

COMMISSIONERS COURT AGENDA
Tuesday, April 8, 2025
9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT
Neal Franklin, County Judge
Commissioner Christina Drewry, Precinct 1
Commissioner John Moore, Precinct 2
Commissioner J Scott Herod, Precinct 3
Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, April 8, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to the Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

RESOLUTIONS

1. Consider and take necessary action to adopt a resolution proclaiming April 7-13, 2025, as "National Public Health Week" in Smith County.
2. Consider and take necessary action to adopt a resolution proclaiming April 2025, as "National County Government Month" in Smith County.

PRESENTATIONS

3. Recognize Jason Boyd, founder of the Smith County Community Emergency Response Team, for receiving the Regional Citizen of the Year Award from the East Texas Council of Governments.

COURT ORDERS

AUDITOR'S OFFICE

4. Consider and take necessary action to adopt a Fraud, Waste and Abuse policy.

RECURRING BUSINESS

COMMISSIONERS COURT

5. Receive monthly reports from Smith County departments.

ROAD AND BRIDGE

6. Consider and take necessary action to authorize the county judge to sign the:
 - a. Re-Plat for the Cumberland Ridge Subdivision, Unit VI, Precinct 1,
 - b. Re-Plat for the Black Creek Subdivision, Lot 1, Precinct 2, and
 - c. Re-Plat for the Garden Valley Addition, Lot 3, Precinct 4.

AUDITOR'S OFFICE

7. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

ADJOURN

**SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR
DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 4/4/2025

Time: 3:00 p



NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

1

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|---|---|
| Submission Date: 04/01/2025 | Submitted by: Jennafer Bell |
| Meeting Date: 04/08/2025 | Department: Commissioners Court |
| Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: Resolution - National Public Health Week | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Consider and take necessary action to adopt a resolution proclaiming April 7-13, 2025, as "National Public Health Week" in Smith County. | |
| Background: George Roberts will attend court. | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: Jennafer Bell | Email: jbell2@smith-county.com |
| Name: Casey Murphy | Email: cmurphy@smith-county.com |
| Name: | Email: |
| Name: | Email: |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Smith County Commissioners Court

Resolution

*At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex,
Tyler, Texas, at which a quorum was present, the following Resolution was ratified:*

WHEREAS, since the year 1900, the United States has achieved significant increases in life expectancy and reductions in the incidence of injury, disability and disease; and

WHEREAS, the Northeast Public Health District, also known as NET Health, promotes healthy living through community wellness, environmental health services, immunization and tuberculosis control, laboratory services, emergency preparedness, and WIC clinics throughout Smith County; and

WHEREAS, NET Health strives to promote good public health, protect against health hazards, and prevent diseases; thereby enabling every resident to realize his or her birthright of health and longevity; and

WHEREAS, NET Health highlights our partnerships with Smith County, City of Tyler, and all community organizations in support of the 2025 theme of National Public Health Week, "It Starts Here" ... in our local communities with our local businesses and with our local residents.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners Court of the County of Smith, Texas, through adoption of this Resolution does hereby proclaim April 7-13, 2025, as

“National Public Health Week ”

in Smith County and encourages all residents to promote healthy living.

WITNESS OUR HANDS THIS 8th day of April A.D. 2025

Neal Franklin

County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway Sr.
Commissioner, Precinct 4

2

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|---|---|
| Submission Date: 04/01/2025 | Submitted by: Casey Murphy |
| Meeting Date: 04/08/2025 | Department: Commissioners Court |
| Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: Resolution - National County Government Month | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Consider and take necessary action to adopt a resolution proclaiming April 2025, as "National County Government Month" in Smith County. | |
| Background: April is National County Government Month | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: Jennafer Bell | Email: jbell2@smith-county.com |
| Name: Casey Murphy | Email: cmurphy@smith-county.com |
| Name: | Email: |
| Name: | Email: |

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SUBMIT

Office Use Only
Agenda Item # _____



Smith County Commissioners Court

Resolution

*At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex,
Tyler, Texas, at which a quorum was present, the following Resolution was adopted:*

WHEREAS, the nation's 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives; and

WHEREAS, Smith County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, each year since 1991, the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

WHEREAS, Smith County government consists of about 900 employees, including 29 elected officials and 16 department heads serving 42 offices and departments.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners Court of the County of Smith, Texas, through adoption of this Resolution does hereby proclaim April 2025, as

“National County Government Month ”

in Smith County and encourages all residents to learn about the services provided by county government and meet the people who serve.

WITNESS OUR HANDS THIS 8th day of April A.D. 2025

Neal Franklin

County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway Sr.
Commissioner, Precinct 4

3

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

| | |
|---|---|
| Submission Date: 04/01/2025 | Submitted by: Casey Murphy |
| Meeting Date: 04/08/2025 | Department: Commissioners Court |
| Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report | |
| Title: Regional Citizen of the Year Award from the East Texas Council of Governments. | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Recognize Jason Boyd, founder of the Smith County Community Emergency Response Team, for receiving the Regional Citizen of the Year Award from the East Texas Council of Governments. | |
| Background: ETCOG's REGIONAL CITIZEN OF THE YEAR AWARD This award is designed to honor an East Texas citizen who has contributed to the well-being of the East Texas Region. Jason Boyd, founder of the Smith County Community Emergency Response Team (CERT), was honored for his dedication to disaster preparedness and emergency response. Since relocating to Smith County, Boyd identified a critical need for a trained volunteer force to assist in times of crisis. He established a 501(c)(3) nonprofit organization to support CERT, ensuring its sustainability and expanding its reach. Under his leadership, volunteers have received life-saving training, strengthening community resilience. His impact extends beyond Smith County as he mentors and aids other communities in establishing their own CERT programs. | |
| Financial and Operational Impact: | |
| Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: | Email: |
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SUBMIT

Office Use Only
Agenda Item # _____

4

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

| | |
|---|---|
| Submission Date: 4/1/25 | Submitted by: Heather Foster |
| Meeting Date: 4/8/25 | Department: Auditor's Office |
| Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: Fraud, Waste and Abuse Policy | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Consider and take necessary action to adopt a Fraud, Waste and Abuse policy. | |
| Background: To remain compliant with our SAVNS/Vine grant, the County must adopt and comply with a Fraud, Waste and Abuse policy. | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: Heather Foster | Email: |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |

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SUBMIT

Office Use Only
Agenda Item # _____



Smith County

Fraud, Waste and Abuse Policy

Adopted Date:

PURPOSE

The purpose is to communicate the County's policy regarding deterrence and investigation of suspected misconduct, dishonesty by employees and/or others concerning fraud, waste and abuse, and to provide specific instructions regarding appropriate action in the event of suspected violations.

Smith County is committed to the safeguarding of public assets and preventing fraud, waste and abuse. All County employees, as public stewards, must share in this commitment. County employees, especially supervisors and department heads/elected officials, must be aware of the circumstances, or "red flags", which may potentially lead to fraud. For the purpose of this administrative procedure, fraud, waste and abuse are referred to as "fraud."

SCOPE

This policy applies to any fraud, or suspected fraud, involving employees, department heads, officials, consultants, vendors, contractors, and any other parties with a business relationship with Smith County. Investigations will be performed without regard to length of service, title/position, or relationship.

GOAL

It is the intent of this policy to establish and maintain a fair, ethical, and honest business environment for all County employees, customers, suppliers and anyone else with whom the County has a relationship.

DEFINITIONS

Fraud – Fraud encompasses an array of irregularities and illegal acts characterized by internal or external deception. It can be perpetrated for the benefit of, or to the detriment of, the County, and by people outside as well as inside the County. Examples of fraud include, but are not limited to the following:

- Stealing, misappropriation of funds, supplies, etc.
- Management override of internal controls
- Forgery or unauthorized alteration of any document

- Intentional misrepresentation by County personnel regarding payroll records or the payroll records of others
- Knowingly making a false entry in, or false alteration of a governmental record
- Making, presenting, or using any record, document, or thing with the knowledge that it is false
- Processing, selling, or offering to sell a governmental record or a blank governmental record form with the intent that it be used unlawfully, or with the knowledge that it was obtained unlawfully
- Using or claiming to hold an educational degree that is fraudulent, fictitious, or has been revoked, with the intent to obtain employment, promotion, or other benefit
- Credit card abuse or falsification of a transaction
- Making a false statement to obtain money, property, credit, or services
- Fraudulent transfer of a motor vehicle
- Securing execution of a document by deception
- Fraudulent destruction, removal, or concealment of a document
- Simulating legal process
- Fraudulent use or possession of identifying information without that person's consent
- Stealing an unsigned check or receiving an unsigned check with the intent to use it or sell it

County employees and officials are prohibited from performing any fraudulent activity. If there is any question as to whether an action constitutes fraud, contact the County Auditor for guidance.

Waste – Waste is defined as intentional or negligent harmful or destructive use of property under one's control. Waste may result from mismanagement, inappropriate actions, and/or inadequate oversight. Examples of waste include, but are not limited to the following:

- Damaging, destroying, or ruining materials or equipment
- Improper maintenance or intentional mistreatment of equipment
- Purchase of unneeded supplies or equipment
- Purchase of goods at inflated prices
- Failure to reuse or recycle major resources or reduce waste generation

Abuse – Abuse refers to violations and circumventions of departmental or County regulations which impair the effective and efficient execution of operations. Some examples of abuse are as follows:

- Unauthorized use of County equipment or supplies for non-County purposes, including but not limited to, computers, vehicles, software, databases, etc.
- An employee using non-confidential personal information on citizens to obtain new customers for his/her outside business

- Improper handling or reporting of money or a financial transaction
- Profiting by self or others because of inside knowledge
- Destruction or intentional disappearance of records, furniture, fixtures or equipment
- Accepting or seeking anything of material value from vendors or people providing services or material to the County for personal benefit
- Abuse of purchase order authority, such as false travel or expense reports
- Use of information gained as a Smith County employee for personal gain, such as an employee using non-confidential taxpayer information to get new customers for his/her outside business

DETERRENCE

Deterrence consists of those actions taken to discourage the perpetration of fraud and limit the exposure if fraud does occur. Elected Officials/Department Heads are responsible for the implementation and maintenance of effective internal controls. All County employees and officials are responsible for ensuring established internal controls are followed and exceptions are reported. The internal audit division is responsible for assisting in the deterrence of fraud by examining and evaluating the adequacy and effectiveness of internal controls.

Fraud occurs for the following reasons:

1. Poor internal controls, especially disregard for set policies and procedures
2. Management override of internal controls
3. Collusion between employees and/or third parties
4. Poor or non-existing ethical standards
5. Lack of control over staff by their supervisors

“RED FLAGS” OF FRAUD

The most frequently cited “red flags” of fraud are:

1. Changes in an employee’s lifestyle, spending habits or behavior
2. Poorly written or poorly enforced internal controls, procedures, policies or security
3. Irregular/ unexplained variances in financial information
4. Inventory shortages
5. Failure to act on results of internal/external audits or reviews
6. Unusually high expenses or purchases
7. Frequent complaints from customers
8. Missing files
9. Ignored employee comments concerning possible fraud
10. Refusal to leave custody of records by the employee
11. Working excessive overtime and refusing to take vacation time off

FRAUD PREVENTION

The following internal controls should minimize the risks and help prevent fraud:

1. Detailed written policies and procedures and adherence to all policies and procedures, especially those concerning documentation and authorization of transactions.
2. Physical security and controlled access over assets such as locking doors and restricting access to certain areas.
3. Proper training of employees
4. Independent review and monitoring of tasks by the department supervisor, such as approval processing of select items.
5. Separation of duties so that no one employee is responsible for a transaction from start to finish.
6. Clear lines of authority
7. Conflict of interest statements which are enforced
8. Rotation of duties in positions more susceptible to fraud
9. Ensuring that employees take regular vacations
10. Regular independent audits of areas susceptible to fraud

DUTY TO REPORT

Local public officials, County officials, County employees, and all others who are subject to this policy have a duty to report violations of this policy and to cooperate in investigations, inquiries, and hearings conducted by the County. However, a person making false reports shall be subject to disciplinary action if he or she reports information which he or she knows to be false or which he or she discloses with reckless disregard for its truth.

REPORTING FRAUD

If an employee suspects fraud is being committed within the County, the employee should report it to any of the following:

- Their immediate supervisor
- Department Head/Elected Official
- County Auditor by phone at 903 - 590 - 4705, via online by way of the Smith County website; or by mail to the County Auditor at the following address:

Smith County Auditor's Office
Attn: Fraud Hotline
200 E Ferguson, Suite 407
Tyler, TX 75702

The supervisor, department head/elected official, human resource staff and County Administration shall immediately submit reports of fraud to the County Auditor's Office.

CONFIDENTIALITY

The Internal Audit Division treats all information received with the utmost discretion. At any time, an employee may communicate directly with the County Auditor's Office to report fraud. If an employee requests to remain anonymous, every attempt will be made to protect the identity of the reporting individual. The County Auditor's Office is committed to protecting the employee's identity and confidentiality.

Due to the important yet sensitive nature of the suspected violations, effective professional follow-up is critical. Managers, while appropriately concerned about "getting to the bottom" of such issues, should not in any circumstance perform any investigative or other follow-up steps on their own. All relevant matters, including suspected but unproven, should be referred immediately to those with follow-up responsibility.

Any employee who suspects waste and abuse or fraudulent activity will notify any of the proper parties as identified in this policy. Employees should not attempt to personally conduct investigations or interviews/interrogations related to any suspected fraudulent act. Investigation results will not be disclosed or discussed with anyone other than those who have a legitimate or legal need to know. This is important in order to avoid damaging the reputations of persons suspected but subsequently found innocent of wrongful conduct and to protect the County from potential civil liability. To the extent possible, the confidentiality of the person making the complaint and that of the respondent will be maintained. However, the following may apply:

- Information contained in the report of inquiry may be used in disciplinary actions resulting from the investigation
- Investigative reports are deemed confidential unless otherwise directed by a competent court of jurisdiction or as directed by the County Auditor which may require consultation from the County Attorney
- If a fraud investigation is the basis of disciplinary action, the employee will be provided with a summary of the investigation

INVESTIGATION RESPONSIBILITIES

Great care must be taken in the investigation of suspected improprieties or irregularities so as to avoid mistaken accusations or alerting suspected individuals that an investigation is under way.

All inquiries concerning the activity under investigation by the suspected individual or any other inquirer should be directed to the County Auditor. No information concerning the status of an investigation will be given out.

The Internal Audit Division or County Auditor has the primary responsibility for the initial investigation of all suspected fraudulent acts as defined in this policy.

Should the Internal Audit staff not have the expertise to investigate the fraudulent activity, the investigation will be turned over to an outside fraud investigator. If the investigation substantiates that fraudulent activities have occurred, the Internal Audit division will issue reports to the County Auditor and/or the State auditor or other law enforcement authorities as deemed appropriate.

Decisions to prosecute or refer the examination results to the appropriate law enforcement and/or regulatory agencies for independent investigation will be made in conjunction with consultation between the County Auditor and the County Attorney.

Additionally, if the County Auditor has reasonable cause to believe any state grant funds received by the County may have been lost, misappropriated, or misused, or that other fraudulent or unlawful conduct has occurred in relation to the use of the state grant funds, the County Auditor shall report this finding to the State Auditor in compliance with Section 321.022 of the Government Code. The State Auditor may investigate the report or may monitor any ongoing investigation.

AUTHORIZATION FOR INVESTIGATING SUSPECTED FRAUD

The County Auditor and his/her designee will have:

- Except as protected by law, free and unrestricted access to all County records and premises, whether owned or rented; and
- Authority as deemed appropriate to examine, copy, and/or remove all or any portion of the contents of files, desks, cabinets, and other storage facilities on the premises without prior knowledge or consent of any individual who might use or have custody of any such items or facilities when it is within the scope of their investigation.

County employees shall cooperate with an investigation and be truthful with the investigator. Failure to cooperate and to be truthful may result in disciplinary action.

RETALIATION

The Texas Whistleblower Act protects employees who make good faith reports of violations from retaliation. An employee who believes that he or she has experienced retaliation for making a report or assisting in an investigation shall report this as soon as possible to Human Resources.

NO COERCION

No County official or employee shall directly or indirectly use or threaten to use any

official authority or any influence in any manner whatsoever, which tends to discourage, restrain, deter, prevent, interfere with, coerce, or discriminate against any person who in good faith reports, discloses, divulges, or provides any facts or information relative to an actual or suspected violation of this policy or other state, federal, or local laws.

CONSEQUENCES

County Department Heads found to have violated this policy will be subject to discipline by whomever they report to (Elected Official, Governing or appointing Board), up to and including termination in accordance with procedures under which the Department Head may be disciplined.

County employees found to have violated this policy will be subject to discipline by their department head, elected official or Board regarding violations of this policy, up to and including termination in accordance with the procedures under which the employee may be disciplined.

Parties doing business with the County, including vendors, consultants, contractors or their principals and employees, found to have violated this policy will be subject to the termination of any business relationship with the County and exclusion from further business opportunities with the County.

Nothing in this policy prevents the County from referring its findings to the appropriate law enforcement authority.

5

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|---|---|
| Submission Date: 03/31/2025 | Submitted by: Jennafer Bell |
| Meeting Date: 04/08/2025 | Department: Comm Court |
| Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report | |
| Title: Department Reports | |
| Agenda Category: <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Receive monthly reports from Smith County departments. | |
| Background: | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: | Email: |
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SUBMIT

Office Use Only
Agenda Item # _____

Smith County

Animal Control & Shelter

Monthly Report
March 2025

ANIMAL CONTROL DATA

FIELD OPERATION STATS

| Categories | Total |
|-------------------------------------|-------|
| Complaints Worked | 102 |
| Follow-ups | 4 |
| Citations | 3 |
| Dogs Impounded | 35 |
| Bite Investigations | 23 |
| Cruelty Investigations | 1 |
| Field Owner Reclaims | 1 |
| Field Euthanized | 1 |
| Training/Continuing Education Hours | 14 |

VEHICLE STATS

| Vehicle Unit | Current Mileage | Total Miles Driven | Maintenance | Total Mileage Driven By Dept |
|--------------|-----------------|--------------------|--------------------|------------------------------|
| 5535 | 5,278 | 1,631 | | 7,520 |
| 5463 | 114,231 | 2,943 | Oil Change | |
| 1279 | 8,885 | 1,105 | Oil Change | |
| 2120 | 39,908 | 1,817 | Oil Change, Wipers | |
| 8568 | N/A | N/A | Still at Body Shop | |
| 8320 | 82,032 | 24 | | |

ANIMAL SHELTER DATA

SHELTER STATS

| Current and Release Amounts | Total |
|-----------------------------|-------|
| Beginning Count | 48 |
| Stray Intakes | 56 |
| Owner Surrenders | 1 |
| Returns | 0 |
| Cruelty Seized/Boarding | 0 |
| Transferred to Rescue | 23 |
| Adoptions | 8 |
| Owner Reclaims | 13 |
| Euthanized | 20 |
| Available | 34 |

I certify that this document is accurate and fully complete to the best of my knowledge.

Amber Greene

Animal Control Supervisor Signature

4-2-2025

Date



SMITH COUNTY ANIMAL CONTROL

MONTHLY REPORT

Date: April 1, 2025



ACO NAME & RADIO #: Mead, Brady A24 Truck #: 5535

Number of complaints worked for month: 33 Number of Citations: 0

Number of Follow-ups for the month: 2

Number of dogs picked up for month: 12

Number of dogs released back to owner: 0

Number of animals euthanized & reason for each ex: dog bite, hit by car, etc. :
1; bite dog submitted for testing.

Animal Bite Reports for month: 9

Animal Cruelty Cases worked for month: 0

Training hours for month ex: continue education classes: 0

ODOMETER READING 5278; MILEAGE DRIVEN: 1631

Vehicle maintenance Issues: oil change, repairs etc.: N/A

Explanation: _____



SMITH COUNTY ANIMAL CONTROL

MONTHLY REPORT

Date: 3-1-2025



ACO NAME & RADIO #: A. Thomas A23

Truck #: 5463

Number of complaints worked for month: 46

Number of Citations: 3

Number of Follow-ups for the month: 0

Number of dogs picked up for month: 14

Number of dogs released back to owner: 1

Number of animals euthanized & reason for each ex: dog bite, hit by car, etc. :

Animal Bite Reports for month: 6

Animal Cruelty Cases worked for month: 0

Training hours for month ex: continue education classes: 14

ODOMETER READING 114,231; MILEAGE DRIVEN: 2,943

Vehicle maintenance Issues: oil change, repairs etc.: _____

Explanation: oil change



SMITH COUNTY ANIMAL CONTROL

MONTHLY REPORT

Date: 4/1/25



ACO NAME & RADIO #: Chamberlain Kristen A22 Truck #: 2120

Number of calls worked for month: 23 Number of Citations: 0

Number of Follow-ups for the month: 2

Number of dogs picked up for month: 9

Number of dogs released back to owner: 0

Number of animals euthanized & reason for each ex: dog bite, hit by car, etc. :
N/A

Animal Bite Reports for month: 8

Animal Cruelty Cases worked for month: 1

Training hours for month ex: continue education classes: N/A

ODOMETER READING 39,908; MILEAGE DRIVEN: 1,817

Vehicle maintenance Issues: oil change, repairs etc.: Oil Change and new windshield wipers
Explanation: _____

Smith County
Animal Control & Shelter
Quarterly Report

ANIMAL CONTROL DATA

FIELD OPERATION STATS

| Categories | Total |
|-------------------------------------|-------|
| Complaints Worked | |
| Follow-ups | |
| Citations | |
| Dogs Impounded | |
| Bite Investigations | |
| Cruelty Investigations | |
| Field Owner Reclaims | |
| Field Euthanized | |
| Training/Continuing Education Hours | |

VEHICLE STATS

| Vehicle Unit | Current Mileage | Total Miles Driven | Maintenance | Total Mileage Driven By Dept |
|--------------|-----------------|--------------------|-------------|------------------------------|
| 5535 | | | | |
| 5463 | | | | |
| 1279 | | | | |
| 2120 | | | | |
| 8568 | | | | |
| 8320 | | | | |

ANIMAL SHELTER DATA

SHELTER STATS

| Current and Release Amounts | Total |
|-----------------------------|-------|
| Beginning Count | |
| Stray Intakes | |
| Owner Surrenders | |
| Returns | |
| Cruelty Seized/Boarding | |
| Transferred to Rescue | |
| Adoptions | |
| Owner Reclaims | |
| Euthanized | |
| Available | |

I certify that this document is accurate and fully complete to the best of my knowledge.

Amber Greene
Animal Control Supervisor Sign

Animal Control Supervisor Signature

Date

FACILITY SERVICES

MONTHLY REPORT
MARCH 2025

EDWARD NICHOLS, DIRECTOR



COMPLETED PM'S / WORK ORDERS

- Combined total: 1,428
- Completed PM's: 1,228
- Completed Non-PM work orders: 200
- Average hours per work order: 0.79
- Average cost per work order: \$20.83
- Combined total work orders completed for the current fiscal year: 8,328

COMPLETED TASKS

- **Central Jail-**
 - Successfully passed the state jail inspection.
- **Cotton Belt-**
 - Completed the replacement of Qty.6 roof mounted exhaust fans.
- **Annex-**
 - Troubleshoot and repaired issue with one of the device loops of the fire alarm system.
 - Identified and corrected an electrical issue with the grounding and neutral bars in all emergency power distribution panels.
 - Installed chemical feed injection system for the basement lift station tanks to help with the odors of the basement.
 - Added emergency power at the request of the I.T. department for their devices as required in the basement and on the 1st and 5th floors.
 - Assisted in a door replacement for an office on the 1st floor.
 - Identified and resolved an issue with the VAV device trunk line on the 2nd floor.
 - Conducted an air quality assessment of the basement to ensure a safe air quality for the employees and public in that area.
- **FCIC-**
 - Relined the septic line located under the concrete and outside of the building. The piping had become constricted due to its age and was causing repeated stoppages.
- **Pct.5 Lindale-**
 - Troubleshoot and repaired an issue with the fire alarm system that was causing a trouble signal that could not be reset.
- **Pct.3 Troup-**
 - Due to employee complaints, we conducted an air quality assessment of the facility to check for mold. A minimal amount of mold was detected in multiple restrooms due to old and previous plumbing leaks. The mold was remediated in those areas by our construction crew. All issues that were identified within the report were addressed.
- **Facility Services-**
 - We demolished and removed a small derelict metal storage shed that was severely damaged by the wind. The shed had sat unused and vacant for several years.
- **Juvenile Services-**
 - Replacement of Water heaters 1, 2 and 3 is needed.
 - Juvenile issued a PO for the replacement of these water heaters.

CURRENT & SCHEDULED TASKS

- **Courthouse construction- Hoar & SCI Construction**
 - The new Courthouse site demolition began on August 5th. Expected completion and move in is July 2026.
 - Demolition of existing Courthouse is expected to begin in March 2027.
- **EOC-**
 - I.T. project to upgrade and install a new UPS battery backup system and the emergency generator due to its age, importance, and recent issues.
 - Discovered that there was never a service isolation switch as indicated on the original construction drawings and that there is a need for a quicker method to attach a rental generator when required in a quicker fashion. These items will both now be included in the scope of the project.
 - Awarded to Casey Slone Construction \$452,967.
 - Began on 12/30/24
 - Electrical room expansion and UPS replacement completed.
 - Currently awaiting the arrival of the generator and the ATS equipment to arrive from the factory.
- **Cotton Belt / S.O. Admin – Generator replacements**
 - Replace the Cotton Belt generator located in the boiler room due to its age and issues.
 - Fitzpatrick Architects to design and spec for bidding.
 - Replace the S.O. Admin generator due to its age.
 - Fitzpatrick Architects to design and spec for bidding.
 - Both projects combined and awarded to Casey Slone Construction \$165,102 on 09/18/24.
- **Annex-**
 - I.T. Department project to relocate the data center on the 2nd floor. - **ARPA**
 - Fitzpatrick Architects to design and administrate the project.
 - Construction contract awarded in CC to RLM Contractors on 01/02/24.
 - Currently in progress as of 10/28/24.
 - Need to replace faulty VAV fan motors in the following areas.
 - Will Christians office on the 2nd floor.
 - Kari Perking office on the 4th floor.
 - Working with the I.T. department and architect to determine probable cost to provide emergency power for the I.T. areas of the 2nd floor.
 - Determine probable costs associated with exterior waterproofing of the entire building.
 - Will discuss with the County Judge and/or CIP committee to determine source and timing of funding.
 - Complete the replacement of the North stairwell roof section that we had to remove from the scope of the main roof replacement project due to the timing of the 2nd floor I.T. server room project.
- **CSCD-**
 - Additional damaged carpet and transitions require replacement in the office areas. - Est. \$ 37,643
 - CSCD has funding available in their own ordinary repairs fund to cover the expected cost of this.
 - Carpet and wall base has been selected and awaiting scheduling with all parties.
- **Central Jail-**
 - Outer sliding door retrofit/upgrades on 2nd/3rd floors. - **CIP**
 - HDR to handle Design, Spec and C/A
 - Cornerstone Detention was awarded the project.
 - Airtek equipment to be installed.
 - S.O. to provide security to escort the contractors during the project.
 - Project is in progress on the 2nd floor.
 - 3rd floor has been completed.
 - Replace sump pumps for Elevators 1 & 2 due to age of equipment.
 - New FY25 project.
 - Replace the standpipe back flow preventer that currently has a small leak. We attempted to rebuild the device unsuccessfully.

- **North Jail-**
 - Upgrade of the jail generator. – **ARPA**
 - Fitzpatrick Architects to provide design, specifications and contract administration.
 - PO issued to Drewery Construction \$427,036 on 12/19/24.
 - Replace AHU I and MAU I serving the kitchen and visitation areas due to end of life.
 - P.O. issued to Trane \$207,140 on 10/29/24.
 - Equipment has arrived and Mason is coordinating scheduling with the jail staff and the vendor.
 - Repair sink drains for tanks C & D that are located within the CMU block wall.
 - Mason will coordinate relocation of inmates during the repair period.
 - PO issued for contractor to affect the necessary repairs.
 - Facility Services staff will repaint the wall upon completion.
 - Troubleshoot and repair leak on the Kitchen/Visitation/Laundry generator's secondary fuel supply propane tank.
 - Wellborn Mechanical to troubleshoot and identify the source of the leak then provide proposal for repairs.
 - Propane supply vendor to re-fill the emptied tank.
- **Gulf State- (Facility Services) - ARPA**
 - Demolishing old structures and buildout of office in existing metal building.
 - Fitzpatrick Architects to provide design, specifications and contract administration. - \$140,000
 - Watson Commercial Construction to complete the project.
 - PO for \$2,689,900 issued to Watson Commercial on 12/31/24
- **S.O. Admin-**
 - Replace elevator sump pump due to its age.
 - New FY25 project.
 - Replace the server room's ductless mini split a/c unit.
 - Awaiting the arrival of the condenser unit.
- **Facility Services-**
 - Replace the water heater due to its age.
 - New FY25 project.
- **Parking Garage-**
 - Install signage stating that no skateboarding is allowed and that no sitting, standing or climbing on the ledges is permitted.
- **R&B DI-**
 - Construction crew to assist the R&B department by installing a power distribution setup to power their pugmill.
 - Complete a list of items from the Fire Marshall's inspection of the new R&B facilities.
 - Keys to be placed in Knox boxes.
 - Knox switches to be installed on Erwin St. gates.
- **Central Jail –**
 - FY25 CIP project to replace the roof of the old jail sections. – Estimated \$1M
 - Fitzpatrick to design/spec/administrate.
 - Proposal needed with opinion of probable cost for project. 01/02/25
- **Parking Lot Improvements-**
 - FY25 CIP project to maintain parking lots. -Estimated \$35K
 - Awaiting proposal from L&L Asphalt before acquiring 2 more proposals.
 - Pct.3 Troup – Seal/Stripe
 - Center/Locust Parking Lot- Seal/Stripe
 - Officer Parking Lot- Seal/Stripe
 - Central Jail (Sallyport and along Elm)- Stripe

MONTHLY REPORT FOR MARCH 2025

Judicial Compliance

Number of cases in which court costs, fees and fines were assessed during the quarter.

| | |
|---------------------|-------------------|
| ALL DISTRICT | 65 |
| ALL COUNTY COURTS | 96 |
| ALL JP COURTS | 109 |
| <i>TOTAL</i> | <i>270</i> |

DOLLAR AMOUNT ASSESSED:

| | |
|---------------------|----------------------------|
| ALL DISTRICT | \$40,617.19 |
| ALL COUNTY COURTS | \$60,946.00 |
| ALL JP COURTS | \$49,710.00 |
| <i>TOTAL</i> | <i>\$151,273.19</i> |

DOLLAR AMOUNT COLLECTED:

| | |
|---------------------|----------------------------|
| ALL DISTRICT | \$24,437.18 |
| ALL COUNTY COURTS | \$65,306.80 |
| ALL JP COURTS | \$36,042.22 |
| <i>TOTAL</i> | <i>\$125,786.20</i> |



County Of Smith

"Striving For Excellence"

Phone: (903) 590-2620

Fax: (903) 590-2626

Pretrial Release & Personal Bond Office
200 East Ferguson, Tyler, Texas 75702

MONTHLY REPORT **March 2025**

DATE: April 3, 2025

| | |
|-------------------------------------|-----|
| Inmates interviewed | 219 |
| PBO bonds submitted | 33 |
| PBO bonds approved | 19 |
| PBO bonds in review | 1 |
| Inmates released/PBO bonds | 12 |
| Defendants failed to show for court | 0 |

Bonds Processed:

| | |
|-----------------------|-------------|
| Misdemeanors | 426 |
| Felony | 197 |
| Class – C | 43 |
| Out of county | 55 |
| Bond Fees collected | \$ 6,935.00 |
| Total bonds processed | 721 |

The Smith County Bail Bond Board meeting was on March 19, 2024, all bonding companies were in compliance.

BONDS DISPOSED by the COURT:

Jaime Castillo- Plead 3-18-25 received 16 months' probation and 80 hours of community service.

Anthony Taylor- Plead 3-27-25 received 12 months jail time on his felony and his misdemeanor was declined by the DA's Office.

Johnny Grubbs- Plead 3-27-25 to 10 years jail time on his felony charge and his misdemeanor was declined by the DA's Office.

Tara Halsey- 3-28-25 DA's Office declined to prosecute.

FTA/ BOND VIOL/SOB/ARRESTED:

William Jester- Received a bond violation on his DWI 3-5-25 and another bond violation warrant was issued 3-7-25 on his Drug Possession case.

Chloe Hollowell- bond violation warrant was issued 3-12-25. She was arrested 3-15-25.


Jon Ey- Fail to Appear warrant was issued 3-12-25.

Zane Reid- Received a warrant on a new charge for a misdemeanor harassment that was issued 3-13-25. He was arrested 3-21-25.

Monica Woods- Was arrested on a new warrant 3-18-25 and released from jail the same day.

Staff is currently monitoring 87 defendants on the Pre-Trial Release Program.

Respectfully,


Shane Scott
Director

Smith County Veterans Service Office

MONTHLY REPORT

March 2025

Office Visits:

Smith County Residents – 136

Out of County Residents – 42

Total - 178

Phone Calls –421

Initial Claims Filed- 40

Pension, DIC & Survivor's Claims Filed- 7

Appeals Filed- 28

Miscellaneous (Burial, DD-214 requests, etc.) - 128

Number of Clients Not Eligible to file claims-1

6

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|--|---|
| Submission Date: 04/01/2025 | Submitted by: KAREN NELSON |
| Meeting Date: 04/08/2025 | Department: ROAD & BRIDGE |
| Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: Plats | |
| Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Consider and take necessary action to authorize the County Judge to sign the: a. Re-Plat for the Cumberland Ridge Subdivision, Unit VI, Precinct 1; and b. Re-Plat for the Black Creek Subdivision, Lot 1, Precinct 2 c. Re-Plat for the Garden Valley Addition, Lot 3, Precinct 4 | |
| Background: See attached. | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Subdivision Name: Cumberland Ridge Unit VI
 Adjacent Road: Traverse Cove
 Developer: Trange Phone: _____
 email: [REDACTED] Fax: _____
 Surveyor: Trange Survey Phone: [REDACTED]
 email: _____ Fax: _____

Roadway Length: _____ ft. (centerline)

| Item | | Date and Initial when received | | |
|--|--|--------------------------------|--------------|------------|
| | | Resub/Lot Line Adjustment | No Roads | With Roads |
| Prior to Court Submission | Preliminary Plat (2 copies) | Not Required | | |
| | Preliminary Plat Approved | Not Required | | |
| | Final Plat (mylar & 3 prints) | 3-25-25 SB | | |
| | Plat Fee | \$25 3-25-25 SB | \$100 | \$250 |
| | Construction Bond (\$20 /ft.) | Not Required | Not Required | |
| | Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without) | Not Required | Not Required | |
| | 911 Clearance Letter | 3-25-25 SB | | |
| | Designated Rep. (Pledger) Clearance Letter | See notes below | | |
| | Tax Certificate | 3-25-25 SB | | |
| | Plans and Specifications (2 copies) | Not Required | Not Required | |
| | TCEQ Permit for Dam (if lake or pond present) | N/A | | |
| | Flood Plain Development Permit & Fee (if required) | \$100 | \$100 | \$100 |
| At Completion of Construction | Final Inspection | Not Required | Not Required | |
| R/W Accepted as County Road by Commissioners Court | Maintenance Bond (\$30/ft.) | Not Required | Not Required | |
| | County Rd Number | Not Required | Not Required | |

Notes: Increase lot(s) – Pledger letter “NOT” required
 Decrease lot(s) – Pledger letter “IS” required

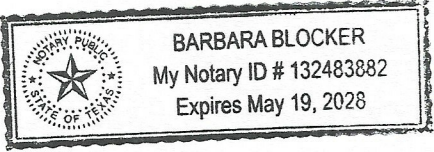
OWNER'S STATEMENT:

THAT WE, COLTON WILLIAMSON AND ELIZABETH WILLIAMSON, ARE THE OWNERS OF THE PROPERTY SHOWN HEREON AND DO HEREBY CERTIFY THAT WE, THE OWNERS OF THE PROPERTY, DO HEREBY ACCEPT THIS AS ITS PLAN FOR SUBDIVIDING INTO LOTS AS SHOWN AND DEDICATE TO THE PUBLIC FOREVER THE STREETS, ALLEYS, AND EASEMENTS SHOWN HEREON.

BY: William
COLTON WILLIAMSON

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR THE STATE OF TEXAS,
THIS 25th DAY OF February, 2025.

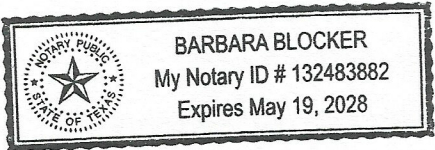
NOTARY PUBLIC



BY: Elizabeth Williamson
ELIZABETH WILLIAMSON

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR THE STATE OF TEXAS,
THIS 25th DAY OF February, 2025.

NOTARY PUBLIC

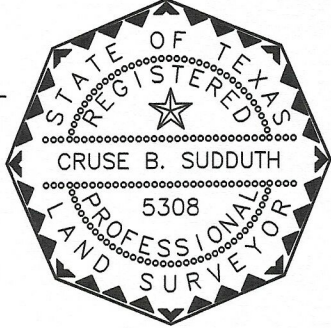


SURVEYOR'S STATEMENT:

I, CRUSE B. SUDDUTH, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5308, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON WAS PREPARED FROM AN ACTUAL SURVEY MADE UNDER MY DIRECTION AND SUPERVISION ON THE GROUND DURING THE MONTH OF DECEMBER, 2024.

GIVEN UNDER MY HAND AND SEAL THIS 25th DAY OF February, 2025.

Cruse B. Sudduth
CRUSE B. SUDDUTH, R.P.L.S. NO. 5308



APPROVED:

APPROVED BY THE COMMISSIONERS COURT, SMITH COUNTY, TEXAS, ON
THIS THE _____ DAY OF _____, 2025.

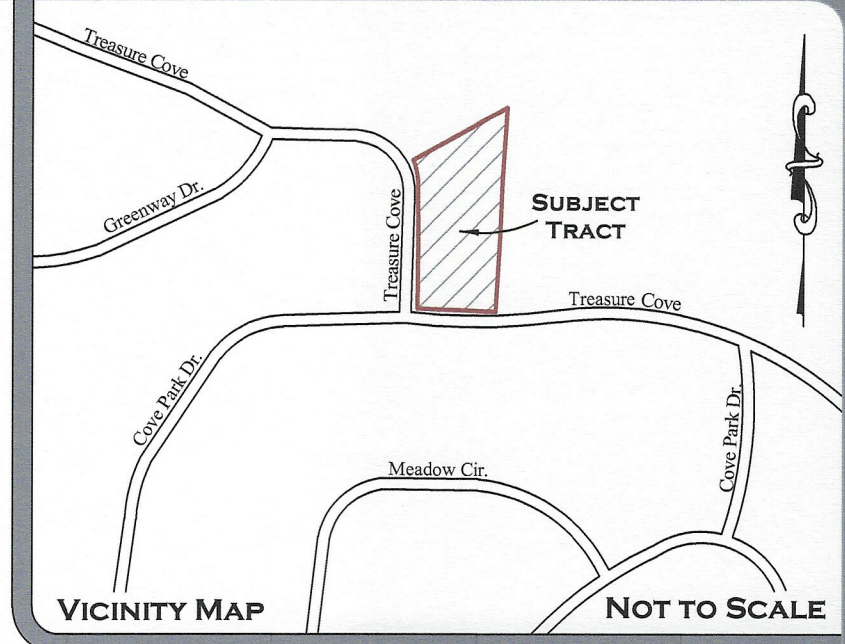
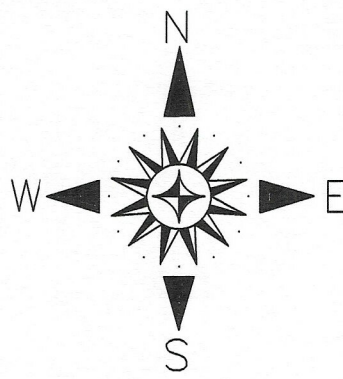
COUNTY JUDGE

PLAT RECORDED IN CABINET _____, SLIDE _____

DATE RECORDED: _____

GENERAL NOTES:

1. SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF COUNTY & CITY REGULATIONS AND STATE LAW AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
2. THIS ADDITION LIES IN ZONE "X" AS SHOWN ON FIRM PANEL 48423C0470C, EFFECTIVE DATE: 9/25/2008.
3. BEARINGS ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS NORTH CENTRAL ZONE 4202, N.A.D. 1983.
4. ALL LOT CORNERS ARE MARKED WITH A 1/2" IRON ROD UNLESS OTHERWISE NOTED.
5. PLAT IS FOR RECORDING PURPOSE ONLY UNTIL SUCH TIME DEDICATED PROPERTY IS FORMALLY ACCEPTED INTO SMITH COUNTY'S MAINTENANCE INVENTORY BY THE COUNTY'S COMMISSIONER COURT.

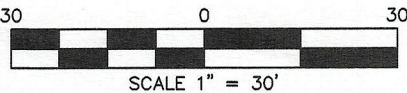


Treasure Cove

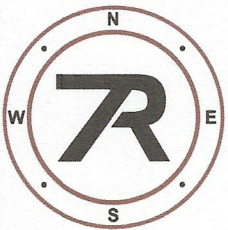
Treasure Cove

Lot 21-A
0.917 Acres

Douglas Edgar Sloan
and Jenny Ann Sloan
Called 2.610 Acres
Doc. No. 20150100038601



DRAWN BY: C.D.B. CHECKED BY: ACJ FILE NO. 2502010 DATE: 2/13/2025



**7 RANGE
SURVEYING**

401 E. Front St. Suite 231 Tyler, Tx 75702
Office - (903) 630-2606
TBPELS Firm No. 10194919

SYMBOL LEGEND

- 1/2" Iron Rod Set
- 1/2" Iron Rod Found

| CURVE | DELTA ANGLE | RADIUS | ARC LENGTH | LINE | | CHORD BEARING | CHORD LENGTH |
|-------|-------------|--------|------------|---------------|---------------|---------------|--------------|
| | | | | L1 | L2 | | |
| C1 | 20°41'22" | 99.29' | 35.85' | N 02°18'19" E | N 10°15'41" W | 11.00' | 35.86' |

REPLAT OF LOTS 21-23
CUMBERLAND RIDGE - UNIT VI
P. BEAN SURVEY, A-2
SMITH COUNTY, TEXAS



Subdivision Name: Black Creek
 Adjacent Road: County Road 295
 Developer: UMW Construction Phone: [REDACTED]
 email: [REDACTED] Fax: [REDACTED]
 Surveyor: 7 Range Surveying Phone: [REDACTED]
 email: [REDACTED] Fax: [REDACTED]

Roadway Length: _____ ft. (centerline)

| Item | | Date and Initial when received | | |
|--|--|--------------------------------|--------------|------------|
| | | Resub/Lot Line Adjustment | No Roads | With Roads |
| Prior to Court Submission | Preliminary Plat (2 copies) | Not Required | | |
| | Preliminary Plat Approved | Not Required | | |
| | Final Plat (mylar & 3 prints) | ✓ 3-25-25 SB | | |
| | Plat Fee | \$25 ✓ 3-25-25 SB | \$100 | \$250 |
| | Construction Bond (\$20 /ft.) | Not Required | Not Required | |
| | Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without) | Not Required | Not Required | |
| | 911 Clearance Letter | ✓ 3-25-25 SB | | |
| | Designated Rep. (Pledger) Clearance Letter | See notes below 3-25-25 SB | | |
| | Tax Certificate | ✓ 3-25-25 SB | | |
| | Plans and Specifications (2 copies) | Not Required | Not Required | |
| | TCEQ Permit for Dam (if lake or pond present) | | | |
| | Flood Plain Development Permit & Fee (if required) | \$100 | \$100 | \$100 |
| At Completion of Construction | Final Inspection | Not Required | Not Required | |
| R/W Accepted as County Road by Commissioners Court | Maintenance Bond (\$30/ft.) | Not Required | Not Required | |
| | County Rd Number | Not Required | Not Required | |

Notes: Increase lot(s) – Pledger letter “NOT” required
 Decrease lot(s) – Pledger letter “IS” required

OWNER'S STATEMENT

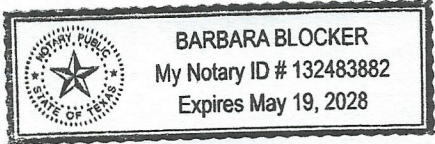
THAT WE, UMW CONSTRUCTION LLC, ARE THE OWNERS OF THE PROPERTY SHOWN HEREON AND DO HEREBY CERTIFY THAT WE, THE OWNERS OF THE PROPERTY, DO HEREBY ACCEPT THIS AS ITS PLAN FOR SUBDIVIDING INTO LOTS AS SHOWN AND DEDICATE TO THE PUBLIC FOREVER THE STREETS, ALLEYS, AND EASEMENTS SHOWN HEREON

BY: Blake Reeve
BLAKE REEVE - REPRESENTATIVE

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, IN AND FOR THE STATE OF TEXAS,

THIS 16th DAY OF March, 2025.

NOTARY PUBLIC



GENERAL NOTES

1. SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF COUNTY AND CITY REGULATIONS AND STATE LAW AND IS SUBJECT TO FINES AND WITHHOLDINGS OF UTILITIES AND BUILDING PERMITS.
2. THIS ADDITION LIES IN ZONE "X" AS SHOWN ON FEMA FIRM PANEL 48423C0425C, DATED 09/26/2008.
3. ALL LOT CORNERS ARE MARKED WITH A 1/2" IRON ROD UNLESS OTHERWISE NOTED.
4. PLAT IS FOR RECORDING PURPOSE ONLY UNTIL SUCH TIME THAT DEDICATED PROPERTY IS FORMALLY ACCEPTED INTO SMITH COUNTY'S MAINTENANCE INVENTORY BY THE COUNTY'S COMMISSIONER COURT.
5. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE. THERE MAY BE EASEMENTS OR OTHER MATTERS OF RECORD NOT SHOWN.
6. THE PURPOSE OF THIS PLAT IS TO REPLAT LOT 1 OF BLACK CREEK SUBDIVISION, PER THE PLAT SHOWN IN CABINET G, SLIDE 40-D OF THE PLAT RECORDS.

APPROVED BY THE COMMISSIONERS COURT, SMITH COUNTY, TEXAS, ON THIS THE

____ DAY OF _____, 2025.

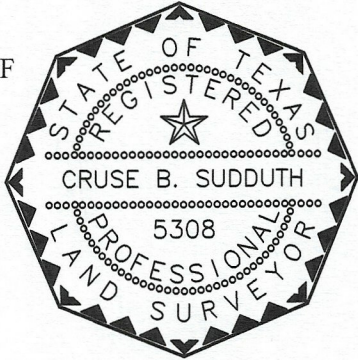
COUNTY JUDGE

SURVEYOR'S STATEMENT

I, CRUSE B. SUDDUTH, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5308, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON WAS PREPARED FROM AN ACTUAL SURVEY MADE UNDER MY DIRECTION AND SUPERVISION ON THE GROUND DURING THE MONTH OF JANUARY, 2025.

GIVEN UNDER MY HAND AND SEAL THIS 16th DAY OF MARCH, 2025.

Cruse B. Sudduth
CRUSE B. SUDDUTH, R.P.L.S. NO. 5308



Michael Dawson and Allyson Dawson
Called 19.741 Acres
Doc. No. 20150100038847

PLAT RECORDED IN CABINET _____, SLIDE _____
PLAT RECORDS OF SMITH COUNTY, TEXAS.

RECORDED THIS THE _____ DAY OF _____, 2025.

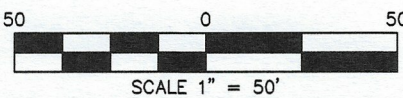
- VESTING -
UMW Construction LLC
Doc. No. 202401033074

DRAWN BY: A.C.J. CHECKED BY: CDB FILE NO. 2501043 DATE: 1/28/2025

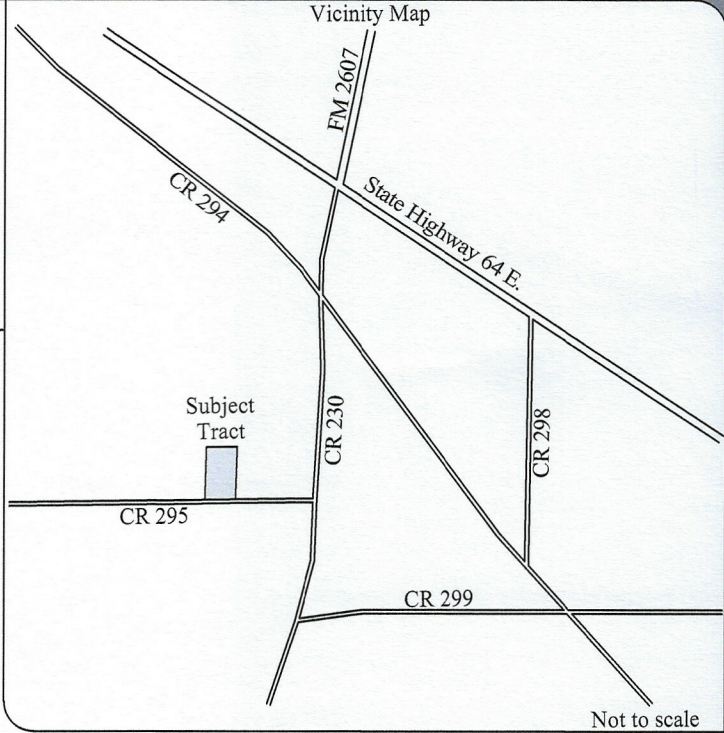
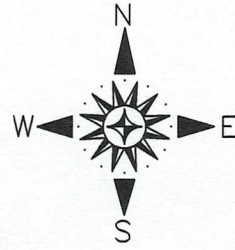


**7 RANGE
SURVEYING**
401 E. Front St. Suite 231 Tyler, Tx 75702
Office - (903) 630-2606
TBPELS Firm No. 10194919

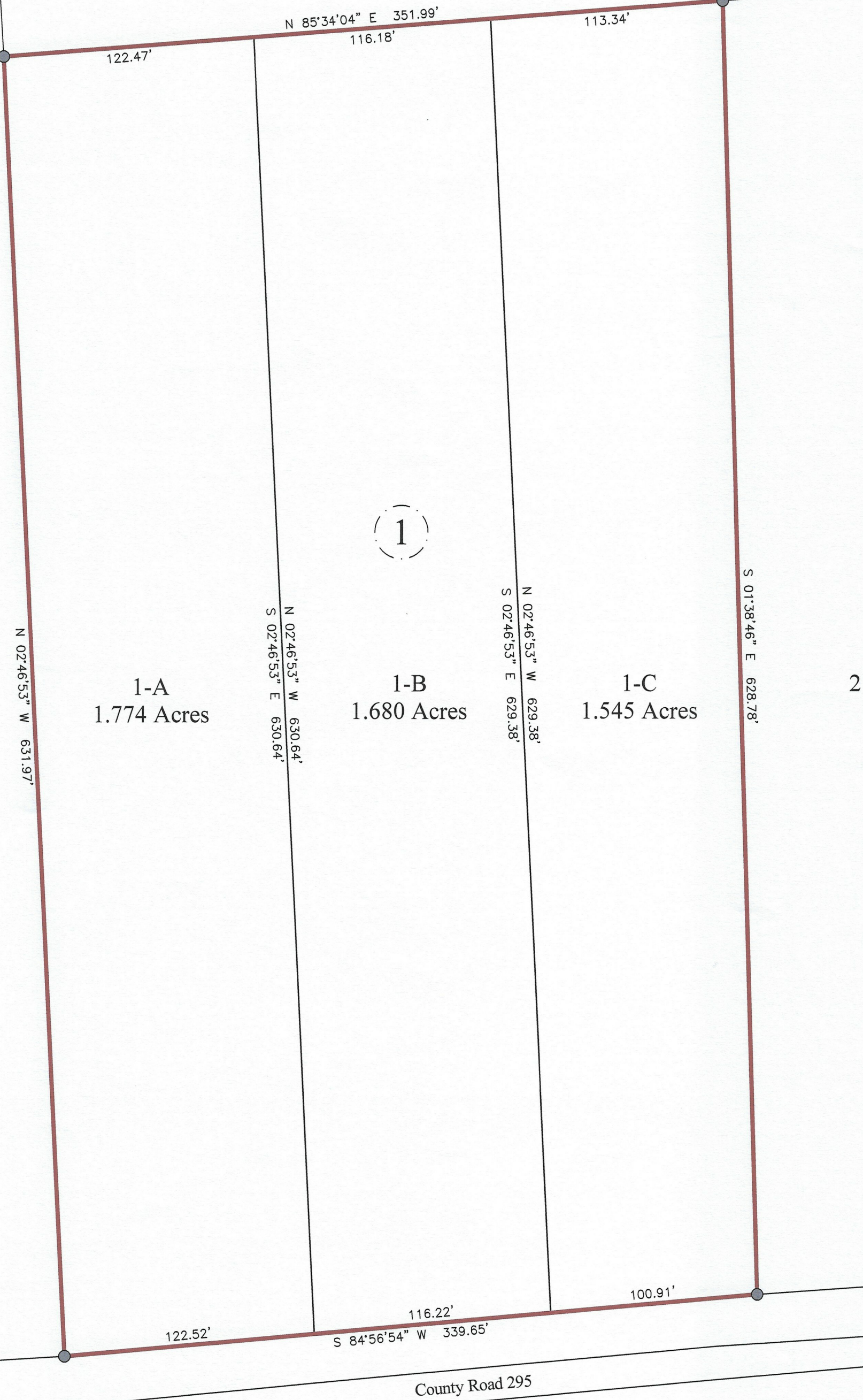
AMENDING REPLAT, LOT 1
BLACK CREEK SUBDIVISION
WILLIAM LOCKHART SURVEY, A-563
SMITH COUNTY, TEXAS



SYMBOL LEGEND
○ 1/2" Iron Rod Set
● 1/2" Iron Rod Found



Ronald Wayne Swinney
and Lenda May Swinney
Called 2.494 Acres
Volume 2162, Page 184





Subdivision Name: Garden Valley Addition
 Adjacent Road: Sun Ridge Road
 Developer: Devin Abbe Phone: 870-404-1327
 email: DevinAbbe@gmail.com Fax: _____
 Surveyor: 7 Range Surveying Phone: 903-630-2606
 email: AJones@7RSurvey.com Fax: _____

Roadway Length: _____ ft. (centerline)

| Item | | Date and Initial when received | | |
|--|--|--------------------------------|--------------|------------|
| | | Resub/Lot Line Adjustment | No Roads | With Roads |
| Prior to Court Submission | Preliminary Plat (2 copies) | Not Required | | |
| | Preliminary Plat Approved | Not Required | | |
| | Final Plat (mylar & 3 prints) | 3-31-25SB | | |
| | Plat Fee | \$25 3-31-25SB | \$100 | \$250 |
| | Construction Bond (\$20 /ft.) | Not Required | Not Required | |
| | Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without) | Not Required | Not Required | |
| | 911 Clearance Letter | 3-31-25SB | | |
| | Designated Rep. (Pledger) Clearance Letter | See notes below 3-31-25SB | | |
| | Tax Certificate | 3-31-25SB | | |
| | Plans and Specifications (2 copies) | Not Required | Not Required | |
| | TCEQ Permit for Dam (if lake or pond present) | | | |
| | Flood Plain Development Permit & Fee (if required) | \$100 | \$100 | \$100 |
| At Completion of Construction | Final Inspection | Not Required | Not Required | |
| R/W Accepted as County Road by Commissioners Court | Maintenance Bond (\$30/ft.) | Not Required | Not Required | |
| | County Rd Number | Not Required | Not Required | |

Notes: Increase lot(s) – Pledger letter “NOT” required
 Decrease lot(s) – Pledger letter “IS” required

OWNER'S STATEMENT

THAT WE, DEVIN ABBE & LAREN ABBE, ARE THE OWNERS OF THE PROPERTY SHOWN HEREON AND DO HEREBY CERTIFY THAT WE, THE OWNERS OF THE PROPERTY, DO HEREBY ACCEPT THIS AS ITS PLAN FOR SUBDIVIDING INTO LOTS AS SHOWN AND DEDICATE TO THE PUBLIC FOREVER THE STREETS, ALLEYS, AND EASEMENTS SHOWN HEREON.

BY: Devin Abbe
DEVIN ABBE

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC,
IN AND FOR THE STATE OF TEXAS.

THIS 25th DAY OF MARCH, 2025.

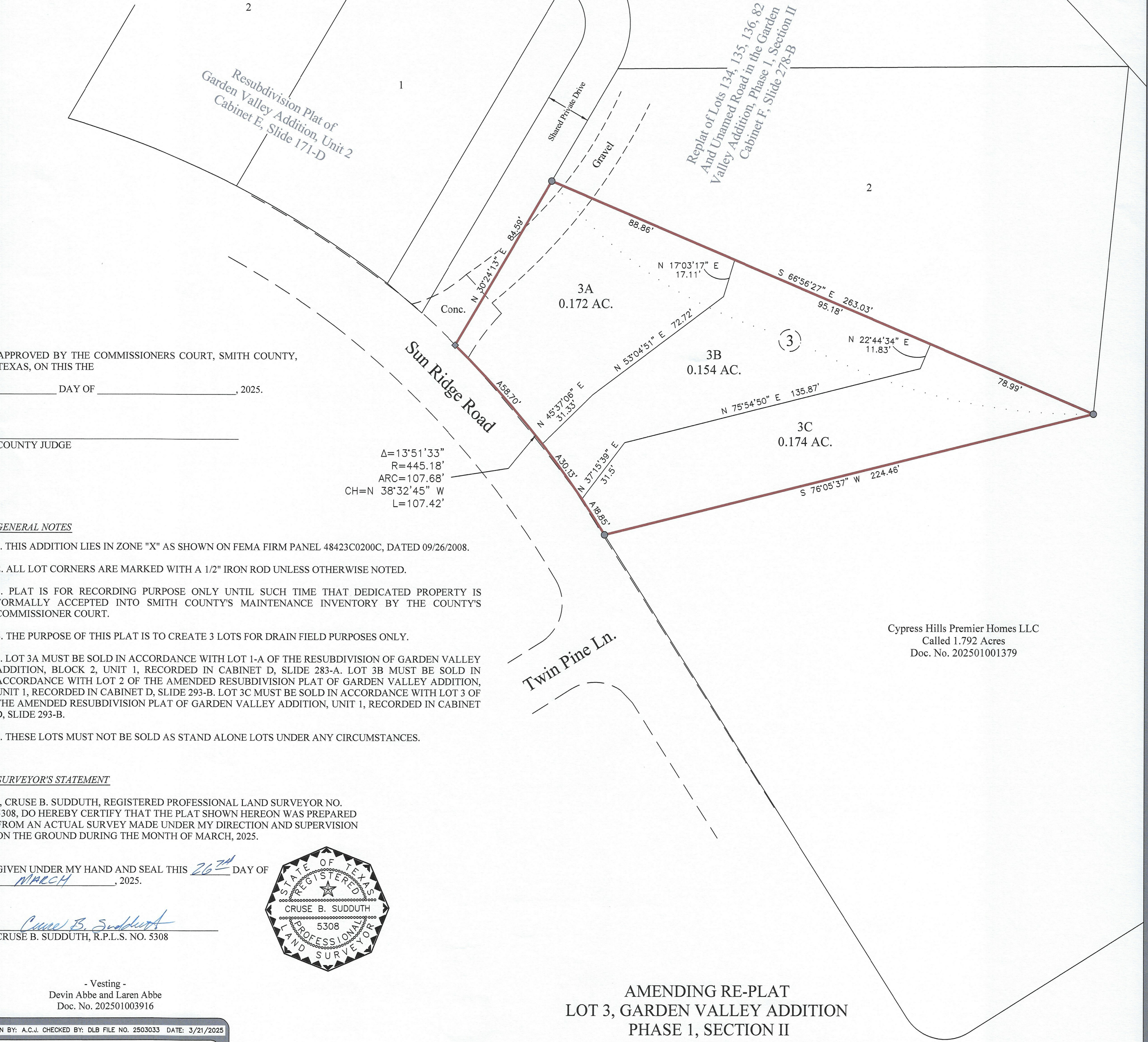
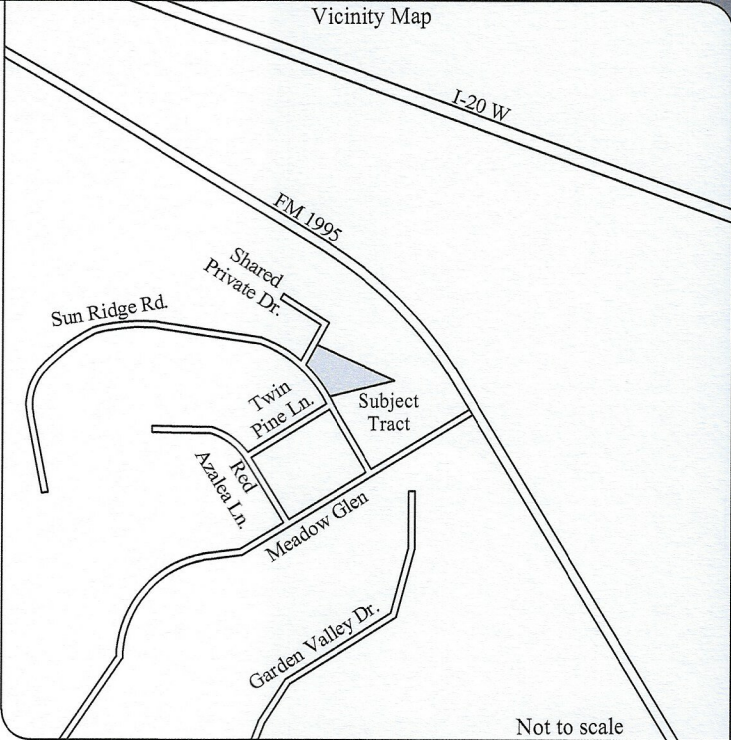
NOTARY PUBLIC

BY: Laren Abbe
LAREN ABBE

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC,
IN AND FOR THE STATE OF TEXAS.

THIS 25th DAY OF MARCH, 2025.

NOTARY PUBLIC



APPROVED BY THE COMMISSIONERS COURT, SMITH COUNTY,
TEXAS, ON THIS THE

DAY OF _____, 2025.

COUNTY JUDGE

GENERAL NOTES

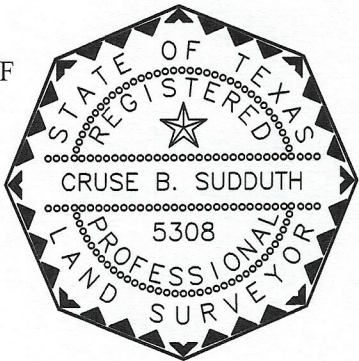
1. THIS ADDITION LIES IN ZONE "X" AS SHOWN ON FEMA FIRM PANEL 48423C0200C, DATED 09/26/2008.
2. ALL LOT CORNERS ARE MARKED WITH A 1/2" IRON ROD UNLESS OTHERWISE NOTED.
3. PLAT IS FOR RECORDING PURPOSE ONLY UNTIL SUCH TIME THAT DEDICATED PROPERTY IS FORMALLY ACCEPTED INTO SMITH COUNTY'S MAINTENANCE INVENTORY BY THE COUNTY'S COMMISSIONER COURT.
4. THE PURPOSE OF THIS PLAT IS TO CREATE 3 LOTS FOR DRAIN FIELD PURPOSES ONLY.
5. LOT 3A MUST BE SOLD IN ACCORDANCE WITH LOT 1-A OF THE RESUBDIVISION OF GARDEN VALLEY ADDITION, BLOCK 2, UNIT 1, RECORDED IN CABINET D, SLIDE 283-A. LOT 3B MUST BE SOLD IN ACCORDANCE WITH LOT 2 OF THE AMENDED RESUBDIVISION PLAT OF GARDEN VALLEY ADDITION, UNIT 1, RECORDED IN CABINET D, SLIDE 293-B. LOT 3C MUST BE SOLD IN ACCORDANCE WITH LOT 3 OF THE AMENDED RESUBDIVISION PLAT OF GARDEN VALLEY ADDITION, UNIT 1, RECORDED IN CABINET D, SLIDE 293-B.
6. THESE LOTS MUST NOT BE SOLD AS STAND ALONE LOTS UNDER ANY CIRCUMSTANCES.

SURVEYOR'S STATEMENT

I, CRUSE B. SUDDUTH, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5308, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON WAS PREPARED FROM AN ACTUAL SURVEY MADE UNDER MY DIRECTION AND SUPERVISION ON THE GROUND DURING THE MONTH OF MARCH, 2025.

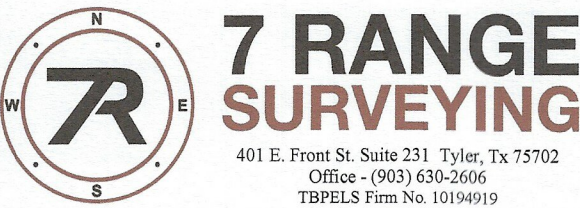
GIVEN UNDER MY HAND AND SEAL THIS 26th DAY OF MARCH, 2025.

Cruse B. Sudduth
CRUSE B. SUDDUTH, R.P.L.S. NO. 5308



- Vesting -
Devin Abbe and Laren Abbe
Doc. No. 202501003916

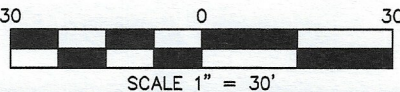
DRAWN BY: A.C.J. CHECKED BY: DLB FILE NO. 2503033 DATE: 3/21/2025



PLAT RECORDED IN CABINET _____, SLIDE _____
PLAT RECORDS OF SMITH COUNTY, TEXAS.

RECORDED THIS THE _____ DAY OF _____, 2025.

AMENDING RE-PLAT
LOT 3, GARDEN VALLEY ADDITION
PHASE 1, SECTION II
A.G. HALE SURVEY, A-425
SMITH COUNTY, TEXAS



Cypress Hills Premier Homes LLC
Called 1.792 Acres
Doc. No. 202501001379

SYMBOL LEGEND
○ 1/2" Iron Rod Set
● 1/2" Iron Rod Found
◆ "X" in Concrete

7

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

| | | | |
|---|--|--|--|
| Submission Date: | | Submitted by: Jennafer Macmillan | |
| Meeting Date: Weekly | | Department: Auditor | |
| Item Requested is: <input type="checkbox"/> For Action/Consideration | | <input checked="" type="checkbox"/> For Discussion/Report | |
| Title: Weekly Bill Pay | | | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | | | |
| Agenda Wording: Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims. | | | |
| Background: | | | |
| Financial and Operational Impact: | | | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | | | |
| Return Signed Documents to the following: | | | |
| Name: | | Email: | |
| Name: | | Email: | |
| Name: | | Email: | |
| Name: | | Email: | |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

8

9