

COMMISSIONERS COURT AGENDA
Tuesday, May 6, 2025
9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT
Neal Franklin, County Judge
Commissioner Christina Drewry, Precinct 1
Commissioner John Moore, Precinct 2
Commissioner J Scott Herod, Precinct 3
Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, May 6, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

RESOLUTION

1. Consider and take necessary action to ratify a resolution proclaiming May 3, 2025, as “Pastor Larry Don Wade Day” in Smith County.

PRESENTATIONS

2. Receive presentation from Texas Association of Counties Risk Management Pool regarding Smith County receiving the 2024 Safety Award.
3. Receive presentation from Texas Association of Counties Risk Management Pool, awarding the 2024 Making a Difference Award to Smith County Sheriff's Office Lt. Aimee Crockett.

COURT ORDERS

SHERIFF’S OFFICE

4. Consider and take necessary action to approve the addendum to the Law Enforcement Support Office (LESO), State Plan of Operation between Smith County and the State of Texas, and authorize the county judge to sign all related documentation.

FIRE MARSHAL’S OFFICE

5. Consider and take necessary action to authorize the sale of fireworks for Memorial Day.

RECURRING BUSINESS

ROAD AND BRIDGE

6. Consider and take necessary action to authorize the county judge to sign the Re-Plat for Dove Ridge Phase One, Lots 12A and 12B, Precinct 4.

AUDITOR'S OFFICE

7. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

SHERIFF’S OFFICE

8. Receive report on status of Smith County jail operations, inmate population, employee overtime, and employee vacancies.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

ADJOURN

**SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR
DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 5/2/2025

Time: 2:00 p

A handwritten signature in blue ink, reading "Neal Franklin", is written over a horizontal line.

NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

1

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|---|---|
| Submission Date: 5/1/2025 | Submitted by: J. Bell/ Comm Caraway Sr. |
| Meeting Date: 5/6/2025 | Department: Comm Crt |
| Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: Resolution: Pastor Larry Don Wade Day | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Consider and take necessary action to ratify a resolution proclaiming May 3, 2025, as "Pastor Larry Don Wade Day" in Smith County. | |
| Background: | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |

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SUBMIT

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Agenda Item # _____



Smith County Commissioners Court

Resolution

At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex, Tyler, Texas, at which a quorum was present, the following Resolution was ratified:

WHEREAS, Pastor Larry Don Wade was born and raised in Tyler and attended Tyler schools; and

WHEREAS he graduated from John Tyler High School, Tyler Junior College; earned his special education certification at UT Tyler; earned a bachelor's degree and a Master of Counseling and Guidance Degree from East Texas State University; studied at the Candler School of Theology at Emory University in Atlanta; and received his principal certification from Lamar University in Beaumont; and

WHEREAS, Wade is a retired educator, having taught at John Tyler High School and Roberts Alternative School; was a teacher and a counselor and testing coordinator at Longview High School and Lead Academy Alternative School; associate principal at Marshall High School and principal of the DAEP Alternative System; and presently a substitute teacher for Tyler ISD; and

WHEREAS, Wade was licensed as a minister in 1975, ordained as an elder in 1979, served as church organist and youth choir musician at Bethel Temple Church of God in Christ for 10 years, and as youth pastor for five years. In 1984, he was appointed pastor of the church, now called Bethel Temple Community Church. He has been a pastor for 40 years and has been in ministry for 50 years; has organized other churches in East Texas and has preached and evangelized across the country; and

WHEREAS, he has served on many community boards and organizations for many years.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners Court of the County of Smith, Texas, through ratification of this Resolution does hereby proclaim May 3, 2025, as

“Pastor Larry Don Wade Day”

in Smith County, and encourages all citizens to congratulate him on his 50 years of ministry.

WITNESS OUR HANDS THIS 6th day of May, A.D. 2025

Neal Franklin

County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway Sr.
Commissioner, Precinct 4

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|--|---|
| Submission Date: 4/29/2025 | Submitted by: Christina Haney |
| Meeting Date: 5/6/2025 | Department: Comm Court |
| Item Requested is: <input type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: TAC Presentation on Safety Award | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Receive presentation from Texas Association of Counties Risk Management Pool (TAC RMP) representative, Kenny Lemons, regarding the 2024 Safety Award. | |
| Background: This is a county-wide award and a significant achievement that reflects the collective efforts of all departments and offices across the county. We encourage the participation of as many employees as possible in the photo with the award to recognize the contributions of our entire team. | |
| Financial and Operational Impact: | |
| Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |

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SUBMIT

Office Use Only
Agenda Item # _____

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|--|---|
| Submission Date: 4/29/2025 | Submitted by: Christina Haney |
| Meeting Date: 5/6/2025 | Department: Comm Court |
| Item Requested is: <input type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: TAC Presentation - Making A Difference Award | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Receive presentation from Texas Association of Counties Risk Management Pool, awarding the 2024 Making a Difference Award to Smith County Sheriff's Office Lt. Aimee Crockett. | |
| Background: Lt. Aimee Crockett with the Smith County Sheriff's Office was selected by TAC to receive this award. It is presented to a TAC RMP member employee who exhibits leadership in promoting loss prevention efforts in the county resulting in the reduction of claims and claims costs, not limited to safety. Candidates for the award are not only those responsible for safety efforts alone but also anyone, who, through dedication or creativity, has positively affected risk management efforts within the county. TAC representative, Kenny Lemons will present the award. | |
| Financial and Operational Impact: | |
| Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |

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SUBMIT

Office Use Only
Agenda Item # _____

4

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|---|---|
| Submission Date: 4/24/2025 | Submitted by: Jennafer Bell |
| Meeting Date: 5/6/2025 | Department: SCSO |
| Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: LESO Application between Smith County and the State of Texas | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Consider and take necessary action to approve the addendum to the Law Enforcement Support Office (LESO), State Plan of Operation between Smith County and the State of Texas, and authorize the County Judge to sign all related documentation. | |
| Background: | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: Kevin Londoff | Email: klondoff@smith-county.com |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |

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SUBMIT

Office Use Only
Agenda Item # _____



DEFENSE LOGISTICS AGENCY
DISPOSITION SERVICES
74 WASHINGTON AVENUE NORTH
BATTLE CREEK, MICHIGAN 49037-3092

CLEAR FORM

Law Enforcement Support Office (LESO)
Application for Participation / Authorized Screeners Letter

(This form is for State/Local Law Enforcement Agencies (LEA) only)

*Indicates Required Fields

SECTION 1:

*Agency Name: Originating Agency Identifier (ORI) #: (if applicable)
*Agency Physical Address: *City:
*State: *Zip Code: *NCIC P.O. Box or Address (if different than above i.e., terminal location)
*Phone #: *Email: Note: Email is needed for automated system notifications.

Agency MUST have at least 1 full-time officer to participate in the program. Indicate the number of compensated officers with arrest and apprehension authority. Part-time field MUST be filled in: N/A, 0 or - is acceptable. *Full-time: *Part-time:

RTD Screener - RTD Screeners MUST be employed by the aforementioned LEA. Individuals identified below may request access to act as an authorized "RTD Screener" on behalf of this Law Enforcement Agency. Agency MUST have at least 1 RTD Screener. Enter "XXXXX" or "N/A" into all screener fields not used.

#1 *Official Title / Rank *First Name *Last Name
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#2 *Official Title / Rank *First Name *Last Name
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#3 *Official Title / Rank *First Name *Last Name
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#4 *Official Title / Rank *First Name *Last Name
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#5 *Official Title / Rank *First Name *Last Name
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#6 *Official Title / Rank *First Name *Last Name
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#7 *Official Title / Rank *First Name *Last Name
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

SECTION 2:**RESERVED FOR LAW ENFORCEMENT AGENCY USE ONLY**

Law Enforcement Agency/Activity - The LESO Program defines this as a Governmental agency/activity whose primary function is the enforcement of applicable Federal, State and Local laws and whose compensated Law Enforcement officers have the powers of arrest and apprehension.

- I certify that my agency meets the definition of a "Law Enforcement Agency/Activity" as described above. I certify that all information contained in this application is valid and accurate. I understand that I must provide my State Coordinator an application to update my agency participant information if the following information changes: a) Chief Law Enforcement Official (CLEO) changes, b) Agency physical address changes, c) RTD Screener additions/deletions, d) that my agency is abiding by the current version of the LESO approved State Plan of Operation (SPO) and any SPO Addendum(s) and e) that my agency has a signed copy of the SPO and any SPO Addendum(s) on file.

☒ I am signing this document as the CLEO of this law enforcement agency.

*(Check only one): ☐ In my official position or as Acting/Interim, I am authorized to sign documents on behalf of the CLEO for this agency. If checked, please provide appropriate documentation (i.e., current department policy, agency memorandum or other suitable documentation that provides such signature authority to the individual holding that official position).

By signing this application, I certify that my Agency will comply with U.S. Code 2576a for all controlled property, which states; With the authorization of the relevant local governing body or authority, that my agency has adopted publically available protocols for the appropriate use of controlled property, the supervision of such use, and the evaluation of the effectiveness of such use, including auditing and accountability policies; and that it provides annual training to relevant personnel on the maintenance, sustainment, and appropriate use of controlled property. I certify under penalty of perjury that the foregoing is true and correct. Making a false statement may result in judicial actions or prosecution under 18 USC § 1001.

Sheriff

*TITLE

Larry

*PRINTED FIRST NAME:

Smith

*PRINTED LAST NAME:

Lsmith@smith-county.com

*EMAIL



*SIGNATURE

April 27, 2025

*DATE

SECTION 3:**RESERVED FOR STATE COORDINATORS OFFICE USE ONLY**

By signing this application, I certify that as the State Coordinator/State Point of Contact, I have determined that: a) the agency meets the definition of a "Law Enforcement Agency/Activity" as described in Section 2, b) that all information contained in this application is valid and accurate, c) that the LEA is abiding by the current version of the LESO approved State Plan of Operation (SPO) and any SPO Addendum(s) and d) that the LEA has a signed copy of the SPO and any SPO Addendum(s) on file.

*PRINTED NAME FIRST & LAST

*SIGNATURE

*DATE

SECTION 4:**RESERVED FOR LESO USE ONLY**

NOTICE FOR DLA DISPOSITION SERVICES PERSONNEL: Regulatory guidance outlining Screener Identification and Authorization must be accomplished in accordance with DOD 4160.21-M, Volume 3, Enclosure 5, Section 3 (k). In accordance with the aforementioned reference, the LESO Program authorizes the individuals identified in Section 1 of this form to screen excess property at your facilities as authorized participants in the LESO Program. This authorized screener letter supersedes all previously issued screener letters for this Law Enforcement Agency/Activity and is valid only on or after the date signed by authorized LESO signatory. Only two individuals authorized to screen per visit; however, additional personnel may assist receiving material previously screened and approved for transfer.

*This agency is authorized to screen items via the LESO Program under authorized Agency DODAAC: 2YTK45

LESO Notes:

*Screener letter is valid one year from this date. Note: After one year from the LESO signatory date, the screener letter is no longer valid. LEAs may request a new screener letter through their SC/SPOC.

*SIGNATURE

State Plan of Operation (SPO) between:
The State of TEXAS and the

(State/United States Territory)
Smith County Sheriff's Office

Law Enforcement Agency (LEA)

1) PURPOSE This State Plan of Operation (SPO) is entered into between the State/United States (U.S.) Territory and Law Enforcement Agency (as identified above), to set forth the terms and conditions which will be binding on the parties with respect to Department of Defense (DoD) excess personal property conditionally transferred pursuant to 10 USC § 2576a, in order to promote the efficient, expeditious transfer of property and to ensure accountability of the same.

2) AUTHORITY The Secretary of Defense (SECDEF) is authorized by 10 USC § 2576a to transfer to Federal and State Law Enforcement Agencies (LEAs), personal property that is excess to the needs of the DoD, including small arms and ammunition, that the Secretary determines is suitable to be used by such agencies in law enforcement activities, with preferences for counter-drug/counter-terrorism, disaster-related emergency preparedness or border security activities, under such terms prescribed by the Secretary. The SECDEF has delegated program management authority to the DLA. The DLA Disp Svcs LESO administers the program in accordance with (IAW) 10 USC § 2576a, 10 USC § 280, DoDM 4160.21 and DLA 4140.11. The DLA defines "law enforcement activities" as activities performed by governmental agencies whose primary function is the enforcement of applicable federal, State, and local laws and whose compensated law enforcement officers have powers of arrest and apprehension.

3) GENERAL TERMS AND CONDITIONS "DoD excess personal property" also known as "items", "equipment", "program property", or "property". "DLA Disposition Services Law Enforcement Support Office" also known as "1033 Program", "LESO Program", "the program", or "LESO". "State or U.S. Territory" also known as "the State", "State Coordinator (SC)", "State Point of Contact (SPOC)", or "SC/SPOC". "Law Enforcement Activities" also known as "agencies in law enforcement activities", "Law Enforcement Agency (LEA)", "program participant", or "State/LEA".

a) Property made available under this agreement is not for personal use and is for the use of authorized program participants only. All requests for property shall be based on bona fide law enforcement requirements. Authorized participants who receive property from the program will not loan, donate, or otherwise provide property to other groups or entities (i.e., public works, county garage, schools, etc.) that are not otherwise authorized to participate in the program. Property will not be obtained by program participants for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan. To receive such property, on an annual basis the LEA shall certify that they have:

i) Obtained authorization of the relevant local governing body authority (i.e., city council, mayor, etc.).

ii) Adopted publicly available protocols for the appropriate use of controlled property, the supervision, and the evaluation of the effectiveness of such use, including auditing and accountability policies.

iii) Annual training in place and provides it to relevant personnel on the maintenance, sustainment, and appropriate use of controlled property, including respect for the rights of citizens under the Constitution of the U.S. and de-escalation of force.

b) All costs associated with the transportation, turn-in, transfer, repair, maintenance, insurance, disposal, repossession or other expenses related to property are the sole responsibility of the State/LEA. The State/LEA shall also be responsible to reimburse the U.S Government (USG) for costs incurred in retrieving and/or repossessing property impermissibly transferred by the State/LEA to unauthorized participants.

c) The State/LEA will maintain and enforce regulations designed to impose adequate security and accountability measures for controlled property to mitigate the risk of loss or theft of property. Program participants shall implement controls to ensure property made available under this agreement is used for official law enforcement use only. The State/LEA shall take appropriate administrative and/or disciplinary action against individuals that violate provisions of the Memorandum of Agreement (MOA) between the Federal Government and the State/U.S. Territory and/or this SPO, including unauthorized use of property.

d) All property transferred to the State/LEA via the program is on an as-is, where-is basis.

e) LESO reserves the right to recall property issued to a State/LEA at any time.

f) General use of definitions/terms:

i) Demilitarization (DEMIL code)-a code assigned to DoD property that indicates the degree of required physical destruction, identifies items requiring specialized capabilities or procedures, and identifies items which do not require DEMIL but may require Trade Security Controls (TSC). Program participants are not authorized to conduct physical demilitarization of property.

ii) "Controlled property"-items with a DEMIL code of B, C, D, E, F, G, and Q (with an Integrity Code of "3". Title and ownership of controlled property remains with the DoD in perpetuity and will not be relinquished to the State/LEA. When a State/LEA no longer has a legitimate law enforcement use for controlled property, they shall notify the LESO, and the property will be transferred to another program participating State/LEA (via standard transfer process) or returned to DLA Disp Svcs for disposition.

iii) "Non-controlled" property"-items with a DEMIL code of A or Q (with an Integrity Code of "6"). These items are conditionally transferred to the State/LEA and will remain on State/LEA accountable inventory for one year from the ship date. However, after one year from the ship date, DLA will relinquish ownership and title for the property to the State/LEA without issuance of further documentation. During this one year period, the State/LEA remains responsible for the accountability and physical control of the property and the LESO retains the right to recall the property. Participants should return any property in this one year period that becomes excess to their needs or they otherwise determine is not serviceable.

(1) The LEA receives title and ownership of DEMIL "A" and "Q6" property as governmental entities. Title and ownership of this property does not pass from DoD to any private individual or State/LEA official in their private capacity. Such property shall be maintained and ultimately disposed of IAW provisions in State and local laws that govern public property.

(2) Sales/gifting of DEMIL "A" and "Q6" property after one year from the ship date inconsistent with State/local law may constitute grounds to deny future participation in the program.

(3) After one year from ship date, DEMIL "A" and "Q6" property may be transferred, cannibalized for usable parts, sold, donated, or scrapped.

(4) Once the property is no longer on the LEA accountable inventory, the property is no longer subject to the annual physical inventory requirements and will not be inventoried during a LESO Program Compliance Review (PCR).

g) All physical transfers of property require LESO approval. Program participants will not physically transfer property until the LESO approval process is complete. Program participants may request their SC/SPOC approval to temporarily conditionally loan property to another program participant (if mission requires). If the SC/SPOC approves the temporary conditional loan, it shall be done using an acceptable Equipment Custody Receipt (ECR). At the end of the temporary conditional loan, the item (s) shall be returned to the original LEA for accountability. All requests for conditional loans will be based on bona fide law enforcement requirements.

h) The program may authorize digital signatures on required program documentation.

i) The State/LEA is not required to maintain insurance on controlled property, aircraft or other property with special handling requirements that remain titled to DoD. However, the State/LEA will be advised that if they elect to carry insurance and the insured property is on the program inventory at the time of loss or damage, the recipient will submit a check made payable to DLA for insurance proceeds received in excess of their actual costs of acquiring and rehabilitating the property prior to its loss, damage, or destruction.

4) STATE PLAN OF OPERATION The State shall:

a) Assist in training LEAs with enrollment, property requests, transfers, turn-ins, and disposal procedures.

b) Adhere to the requirements outlined in the MOA between the Federal Government and the State/U.S. Territory and ensure MOA amendments or modifications are incorporated into this SPO and program participants are notified and acknowledge responsibility to comply with changes.

c) Submit a SPO to LESO that shall address procedures for determining LEA eligibility, allocation, equitable distribution of property, accountability, inventory, training, and education, State-level internal PCRs, export control requirements, procedures for turn-in, transfer, and disposal and other responsibilities concerning property.

d) Enter into written agreement with each LEA, via the LESO-approved SPO, to ensure program participants acknowledge the terms, conditions, and limitations applicable to property. This SPO must be signed by the current Chief Law Enforcement Official (CLEO) (or designee) and the current SC/SPOC.

e) Provide program participants the following information:

i) The LESO Program State POCs:

State Coordinator (SC): Rolando Ayala

State Point of Contact (SPOC): John Riddick III

State Point of Contact (SPOC): Patricia Deaver

State Point of Contact (SPOC): N/A

ii) SC/SPOC Facility Information:

Physical Mailing Address: 5805 N. Lamar Blvd

Email: TXLESOPROGRAM@DPS.TEXAS.GOV

Phone Number: (512) 424-7590

Website: <https://www.dps.texas.gov/section/texas-leso-program/texas-leso-program>

Hours of Operation: 7:30 AM to 5:00 PM CST

iii) Funding to administer the LESO Program at the State-level is provided via:

iv) The Governor of the State of Texas has appointed the Texas Department of Public of Public Safety to conduct management. and oversight of this program. All funding and staffing will be provided by the Texas Department. of Public Safety

5) PROPERTY ACCOUNTING SYSTEM The State will maintain access to Federal Excess Property Management Information System (FEPMIS) (or current property accounting system), to ensure LEAs maintain property books, to include, but not limited to, transfers, turn-ins, and disposal requests from an LEA or to generate these requests at the State-level and forward all approvals to the LESO for action. The State will:

a) Conduct quarterly reconciliations of State property records.

b) Ensure at least one person per LEA maintains access to the property accounting system. Users may be “active” or “inactive” in the system, so long as they are registered. Ensure registered users are employees of the State/LEA.

c) Ensure LEAs receive and account for property in the property accounting system within 30 days.

6) LESO WEBSITE The State shall access the LESO website for timely and accurate guidance, information, and links concerning the program and ensure that all relevant information is passed to the program participants.

7) ANNUAL TRAINING 10 USC § 280 provides that the SECDEF, in cooperation with the U.S. Attorney General, shall conduct an annual briefing of law enforcement personnel of each State (including law enforcement personnel of the political subdivisions of each State). Individuals who wish to attend are responsible for funding their own travel expenses. The briefing will include information on training, technical support, equipment, and facilities that are available to civilian law enforcement personnel from the DoD. The state shall provide program participants training material as discussed during the annual LESO training which includes information on property management best practices to include (but not limited to) searching for property, accounting for property on inventory, transfer and turn-in of property when it is no longer needed or serviceable.

8) ENROLLMENT The LESO shall establish and implement program eligibility criteria IAW 10 USC § 2576a, DLA Instructions and Manuals and this SPO and retains final approval/disapproval authority for application packages forwarded by the State. Non-governmental law enforcement entities such as private railroad police, private security, private academies, correctional departments, prisons, or security police at private schools/colleges are not eligible to participate. Fire departments (by definition) are not eligible to participate and should be referred to the DLA Fire Fighter program administered by USDA. Law enforcement agencies requesting program participation shall have at least one full-time law enforcement officer. Program property may only be issued to full-time/part-time law enforcement officers. Non-compensated reserve officers are not authorized to receive property. State law enforcement training facilities/ academies may be authorized to participate in the program given their primary function is the training of bona fide State/local law enforcement officers. Law enforcement training facilities/academies will be reviewed on a case-by-case basis. The State shall:

a) Validate the authenticity of state/LEAs that are applying for program participation. Only submit to the LESO those application packages that the SC/SPOC recommends/certifies are government agencies whose primary function is the enforcement of applicable federal, State, and local laws and whose compensated officers have the powers of arrest and apprehension. If the State forwards an unauthorized participant application package, this may result in a formal suspension of the State.

b) Have sole discretion to disapprove state/LEA application packages in their State. The SC/SPOC should provide notification to the LESO when application packages are disapproved at the State-level.

c) Ensure that screeners listed in the application package are employees of the LEA. A screener may only screen property for two LEAs. Contractors may not conduct screening on behalf of a LEA.

d) Make recommendation on what constitutes a “full-time” or “part-time” law enforcement officer.

e) Ensure LEAs update their account information annually, or as needed. This may require the LEA to submit an updated application package. An updated application package shall be submitted for (but is not limited to) the following: a change in CLEO, the addition or removal of a screener, a change in the LEA physical address or contact information, etc.

f) Provide the LEA a comprehensive program overview once approved by the LESO for enrollment. The overview will be done within 90-days of a LEA being approved to participate.

9) PROPERTY ALLOCATION

a) The LESO shall:

i) Upon receipt of a SC/SPOC validated request for property through the RTD website, will review and give preference to requisitions indicating that the requested property will be used in the counter-drug, counter-terrorism, disaster-related emergency preparedness, or border security activities of the requesting LEA. Program participants that request vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference.

ii) Require additional justification for small arms, aircraft, ammunition, and vehicles and to the greatest extent possible, ensure fair and equitable distribution of property based on current LEA inventory and justification for property.

iii) Reserve the right to determine and/or adjust allocation limits, to include the type, quantity and location of property allocated to the State/LEA. Generally, no more than one item (per part-time/full-time officer) will be allocated. Quantity exceptions may be granted by the LESO on a case-by-case basis based on the justification provided by the LEA. Currently, the following allocation limits apply:

(1) Robots: one (of each type) for every ten officers (full-time/part-time).

(2) High Mobility Multipurpose Wheeled Vehicle (HMMWV)/Up-Armored HMMWV (UAH): one vehicle for every three officers (full-time/part-time).

(3) Mine Resistant Ambush Protected (MRAP) / Armored Vehicles: two vehicles per LEA.

(4) Small arms: one (of each type) per officer (full-time/part-time).

(a) LESO may authorize over allocations of small arms in preparation for inevitable scenarios, i.e., training, equipment downtime (damage, routine maintenance, inspections) or other law enforcement needs. The chart below is the standard for small arms acceptable over-allocations:

| Small Arms Acceptable Over-Allocations | |
|--|------------|
| # of Officers | # by type |
| 1-10 | 2 or less |
| 11-25 | 3 or less |
| 26-100 | 5 or less |
| 101-299 | 8 or less |
| 300 or more | 10 or less |

(b) In instances where small arm allocation amounts exceed the “acceptable over-allocation” levels, the LESO will coordinate with States to verify accuracy of the officer count. If small arm allocation is still beyond acceptable levels, LESO may authorize one of the following:

1) an exception to policy, 2) a transfer, or 3) a turn-in.

b) The State shall:

i) Assist the LEA in the use of electronic screening of property via the RTD website and shall access the RTD website a minimum of once daily (Monday-Friday) to review and process LEA requests for property. Property justifications shall be validated to ensure they meet the intent of 10 USC § 2576a as suitable for use by agencies in law enforcement activities. Prior to approving a request or transfer, review the LEAs property allocation report to prevent over allocation.

ii) Upon receipt of a valid LEA request for property, provide a recommendation to the LESO on the preference to be given to those requisitions for property that will be used in counter-drug, counter-terrorism, disaster-related emergency preparedness or border security activities of the recipient agency. Requests for vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference. The State shall consider the fair and equitable distribution of property based on current LEA inventory and LEA justifications for property. The State shall ensure the type and quantity of property being requested by LEAs is reasonable and justifiable given the number of officers (full-time/part-time) and prior requisitions for similar items they have received (both controlled and non-controlled property). Generally, no more than one of any item per officer (full- time/part-time) will be allocated.

10) PROPERTY MANAGEMENT Certain controlled equipment shall have a documented chain of custody (i.e., an acceptable ECR), including a signature of the recipient. Controlled property requiring an ECR: small arms (including parts and accessories), aircraft, vehicles, optics, and robots. It is encouraged to utilize ECRs for all controlled property. LEAs may request cannibalization on aircraft or vehicles. Cannibalization requests shall be submitted to the State for review. Cannibalization must be approved by the LESO prior to any cannibalization actions. The cannibalized end item shall be returned to DLA Disp Svcs within the timeframes determined by the LESO.

a) Aircraft-Aircraft will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and shall be reported to the LESO at the end of their useful life. All aircraft are considered controlled property, regardless of DEMIL code. Aircraft that are no longer needed or serviceable shall be reported to the General Services Administration (GSA) for final disposition by the LESO Program Aircraft Specialist.

b) Vehicles-Program participants that request vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference. Vehicles will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and vehicles that are considered controlled property will be returned to DLA Disp Svcs at the end of their useful life. DLA Disp Svcs Field Activity/Site will identify qualifying DEMIL A or Q6 vehicles and may issue (upon LEA request) a Standard Form (SF) SF-97 to the LEA upon physical transfer of the vehicle. The LEA may modify the vehicle during the one year conditional transfer period.

c) Ammunition-LESO will support the U.S. Army (USA), in allocating ammunition to program participants. Ammunition obtained via the program will be for training use only. At the time of request, the LEA will certify in writing that the ammunition will be used for training use/purposes only. The USA will issue approved transfers directly to the State/LEA. The State/LEA is responsible for funding all packing, crating, handling, and shipping costs for ammunition. The LEA will make reimbursements directly to the USA. Ammunition will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan. Ammunition obtained via the program shall not be sold. Ammunition will be treated as a consumable item and not tracked in any DLA inventory system or inspected during PCRs. LESO shall track and maintain necessary records of ammunition that has been transferred to LEAs and will post all requests, approvals, and denials on the LESO public website.

d) Small arms:

i) Small arms will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and shall be returned to DLA Disp Svcs at the end of their useful life. Cannibalization of small arms is not authorized.

ii) Temporary modifications to small arms are authorized; permanent modifications to small arms are not authorized (i.e., drilling holes in the lower receiver of a small arm). In cases of temporary modifications, all parts are to be retained and accounted for in a secured location under the original serial number for the small arm until final disposition is determined. If the modified small arm is transferred to another LEA, all parts will accompany the small arm to the receiving LEA.

iii) Small arms will be issued utilizing an acceptable ECR which obtains certain information about the property being issued to include (but is not limited to) the signature of the law enforcement officer who is accepting responsibility for the small arm(s), the serial number of the small arm, the date in which the law enforcement officer took possession of the small arm, etc.

iv) Small arms that are not carried on an officer's person or in the officer's immediate physical vicinity will be secured using "two levels of physical security". Two levels of physical security meaning two distinct lockable barriers, each specifically designed to render a small arm inaccessible and unusable to unauthorized persons. Lockable barriers meeting this description may be either manual or electronic.

v) Program participants no longer requiring program small arm(s) shall request authorization to transfer the small arm to another participating LEA or request authorization to turn-in/return the small arm. Transfers and turn-in requests shall receive final approval from the LESO; small arms will not physically move until the LESO provides official notification that the approval process is complete. When turning-in small arms to Anniston Army Depot, the LEA shall follow LESO turn-in guidance.

vi) Local destruction (DEMIL) of small arms is not authorized.

vii) Lost, Stolen or Destroyed (LSD) small arms:

(1) Program participants with multiple instances of LSD small arms in a five-year window will be assessed by DLA Disp Svcs to determine if a systemic problem exists IAW DLA I 4140.11.

(2) DLA OIG investigations may be initiated if small arms are improperly disposed of or become LSD while in program inventory. The State/LEA may be required to reimburse DLA the fair market value of the small arms when negligence, willful misconduct, or a violation of the MOA between the Federal Government and the State/U.S. Territory and/or this SPO is confirmed at the conclusion of the Financial Liability Investigation of Property Loss (FLIPL).

(a) Reimbursement will be within 60-days of the completion of the FLIPL.

(b) Title will never transfer to the recipient regardless of the status of the small arm.

(c) Payments due to DLA Disp Svcs, based upon the findings of the FLIPL, may be paid by one of three methods: 1) credit card via pay.gov, 2) cashier/ business check, or 3) wire transfer.

(3) In instances of LSD small arm recovery, DoD retains title in perpetuity and the small arm shall be immediately relinquished/surrendered back to the program.

11) PROGRAM COMPLIANCE REVIEWS (PCR)

a) The LESO shall:

i) Conduct PCRs to ensure that the SC/SPOC, and all LEAs within a State are compliant with the terms and conditions of the program as required by 10 USC § 2576a, the MOA between the Federal Government and the State/U.S. Territory and/or this SPO and any DLA Instructions and manuals regarding the program. PCRs are conducted to ensure property accountability, program compliance, and program eligibility.

ii) Conduct PCRs for participating States every 2 years, providing training to the State/LEA as needed.

iii) Reserve the right to conduct no notice PCRs, or require an annual review, or similar inspection, on a more frequent basis for any State/LEA.

iv) Intend to physically inventory 100% of property selected for review at each LEA during a PCR. The use of ECRs in lieu of physical inspection is discouraged during PCRs. Extensive use of the ECR (without prior coordination with LESO) may result in a non-compliance finding during the PCR.

v) Intend to review as much property as possible during a PCR.

(1) The goal is to review 20% of a State's overall small arms inventory.

(2) The goal for inventory selections (at LEAs selected for review) is 15% of an LEAs general property to include non-controlled property (DEMIL code A and Q6).

vi) Select LEAs not visited during the last three regularly scheduled PCR cycles (as applicable).

vii) Recommend corrective actions (which may include suspending a State/LEA from program participation) for findings of non-compliance identified during a PCR.

(1) The LESO shall issue corrective actions (with suspense dates) to the State, which will identify what is needed to rectify the identified deficiencies within the State/LEA.

(2) If the State/LEA fails to correct identified deficiencies within the LESO suspense dates, the LESO may move to restrict, suspend, or terminate the State/LEA from program participation.

(3) States found non-compliant for a PCR will be suspended for a minimum of 60-days and will not be reinstated until the State successfully passes a LESO-conducted PCR.

viii) Ensure the State/LEA understand that property shall be transferred to a participating agency with SC/SPOC and LESO approval or returned to DLA Disp Svcs when no longer needed or serviceable.

b) The State shall:

i) Assist the LESO as required, prior to, during and upon completion of the PCR.

ii) Assist in the coordination of the PCR daily schedule of events and forward the schedule to LEAs that have been selected for review.

iii) Contact LEAs that have been selected for the PCR via phone, email or in person to ensure they are aware of the schedule and are prepared for the PCR.

iv) Receive inventory selections from the LESO and forward them to the selected LEAs. The State shall ensure the LEA physically gathers the selected property in a central location (to the greatest extent possible) which will allow the LESO to physically inventory the property efficiently during the PCR.

v) Coordinate the use of any ECR with the LESO prior to the PCR.

vi) Ensure LEAs understand property shall be transferred to a participating agency with SC and LESO approval or returned to DLA Disp Svcs when deemed no longer needed or serviceable.

vii) Conduct State-level (internal) PCRs of participating LEAs to ensure property accountability, program compliance and program eligibility utilizing a PCR checklist provided by the LESO, or equivalent (for uniformity purposes).

(1) Ensure a State-level (internal) PCR of at least 8% of LEAs with program inventory is completed annually (3% of which will be focused on program participants with no controlled property). Results of the State-level (internal) PCR will be kept on-file with the State. Documentation shall be provided to the LESO for each LEA that received a State-level PCR.

(2) The State-level (internal) PCR will include, at minimum:

(a) A review of the dually-signed SPO, ensuring it is uploaded to the property accounting system.

(b) A review of the LEA application package to confirm authenticity and eligibility of the LEA.

(c) An inventory of property selected for review at each LEA.

(d) A review of each selected LEA files for any of the following which may include turn- in/transfer DD Form 1348-1A, ECR, small arm documentation, FLIPL documents, exception to policy letters, approved cannibalization requests, or other pertinent documentation as required.

(3) Request that the LESO restrict, suspend, or terminate an LEA based on findings during State- level internal PCR or due to non-compliance with terms of the MOA between the Federal Government and the State/U.S. Territory and/or this SPO, DLA Instruction/Manual or any statute or regulation regarding the program.

(4) Notify the LESO and initiate an investigation into any questionable activity or action involving property issued to a LEA that comes to the attention of the State and is otherwise within the authority of the Governor/State to investigate. Upon conclusion of any such investigation, take appropriate action and/or make appropriate recommendations on restriction, suspension, or termination of the State/LEA to the LESO. The SC may suspend or terminate a State/LEA participation in the program at any time for non-compliance.

12) ANNUAL PHYSICAL INVENTORY Each State/LEA is required to conduct an annual physical inventory of all property on the active property book and provide certification in the property accounting system. DEMIL "A" and "Q6" property records will not be closed during the annual physical inventory period.

In the State of TEXAS, the annual physical inventory and certification in the property accounting system process starts on July 1st and must be completed by August 31. The State shall:

a) Provide training to LEAs to properly conduct the annual physical inventory and complete the certification of property in the property accounting system.

b) Ensure an approved and current SPO is uploaded in the property accounting system for each LEA.

c) Validate the annual physical inventory certifications submitted by LEAs.

d) Adhere to annual physical inventory certification requirements as identified by the LESO. Physical inventories and certification statements will be maintained on file IAW the DLA records schedule.

e) Annually certify property is utilized and is within allocation limits IAW the MOA between the Federal Government and the State/U.S. Territory and this SPO .

f) Recommend suspension of program participants who fail to complete or submit the certified annual physical inventory.

13) REPORTING LOST, STOLEN, OR DESTROYED (LSD) PROPERTY Any property identified as LSD on a LEA current inventory, shall be reported to the State/LESO. A FLIPL (aka the DD Form 200) shall be submitted to the State/LESO for LSD property. Program participants agree to cooperate with investigations into LSD property by any federal, state, or local investigative body and, when requested, assist with recovery of LSD property.

a) LSD controlled property shall be reported to the State/LESO within 24-hours. Program participants may be required to provide their SC/SPOC additional documentation which may include (but is not limited to):

1) Comprehensive police report, 2) NCIC report/entry, and 3) Contact information for the Civilian Governing Body (CGB) over the LEA involved, to include: Title, Name, Email, and mailing address.

b) LSD property with a DEMIL code of "A" and "Q6" shall be reported to the State/LESO within 7-days.

14) RESTRICTION, SUSPENSION OR TERMINATION Program participants are required to abide by the terms and conditions of the MOA between the Federal Government and the State/U.S. Territory and this SPO in order to maintain active program participation status. If a State/LEA fails to comply with any term or condition of the MOA, SPO, DLA Instruction or Manual, federal statute or regulation, the State/LEA may be suspended, terminated, or placed on restricted status. Restriction, suspension, or termination notifications will be in writing and will identify remedial measures required for reinstatement (if applicable). Suspension-A specified period in which an entire State/LEA is prohibited from requesting or receiving additional property through the program. Additional requirements may be implemented, to include the State/LEA requirement to return specifically identified controlled property. Suspensions will be for a minimum of 60-days. Termination-The removal of a State/LEA from program participation. The terminated State/LEA shall transfer or turn-in all controlled property previously received through the program at the expense of the State/LEA involved. Restricted Status-A specified period in which a State/LEA is restricted from receiving an item or commodity due to isolated issues with the identified item or commodity. Restricted status may also include restricting a State/LEA from all controlled property.

a) State termination-The SC/SPOC will coordinate with LESO to identify a realistic timeframe to complete the transfer or turn-in of all property. The LESO retains final authority to determine timeframe requirements.

b) LEA termination-The SC/SPOC will coordinate with LESO to identify a realistic timeframe to complete the transfer or turn-in of all property. The LESO retains final authority to determine timeframe requirements.

c) In the event of a termination, the State/LEA will make every attempt to transfer the property of the terminated State/LEA to an authorized State/LEA, as applicable, prior to requesting a turn-in of the property to DLA Disp Svcs. In cases that require a repossession or turn-in of property, the State/LEA will bear all expenses related to the repossession, turn-in or transfer of property to DLA Disp Svcs.

d) The State shall:

i) Suspend LEAs for a minimum of 60-days in all situations relating to the suspected or actual abuse of property or requirements and/or repeated non-compliance related to the terms and conditions of this SPO. Suspension may lead to termination. The State shall also issue corrective action guidance to the LEA with

suspense dates to rectify issues and/or discrepancies that caused the restriction, suspension, or termination. The State shall require the LEA to submit results on completed police investigations and/or reports on LSD property to include the LEA CAP. The LESO retains final discretion on reinstatement requests. Reinstatement to full participation from a restriction, suspension or termination is not automatic.

ii) Initiate corrective action to rectify suspensions or terminations of the LEA for non-compliance to the terms and conditions of the program. The State shall also make contact (until resolved) with suspended LEAs to ensure corrective actions are rectified within required timeframes provided by the LESO.

iii) Require the LEA to complete and submit results on completed police investigations or reports regarding LSD property. The State will submit all documentation to LESO upon receipt.

iv) Provide documentation to LESO when actionable items are rectified for the State/LEA.

v) Request that the LESO suspend or terminate an LEA based upon their findings during State-level internal PCR or due to non-compliance with any term of this SPO, DLA Instruction/Manual or any statute or regulation regarding the program.

vi) Notify the LESO and initiate an investigation into any questionable activity or action involving property issued to an LEA that comes to the attention of the State and is otherwise within the authority of the Governor/State to investigate. Upon conclusion of any such investigation, take appropriate action and/or make appropriate recommendations on restriction, suspension, or termination of the LEA to the LESO. The SC may revoke or terminate concurrence for LEA participation in the program at any time.

vii) Provide written request to the LESO for reinstatement of an LEA for full participation status at the conclusion of a restriction or suspension period. Written verification shall be provided that the SC/SPOC has validated the LEA CAP.

15) RECORDS MANAGEMENT The LESO, SC/SPOC, and LEAs participating in the program will maintain program records IAW the DLA records schedule. Records for property acquired through the program have retention controls based on the DEMIL code. Property records will be filed, retained, and destroyed IAW DLA records schedule. Records may include but are not limited to: DD Form 1348-1A for transfers, turn-ins, requisitions, Bureau of Alcohol, Tobacco, Firearms and Explosives (BATFE) Forms 5 and 10.

16) TRADE SECURITY CONTROL (TSC) and COMPLIANCE WITH EXPORT CONTROL REGULATIONS Items transferred to program participants, including DEMIL A and Q (with an Integrity Code of 6) property, may be subject to export control restrictions. Program participants shall comply with U.S. export control laws and regulations if they contemplate further transfers of any property. Once title transfers, LEAs should consult with the Department of State (DoS) and Department of Commerce (DoC) export control regulators about the type of export controls that may apply to items, regardless of DEMIL code. Program participants may request a formal Commodity Classification from the DoC, Bureau of Industry and Security (BIS), or submit a general correspondence request to the DoS, Directorate of Defense Trade Controls. Information on managing exports of CCL items can be found at the U.S. DoC Bureau of Industry and Security website. Program participants shall notify all subsequent purchasers or transferees, in writing, of their responsibility to comply with U.S. export control laws and regulations.

17) NOTICES Any notices, communications, or correspondence related to this SPO shall be provided by email, the U.S. Postal Service (USPS), express service, or facsimile to the appropriate DLA office. The LESO may (from time to time) make unilateral modifications or amendments to the provisions of the MOA between the Federal Government and the State/U.S. Territory and/or this SPO. Notice of these changes will be provided to the State in writing. Unless the State takes immediate action to terminate the MOA between the Federal Government and the State/U.S. Territory and/or this SPO, such modifications or amendments will become binding. In such cases, reasonable opportunity will (insofar as practicable) be afforded the State/LEA to conform to changes affecting their operations.

18) ANTI-DISCRIMINATION By signing or accepting property, the State/LEA pledges agreement to comply with provisions of the national policies prohibiting discrimination: 1) On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq.) as implemented by DoD regulations 32 CR Part 195, 2) On the basis of age, in the Age Discrimination Act of 1975 (42 USC 6101, et seq) as implemented by Department of Health and Human Services regulations in 45 CFR Part 90 and 3) On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973, P.L. 93-112, as amended by the Rehabilitation Act Amendments of 1974, P.L. 93-516 (29 USC 794), as implemented by Department of Justice (DoJ) regulations in 28 CFR Part

41 and DoD regulations at 32 CFR Part 56. These elements are the minimum essential ingredients for establishment of a satisfactory business agreement between the State and the DoD.

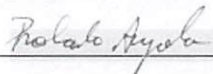
19) INDEMNIFICATION CLAUSE The State/LEA is required to maintain adequate liability insurance to cover damages or injuries to persons or property relating to the use of property issued under the program. Self-insurance by the State/LEA is considered acceptable. The USG assumes no liability for damages or injuries to any person(s) or property arising from the use of property issued under the program. It is recognized that State and local law generally limit or preclude the State/LEA from agreeing to open ended indemnity provisions. However, to the extent permitted by State and local laws, the State/LEA shall indemnify and hold the USG harmless from any and all actions, claims, debts, demands, judgments, liabilities, cost, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss of, or damage to property and injuries, illness or disabilities to, or death of any and all persons whatsoever, including members of the general public, or to the property of any legal or political entity including States, local and interstate bodies, in any manner caused by or contributed to by the State/LEA, its agents, servants, employees, or any person subject to its control while the property is in the possession of, used by, or subject to the control of the State/LEA, its agents, servants, or employees after the property has been removed from USG control.

20) TERMINATION This SPO may be terminated by either party, provided the other party receives a thirty (30) day notice (in writing) or as otherwise stipulated by Public Law. The undersigned SC hereby agrees to comply with all provisions set forth herein and acknowledges that any violation of the terms and conditions of this SPO may be grounds for immediate termination and possible legal consequences, to include pursuit of criminal prosecution if so warranted.

21) AGREEMENT OF PARTIES The parties below agree to enter this agreement as of the last date below:

Governor-appointed SC/SPOC, State of: TEXAS

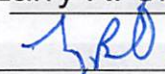
Full Name (Print): Rolando Ayala

Signature (Sign):  Date (MM/DD/YYYY): 09/09/2024

Chief Law Enforcement Official (CLEO) (or designee): _____

Title (Print): Sheriff

Full Name (Print): Larry R. Smith

Signature (Sign):  Date (MM/DD/YYYY): 4/24/2025

Civilian Governing Body Official (CGB) (or designee): _____

Title (Print): County Judge

Full Name (Print): Neal Franklin

Signature (Sign): _____ Date (MM/DD/YYYY): _____

5

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|---|---|
| Submission Date: 5/1/2025 | Submitted by: Jennafer Bell |
| Meeting Date: 5/6/2025 | Department: FMO |
| Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: Fireworks: Memorial Day | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Consider and take necessary action to authorize the sale of fireworks for Memorial Day. | |
| Background: | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: Jennafer Bell | Email: jbell2@smith-county.com |
| Name: Chad Hogue | Email: chogue@smith-county.com |
| Name: T Wilson | Email: twilson@smith-county.com |
| Name: | Email: |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

6

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|---|---|
| Submission Date: 04/30/2025 | Submitted by: KAREN NELSON |
| Meeting Date: 05/06/2025 | Department: ROAD & BRIDGE |
| Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report | |
| Title: PLAT | |
| Agenda Category: <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Consider and take necessary action to authorize the County Judge to sign the: a. Re-Plat for Dove Ridge Phase One, Lots 12A and 12B, Precinct 4 | |
| Background: | |
| Financial and Operational Impact: | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Subdivision Name: Replat Lots 12A & 12B Dove Ridge A. Inc

Adjacent Road: Ridge Point Cir.

Developer: Jacob Williamson Phone: [REDACTED]

email: [REDACTED] Fax: [REDACTED]

Surveyor: W&T Land Surveying Phone: [REDACTED]

email: [REDACTED] Fax: [REDACTED]

Roadway Length: _____ ft. (centerline)

| Item | | Date and Initial when received | | |
|--|--|--------------------------------|--------------|------------|
| | | Resub/Lot Line Adjustment | No Roads | With Roads |
| Prior to Court Submission | Preliminary Plat (2 copies) | Not Required | | |
| | Preliminary Plat Approved | Not Required | | |
| | Final Plat (mylar & 3 prints) | ✓ 4-25-25 ^{S.B} | | |
| | Plat Fee | \$25 ✓ 4-25-25 ^{S.B} | \$100 | \$250 |
| | Construction Bond (\$20 /ft.) | Not Required | Not Required | |
| | Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without) | Not Required | Not Required | |
| | 911 Clearance Letter | ✓ 4-25-25 ^{S.B} | | |
| | Designated Rep. (Pledger) Clearance Letter | See notes below | | |
| | Tax Certificate | ✓ 4-25-25 ^{S.B} | | |
| | Plans and Specifications (2 copies) | Not Required | Not Required | |
| | TCEQ Permit for Dam (if lake or pond present) | N/A | | |
| | Flood Plain Development Permit & Fee (if required) | \$100 | \$100 | \$100 |
| At Completion of Construction | Final Inspection | Not Required | Not Required | |
| R/W Accepted as County Road by Commissioners Court | Maintenance Bond (\$30/ft.) | Not Required | Not Required | |
| | County Rd Number | Not Required | Not Required | |

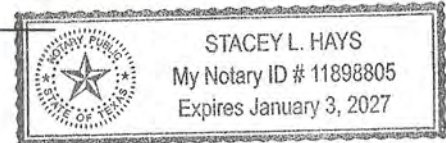
Notes: Increase lot(s) – Pledger letter “NOT” required
Decrease lot(s) – Pledger letter “IS” required

OWNERS STATEMENT:
WE, JACOB WILLIAMSON & STEPHANIE WILLIAMSON, ARE THE OWNERS OF THE PROPERTY SHOWN HEREON AND DO HEREBY CERTIFY THAT WE, THE OWNERS OF THE PROPERTY, DO HEREBY ACCEPT THIS AS ITS PLAN FOR SUBDIVIDING INTO LOTS AS SHOWN AND DEDICATE TO THE PUBLIC FOREVER THE STREETS, ALLEYS, AND EASEMENTS AS SHOWN HEREON.

BY: Jacob Williamson
JACOB WILLIAMSON

WITNESS MY HAND THIS THE 25 DAY OF April, 2025.

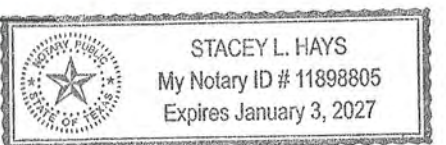
BY: Stacey L. Hays
NOTARY PUBLIC



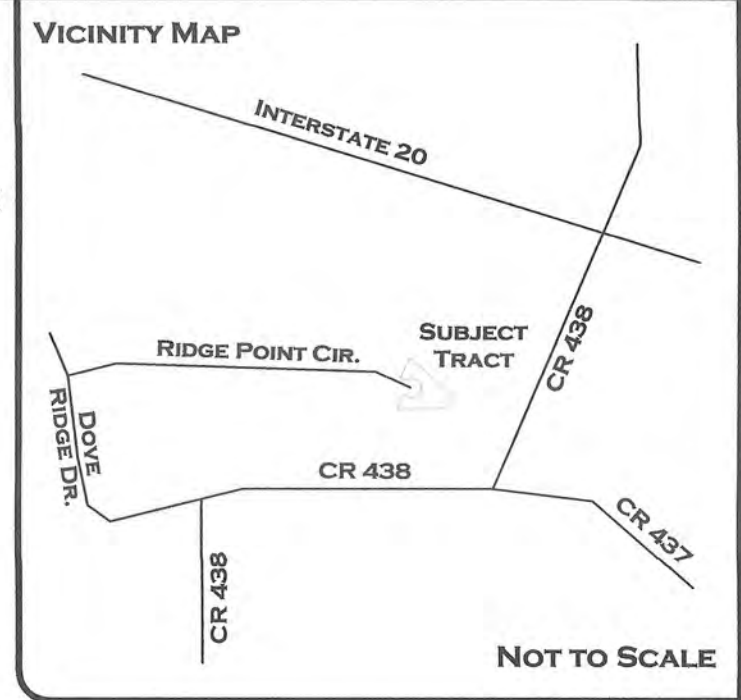
BY: Stephanie Williamson
STEPHANIE WILLIAMSON

WITNESS MY HAND THIS THE 25 DAY OF April, 2025.

BY: Stacey L. Hays
NOTARY PUBLIC



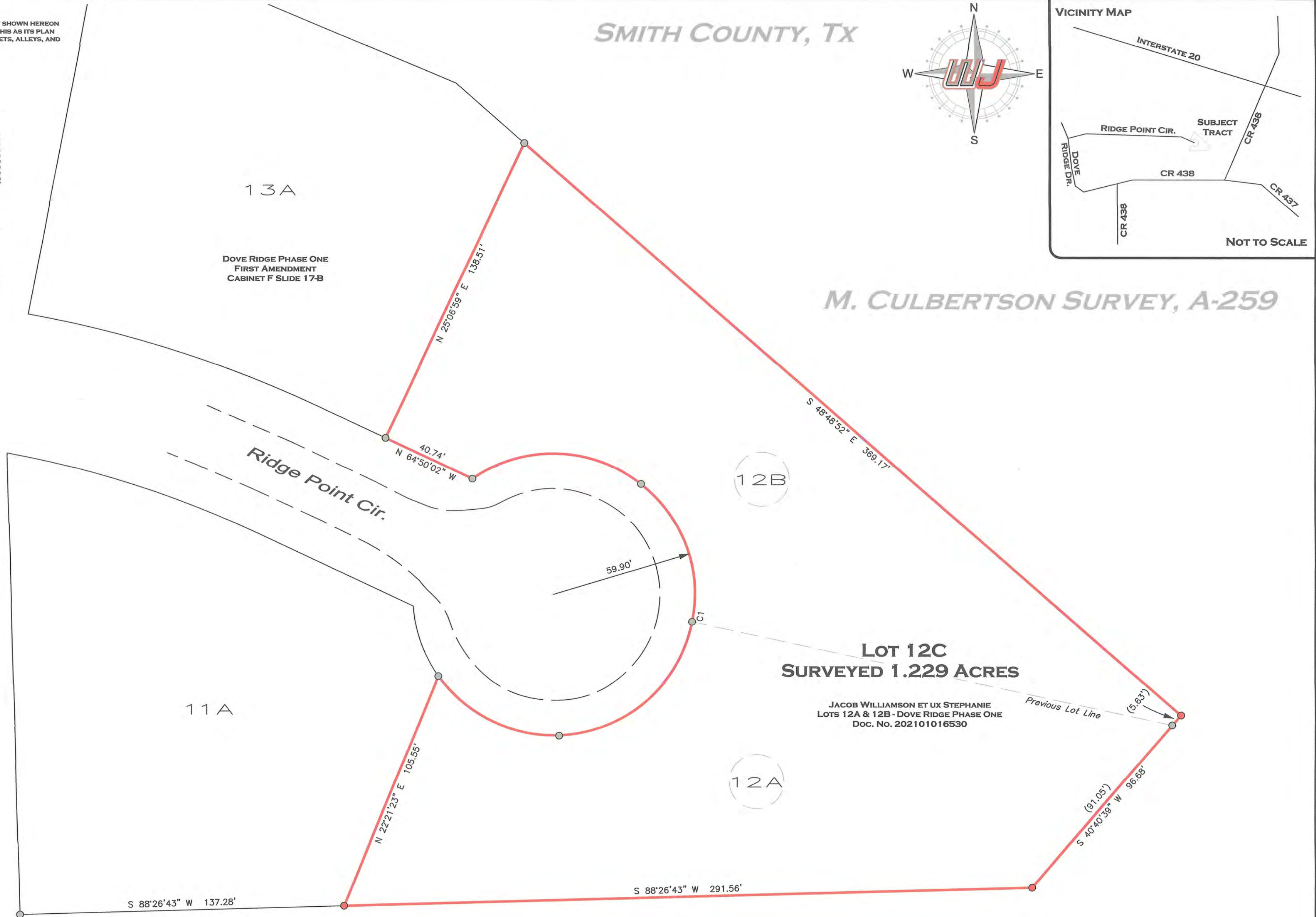
SMITH COUNTY, TX



13A

DOVE RIDGE PHASE ONE
FIRST AMENDMENT
CABINET F SLIDE 17-B

M. CULBERTSON SURVEY, A-259



APPROVAL:
APPROVED BY THE COMMISSIONERS COURT, SMITH COUNTY, TEXAS, ON
THIS THE _____ DAY OF _____, 2025.

BY: _____
COUNTY JUDGE

PLAT IS RECORDED IN: CABINET _____, SLIDE _____
PLAT RECORDS OF SMITH COUNTY, TEXAS.

RECORDED THIS THE _____ DAY OF _____, 2025.

NOTE: SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF COUNTY REGULATIONS AND STATE LAW AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.

NOTE: THIS PROPERTY HAS ACCESS TO RIDGE POINT CIRCLE.

NOTE: BEARINGS ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS NORTH CENTRAL ZONE 4202, N.A.D. 1983.

I, CASEY JORDAN, DO HEREBY STATE THAT THIS PLAT REPRESENTS AN ON THE GROUND SURVEY MADE UNDER MY DIRECT SUPERVISION ON APRIL 24, 2025.



REGISTERED PROFESSIONAL LAND SURVEYOR No. 6789

| CURVE | RADIUS | ARC LENGTH | CHORD LENGTH | CHORD BEARING | DELTA ANGLE |
|-------|--------|------------|--------------|---------------|-------------|
| C1 | 59.90' | 281.51' | 85.23' | N 09°50'33" E | 269°17'29" |

REPLAT LOTS 12 A & 12 B - DOVE RIDGE
PHASE ONE - SECOND AMENDMENT
M. CULBERTSON SURVEY, A-259
SMITH COUNTY, TEXAS



10819 US HWY 69 N
TYLER, TX 75706
903-534-9000

| | | |
|---|--------------------------------------|---------------------------------------|
| MANAGER: CHJ | CREW CHIEF: JM | PREPARED BY: C.H.J. ON APRIL 24, 2025 |
| ADDRESS: 19311 - 19370 RIDGE POINT CIR. | CITY/COUNTY: LINDALE, SMITH CO. TX. | JOB No. 25-0340 |
| SURVEY/ABSTRACT No.: A-259 | SUBDIVISION: DOVE RIDGE PHASE ONE | 30 0 30 |
| LOT No.: 12C | CLIENT: JACOB & STEPHANIE WILLIAMSON | SCALE: 1" = 30' |

☼ = COTTON SPINDLE FOUND/SET
● = 3/8" IRON ROD FOUND/1/2" IRON ROD SET

7

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

| | | | |
|---|--|--|--|
| Submission Date: | | Submitted by: Jennafer Bell | |
| Meeting Date: Weekly | | Department: Auditor | |
| Item Requested is: <input type="checkbox"/> For Action/Consideration | | <input checked="" type="checkbox"/> For Discussion/Report | |
| Title: Weekly Bill Pay | | | |
| Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | | | |
| Agenda Wording: Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims. | | | |
| Background: | | | |
| Financial and Operational Impact: | | | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | | | |
| Return Signed Documents to the following: | | | |
| Name: | | Email: | |
| Name: | | Email: | |
| Name: | | Email: | |
| Name: | | Email: | |

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SUBMIT

Office Use Only
Agenda Item # _____

Transmission Report

Date/Time
Local ID 1

05-02-2025
9035904733

01:02:06 p.m.

Transmit Header Text
Local Name 1

Smith Co Treasurer

This document : Confirmed
(reduced sample and details below)

Document size : A4

OFFICE OF
SMITH COUNTY TREASURER
200 EAST FERGUSON, SUITE 402
TYLER, TEXAS 75702
TELEPHONE 903-590-4731
FAX 903-590-4733

May 1, 2025

Southside Bank
100 S. Beckham
Tyler, TX. 75701

Attention: Wire Department
Re: Insurance Wire

Dear Wire Department,


Please use this letter as your authorization to wire out funds from Smith County Insurance Fund # [REDACTED] to The Health Plan for Monthly Administrative Fees May 2025. The wire amount today is \$ 94,114.71


The wire instructions are below:

United Bank
21 12th Street
Wheeling, WV 26063
ABA# [REDACTED]
Account Name: THP Insurance Company
fbo Smith County Health Plan
Account# [REDACTED]

Thank you for your help in this matter.

Sincerely,


Kelli R. White, CCT-CIO
Smith County Treasurer


Karin Smith,
Smith County Auditor

Total Pages Scanned : 1

Total Pages Confirmed : 1

| No. | Job | Remote Station | Start Time | Duration | Pages | Line | Mode | Job Type | Results |
|-----|-----|----------------|--------------------------|----------|-------|------|------|----------|---------|
| 001 | 209 | 99035262079 | 01:01:16 p.m. 05-02-2025 | 00:00:28 | 1/1 | 1 | G3 | HS | CP14400 |

Abbreviations:

HS: Host send
HR: Host receive
WS: Waiting send

PL: Polled local
PR: Polled remote
MS: Mailbox save

MP: Mailbox print
RP: Report
FF: Fax Forward

CP: Completed
FA: Fail
TU: Terminated by user

TS: Terminated by system
G3: Group 3
EC: Error Correct

**OFFICE OF
SMITH COUNTY TREASURER
200 EAST FERGUSON, SUITE 402
TYLER, TEXAS 75702
TELEPHONE 903-590-4731
FAX 903-590-4733**

May 1, 2025

**Southside Bank
100 S. Beckham
Tyler, TX. 75701**

**Attention: Wire Department
Re: Insurance Wire**

Dear Wire Department,

Please use this letter as your authorization to wire out funds from Smith County Insurance Fund # [REDACTED] to The Health Plan for Monthly Administrative Fees May 2025. The wire amount today is \$ 94,114.71

The wire instructions are below:

**United Bank
21 12th Street
Wheeling, WV 26003
ABA# [REDACTED]
Account Name: THP Insurance Company
fbo Smith County Health Plan
Account# [REDACTED]**

Thank you for your help in this matter.

Sincerely,

Kelli R. White
**Kelli R. White, CCT-CIO
Smith County Treasurer**

Karin Smith
**Karin Smith,
Smith County Auditor**

**GIVEN TO TREASURER FOR
BANK WIRE TRANSFER**

DATE: 5/1/2025

I CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT, THAT THE SUPPLIES, MATERIALS, AND SERVICES HEREIN ENUMERATED AND FOR WHICH PAYMENT IS REQUESTED ARE NECESSARY TO THE PUBLIC BUSINESS AND THAT I APPROVE THE ITEMS FOR PAYMENT, AND THAT NO PAYMENT FOR THESE ITEMS HAS BEEN REQUESTED.

DATE _____

BUDGET ADEQUATE - APPROVED



Group Name: SMITH COUNTY TX
 Coverage Period: 05/01/2025 to 05/31/2025
 Run Date: 04/03/2025

Page Number: 1

Group Summary - Total Page

| GROUP NUMBER | | SECOND NET ACC FEE | NETWORK ACCESS FEE | TPA ADMIN FEE | AGGREGATE STOP LOSS PREMIUM | CLINICAL SERVICE FEE | NSA ADMIN FEE | TRANS PLANT FEE | SPECIFIC S/L PREMIUM | TRANS FEE | TOTAL | TOTAL BY GROUP # |
|--------------|------|--------------------------|--------------------------|---------------------|-----------------------------------|----------------------------|---------------------|-----------------------|----------------------------|--------------|-------------|---------------------|
| 0180953701 | CUR: | \$4758.75 | \$1620.00 | \$5062.50 | \$874.80 | \$2025.00 | \$1215.00 | \$4939.35 | \$16538.07 | \$405.00 | \$37,438.47 | \$36,470.37 |
| | ADJ: | (\$82.25) | (\$28.00) | (\$87.50) | (\$15.12) | (\$35.00) | (\$21.00) | (\$160.16) | (\$532.07) | (\$7.00) | (\$968.10) | |
| 0180953702 | CUR: | \$4700.00 | \$1600.00 | \$5000.00 | \$864.00 | \$2000.00 | \$1200.00 | \$6299.15 | \$21011.54 | \$400.00 | \$43,074.69 | \$42,633.90 |
| | ADJ: | (\$82.25) | (\$28.00) | (\$87.50) | (\$15.12) | (\$35.00) | (\$21.00) | (\$37.31) | (\$127.61) | (\$7.00) | (\$440.79) | |
| 0180953703 | CUR: | \$552.25 | \$188.00 | \$587.50 | \$101.52 | \$235.00 | \$141.00 | \$720.46 | \$2404.03 | \$47.00 | \$4,976.76 | \$4,976.76 |
| 0180953704 | CUR: | | | \$2130.00 | | | | | | | \$2,130.00 | \$2,124.00 |
| | ADJ: | | | (\$6.00) | | | | | | | (\$6.00) | |
| 0180953711 | CUR: | \$599.25 | \$204.00 | \$637.50 | \$110.16 | \$255.00 | \$153.00 | \$579.93 | \$1944.09 | \$51.00 | \$4,533.93 | \$4,852.77 |
| | ADJ: | \$47.00 | \$16.00 | \$50.00 | \$8.64 | \$20.00 | \$12.00 | \$36.92 | \$124.28 | \$4.00 | \$318.84 | |
| 0180953721 | CUR: | \$293.75 | \$100.00 | \$312.50 | \$54.00 | \$125.00 | \$75.00 | \$353.60 | \$1181.21 | \$25.00 | \$2,520.06 | \$2,838.90 |
| | ADJ: | \$47.00 | \$16.00 | \$50.00 | \$8.64 | \$20.00 | \$12.00 | \$36.92 | \$124.28 | \$4.00 | \$318.84 | |
| 0180953731 | CUR: | \$23.50 | \$8.00 | \$25.00 | \$4.32 | \$10.00 | \$6.00 | \$32.11 | \$107.08 | \$2.00 | \$218.01 | \$218.01 |
| COMP. TOT: | | \$10857.00 | \$3696.00 | \$13674.00 | \$1995.84 | \$4620.00 | \$2772.00 | \$12800.97 | \$42774.90 | \$924.00 | \$94114.71 | \$94114.71 |

SMITH COUNTY TREASURER

VENDOR 000383 DISTRICT CLERK - SMITH CO. 05/01/2025 CHECK# 177191

| FUND & ACCOUNT | P.O.# | INVOICE | DESCRIPTION | AMOUNT |
|-----------------|-------|---------|-------------|-----------|
| 10.450.4700.793 | | | JURY | 22,824.00 |
| | | | TOTAL | 22,824.00 |

1287494 GENERAL FUND



SMITH COUNTY TREASURER
BY ORDER OF THE COMMISSIONERS
COURT OF SMITH COUNTY

SOUTHSIDE BANK
TYLER TEXAS

JURY

CHECK NO. 177191

| DATE | AMOUNT |
|------------|-------------|
| 05/01/2025 | \$22,824.00 |

TWENTY TWO THOUSAND EIGHT HUNDRED TWENTY FOUR AND 00/100 DOLLARS

PAY DISTRICT CLERK - SMITH CO.
TO THE TYLER TX 75702
ORDER
OF

VOID AFTER 90 DAYS

Kelli R. White
VOID County Treasurer
H. S. Smith
County Auditor

⑈177191⑈ ⑆111923607⑆ ⑈1287494⑈

177191
5/1/25

| | | | | | | | | | |
|--|----------|--------------------------------|----------------|----------------|---|--------------------|----------------|-----------------|--|
| REQUEST FOR PURCHASE ORDER FROM SMITH COUNTY OFFICE OF PURCHASING / AUDITORS | | DEPARTMENT NAME | | DISTRICT CLERK | | REQUISITION NUMBER | | 10.450.4700.793 | |
| | | DATE | | 5/1/2025 | | FUND NUMBER | | | |
| | | DATE REQUIRED | | | | DEPARTMENT CODE | | | |
| DELIVER TO: | | | DISTRICT CLERK | | | SUGGESTED VENDORS: | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| -- PUT ALL LIKE ITEMS ON SEPARATE REQUEST -- | | | | | -- CIRCLE SELECTED VENDOR -- | | | | |
| DATE PREPARED | | PREPARED BY | | | #1 VENDOR NAME | #2 VENDOR NAME | #3 VENDOR NAME | | |
| PURCHASE ORDER NO. | | CONTRACT NO. | | | | | | | |
| CODING | QUANTITY | DESCRIPTION | | | | | | | |
| | 1 | CHECK FOR \$ 22,824.00 | | | | | | | |
| | | FOR \$ 20 AND \$58 JURY DRAWER | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| I certify the above are required for discharge of my official duty and I hereby authorize the Purchasing Agent to commit budgeted funds for the purchase of thereof, and I further certify that the requisition contains all separate, sequential and/or components of the item(s) listed and that requirements are not requested in a manner to avoid competitive bidding/proposal process. | | | | | IF ANY INFORMATION IS NEEDED ON DESCRIPTION, GIVE EMPLOYEE NAME AND EXTENSION NUMBER. | | | | |
| 5/1/25 | | PENNY CLARKSTON | | | /s/ April Fox | | | | |
| DATE | | DEPARTMENT HEAD | | | EMPLOYEE NAME | | EXTENSION | | |

DO NOT WRITE IN SHADED AREAS – THIS SPACE IS FOR PURCHASING DEPARTMENT

Submit



Smith County

Budget Transfer Request FY25

Submit to Auditor's Office -- Requests received after 12:00 (noon) on Tuesday of any week will be held until the following week's Commissioners Court meeting (if court action is necessary).

DEPARTMENT:

JP1

TRANSFER FROM:

| Account Name | Account Number | Amount |
|--------------|-----------------|-------------|
| Autopsies | 10.409.4600.608 | \$15,000.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

TRANSFER TO:

| Account Name | Account Number | Amount |
|--------------|-----------------|-------------|
| Autopsies | 10.455.4600.608 | \$15,000.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

BRIEF EXPLANATION FOR REQUEST:

To cover expenses

Department Head:

Auditor's Office
Heather Foster

4/30/25

Signature

Date

Signature

Date

Name (Please Print)

Approved by Commissioners Court

Date

8

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

| | |
|---|---|
| Submission Date: 4/28/2025 | Submitted by: Jennafer Bell |
| Meeting Date: 5/6/2025 | Department: Sheriff Office |
| Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report | |
| Title: Smith County Jail Update | |
| Agenda Category: <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session | |
| Agenda Wording: Receive report on status of Smith County jail operations, inmate population, employee overtime, and employee vacancies. | |
| Background: See attached. | |
| Financial and Operational Impact: NA | |
| Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Return Signed Documents to the following: | |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |
| Name: | Email: |

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SUBMIT

Office Use Only
Agenda Item # _____