinct 2; and c. County 2175, Walnut Grove Water Supply Corporation, road bore, Precinct 2	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



7. Proposed start date: 4/21/2025 Completion date: 7/21/2025

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

- 1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.**
- 2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.**
- 3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.**
- 4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)**

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No _____

20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Andrea Pickens

Date: 4/8/2025

Approved: [Signature] 4/8/25
Smith County Road Administrator/Engineer



RUSH PRIORITY

PRIORITY 1 ☐
PRIORITY 2 ☐
NORMAL ☒

DRAFTER: AN 4/8/25
CKR: HE 4/8/25
ENGR: _____

PERMITS REQUIRED FOR CONSTRUCTION

☐ NO PERMITS REQUIRED

☐ TXDOT

☐ CITY: _____

☒ COUNTY: SMITH

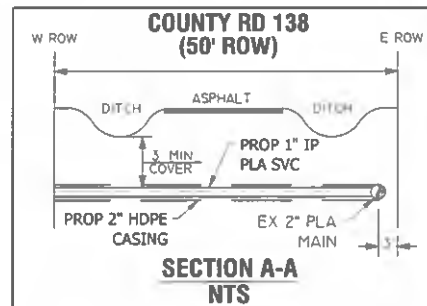
☐ FLOODCONTROL/DRAINAGE: _____

☐ RAILROAD: _____

GENERAL NOTES:

1. FIELD VERIFY & LOCATE ALL EXISTING FEEDS, MAINS & SERVICES.
2. MAINTAIN A MINIMUM DEPTH OF 3' UNLESS OTHERWISE NOTED.
3. USE GAUGES TO MONITOR & MAINTAIN FEEDS & PRESSURE.
4. CONTACT DESIGNER (KEVIN CHAVEZ AT 409-782-0346) WITH ANY NECESSARY FIELD CHANGES.
5. THIS PROJECT IS SUBJECT TO SEWER LATERAL INSPECTION TO VERIFY CLEARANCE, PER THE OPTIONS STATED IN THE CONSTRUCTION AND SERVICE MANUAL. ENGINEERING WAS UNABLE TO VERIFY THE CLEARANCE WITH MAPS AND RECORDS.
6. TAKE NECESSARY PRECAUTIONS WHEN CUT, CAP & REMOVING STEEL MATERIAL. ASSUME ALL TAR WRAP PIPE CONTAINS ASBESTOS AND FOLLOW CONSTRUCTION AND SERVICE MANUAL PROCEDURES (SECTION: CS-B-1-.330) FOR REMOVAL OF PIPE AND GASKETS WITH ASBESTOS CONTAINING MATERIAL OR PRESUMED ASBESTOS CONTAINING MATERIAL.
7. FOR IP PIPE TEST PRESSURE AT 100 PSIG IN ACCORDANCE WITH SECTION CS-B-1.220 OF THE CONSTRUCTION & SERVICE MANUAL. HP LINE TEST PRESSURE AND DURATION ARE AS NOTED.
8. ALL SERVICE LINES MUST HAVE AN EPV OR CURB VALVE INSTALLED IN ACCORDANCE WITH SECTION CS-FORM 1.150 OF THE CONSTRUCTION AND SERVICE MANUAL AND EPV SIZING CHART. -CONTACT ENGINEERING FOR ADDITIONAL SIZING RECOMMENDATIONS.
9. COORDINATE CATHODIC PROTECTION WITH THE CORROSION DEPARTMENT (VINCENT PACHECO AT 713-967-7386) AND ENSURE CP DEPARTMENT IS ON SITE DURING CONSTRUCTION TO MAKE BONDS.
10. DIMENSION ALL TIE-IN LOCATIONS FROM ESTABLISHED RIGHT OF WAYS.
11. CRITERIA TO BE USED FOR TRACER WIRE SELECTION WHEN INSTALLING PLASTIC GAS LINES.
 - A. USE #14 TRACER WIRE FOR ALL RESIDENTIAL SERVICE LINES.
 - B. USE #14 TRACER WIRE FOR SHORT BORES UP TO 300' AND ALL OTHER NON-BORE INSTALLATIONS.
 - C. USE #10 TRACER WIRE WITH ALL BORES LONGER THAN 300'.
 - D. USE #8 TRACER WIRE AS NEEDED FOR LARGE BAYOU CROSSINGS AND OTHER EXTRAORDINARY SITUATIONS AND COMPLEX BORES.INSPECTOR APPROVAL REQUIRED PRIOR TO WORK.

SMITH COUNTY PERMIT



VICINITY MAP

LEGEND

EXISTING MAIN		PROP 1" IP PLA SVC	
PROP MAG ANODE		PROP 5# ZINC ANODE	
PROP TRANS STATION		PROP MARKER BALL	
PROP TEST POINT		PROP LINE MARKER	
PROP LOCATION POINT			

PIPE SUMMARY GENERIC

PIPE REQUIRED

200' 1" PLA SERVICE IP - Intermediate Pressure

200' TOTAL PIPE

DESIGNED BY: KEVIN CHAVEZ 409-782-0346

ESTIMATED COST: \$ CONTRIBUTION: \$

NOTED DATE: COMPLETION DATE:

PERMITS AND NECESSARY SERVICE TO RESIDENTIAL CUSTOMER:

DRAWN BY: AN RECOMMENDED BY: DATE:

SCALE: 1"=100' SHEET 1 OF 1

APPROVED BY: DATE:

P:3840010802

18544 COUNTY RD 138

CenterPoint Energy
REG. NO. EB2-2500899



APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT

Smith County Road & Bridge Department
135 SSE Loop 323
Tyler, Texas 75702

1. Applicant: Walnut Grove Water Supply Corporation Date: April 8, 2025
Company Name (if different): _____ Phone: 903-839-4372
Address: P.O. Box 269 Fax: 903-839-5022
Whitehouse, TX Zip: 75791
24/7 Contact Name: Dan Grimes Phone: [REDACTED]
Contractor: _____ Phone: _____
Bonding Company: _____ Phone: _____
2. Franchise Holder: _____ Phone: _____
3. Franchise Contact: _____ Phone: _____
4. Location (if applicable, length of installation in feet): _____
[REDACTED] 50 LF Bore
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3
copies of drawings attached to this application. The line will be constructed and maintained on the
County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH
COUNTY specifications.
6. Describe all traffic controls or warning devices anticipated for this project: _____
Cones

7. Proposed start date: 04/16/25 Completion date: 04/16/25

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

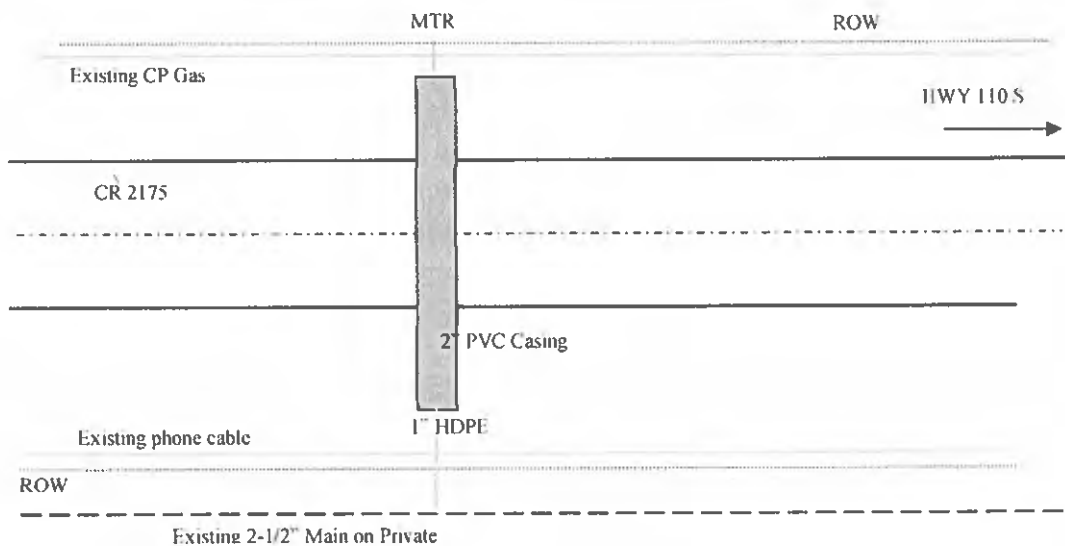
Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

Utility Permit
(Proposed 1" Polyethylene Water Line)
Installation Location 12010 CR 2175 Whitehouse, TX
GPS 32.203221,-95.212443



Proposed bore for 50' of 1" Polyethylene (HDPE) water line in 75 feet of 2" PVC casing at min. 36" depth below road surface for service crossing.



5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No XX

20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature:  Date: 04/08/25

Approved:  4/16/25
Smith County Road Administrator/Engineer



**APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT**
Smith County Road & Bridge Department
P.O.Box 990
Tyler, Texas 75710

1. Applicant: Conterra Ultra Broadband, LLC Date: 4/10/2025
Company Name (if different): _____ Phone: 318-717-4580
Address: 2028 Highway 115 Fax: _____
Mansura, La 71350 Zip: _____
24/7 Contact Name: JOSH LOKER Phone: [REDACTED]
Contractor: CONTERRA Phone: _____
Bonding Company: _____ Phone: _____
2. Franchise Holder: _____ Phone: _____
3. Franchise Contact: _____ Phone: _____
4. Location (if applicable, length of installation in feet): [REDACTED] Tyler, TX 75703 P-030217

5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.

6. Describe all traffic controls or warning devices anticipated for this project: See attached PDF for traffic control.
Directional bore 2X 1.25" conduit with 1x 48ct fiber optic cable.

7. Proposed start date: 6/15/2025 Completion date: 8/15/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No x

20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Laura LaBorde Date: 4/10/2025

Approved: [Signature] 4/11/25
Smith County Road Administrator/Engineer



Fiber Driven. People Powered.

CONTRERRA FIBER PROJECT

Tyler Millwork and Supply, INC

10498 County Road 2213 Tyler TX 75707

Project # CONT003501

P-030217



Fiber Driven. People Powered.

Contrerra Networks
2101 Rexford Rd #200E, Charlotte, NC 28211

CONTACT NAMES AND NUMBERS

PROJECT MANAGER
Scott Foreman (337)-962-2689
ENGINEER
Daniel Park (903)-576-8468
DRAFTER
Todd Westfall (337)-205-6325

DRAWING LIST

SHEET	DESCRIPTION	SHEET	DESCRIPTION	SHEET	DESCRIPTION	DATE	DESCRIPTION	DRAFTER	SET

DRAWING STATUS



UTILITY OWNER
CONTERRA NETWORKS
 Fiber Driven. People Powered
 CONTERRA NETWORKS
 5301 77 CENTER DR.
 CHARLOTTE, NC 28217

CR 2213



811 CORRESPONDS TO PHOTO LOCATIONS AND OVERLAYS. SEE SHEET # FOR SITE PHOTOGRAPH.

REV	DESCRIPTION	DATE

SHEET TITLE:
 Tyler Millwork and Supply, INC

PROJECT MANAGER	Scott Foreman - 337-982-2689
PROJECT ENGINEER	Daniel Park - 903-576-8468
PROJECT DRAFTER	Todd Westfall - 337-205-6325
PROJECT NUMBER	Project # CONT003501 P-030217

SHEET
 CONFIDENTIAL/PROPRIETARY

11

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date:	Submitted by: Jennafer Bell
Meeting Date: Weekly	Department: Auditor
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Weekly Bill Pay	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

SMITH COUNTY TREASURER

VENDOR 012011 SMITH COUNTY INSURANCE FUND

04/16/2025

CHECK# 176940

FUND & ACCOUNT	P.O.#	INVOICE	DESCRIPTION	AMOUNT
10.1317			DUE FROM INS	500,000.00
			TOTAL	500,000.00

1287494 GENERAL FUND



SMITH COUNTY TREASURER
BY ORDER OF THE COMMISSIONERS
COURT OF SMITH COUNTY

SOUTHSIDE BANK
TYLER TEXAS

INS

CHECK NO. 176940

DATE	AMOUNT
04/16/2025	\$500,000.00

FIVE HUNDRED THOUSAND AND 00/100 DOLLARS

PAY TO THE ORDER OF SMITH COUNTY INSURANCE FUND

VOID AFTER 90 DAYS

Kelli R. White
County Treasurer
Harris S. Smith
County Auditor

⑈176940⑈ ⑆111923607⑆ ⑆1287494⑈

