

COMMISSIONERS COURT AGENDA
Tuesday, June 17, 2025
9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT
Neal Franklin, County Judge
Commissioner Christina Drewry, Precinct 1
Commissioner John Moore, Precinct 2
Commissioner J Scott Herod, Precinct 3
Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, June 17, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

PUBLIC HEARING:

1. Receive input regarding amending the Smith County Tax Abatement Policy.

RESOLUTION

2. Consider and take necessary action to adopt a resolution proclaiming June 2025, as "Elder Abuse Prevention Month" in Smith County.

PRESENTATION

3. Receive presentation from Lisa McCaig with Texas Association of Counties Risk Management Pool regarding Smith County's Liability and Property coverage renewal for July 1, 2025 – July 1, 2026.

COURT ORDERS

ANIMAL CONTROL

4. Consider and take necessary action to approve the transfer of Unit #3415 (2014 Chevrolet Tahoe) to Animal Control and authorize the county judge to sign all related documentation.

COMMISSIONERS COURT

5. Consider and take necessary action to authorize the Purchasing Director to advertise and receive sealed bids for On-Site Sewage Facilities Designated Representative for Smith County.
6. Consider and take necessary action to reappoint board members to the Tax Increment Reinvestment Zone Board (TIRZ) number 3 and 4 for a two-year term, to represent Smith County's four seats for each TIRZ and authorize the county judge to sign all related documentation.
 - a. TIRZ 3, Position #6 for term beginning May 22, 2025, and expiring May 22, 2027.
 - b. TIRZ 3, Position #8 for term beginning May 22, 2025, and expiring May 22, 2027.
 - c. TIRZ 4, Position #5 for term beginning June 14, 2025, and expiring June 14, 2027.
 - d. TIRZ 4, Position #7 for term beginning June 14, 2025, and expiring June 14, 2027.

7. Consider and take necessary action to approve and Auto Claim settlement for TAC Claim Number ADP20253058-1 and authorize the county judge to sign all related documentation.

FINANCIAL CRIMES INTELLIGENCE CENTER (FCIC)

8. Consider and take necessary action to approve an amendment and Change Order to Kaseware Subscription Agreement for the benefit of the Financial Crimes Intelligence Center (FCIC) at a cost of \$114,532.00 from FCIC funds.

9. Consider and take necessary action to approve an amendment to the agreement between Smith County and Thompson Reuters, DBA West Publishing Corporation, for Clear-Proflex software for the benefit of the Financial Crimes Intelligence Center (FCIC) with monthly payments of \$10,498.95.

ROAD AND BRIDGE

10. Consider and take necessary action to accept the completion of the construction contract for Roadway Improvements to CR 411 with an underrun amount of \$26,344.43, authorize the county judge to execute the Reconciliation Change Order, and authorize final payment to Texana Land & Asphalt, Inc.
11. Consider and take necessary action to accept the roadways of Arbor Estates, Phase 3 into the Smith County Road Maintenance System.

TREASURER'S OFFICE

12. Consider and take necessary action to award a contract for RFP-23-25 Managing Bank Depositories and authorize the county judge to sign all related documentation.

SHERIFF'S OFFICE

13. Consider and take necessary action to authorize a grant application for application for the FY 2025 COPS Grant for Hiring and authorize the county judge to sign all related documentation.

RECURRING BUSINESS

ROAD AND BRIDGE

14. Consider and take necessary action to authorize the county judge to sign the Re-plat for the William Short Subdivision, Lots 2 and 3, Precinct 2.

AUDITOR'S OFFICE

15. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

SECTION 551.071 - CONSULTATION WITH ATTORNEY

SECTION 551.087 – DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

16. Deliberation and consultation with attorney regarding Neches & Trinity Valley Groundwater Conservation District water well applications for Redtown Ranch Holdings, LLC and Pine Bliss, LLC.

17. Deliberation and consultation with attorney regarding Texas Tax Code, Chapter 312 tax abatement guidelines and criteria and discussion regarding commercial or financial offers, incentives, or information within Smith County and the downtown area.

OPEN SESSION:

COMMISSIONERS COURT

18. Consider and take necessary action to authorize the county judge to file notice of contest of the well permit applications of Pine Bliss, LLC and Redtown Ranch Holdings, LLC with the Neches & Trinity Valley Groundwater Conservation District and engage Allison, Bass & Magee, LLP to provide legal assistance.
19. Consider and take necessary action to approve and amend the Smith County Tax Abatement Policy pursuant to Texas Tax Code, Section 312.002, and authorize the county judge to sign all related documentation.

FY2026 BUDGET WORKSHOP

20. Consider and discuss FY2026 Budget requests and take necessary action regarding the same.

ADJOURN

SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR

DISABLED PERSONS This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 6/13/2025

Time: 2:00 p



NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: Comm. Court
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Public Hearing: Amended Tax Abatement Policy	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Public Hearing: Receive input regarding Amending the Smith County Tax Abatement Policy.	
Background: Smith County previously approved the 2025 - 2026 Tax Abatement policy provided by TEDC on May 20, 2025, effective May 26, 2025. That policy has specific business eligibility criteria that currently limits Tax Abatements to only specific business activities (Manufacturing facilities, Distribution facilities, corporate offices, research parks, and major tourism attractions). This action will allow the Smith County Commissioners Court, after consultation with TEDC, the discretion to approve abatement agreements for new facilities and for the expansion or modernization of existing facilities without placing limits on the types of business seeking abatements. All other criteria remains the same include the requirement that the project must provide for capital expenditures of at least one million dollars, or an annual payroll increase of four hundred thousand dollars or the creation of twenty-five new permanent full-time jobs.	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 6/2/2025	Submitted by: Jennafer Bell
Meeting Date: 6/17/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Resolution - Elder Abuse Prevention Month	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to adopt a resolution proclaiming June 2025, as "Elder Abuse Prevention Month" in Smith County.	
Background: The request for this resolution cam from Shelly Shaw, with the Texas Department of Family and Protective Services.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: cmurphy@smith-county.com	Email:
Name: jbell2@smith-county.com	Email:
Name:	Email:
Name:	Email:

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Smith County Commissioners Court

Resolution

At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex, Tyler, Texas, at which a quorum was present, the following Resolution was adopted:

WHEREAS, older adults and people with disabilities of diverse backgrounds contribute to the wellbeing of Smith County by working, caregiving, volunteering and actively preserving customs, rituals and traditions; and

WHEREAS, as we age, we build momentum by accumulating knowledge, experience, insight, and wisdom that can be shared to enrich our community; and

WHEREAS, abuse of older adults and people with disabilities is a community concern, affecting thousands of people across Texas. There were 123,852 reports of abuse to older adults and people with disabilities in Texas in 2024; and

WHEREAS, abuse against older adults and people with disabilities is grossly underreported because of social stigma, embarrassment, and fear. Adult abuse affects men and women of all income and ability levels, all cultural and ethnic backgrounds, and in all communities.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners Court of the County of Smith, Texas, through adoption of this Resolution does hereby proclaim June 2025, as

“Elder Abuse Prevention Month”

in Smith County and urges all residents to work together to reduce abuse and neglect of older adults and people with disabilities.

WITNESS OUR HANDS THIS 17th day of June A.D. 2025.

Neal Franklin
County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway Sr.
Commissioner, Precinct 4

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: Comm. Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: TAC Risk Management Pool Liability and Property Coverage	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive presentation from Lisa McCaig with Texas Association of Counties Risk Management Pool regarding Smith County's Liability and Property coverage renewal for July 1, 2025 – July 1, 2026.	
Background: This is the 2nd term year for our existing Texas Associations of Counties Risk Management Pool agreement for Liability and Property Coverage. Two options are available for coverage.	
Financial and Operational Impact: Law Enforcement Liability deductible increasing from \$50,000 to \$100,000. Public Officials Liability deductible increasing from \$10,000 to \$25,000. Option 1 - annual premium \$859,799; Option 2 - annual premium \$853,678	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
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Agenda Item # _____

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/10/2025	Submitted by: Amber Greene
Meeting Date: 06/17/2025	Department: Animal Control
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Transfer of a surplus vehicle to Animal Control	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve the transfer of Unit #3415 (2014 Chevrolet Tahoe) to Animal Control and authorize the County Judge to sign all related documentation.	
Background: This vehicle was transferred to the Purchasing Department as a surplus vehicle and Purchasing was preparing to sell it in the next auction. This vehicle is needed for use in Animal Control due to the fact that Animal Control vehicle unit # 5463 (2018 Chevrolet Silverado) is out of commission due to the transmission needing to be replaced. (If Animal Control is not approved for their budgetary vehicle request for FY26, this vehicle will be repaired and put back into service as a spare. If the budgeted requested vehicle is approved, unit # 5463 will be transferred to Purchasing as a surplus vehicle to be sold in the surplus auction.)	
Financial and Operational Impact: The Tahoe would allow the ACO to continue to run calls and operate as normal until a decision is made on the truck. There is no budgetary impact to add this additional vehicle to the ACO insurance for the remainder of the FY 2025.	
Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
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Name:	Email:
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Name:	Email:

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Agenda Item # _____

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: Comm. Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: On Site Sewage Facility (OSSF) - Designated Representative Bid	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input checked="" type="radio"/> Executive Session	
Agenda Wording: Consider and take action necessary to authorize Purchasing Director to advertise and receive sealed bids for On-Site Sewage Facilities Designated Representative for Smith County.	
Background: On November 21, 2005 Smith County approved an Order and Rules for On-Site Sewage Facilities (OSSF). Pursuant to Texas Health and Safety Code, Chapter 366 and Texas Administrative Code, Title 30, Chapter 285. This designated representative is responsible for the administration, inspection, and enforcement of the On-Site Sewage Facility in Smith County. The current Designated Representative is retiring. Consistent with the previous appointment of Pledger & Associates, the County is seeking to bid this contract out. I have included the Original Order along with the previous OSSF Contract with Pledger and Associates.	
Financial and Operational Impact: There is minimal direct costs to the County associated with the OSSF program. However the Designated Representative charges a fee for inspection and permit application based on the specifications of the OSSF system.	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
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Name:	Email:
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ORDER ADOPTING RULES OF SMITH COUNTY, TEXAS
FOR ON-SITE SEWAGE FACILITIES
PREAMBLE

WHEREAS, the Texas Commission on Environmental Quality has established Rules for on-site sewage facilities to provide the citizens of this State with adequate public health protection and a minimum of environmental pollution; and

WHEREAS, the Legislature has enacted legislation, codified as Texas Health and Safety Code, Chapter 366, which authorizes a local government to regulate the use of on-site sewage facilities in its jurisdiction in order to abate or prevent pollution or injury to public health arising out of the use of on-site sewage facilities; and

WHEREAS, due notice was given of a public meeting to determine whether the Commissioners Court of SMITH County, Texas should enact an order controlling or prohibiting the installation or use of on-site sewage facilities in the County of Smith, Texas; and

WHEREAS, the Commissioners Court of Smith County, Texas finds that the use of on-site sewage facilities in SMITH County, Texas is causing or may cause pollution, and is injuring or may injure the public health; and

WHEREAS, the Commissioners Court of Smith County, Texas has considered the matter and deems it appropriate to enact an Order adopting Rules regulating on-site sewage facilities to abate or prevent pollution, or injury to public health in Smith County, Texas.

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF SMITH COUNTY, TEXAS:

SECTION 1. THAT the matters and facts recited in the preamble hereof are hereby found and determined to be true and correct;

SECTION 2. THAT the use of on-site sewage facilities in Smith County, Texas is causing or may cause pollution or is injuring or may injure the public health;

SECTION 3. THAT an Order for Smith County, Texas be adopted entitled "On-Site Sewage Facilities", which shall read as follows:

AN ORDER ENTITLED ON-SITE SEWAGE FACILITIES

SECTION 4. CONFLICTS.

This Order repeals and replaces any other On-site Sewage Facility order for Smith County.

SECTION 5. CHAPTER 366.

The County of Smith, Texas clearly understands that there are technical criteria, legal requirements, and administrative procedures and duties associated with regulating on-site sewage facilities, and will fully enforce Chapter 366 of the Texas Health and Safety Code (H&SC) and Chapters 7 and 37 of the Texas Water Code (TWC), and associated rules referenced in Section 8 of this Order.

SECTION 6. AREA OF JURISDICTION.

(A) The Rules shall apply to all the area lying in Smith County, Texas, except for the area regulated under an existing Rule and the areas within incorporated cities.

(B) These Rules shall apply to those incorporated cities or towns that have executed intergovernmental contracts with Smith County, Texas.

SECTION 7. ON-SITE SEWAGE FACILITY RULES.

Any permit issued for an on-site sewage facility within the jurisdictional area of Smith County, Texas must comply with the Rules adopted in Section 8 of this Order.

SECTION 8. ON-SITE SEWAGE FACILITY RULES ADOPTED.

The Rules, Title 30 Texas Administrative Code (TAC) Chapter 285 and Chapter 30, attached hereto, promulgated by the Texas Commission on Environmental Quality for on-site sewage facilities are hereby adopted, and all officials and employees of Smith County, Texas having duties under said Rules are authorized to perform such duties as are required of them under said Rules.

SECTION 9. INCORPORATION BY REFERENCE.

The Rules, 30 TAC Chapters 30 and 285 and all future amendments and revisions thereto are incorporated by reference and are thus made a part of these Rules. A copy of the current Rules are attached to these Rules as Appendix I.

SECTION 10. DUTIES AND POWERS.

The OSSF Inspector of Smith County, Texas, must be certified by the Texas Commission on Environmental Quality before assuming the duties and responsibilities.

SECTION 11. COLLECTION OF FEES.

To defray the reasonable cost incurred in meeting the requirements and administration of the rules, Smith County shall require fees to be paid in accordance with a fee schedule established from time to time by the Commissioner's Court. All fees collected for permits and/or inspections and/or any other type of service required by the rules shall be made payable to Smith County, Texas, or to Smith County's Designated Representative according to the provisions of an approved contract as allowed by Texas Administrative Code 285.62 (18)

SECTION 12. APPEALS.

The County's Designated Representative shall, within the purpose of this order, resolve any question regarding any interpretation of this order and/or the Rules. Persons aggrieved by an action or decision of the designated representative may appeal such action or decision to the Commissioners Court of Smith County, Texas.

SECTION 13. PENALTIES.

This Order adopts and incorporates all applicable penalty provisions related to on-site sewage facilities, which includes, but is not limited to, those found in Chapters 341 and 366 of the Texas Health and Safety Code, Chapters 7, 26, and 37 of the Texas Water Code and 30 TAC Chapters 30 and 285.

SECTION 14. SEVERABILITY

It is hereby declared to be the intention of the Commissioners Court of Smith County, Texas, that the phrases, clauses, sentences, paragraphs, and sections of this Order are severable, and if any phrase, clause, sentence, paragraph, or section of this Order should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Order, since the same would have been enacted by the Commissioners Court without incorporation in this Order of such unconstitutional phrases, clause, sentence, paragraph, or section.

SECTION 15. EFFECTIVE DATE.

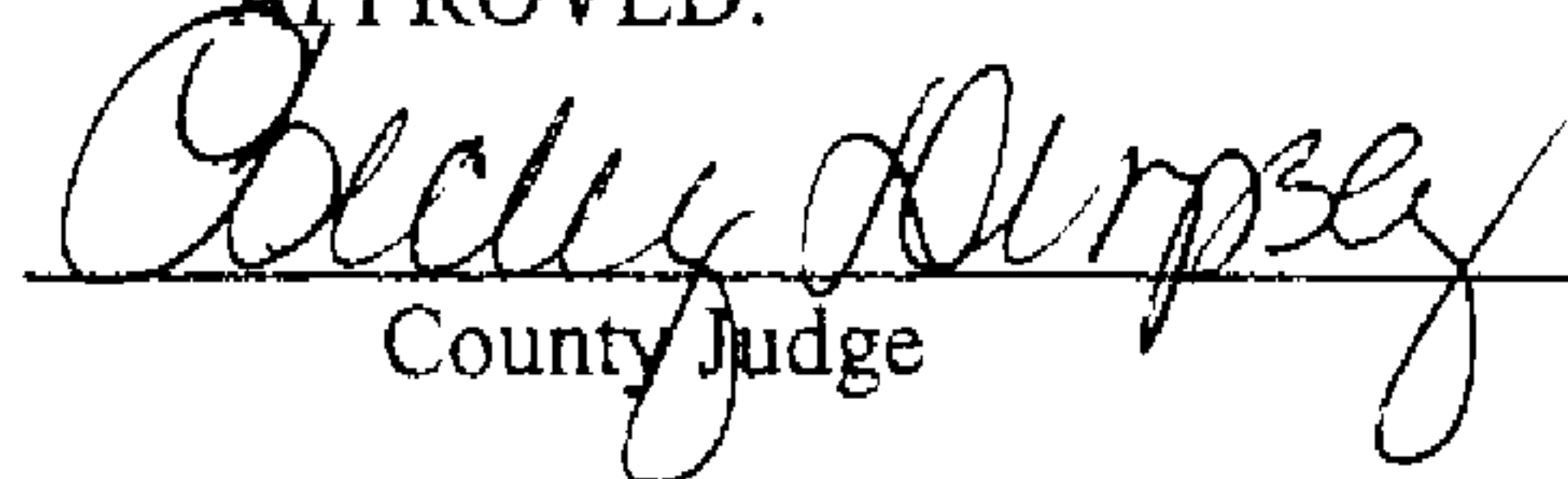
This Order shall be in full force and effect from and after its date of approval as required by law and upon the approval of the Texas Commission on Environmental Quality.

AND IT IS SO ORDERED:

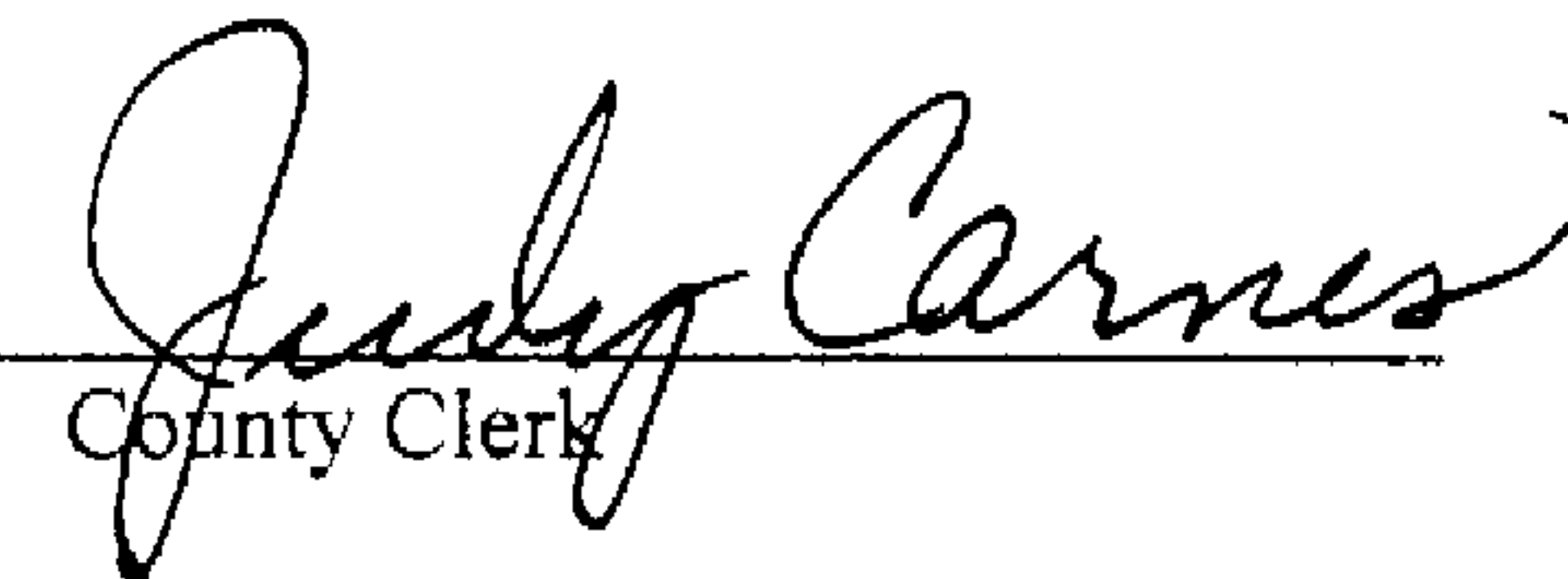
PASSED AND APPROVED THIS 21 DATE OF November, 2005.

(SEAL)

APPROVED:


County Judge

ATTEST:


County Clerk

AGREEMENT TO FORMINTECHNICAL SUPPORT OF
SMITHSONIAN INSTITUTION
FOR THE WHITE SANDS NATIONAL MONUMENT

THIS AGREEMENT ENTERED into and between the County of Santa Fe, hereinafter called "COUNTY," and the El Dorado Electric Gas & Sewerage Co. of Santa Fe County, hereinafter referred to as "EL DORADO," this agreement is made by the COUNTY and EL DORADO and stands with the title of El Dorado Santa Fe Chapter 366366366.

[illegible]

APPENDIX 1

- [illegible]

6. The Commission shall file the draft findings and conclusions with the City Clerk, who shall file the findings and conclusions with the applicant.

B. B. INSPECTION AND MAINTENANCE

1. The Commission shall conduct a visual inspection of the proposed project and make recommendations as to the feasibility of the project and the need for the project. The Commission shall also conduct a visual inspection of the project and make recommendations as to the feasibility of the project and the need for the project.
2. The Commission shall also conduct a visual inspection of the project and make recommendations as to the feasibility of the project and the need for the project.
3. With the exception of the project, the Commission shall also conduct a visual inspection of the project and make recommendations as to the feasibility of the project and the need for the project.

C. C. SUBSIDIZED AND UNDEVELOPED LAND

1. The Commission shall also conduct a visual inspection of the project and make recommendations as to the feasibility of the project and the need for the project.
2. The Commission shall also conduct a visual inspection of the project and make recommendations as to the feasibility of the project and the need for the project.
3. With the exception of the project, the Commission shall also conduct a visual inspection of the project and make recommendations as to the feasibility of the project and the need for the project.

D. D. COMPLAINTS

1. The Commission shall also conduct a visual inspection of the project and make recommendations as to the feasibility of the project and the need for the project.
- a. Nothing in this section shall be construed to prevent the Commission from conducting a visual inspection of the project and making recommendations as to the feasibility of the project and the need for the project.



CONCLUSION

1. 1. ~~CONTRACTOR shall make no representation for the purpose of obtaining the~~
~~applicability of the provisions contained in this "General Conditions" incorporated by~~
~~reference herein.~~
2. 2. ~~The fee schedule shall be in full and effective for the life of the contract and only~~
~~be charged hereunder by or for the County of Stanislaus.~~
3. 3. ~~CONTRACTOR may, upon notification to the County Board of Supervisors, Court,~~
~~request an adjustment to the schedule fee in the initial (a) (4) (b) contract contact.~~
4. 4. ~~The FEE SCHEDULE shall collect fees as set forth in the attached fee schedule.~~
5. 5. ~~Only initial and fees fees are charged by the CONTRACTOR.~~
6. 6. ~~No additional fees are charged or collected for any applicant.~~
7. 7. ~~The fee structure shall not exceed \$500,000 and as applicable for the separate~~
~~private sewer construction fee, for the HQ HQ required by State Law.~~
8. 8. ~~The fee schedule shall not be used but get pay pay for the representation for the~~
~~Contractor covered under the fee schedule except that County shall only pay for fees~~
~~upon application for the fee license or sewerage treatment for the County facilities.~~

ACKNOWLEDGMENTS

- [illegible]

2.2.2. *Non-therapeutic use*

- [illegible]

INFORMATION PROVISIONS

- [illegible]

COUNTY: COUNTY OF BUDGE
 2002-2003 Fiscal Year Budget
 Tyler, Texas 75702
 (901) 963-6600

~~CONFIDENTIAL~~

- [illegible]

Smith & Schubert, 1965, 1966, 1967, 1968, 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645,

EXHIBIT "A"
SCHEDULE OF FEES

1.	1.	Pre-Application fee for the authorization of construction inspection services of appropriate fire station responding to fire hydrant system.	<u>\$150.00</u>
2.	2.	Pre-Application fee for the authorization of construction inspection and testing of appropriate fire station responding to fire hydrant system.	<u>\$250.00</u>
3.	3.	Pre-Application fee for the authorization of construction inspection and testing of appropriate fire station responding to fire hydrant system (including a 10% handling fee).	<u>\$365.00</u>
4.	4.	Pre-Application fee for the authorization of construction inspection and testing of appropriate fire station responding to fire hydrant system.	<u>\$400.00</u>
5.	5.	Pre-Application fee for the authorization of construction inspection and testing of appropriate fire station responding to fire hydrant system (including a 10% handling fee).	<u>\$400.00</u>
6.	6.	Additional fee for inspection of fire hydrant system for a fee of \$100.00 per hour or fraction thereof.	<u>\$100.00</u>
7.	7.	Additional fee for inspection of fire hydrant system for a fee of \$100.00 per hour or fraction thereof.	<u>\$100.00</u>
8.	8.	Pre-Application fee for the authorization of construction inspection services of appropriate fire station responding to fire hydrant system.	<u>\$50.00</u>

6

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 6/11/2025	Submitted by: Rachel McCord
Meeting Date: 6/17/2025	Department: Commissioners Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Tax Increment Reinvestment Zone (TIRZ) Board Appointments	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to reappoint board members to the Tax Increment Reinvestment Zone Board (TIRZ) number 3 and 4 for a two-year term, to represent Smith County's four seats for each TIRZ and authorize the County Judge to sign all related documentation. See below:	
Background: a. TIRZ 3, Position #6 for term beginning May 22, 2025, and expiring May 22, 2027. b. TIRZ 3, Position #8 for term beginning May 22, 2025, and expiring May 22, 2027. c. TIRZ 4, Position #5 for term beginning June 14, 2025, and expiring June 14, 2027. d. TIRZ 4, Position #7 for term beginning June 14, 2025, and expiring June 14, 2027.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Kyle Kingma	Email: kkingma@tylertexas.com
Name: Heather Nick	Email: hnicks@tylertexas.com
Name: Rachel McCord	Email: rmccord@smith-county.com
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

RESOLUTION

At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex, Tyler, Texas, at which a quorum was present, the following Resolution was adopted:

WHEREAS, the Commissioners Court of Smith County, Texas considered adopting a resolution appointing a board member to the Tax Increment Reinvestment Zone Board, Number 3 (North Tyler Area);

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners Court of Smith County, Texas hereby reappoints _____ to serve on the Tax Increment Reinvestment Zone Board, Number 3 Position 6 (North Tyler Area); for a term of two years beginning May 22, 2025, and ending May 22, 2027.

WITNESS OUR HANDS THIS 17th day of June, A.D. 2025

Neal Franklin
County Judge

Christina Drewry
Commissioner, Precinct 1

John Moore
Commissioner, Precinct 2

J Scott Herod
Commissioner, Precinct 3

Ralph Caraway, Sr.
Commissioner, Precinct 4

7

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: Comm. Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Auto Liability Claim - APD20253058-1	
Agenda Category: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="radio"/> Briefing Session <input type="radio"/> Court Orders <input type="radio"/> Presentation </div> <div style="width: 45%;"> <input type="radio"/> Recurring Business <input type="radio"/> Resolution <input checked="" type="radio"/> Executive Session </div> </div>	
Agenda Wording: Consider and take necessary action to approve and Auto Claim settlement for TAC Claim Number ADP20253058-1, and authorize the County Judge to sign all necessary documentation.	
Background: This was a total loss of a Smith County Road and Bridge, 2022 Chevrolet Colorado. The adverse driver was at fault. Below are the options, it is recommended that we allow TAC to pick up the vehicle for salvage.	
Financial and Operational Impact: <div style="display: flex; justify-content: space-between; font-size: small;"> <div style="width: 45%;"> Owner retained (Salvage) Actual Cash Value: \$22,472.17 Salvage Value: (-\$3,850.00) Less Deductible: (-\$2,500.00) Less Initial Payment: (-13,265.71) Net payment: \$2,856.46 </div> <div style="width: 45%;"> TAC Pick up for Salvage Actual Cash Value: \$22,472.17 Deductible: (-\$2,500.00) Less Initial Payment: (-13,265.71) Net Payment: \$6,706.46 </div> </div>	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Total Loss Condition Report

Date: 6/5/2025
Property Condition: Total Loss

Assignment Number
513-504-0049-1

Office:

Tyler, TX (Corp) #513
100 Energy Way Ste 1900
Fort Worth TX
Phone: 833-924-3360
Fax: 800-866-4732

Vehicle/Owner Information:

Insured: Smith County
Vehicle: 2022 Chevrolet Colorado
VIN #: 1GCHSBEA5N1225171

Loss Recap for Total Loss

Damage Appraisal: \$23,572.47
Percent of ACV: 104.90%
Deductible: \$2,500.00
Total: \$21,072.47

Assignment Received: 4/25/2025

Date of Loss: 4/15/2025

Date of First Contact:

Date of Inspection: 4/29/2025

Inspection Location:
13515 SOUTHEAST LOOP 321 TYLER, TX 75702

Repair Facility:

Hall Collision Center
3211 Towne Way Dr Tyler, TX 75701
Phone: 903-266-7851

Loss Recap

Estimated Amount of Open Damages: 0.00

Estimated Salvage Value: 0.00

Repair Facility Estimate Amount: 0.00

Recommendation: Total Loss

Primary Damage: All Over

Secondary Damage:

Damage Appraisal: \$23,572.47

Claim #: APD20253058-1

Policy #:

Agreed Scope of Damage: Yes

Days to Repair: 0

Appearance Allowance: No

Betterment/Depreciation: No

Applicable: False

Reason:

Tow Charges: 0.00

Storage Rate Per Day / Total: N/A

Direction to Pay: No

Drivable: No

Condition Summary

Interior: Average
Paint: Average

Engine: 4 cylinder
Mileage: 27547

Tire Information:
Size: 255/65R17
Type: Goodyear

Tread Depth(In 32nd's):
LF:0 RF:0
LR:0 RR:0
Spare:0

Request Number:

Instant Value: 0.00

Salvage Moved: No

Stock Number:

Salvage Bids Obtained:

ACV Method: Not Requested

Avg Book Value: \$22,618.00

Avg Market Survey: \$22,326.33

Avg Lines 1 & 2: \$22,472.17

Total Adjustments: \$0.00

Suggested ACV: \$22,472.17

(Tax Rate: 0.000) : \$0.00

Grand Total: \$22,472.17

Special Equipment:

Approx Cost of Special
Equipment: 0.00

Remarks

This is a supplement for this claim. I have attached the supplement and photos. The supplement is for additional parts and labor needed to complete the repairs. This vehicle is now a total loss. The vehicle is not ready to be returned to the owner. A copy of the estimate has been released to the shop. No commitments have been made at this time. ACV and salvage bids included.

Open Items

Name	Phone	Website
LKQ Auto Parts of East Texas	(844) 617-6603	
WEST POINT AUTO PTS OEMD	(800) 364-6444	
KEYSTONE-INS QUALITY PRT	(866) 837-0051	
KEYSTONE KEYSIQ	(866) 837-0051	

Company	Contact	Phone Number	Amount
ROBERTS AUTO SALES	BOB	(214) 381-7511	\$4,200.00
GRIMES AUTO PARTS	JOSH	(972) 262-5127	\$3,850.00
FARRIS AUTO SALVAGE	CARY	(469) 278-4245	\$3,500.00

Company	Contact	Phone Number	Amount
Chapman Chevrolet GMC	AUTO TRADER	(926) 726-5500	\$20,552.00
Maguire Chevrolet Cadillac of Ithaca	AUTO TRADER	(607) 391-6023	\$22,999.00
Walt	AUTO TRADER	(386) 339-0961	\$23,428.00

Option Description	JD POWER Amount	JD POWER Amount
Base Book	\$19,475.00	\$25,761.00
Air Conditioning	\$0.00	\$0.00
Power Windows	\$0.00	\$0.00
Power Door Locks	\$0.00	\$0.00
Power Brakes	\$0.00	\$0.00
AM/FM Stereo	\$0.00	\$0.00
Driver Air Bag	\$0.00	\$0.00
Tilt Steering Wheel	\$0.00	\$0.00
Anti-Lock Brakes	\$0.00	\$0.00
Automatic Transmission	\$0.00	\$0.00
Traction Control	\$0.00	\$0.00
Crew/Super Cab	\$0.00	\$0.00
Bluetooth/Sync	\$0.00	\$0.00
Passenger Side Air Bag	\$0.00	\$0.00
Side Impact Airbag	\$0.00	\$0.00
Totals	\$19,475.00	\$25,761.00

Alacrity Solutions Tyler TX
PO Box 471909, Fort Worth, TX 76147
Office: (833) 924-3360
Fax: (800) 866-4732
tyler@alacritysas.com

TOTAL LOSS

Estimate ID
5135040049

S1

Quote ID
144907556
Claim Number
APD20253058-1

Submit all supplement requests to: <https://supplements.alacritystatus.com>

Insured
Smith County Brandi White
135 S SE Loop 323
Tyler, TX 75702
(903) 590-4631 (Work)
[REDACTED]
bjohnson2@smith-county.com

Appraiser
Todd Robillard

Classification
None

Supplemented By
Todd Robillard

Classification
None

Insurance Carrier
TEXAS ASSOCIATION OF
COUNTIES

Additional Information

CONTACT DATE
Mon Apr 28 2025 17:07:00
GMT-0500 (Central Daylight
Time)

TEXAS ASSOCIATION OF COUNTIES

Loss Type Collision	Claim Number APD20253058-1	Adjuster Makaelah Kaiser (512) 615-8916 (Work) makaelahk@county.org	Deductible 2500.00 - Not Waived
Loss Date 04/14/2025	Inspection Site Other Location 135 S SOUTHEAST LOOP 323 TYLER, TX 75702 (903) 530-1317 (Work)	Inspection Date 4/29/2025	Repair Facility Hall Collision Center 3211 Towne Way Dr Tyler, TX 75701 (903) 266-7851 (Work)

Additional Information

UNDERWRITING COMPANY
N/A

FULL CLAIM NUMBER
APD20253058-1

INSURANCE CARRIER
TEXAS ASSOCIATION OF
COUNTIES

CARRIER STREET ADDRESS
1204 SAN ANTONIO

CARRIER CITY, STATE, ZIP
AUSTIN, TX 78701

Loss Type
Collision

2022 Chevrolet Colorado WT 4 Door Extended Cab 128" WB 6 Foot Bed 2.5L 4 Cyl Gas Injected Base 2WD

Exterior Color
G8G (White)

Interior Color
BLACK

License
TX-155 7678

VIN
1GCHSBEA5N1225171

Condition
Good

Drivable
Yes

Odometer
27547

Production Date
06/2022

Mitchell Service Code
911702

Primary Point of Impact
Rear (6)

Secondary Point(s) of Impact
Right Side (3), Right Rear Corner (5), Front (12)

Options				
Air Conditioning	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Automatic Headlights	Auxiliary Input
Bluetooth Wireless Connectivity	Daytime Running Lights	Driver-Front Air Bag	Electronic Stability Control	First Row Bucket Seat
Left-Curtain Air Bag	Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Steering
Power Windows	Rearview Camera	Satellite Radio	Second Row Side Airbag With Head Protection	Side Airbags
Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Vinyl Seat	

Smith County Brandi White | 2022 Chevrolet Colorado WT

Parts Profile
TEXAS PARTS

Parts Profile Version
18.0

		LABOR				PART					
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Information Labels											
1	102555	Inform Label Air Cond Caution	Remove / Replace	Body	0.2*	0.0	New	95161596	1	\$15.27	
Front Bumper											
2	103754	Frt Bumper Cover Assy	Overhaul	Body	3.3#	3.3	Existing				
3	103798	Frt Bumper Cover	Remove / Replace	Body	INC#	3.3	Aftermarket CAPA	GM1000A48 C	1	\$804.00	
4	104259	R Frt Bumper Brace	Remove / Replace	Body	INC	0.0	Aftermarket New	GM1063132	1	\$58.00	
5	104260	L Frt Bumper Brace	Remove / Replace	Body	INC	0.0	Aftermarket New	GM1062132	1	\$61.00	
6	104263	R Frt Bumper Fog Lamp Opening Cover	Remove / Replace	Body	INC	0.2	Aftermarket CAPA	GM1039252 C	1	\$54.00	
7	104265	R Frt Bumper Cover Moulding	Remove / Replace	Body	INC	0.2	Aftermarket New	GM1047125	1	\$57.00	

		LABOR					PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
8	104269	R Frt Bumper Side Cover	Remove / Replace	Body	INC#	0.6	Aftermarket New	GM1017117	1	\$385.00	
9	AUTO	R Frt Bumper Side Cover	Refinish Only	Refinish	0.8 C	0.8					
10	104171	Frt Lwr Bumper Air Deflector	Remove / Replace	Body	INC	0.4	Aftermarket CAPA	GM1095237 C	1	\$89.00	
11	104181	Frt Bumper License Plate Bracket	Remove / Replace	Body	INC	0.2	Aftermarket CAPA	GM1068213 C	1	\$29.00	
12	104294	Frt Bumper Rivet (4 @ \$10.75)	Remove / Replace	Body	INC	0.0	New	11516807	4	\$43.00	
13	104178	Frt Bumper Energy Absorber	Remove / Replace	Body	INC#	0.3	Aftermarket CAPA	GM1070342 C	1	\$148.00	
14	AUTO	Frt Bumper Cover	Remove / Install	Body	INC#	1.4					
15	104286	R Frt Bumper Bracket	Remove / Replace	Body	INC	0.0	Aftermarket CAPA	GM1067215 C	1	\$52.00	
16	104296	R Frt Bumper Guide	Remove / Replace	Body	INC#	0.2	Aftermarket CAPA	GM1043160 C	1	\$64.00	
17	104182	Frt Bumper Impact Bar	Remove / Replace	Body	0.3#	0.3	Aftermarket CAPA	GM1006683 C	1	\$277.00	
Grille											
18	104069	Grille Assembly	Remove / Replace	Body	INC#	0.3	New	84896828	1	\$842.05	
Front Lamps											
S1	19	101067	L Front Combination Lamp	Remove / Install	Body	INC#	0.3	Existing			
	20	104343	R Frt Combination Lamp Assembly	Remove / Replace	Body	INC#	0.3	Aftermarket CAPA	GM2503407 C	1	\$685.00
	21	AUTO	Headlamps	Check / Adjust	Body	0.4	0.4				
Hood											
	22	101399	Hood Panel (Alum)	Remove / Replace	Body	1.4	1.4	Aftermarket CAPA	GM1230461 C	1	\$913.00
	23	AUTO	Hood Outside	Refinish Only	Refinish	2.8 C	2.8				
	24	AUTO	Add For Hood Underside	Refinish Only	Refinish	1.7 C	1.7				
	25	101408	R Frt Hood Weatherstrip	Remove / Replace	Body	INC	0.2	New	23234490	1	\$29.04
	26	101409	L Frt Hood Weatherstrip	Remove / Replace	Body	INC	0.2	New	23216875	1	\$29.04
Cooling											
S1	27	102302	Cooling Radiator Support	Remove / Replace	Body	13.4#	13.4	Aftermarket CAPA	GM1225323 C	1	\$662.00
S1	28	AUTO	Radiator Support Complete	Refinish Only	Refinish	1.5	1.5	Existing			
S1	29	AUTO	Add To R&I/R&R Mechanical Components -M	Remove / Replace	Mechanical	1.0#	1.0				
S1	30	AUTO	Evacuate & Recharge A/C -M	Remove / Replace	Mechanical	1.4	1.4				
	31	103730	Cooling Radiator Shutter	Remove / Replace	Body	INC#	0.7	Aftermarket CAPA	GM1206109 C	1	\$269.00
	32	103921	Upr Cooling Air Baffle	Remove / Replace	Body	INC#	0.3	New	84394062	1	\$41.53

		LABOR					PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
33	103922	Lwr Cooling Air Baffle	Remove / Replace	Body	INC#	0.3	Aftermarket New	GM1218153	1	\$44.00	
Front Fender											
	34	101226	L Fender Outside	Blend	Refinish	0.6* C	2.4	Existing			
S1	35	101229	R Fender Assy	Remove / Install	Body	INC#	0.9	Existing			
S1	36	101230	L Fender Assy	Remove / Install	Body	0.9#	0.9	Existing			
	37	101461	R Fender Panel	Remove / Replace	Body	1.4#	1.4	Aftermarket CAPA	GM1241404 C	1	\$443.00
	38	AUTO	R Fender Outside	Refinish Only	Refinish	2.0 C	2.4				
	39	AUTO	R Add To Edge Fender	Refinish Only	Refinish	0.5 C	0.5				
	40	101463	R Otr Fender Front Bracket	Remove / Replace	Body	INC#	0.1	Aftermarket New	GM1245119	1	\$21.00
S1	41	101475	R Upr Fender Rail	Repair	Body	1.0*	4.5	Existing			
S1	42	AUTO	R Upr Inr Side Rail	Refinish Only	Refinish	0.8	0.8	Existing			
	43	101483	R Frt Fender Splash Shield	Remove / Replace	Body	0.0	0.0	New	84023359	1	\$28.13
	44	102154	L Fender Shield	Remove / Replace	Body	0.0	0.0	New	23440910	1	\$22.13
	45	103941	R Fender Liner	Remove / Replace	Body	INC	0.4	Aftermarket CAPA	GM1249263 C	1	\$120.00
	46	103942	L Fender Liner	Remove / Install	Body	INC#	0.4	Existing			
Frame											
S1	47	104056	Frame Assembly -F	Repair	Frame	6.0*	27.2	Existing			
	48	100010	Frame Trailer Hitch	Remove / Replace	Body	0.8	0.8	OE Discount	84301196	1	\$476.46
Air Cleaner											
S1	49	100477	Air Cleaner Assy	Remove / Install	Body	0.5	0.5	Existing			
Electrical											
S1	50	104626	Battery	Remove / Install	Body	0.3r	0.3	Existing			
S1	51	100152	Fuse Block -M	Remove / Install	Mechanical	0.5*	0.0	Existing			
Windshield											
S1	52	101518	Windshield	Remove / Install	Glass	3.3#	3.3	Existing			
	53	900501	ROPE ONLY								
S1	54	103198	W/Shield Washer Tank	Remove / Install	Body	0.5r#	0.5	Existing			
Cab											
	55	101532	R Roof Rail	Refinish Only	Refinish	1.6# C	1.6	Existing			
	56	101533	L Roof Rail	Refinish Only	Refinish	1.6# C	1.6	Existing			
	57	100770	R Cab Door Opening Frame	Repair	Body	1.5*	17.7	Existing			
	58	AUTO	R Cab Corner Panel	Refinish Only	Refinish	1.5 C	1.7	Existing			

		LABOR				PART			
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty Total Price Tax
59	100762	L Cab Door Opening Frame	Repair	Body	2.0*	17.7	Existing		
60	AUTO	L Cab Corner Panel	Refinish Only	Refinish	1.5 C	1.7	Existing		
61	101365	R Roof Moulding	Remove / Install	Body	0.3	0.3	Existing		
62	101366	L Roof Moulding	Remove / Install	Body	0.3	0.3	Existing		
63	103284	R Rocker Cover	Remove / Install	Body	0.6	0.6	Existing		
64	103285	L Rocker Cover	Remove / Install	Body	0.6	0.6	Existing		
65	900500	RT Rocker panel	Blend	Refinish*	0.6*	0.0	Existing		
66	900500	LT Rocker panel	Blend	Refinish*	0.6*	0.0	Existing		

Front Door

67	100003	R Frt Door Outside	Blend	Refinish	0.6* C	2.2	Existing		
S1 68	100927	R Frt Door Assembly	Remove / Install	Body	1.0#	1.0	Existing		
S1 69	100928	L Frt Door Assembly	Remove / Install	Body	1.0#	1.0	Existing		
70	101875	R Frt Rear View Mirror	Remove / Install	Body	0.3#	0.3	Existing		
71	101927	R Frt Otr Door Belt Moulding	Remove / Install	Body	0.2#	0.2	Existing		
72	101929	R Frt Door Mirror Cover	Remove / Install	Body	0.2	0.2	Existing		
73	100798	R Frt Door Trim Panel	Remove / Install	Body	INC	0.4	Existing		
74	101937	R Frt Otr Door Handle	Remove / Install	Body	0.3	0.3	Existing		

Rear Door

75	100934	L Rear Door Outside	Blend	Refinish	0.6* C	2.5	Existing		
76	100276	R Rear Door Repair Panel	Repair	Body	1.5*#	5.8	Existing		
77	AUTO	R Rear Door Outside	Refinish Only	Refinish	2.1 C	2.5	Existing		
78	100802	R Rear Door Trim Panel	Remove / Install	Body	INC	0.3	Existing		
79	101922	L Rear Door Trim Panel	Remove / Install	Body	INC	0.3	Existing		
80	101373	R Rear Door Moveable Glass	Remove / Install	Glass	1.2#	1.2	Existing		
81	101374	L Rear Door Moveable Glass	Remove / Install	Glass	1.2#	1.2	Existing		

Back Window

82	100718	Back Window Glass	Repair	Glass	0.5*#	1.5	Existing		
83	900501	ROPE ONLY							

Pickup Bed

84	100485	Bed Assembly	Remove / Install	Body	INC	2.5	Existing		
S1 85	104649	R Adhesive Bonded Pickup Bed Side Panel	Remove / Replace	Body	9.2#	9.2	New	84595235	1 \$1,046.13
S1 86	AUTO	R Bed Outer Side Panel	Refinish Only	Refinish	3.0 C	3.2			
S1 87	101062	R Pickup Bed Side Panel	Remove / Replace	Body	10.5#	10.5	New	23200267	1 \$1,061.03

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
88	101849	Pickup Bed Sill Panel	Remove / Replace	Body	4.0	4.0	New	23169553	1	\$327.58	
89	AUTO	Bed Sill	Refinish Only	Refinish	1.0 C	1.0					
90	900500	Floor	Repair	Body*	4.0*	0.0	Existing				
91	935000	Floor	Refinish Labor	Refinish	2.7*	0.0					
S1	92	101848	Pickup Bed Front Panel	Repair	Body	2.0*#	7.5	Existing			
S1	93	AUTO	Front Bed Panel Complete	Refinish Only	Refinish	1.8 C	2.2	Existing			
94	101862	R Pickup Bed Protector (Adhesive)	Remove / Replace	Body	0.4#	0.4	Aftermarket New	GM1793118	1	\$150.00	
95	900500	Tool Box	Remove / Install	Body*	0.8*	0.0	Existing				

Tailgate											
	96	104013 Tailgate Shell	Remove / Replace	Body	1.3	1.5	New	84718475	1	\$750.95	
	97	AUTO Tailgate Outside	Refinish Only	Refinish	INC C	2.2					
	98	AUTO Tailgate Inside	Refinish Only	Refinish	INC C	1.2					
	99	104138 Tailgate Access Cover	Remove / Replace	Body	INC	0.3	New	52021554	1	\$53.25	
	100	AUTO Access Cover	Refinish Only	Refinish	INC C	0.4					
	101	AUTO Tailgate Complete	Refinish Only	Refinish	2.4 C	2.8					
S1	102	104113 R Tailgate Latch Assembly	Remove / Replace	Body	INC#	0.2	New	84741506	1	\$182.69	
S1	103	AUTO Tailgate Access Panel	Remove / Install	Body	INC	0.3					
S1	104	104114 L Tailgate Latch Assembly	Remove / Replace	Body	INC#	0.2	New	84741505	1	\$182.69	
	105	104004 Upr Tailgate Moulding	Remove / Replace	Body	INC	0.3	Aftermarket New	GM1904114	1	\$79.00	

Rear Lamps											
	106	103647 R Rear Combination Lamp Assembly	Remove / Replace	Body	INC#	0.3	Qual Recycled Part	~418745916	1	\$156.00	
	107	900510 Line Markup 25.0%								\$39.00	

Rear Bumper											
	108	103389 R Rear Upr Bumper Step Pad	Remove / Replace	Body	INC#	0.2	Aftermarket New	GM1197105	1	\$79.00	
	109	AUTO Rear Ctr Step Pad	Remove / Install	Body	INC#	0.4					
	110	103391 R Rear Lwr Bumper Step Pad	Remove / Replace	Body	INC	0.2	Aftermarket New	GM1197106	1	\$78.00	
	111	103393 R Rear Bumper Support	Remove / Replace	Body	INC	0.0	Aftermarket CAPA	GM1143106 C	1	\$43.00	
	112	103395 R Rear Bumper Insert	Remove / Replace	Body	INC#	0.3	Aftermarket New	GM1139103	1	\$96.00	
	113	AUTO Rear Bumper Assy	Remove / Install	Body	INC#	0.8					
	114	103397 R Rear Upr Bumper Brace	Remove / Replace	Body	INC#	0.3	Aftermarket CAPA	GM1163109 C	1	\$46.00	
	115	103399 R Rear Lwr Bumper Brace	Remove / Replace	Body	INC	0.3	Aftermarket CAPA	GM1163110 C	1	\$68.00	

LABOR							PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
116	103401	R Rear Otr Bumper Bracket	Remove / Replace	Body	INC#	0.2	Aftermarket CAPA	GM1163111 C	1	\$46.00	
117	103403	R Rear Inr Bumper Bracket	Remove / Replace	Body	INC#	0.2	Aftermarket CAPA	GM1163112 C	1	\$48.00	
118	103410	R Rear Bumper Bracket	Remove / Replace	Body	INC#	0.2	Aftermarket CAPA	GM1167131 C	1	\$61.00	
119	103411	L Rear Bumper Bracket	Remove / Replace	Body	INC#	0.2	Aftermarket CAPA	GM1166131 C	1	\$68.00	
120	103659	Rear Bumper Face Bar	Remove / Replace	Body	INC#	3.3	Aftermarket New	GM1102561	1	\$578.00	
121	AUTO	Rear Bumper Assy	Overhaul	Body	2.5#	3.3	Existing				
122	102870	Rear Ctr Bumper Step Pad	Remove / Replace	Body	INC#	0.4	Aftermarket New	GM1191147	1	\$296.00	
123	AUTO	Tailgate Assembly	Remove / Install	Body	INC	0.2					
Additional Costs & Materials											
124	AUTO	Paint/Materials	Additional Cost							\$1,941.50	
125	AUTO	Hazardous Waste Disposal	Additional Cost							\$5.00*	
126	936014	Flex Additive	Additional Cost							\$7.00*	Yes
127	936015	Cavity Wax	Additional Cost							\$8.00*	Yes
128	936016	Weld Thru Primer	Additional Cost							\$8.00*	Yes
Additional Operations											
129	AUTO	Clear Coat	Additional Operation	Refinish	2.5*	0.0				\$0.00*	
130	900501	Estimate Calculated Using A Preset Threshold Amount For The Clear Coat									
131	933006	Frame/Rack Set Up	Additional Operation	Frame	2.0*	0.0				\$0.00	
132	933003	Tint Color	Additional Operation	Refinish	0.5*	0.0				\$0.00	
133	900501	NO TINT COLOR WITH BLEND ON ESTIMATE									
134	933004	Undercoating	Additional Operation	Body	0.1*	0.0				\$5.00*	
135	933005	Restore Corrosion Protection	Additional Operation	Body	0.1*	0.0				\$10.00*	
136	933008	Chip Resistant Material Application	Additional Operation	Refinish	0.3*	0.0				\$5.00*	
137	933017	Finish Sand And Buff	Additional Operation	Refinish	1.0*	0.0				\$0.00	
138	933018	Mask For Overspray	Additional Operation	Refinish	0.3*	0.0				\$10.00*	
139	933023	Disconnect/Reconnect Computer(S)	Additional Operation	Mechanical	0.3*	0.0				\$0.00	
140	900500	Pre-Repair Scan	Additional Labor	Mechanical *	0.0*	0.0	Existing				
141	900501	PER SUPPLIED INVOICE OR SCAN ONLY!!!!!!									
142	900500	Post Repair Scan	Additional Labor	Mechanical *	0.0*	0.0	Existing				

		LABOR				PART			
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty Total Price Tax
143	900501	PER SUPPLIED INVOICE OR SCAN ONLY!!!!!!							
Body Components									
144	931105	Four Wheel Alignment	Additional Labor	Mechanical	0.0*	0.0	Sublet		1 \$80.00*
145	900500	SUPPLEMENTS	Additional Labor	Body*	0.0*	0.0	Existing		
146	900501	No Supplements will be processed without an itemized supplement. Corroborating photos are also required. Please submit any invoices for part price changes. Thank you for your cooperation.							

* Judgment Item
 T Included in Two Tone Calculation
 # Labor Note Applies
 d Discontinued by Manufacturer

C Included in Clear Coat Calculation
 A Included in Clear Coat and Two Tone
 Calculation
 r CEG R&R Time Used for this Labor Operation
 [] Verify the part number and price before
 ordering

Parts Vendors

Parts Vendors

KEYSTONE KEYSIQ
13681 SYDNEY RD.
WHITEHOUSE TX 75791
(866) 837-0051 (Work)
(903) 592-7455 (Work)

Line	Part #	Total Price
3	GM1000A48C	\$804.00
7	GM1047125	\$57.00
31	GM1206109C	\$269.00
33	GM1218153	\$44.00
37	GM1241404C	\$443.00
40	GM1245119	\$21.00
45	GM1249263C	\$120.00
105	GM1904114	\$79.00

KEYSTONE-INS QUALITY PRT
13681 SYDNEY RD.
WHITEHOUSE TX 75791
(866) 837-0051 (Work)
(903) 592-7455 (Work)

Line	Part #	Total Price
4	GM1063132	\$58.00
5	GM1062132	\$61.00
6	GM1039252C	\$54.00
8	GM1017117	\$385.00
10	GM1095237C	\$89.00
11	GM1068213C	\$29.00
13	GM1070342C	\$148.00
15	GM1067215C	\$52.00
16	GM1043160C	\$64.00
17	GM1006683C	\$277.00
20	GM2503407C	\$685.00
22	GM1230461C	\$913.00
27	GM1225323C	\$662.00
94	GM1793118	\$150.00
108	GM1197105	\$79.00
110	GM1197106	\$78.00
111	GM1143106C	\$43.00
112	GM1139103	\$96.00
114	GM1163109C	\$46.00
115	GM1163110C	\$68.00
116	GM1163111C	\$46.00
117	GM1163112C	\$48.00
118	GM1167131C	\$61.00
119	GM1166131C	\$68.00
120	GM1102561	\$578.00
122	GM1191147	\$296.00

Parts Vendors

WEST POINT AUTO PTS OEMD
16835 KATY FWY
HOUSTON TX 77094
(800) 364-6444 (Work)

Line	Part #	Total Price
48	84301196	\$476.46

Disclaimer: This estimate has been prepared based on the use of replacement parts supplied by a source other than the manufacturer of your motor vehicle. Warranties applicable to these replacement parts are provided by the manufacturer or distributor of these parts rather than the manufacturer of your vehicle.

Recycled Part Vendors

LKQ Auto Parts of East Texas
13681 Sydney Road
Whitehouse TX 75791
(844) 617-6603 (Work)

Line	Part #	Total Price	Vehicle	Description	VIN
106	~418745916	\$156.00	2022		
Supplier Notes: Tail Lamp WT,4DR R, R., QuotelD:2958310870					

Disclaimer: Recycled part pricing may represent either actual pricing (the price at which the recycler is willing to sell the part for in its existing condition) or undamaged pricing (the price at which the recycler would sell the part if it was in undamaged condition). If you are unsure, please contact the automotive recycler.

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	69.1	\$75.00		\$15.00	\$5,197.50
Refinish Labor	36.9	\$75.00		\$15.00	\$2,782.50
Glass Labor	6.2	\$50.00			\$310.00
Frame Labor	8.0	\$75.00			\$600.00
Mechanical Labor	3.2	\$105.00	\$80.00		\$416.00
Total Labor	123.4		\$80.00		\$9,306.00
Taxable					\$0.00
Tax 0.0000%					\$0.00
Non-Taxable					\$9,306.00
Pre-Tax Discount 0.00%					\$0.00
Labor Total					\$9,306.00
Parts	Amount				
Taxable Parts	\$0.00				\$0.00

Estimate Totals

		Parts Adjustments	\$39.00
		Tax 0.0000%	\$0.00
		Non-Taxable	\$12,257.97
		Pre-Tax Discount 0.00%	\$0.00
		Parts Total	\$12,296.97
Costs		Amount	
Paint Materials	\$1,941.50		\$1,941.50
Shop Materials	\$0.00		\$0.00
Other Additional	\$28.00		\$28.00
Costs			
Paint Materials:		Taxable	\$23.00
- Refinish Units: 35.3 units		Tax 0.0000%	\$0.00
- Rate: \$55.00		Non-Taxable	\$1,946.50
- Rate Max: 99.9 units		Pre-Tax Discount 0.00%	\$0.00
- Additional Rate: \$0.00		Costs Total	\$1,969.50
Gross Totals		Amount	
Gross Total	\$23,572.47		\$23,572.47
		Taxable	\$23.00
		Tax	\$0.00
		Non-Taxable	\$23,549.47
		Pre-Tax Discount 0.00%	\$0.00
		Gross Total	\$23,572.47
Adjustments		Amount	
Deductible	-\$2,500.00		-\$2,500.00
Total Customer Responsibility			-\$2,500.00
		Net Estimate Total	\$21,072.47
		Less Original Net Total	\$13,265.71
		Net Supplement Amount	\$7,806.76
		S1: Todd Robillard	\$7,806.76

*****Notice*****

This is not an authorization for repair. All costs of repairs are the sole responsibility of the vehicle owner, who must authorize all repairs. Failure to deliver a copy of this appraisal to the repair shop by the vehicle owner may result in out of pocket expense to the vehicle owner. Providing a copy of this appraisal is not an acceptance of coverage or liability and all issues of coverage or liability are to be determined by the insurance carrier.

*****Notice*****

Deductibles may or may not be addressed or included in this appraisal. If applicable, the repairer should collect the deductible from the vehicle owner before releasing the repaired vehicle.

*****Notice*****

It is the repairer's responsibility to send notification of the supplement via our supplement link, fax or email including a

statement whether the repairs have been halted on the vehicle. Alacrity Solutions will respond to your request within 24 hours. Please allow 48 hours to complete the supplement processing from the request date to ensure the vehicle is released.

Disclaimer: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Estimate Event Log

Job Created	4/25/2025 12:12 PM
Supplement 1 Started	6/5/2025 04:41 PM
Supplement 1 Printed	6/5/2025 06:02 PM
Supplement 1 Committed	6/5/2025 06:02 PM
Estimate Version	1
Estimate Retrieval ID	1005772138

Delta Report

Original Estimate & Supplement 1

Date & Time	Estimate ID	Supplement No.	Profile ID
6/5/2025 6:02:04 PM	5135040049	Supplement 1	South Central Profile

Smith County Brandi White | 2022 Chevrolet Colorado WT

Damage Assessed By	Supplemented By	Date of Loss
Todd Robillard	Todd Robillard	04/14/2025

Global Changes	Original Estimate	S1
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Labor Rates

Body	\$50.00	\$75.00
Bdy-S	\$50.00	\$75.00
Refinish	\$50.00	\$75.00

Estimate Line Changes - Primary Estimate

Supp/		LABOR				PART		
Line #	Item Description	Operation	Type	Total Units	CEG	Type	Number	Price
Changed Entries								
	19 R Frt Combination Lamp Assembly	Remove / Replace	Body	0.30	0.30	Aftermarket New	GM25034 07C	\$685.00
S1	20 R Frt Combination Lamp Assembly	Remove / Replace	Body	INC	0.30	Aftermarket New	GM25034 07C	\$685.00
	35 Cooling Radiator Shutter	Remove / Replace	Body	0.70	0.70	Aftermarket New	GM12061 09C	\$269.00
S1	31 Cooling Radiator Shutter	Remove / Replace	Body	INC	0.70	Aftermarket New	GM12061 09C	\$269.00
	48 W/Shield Glass	Repair	Glass	0.5*	0.00	Existing	Existing	\$0.00
S1	52 Windshield	Remove / Install	Glass	3.30	3.30	Existing	Existing	\$0.00

Supp/		LABOR				PART		
Line #	Item Description	Operation	Type	Total Units	CEG	Type	Number	Price
	66 R Frt Door Trim Panel	Remove / Install	Body	0.40	0.40	Existing	Existing	\$0.00
S1	73 R Frt Door Trim Panel	Remove / Install	Body	INC	0.40	Existing	Existing	\$0.00
	111 Paint/Materials	Add'l Cost						\$450.00
S1	124 Paint/Materials	Add'l Cost						\$1,941.50

Deleted Entries

S1	26	Cooling Upper Tie Bar	Remove / Replace	Body	0.40	0.40	New	23360282	\$310.55
S1	27	Upper Tie Bar	Refinish	Refinish	0.30	0.30			
S1	28	R Otr Cooling Upper Tie Bar	Remove / Replace	Body	1.20	1.20	New	23214539	\$331.60
S1	29	R Otr Upper Tie Bar	Refinish	Refinish	0.30	0.30			
S1	30	R Uptr Cooling Tie Bar Support	Remove / Replace	Body	0.80	0.80	New	22900099	\$55.97
S1	31	R Uptr Tie Bar Gusset	Refinish	Refinish	0.20	0.20			
S1	32	R Cooling Radiator Side Panel	Remove / Replace	Body	1.00	1.00	New	23217550	\$102.37
S1	33	R Uptr Cooling Reinforcement	Remove / Replace	Body	INC	1.00	New	22900103	\$29.02
S1	34	R Side Support	Refinish	Refinish	0.30	0.30			
S1	78	R Adhesive Bonded Pickup Bed Side Panel	Remove / Replace	Body	9.50	9.50	New	23200267	\$984.27
S1	79	R Bed Outer Side Panel	Refinish	Refinish	3.00	3.20			

Added Entries

S1	19	L Front Combination Lamp	Remove / Install	Body	INC	0.30	Existing	Existing	\$0.00
S1	27	Cooling Radiator Support	Remove / Replace	Body	13.40	13.40	Aftermarket New	GM12253 23C	\$662.00
S1	28	Radiator Support Complete	Refinish	Refinish	1.50	1.50	Existing	Existing	\$0.00
S1	29	Add To R&I/R&R Mechanical Components -M	Remove / Replace	Mechanical	1.00	1.00			

Supp/		LABOR				PART		
Line #	Item Description	Operation	Type	Total Units	CEG	Type	Number	Price
S1	30 Evacuate & Recharge A/C -M	Remove / Replace	Mechanical	1.40	1.40			
S1	35 R Fender Assy	Remove / Install	Body	INC	0.90	Existing	Existing	\$0.00
S1	36 L Fender Assy	Remove / Install	Body	0.90	0.90	Existing	Existing	\$0.00
S1	41 R Up'r Fender Rail	Repair	Body	1.0*	0.00	Existing	Existing	\$0.00
S1	42 R Up'r In'r Side Rail	Refinish	Refinish	0.80	0.80	Existing	Existing	\$0.00
S1	47 Frame Assembly -F	Repair	Frame	6.0*	0.00	Existing	Existing	\$0.00
S1	49 Air Cleaner Assy	Remove / Install	Body	0.50	0.50	Existing	Existing	\$0.00
S1	50 Battery	Remove / Install	Body	0.30	0.30	Existing	Existing	\$0.00
S1	51 Fuse Block -M	Remove / Install	Mechanical	0.5*	0.00	Existing	Existing	\$0.00
S1	54 W/Shield Washer Tank	Remove / Install	Body	0.50	0.50	Existing	Existing	\$0.00
S1	68 R Frt Door Assembly	Remove / Install	Body	1.00	1.00	Existing	Existing	\$0.00
S1	69 L Frt Door Assembly	Remove / Install	Body	1.00	1.00	Existing	Existing	\$0.00
S1	85 R Adhesive Bonded Pickup Bed Side Panel	Remove / Replace	Body	9.20	9.20	New	84595235	\$1,046.13
S1	86 R Bed Outer Side Panel	Refinish	Refinish	3.00	3.20			
S1	87 R Pickup Bed Side Panel	Remove / Replace	Body	10.50	10.50	New	23200267	\$1,061.03
S1	92 Pickup Bed Front Panel	Repair	Body	2.0*	0.00	Existing	Existing	\$0.00
S1	93 Front Bed Panel Complete	Refinish	Refinish	1.80	2.20	Existing	Existing	\$0.00
S1	102 R Tailgate Latch Assembly	Remove / Replace	Body	INC	0.20	New	84741506	\$182.69
S1	103 Tailgate Access Panel	Remove / Install	Body	INC	0.30			
S1	104 L Tailgate Latch Assembly	Remove / Replace	Body	INC	0.20	New	84741505	\$182.69

Estimate Totals Changes

Estimate Type	Total Tax	Gross Total	Customer Responsibility	Net Estimate Total
Original Estimate	\$0	\$15,765.71	-\$2,500.00	\$13,265.71
Supplement 1	\$0	\$23,572.47	-\$2,500.00	\$21,072.47

Net Estimate Totals

Estimate Type	Net Amount
Supplement 1	\$7,806.76
Net Supplement	\$7,806.76
Original Estimate	\$13,265.71
Net Estimate Total	\$21,072.47

Estimate Type	Program Calc Version	Data Versions
Original Estimate	10	APR_25_V
Supplement 1	11	APR_25_V

Claim #: APD20253058-1

Estimate Gross Total: \$23,572.47

Estimate ID: 5135040049

Profile Name: 1 Alacrity _ Standard

Supplement #: 1

Profile Version: 7.0

Owner/Insured: Brandi White, Smith County

Estimating System: Mitchell

Estimate Commit Date: 06/05/2025

Estimate Compliance: Warning

Non-Compliance Items

Line #	Description	Actual	Guideline
NA	Special Entry Alert Max # of 900500 lines exceeded	7	5
57	Truck Cab Panel - Consider Partial Refinish or Paintless Repair: R Cab Door Opening Frame	1.50 Hrs	2.00 Hrs
59	Truck Cab Panel - Consider Partial Refinish or Paintless Repair: L Cab Door Opening Frame	2.00 Hrs	2.00 Hrs
76	Door - Consider Partial Refinish or Paintless Repair: R Rear Door Repair Panel	1.50 Hrs	2.00 Hrs
92	Bed Panel - Consider Partial Refinish or Paintless Repair: Pickup Bed Front Panel	2.00 Hrs	4.00 Hrs
96	14a - consider LK or AM	0	0

Estimator Comment(s):

Notes:

Estimate Compliance History:

Revision 1: Warning

Line #	Description	Actual	Guideline
NA	Inspection Date Missing	0	0
NA	Special Entry Alert Max # of 900500 lines exceeded	7	5
57	Truck Cab Panel - Consider Partial Refinish or Paintless Repair: R Cab Door Opening Frame	1.50 Hrs	2.00 Hrs
59	Truck Cab Panel - Consider Partial Refinish or Paintless Repair: L Cab Door Opening Frame	2.00 Hrs	2.00 Hrs
76	Door - Consider Partial Refinish or Paintless Repair: R Rear Door Repair Panel	1.50 Hrs	2.00 Hrs
92	Bed Panel - Consider Partial Refinish or Paintless Repair: Pickup Bed Front Panel	2.00 Hrs	4.00 Hrs
96	14a - consider LK or AM	0	0

8

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: FCIC
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Kaseware - Change Order	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input checked="" type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve an amendment and Change Order to Kaseware Subscription Agreement for the benefit of the Financial Crimes Intelligence Center (FCIC) at a cost of \$114,532.00 from FCIC funds.	
Background: This agreement was originally approved on November 1, 2021 with subsequent amendments in 2022 and 2023. This program was procured via a sole source, pursuant to Texas Local Government Code, Sec. 262.024(a)(7). This amendment will increase the number of users to 41 full user licenses. This program is the FCIC's case management system. The continued growth and legislative appropriations has necessitated this increase.	
Financial and Operational Impact: Total annual subscription is \$114,532.00. No County funds are use, as this program is fully funded by State appropriations through TDLR's funding of the FCIC.	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



KASEWARE CHANGE ORDER

THIS KASEWARE CHANGE ORDER is made and effective as of the last signature date below and will serve to update the [Subscription Agreement] executed on [September 30, 2021].

The following changes are being made to the original agreement:

Effective Date	Upon fully executed contract (signatures received by both parties)
Activation Date	Upon fully executed contract (signatures received by both parties)
Client Name	Texas FCIC (Smith County District Attorney)
Client Address	218 E. Elm Street Tyler, TX 75702
Account Manager	Adam Colby
Account Manager Phone	903-343-2566
Account Manager Email Address	AColby@smith-county.com
Subscription Fee	\$114,532.00* *This price increases Texas FCIC's current annual subscription from \$21,525.00 - comprising Kaseware's Insights Tier with 15 full user licenses at \$18,900.00 and one additional public portal form at \$2,625.00—to a total subscription of \$114,532.00. The updated subscription includes Kaseware's Connections Tier with 41 full user licenses at \$97,908.00, one additional tenant at \$12,500.00, one Carbone subscription at \$1,499.00, and the continued inclusion of the existing additional public portal form at \$2,625.00.
Set Up Services	2 (two) on-site training 2 (two)-day engagements not to exceed 16 hours of training per engagement.
Services Fee	\$10,000.00* *\$5,000 per 2-day on-site engagement.
Initial Term	5 Years
Additional Terms and Provisions	<ul style="list-style-type: none">• All Kaseware subscriptions listed within this change order are subject to a 4% Year over Year annual increase.• Kaseware anticipates receipt of a valid Purchase Order (PO) from Texas FCIC during the period of September 1–5, 2025. Upon receipt of the PO, Kaseware's project team will be prepared to commence project activities during the week of September 8–12, 2025.• Project initiation is expressly contingent upon Kaseware's receipt of the aforementioned PO. The schedule is subject to adjustment in the event the PO is not received within the anticipated timeframe.• Texas FCIC remitted payment in the amount of \$21,525.00 on November 8, 2024. Provided that FCIC issues a purchase order between September 1–5, 2025, Kaseware will apply a prorated credit of \$3,587.50 to the upcoming invoice, reflecting the portion previously paid during the prior renewal term. As a result, the total invoiced amount for the 2025–2026 term will be \$120,944.50 covering Kaseware's Connections Tier with 41 full user licenses at \$97,908.00, one additional tenant at \$12,500.00, one Carbone subscription at \$1,499.00, the continued inclusion of the existing additional public portal

	form at \$2,625.00, and two 2-day on-site training engagements for \$10,000.00. Thereafter, annual subscription renewal payments will be due between September 1–5 of each subsequent year.
--	---

All other provisions, terms and conditions will be in accordance with the original subscription agreement/contract titled [Subscription Agreement] and dated [September 30, 2021].

KASEWARE, INC.

By: _____

Name: _____

Title: _____

Date: _____

CLIENT

By: _____

Name: _____

Title: _____

Date: _____

9

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: FCIC
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: CLEAR Proflex - Thomas Reuters	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve an an amendment to the agreement between Smith County and Thompson Reuters, DBA West Publishing Corporation, for Clear-Proflex software for the benefit of the Financial Crimes Intelligence Center (FCIC) with monthly payments of \$10,498.95.	
Background: This agreement was last approved October 22, 2024. With the growth of the FCIC this amendment is needed to increase the number of user. This agreement was previously approved via a State of Texas DIR, and a discretionary exemption pursuant to Texas Local Government Code 262.024 (a)(7)	
Financial and Operational Impact: The monthly costs for this service is \$10,498.95.No County funds are used, as this program is fully funded by State appropriations through TDLR's funding of the FCIC.	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



**Thomson
Reuters™**

Order Form

Order ID:Q-09998292

Contact your representative mike.reaman@thomsonreuters.com with any questions.
Thank you.

Subscriber Information

Sold To Account Address

Account #: 1000069911
TX FINANCIAL CRIMES INTEL CENTER
ACCTS PAYABLE
218 E ELM ST STE 400
TYLER TX 75702-7312 US

"Customer"

Shipping Address

Account #: 1000069911
TX FINANCIAL CRIMES INTEL CENTER
ACCTS PAYABLE
218 E ELM ST STE 400
TYLER TX 75702-7312 US

Billing Address

Account #: 1000069911
TX FINANCIAL CRIMES INTEL CENTER
ACCTS PAYABLE
218 E ELM ST STE 400
TYLER, TX 75702-7312 US

This Order Form is a legal document between Customer and

- A. West Publishing Corporation to the extent that products or services will be provided by West Publishing Corporation, and/or
- B. Thomson Reuters Enterprise Centre GmbH to the extent that products or services will be provided by Thomson Reuters Enterprise Centre GmbH.

A detailed list of products and services that are provided by Thomson Reuters Enterprise Centre GmbH and current applicable IRS Certification forms are available at: <https://www.tr.com/trorderinginfo>

West Publishing Corporation may also act as an agent on behalf of Thomson Reuters Enterprise Centre GmbH solely with respect to billing and collecting payment from Customer. Thomson Reuters Enterprise Centre GmbH and West Publishing Corporation will be referred to as "Thomson Reuters", "we" or "our," in each case with respect to the products and services it is providing, and Customer will be referred to as "you", or "your" or "Client".

For Federal Customers the following shall apply: Thomson Reuters General Terms and Conditions (available here: <http://tr.com/federal-general-terms-and-conditions>) apply to the purchase and use of all products, except print, and together with any applicable Product Specific Terms (set forth below) are incorporated into this Order Form by this reference. In the event that there is a conflict of terms among the General Terms and Conditions, the Product Specific Terms and this Order Form, the order of precedence shall be Order Form, the Product Specific Terms, and last the General Terms and Conditions.

For non-federal customers the following shall apply: Thomson Reuters General Terms and Conditions (<http://tr.com/us-general-terms-and-conditions>) apply to the purchase and use of all products, except print, and together with any applicable Product Specific Terms (set forth below) are incorporated into this Order Form by this reference. In the event that there is a conflict of terms among the General Terms and Conditions, the Product Specific Terms and this Order Form, the order of precedence shall be Order Form, the Product Specific Terms, and last the General Terms and Conditions.

The Order Form is subject to and governed by the Texas Contract Number DIR-CPO-5258.

ProFlex Products See Attachment for details

Material #	Product	Monthly Charges	Minimum Terms (Months)
41308780	CLEAR Proflex	\$10,498.95	36

Bridge Products					
Material #	Product	Quantity	Unit	Bridge Monthly Charges	Bridge Term (Months)
41308780	CLEAR Proflex	1	Each	\$6,202.97	1

Bridge Terms

Bridge Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in the calendar month, if any. The Bridge Monthly charges will continue for the number of complete calendar months listed in the Bridge Term column above. At the end of the Bridge Term, your Monthly Charges and the Minimum Term will be as described in the Product grid above. All other terms and conditions of the Order Form remain unchanged.

Minimum Terms

Your subscription is effective upon the date we process your order ("Effective Date") and Monthly Charges will be prorated for the number of days remaining in that month, if any. Your subscription will continue for the number of months listed in the Minimum Term column above plus any Bridge Term that may be outlined above counting from the first day of the month following the Effective Date. Your Monthly Charges during the first twelve (12) months of the Minimum Term are as set forth above. If your Minimum Term is longer than 12 months, then your Monthly Charges for each year of the Minimum Term are displayed in the Attachment to the Order Form.

Post Minimum Terms

Your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term"), and we will notify you of any change in the Monthly Charges at least 60 days before each Automatic Renewal Term starts. You are also responsible for all Excluded Charges.

Federal government subscribers that chose a multi-year Minimum Term, those additional years will be implemented at your option pursuant to federal law. Either of us may cancel the Automatic Renewal Term by sending notice in writing at least 30 days before an Automatic Renewal Term begins. Send your notice of cancellation to Customer Service, 610 Opperman Drive., P.O. Box 64833, Eagan, MN 55123-1803.

Miscellaneous

The Federal Product Specific Terms can be found here: <http://tr.com/federal-product-specific-terms>

Applicable Law. If you are a state or local governmental entity, your state's law will apply, and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, this Order Form shall be interpreted under Minnesota state law and any claim by one of us shall exclusively be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply, and any claim may be brought in any federal court.

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

eBilling Contact. All invoices for this account will be emailed to your e-Billing Contact(s) unless you have notified us that you would like to be exempt from e-Billing.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Cancellation Notification Address. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803

Confidentiality of Ordering Document. You understand that disclosure of the terms contained in this ordering document would cause competitive harm to us, and you agree not to disclose these terms to any third person.

Applicable Law. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, this Order Form will be interpreted under Minnesota state law and any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

Regulated Data. Due to the regulated or private nature of some data in our information products such as credit header data, motor vehicle data, driver license data and voter registration data, you may need to complete a credentialing process which will include certifying what your legally permissible use of the data will be. You agree to immediately notify us if any of the information you provided in your ordering document or during the credentialing process changes. You agree to and warrant that you are the end user of this data and that you will only use it for your own internal business purposes. You also warrant that you will strictly limit the access, use and distribution of this data to user permitted under applicable laws, rules and regulations and as permitted by the third party additional terms. You will keep the data confidential. You will use industry standard administrative, physical and technical safeguards to protect the data. You will not disclose it to anyone except as necessary to carry out your permissible use. You will immediately report any misuse, abuse or compromise of the data. You agree to cooperate with any resulting inquiry. If we reasonably believe that the data has been misused, abused or compromised, we may block access without additional notice. You are responsible for all damages caused by misuse, abuse or compromise of the data by you, your employees and any person or entity with whom you shared the data. We will be responsible for damages caused by us. We are not a consumer reporting agency. You may use information product data to support your own processes and decisions but you may not deny any service or access to a service to a consumer based solely upon the information product data. Examples of types of service include eligibility for credit or insurance, employment decisions and any other purpose described in the Fair Credit Reporting Act (15 U.S.C.A. 1681b). If the Financial Industry Regulatory Authority regulations apply to you, you may use our information products to verify the accuracy and completeness of information submitted to you by each applicant for registration on Form U4 or Form U5 in compliance with the requirements of FINRA Rule 3110. You may use the information products in this

manner only in furtherance of written policies and procedures that are designed to achieve your compliance with FINRA Rule 3110 or as otherwise allowed by the General Terms and Conditions.

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

Excluded Charges And Schedule A Rates. If you access products or services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-clear.pdf> and Excluded Charges change from time-to-time upon 30 days written or online notice. We may, at our option, make certain products and services Excluded Charges if we are contractually bound or otherwise required to do so by a third party provider or if products or services are enhanced or if new products or services are released after the effective date of this ordering document. Modification of Excluded Charges or Schedule A rates is not a basis for termination under paragraph 10 of the General Terms and Conditions.

eBilling Contact. All invoices for this account will be emailed to your e-Billing Contact(s) unless you have notified us that you would like to be exempt from e-Billing.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

CLEAR Fixed Rate Usage :If the transactional value of your CLEAR fixed rate usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

Batch Usage :If you have a fixed rate batch and/or batch alerts subscription and the total of your batch inputs or batch alerts exceeds your annual fixed rate batch or total batch alerts allotment, we may: 1) request the parties enter into good faith negotiations regarding a superseding agreement, 2) terminate your subscription upon 10 days written notice or 3) limit your access to your fixed rate batch subscription for the remainder of the then-current 12 month period, during which time you will continue to be billed your Monthly Charges. If your access to your fixed rate batch subscription has been limited, your access will be reinstated on the first day of the following 12 month period.

If the trial includes Batch Services, you may submit up to 1,000 input lines at no cost. We reserve the right to invoice you for input lines in excess of 1,000. You will pay our then current Schedule A rate. Schedule A rates are located at <http://legalsolutions.com/schedule-a-clear>.

Existing Vigilant Subscribers: We may terminate your License Plate Recognition (LPR) subscription if you are an existing Vigilant LEARN subscriber whose LPR pricing is based upon your existing Vigilant LEARN agreement, and you cancel your Vigilant LEARN agreement.

Enterprise Law Enforcement Subscribers: You certify that you have up to the number of Sworn Officers in your employ at this location identified in the QTY Column above. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

CLEAR Subscribers via an Alliance Partner. In limited circumstances we may allow you to access CLEAR through a third party's ("Service Provider") software or service (together with CLEAR, the "Integrated System"). In the event that you enter into a license agreement to access an Integrated System, you agree as follows:

We have no obligation to Service Provider with regard to the functionality or non-functionality of CLEAR during or after the integration. Service Provider will have access to CLEAR on your behalf and you will ensure Service Provider's compliance with the terms and conditions of the Thomson Reuters General Terms and Conditions located in the General Terms and Conditions paragraph above. Except as otherwise provided in your agreement with us, Data may not (i) be distributed or transferred in whole or in part via the Integrated System or otherwise to any third party, (ii) be stored in bulk or in a searchable database, and (iii) not be used in any way to replace or to substitute for CLEAR or as a component of any material offered for sale, license or distribution to third parties. No party will use any means to discern the source code of our products and product data. You are responsible for Service Provider's access to CLEAR on your behalf. You are responsible for all damages caused by misuse, abuse or compromise of the data by Service Provider, you, your employees and any person or entity with which you shared the data. We will be responsible for damages caused by us.

. For Law Enforcement Agencies and Correctional Facilities Only – No Inmate Westlaw or CLEAR Access (direct or indirect)

I certify, on behalf of Subscriber, that I understand and accept the security limits of Westlaw or CLEAR ; Subscriber's responsibility for controlling Westlaw, CLEAR, internet and network access; and, how Subscriber will be using Westlaw or CLEAR. I acknowledge Subscriber's responsibility for providing West with prompt written notice if Subscriber's type of use changes.

Only non-inmates/administrative staff will access Westlaw or CLEAR with no direct Westlaw research results provided to inmates (including work product created as part of inmates' legal representation). In no event shall anyone other than Subscriber's approved employees be provided access to or control of any terminal with access to Westlaw or Westlaw Data.

Functionality of Westlaw or CLEAR cannot and does not limit access to non-West internet sites. It is Subscriber's responsibility to control access to the internet.

Subscriber will provide its own firewall, proxy servers or other security technologies as well as desktop security to limit access to the Westlaw or CLEAR URL and West software (including CD-ROM orders). Subscriber will design, configure and implement its own security configuration.

Subscriber will not use any data nor distribute any data to a third party for use, in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation or in any manner inconsistent with the General Terms and Conditions.

Subscriber will maintain the most current version of the West software to access CD-ROM Products for security purposes.

LIMITATION OF LIABILITY. EACH PARTY'S OR ANY OF ITS THIRD-PARTY PROVIDERS' ENTIRE LIABILITY IN THE AGGREGATE FOR DAMAGES ARISING OUT OF OR IN CONNECTION WITH THE AGREEMENT, INCLUDING FOR NEGLIGENCE, WILL NOT EXCEED TWO TIMES THE CONTRACT VALUE. CONTRACT VALUE IS DEFINED IN THE ORDERING DOCUMENTS. IN NO EVENT SHALL WE OR OUR THIRD-PARTY PROVIDERS BE LIABLE FOR ANY PENALTIES, INTEREST, TAXES OR OTHER AMOUNTS IMPOSED BY ANY GOVERNMENTAL OR REGULATORY AUTHORITY. NEITHER PARTY IS LIABLE TO THE OTHER FOR INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, FOR LOSS OF DATA, OR LOSS OF PROFITS (IN EITHER CASE, WHETHER DIRECT OR INDIRECT) EVEN IF SUCH DAMAGES OR LOSSES COULD HAVE BEEN FORESEEN OR PREVENTED.

Signature for Order ID: Q-09998292

ACKNOWLEDGEMENT Q-09998292

I have read all pages and attachments to this Order Form and I accept the terms on behalf of Subscriber. I warrant that I am authorized to sign this Order Form on behalf of the Subscriber.

Signature of Authorized Representative for order

Title

Printed Name

Date

This Order Form will expire and will not be accepted after 10/3/2025 CT.

**Attachment****Order ID:Q-09998292**

Contact your representative mike.reaman@thomsonreuters.com with any questions. Thank you.

Order ID: Q-09998292

Payment, Shipping and Contact Information**Payment Method:**

Payment Method: Bill to Account

Account Number: 1000069911

This order is made pursuant to: TX MSA DIR-CPO-5258 (TXM1)

Order Confirmation Contact (#28)

Contact Name:COLBY, ADAM

Email:adam.colby@fcic.texas.gov

ProFlex Multiple Location Details

Account Number	Account Name	Account Address	Action
1000069911	TX FINANCIAL CRIMES INTEL CENTER	218 E ELM ST STE 400 TYLER TX 75702-7312 US	New

ProFlex Product Details

Quantity	Unit	Service Material #	Description
1	Each	41308780	CLEAR Proflex
35	Seats	41448992	CLEAR for Government Fraud
35	Seats	41557339	CLEAR Worldcheck Pro Addon
35	Seats	41913616	CLEAR Criminal Justice Arrest Gateway PRO Add Seat
35	Seats	41951223	CLEAR Government Business Credit Reports Pro Addon
1,000	Alerts	42019395	ENCLR PRO ALERT PREMIUM BAND ADD
35	Seats	42124048	ENCLR PRO Gov License Plate Recognition State Add

Account Contacts

Contact Name	Email Address	Customer Type Description
ADAM COLBY	adam.colby@fcic.texas.gov	CLEAR PRIMARY CONT
ADAM COLBY	adam.colby@fcic.texas.gov	EML PSWD CONTACT

IP Address Information

From IP Address	To IP Address	From IP Address	To IP Address	From IP Address	To IP Address
1.1.1.1					

Sub Material	Quantity	Active Subscription to be Lapsed
41308780	1	CLEAR Proflex
41448992	15	CLEAR for Government Fraud
41557339	15	CLEAR Worldcheck Pro Addon
41913616	15	CLEAR Criminal Justice Arrest Gateway PRO Add Seat
41951223	15	CLEAR Government Business Credit Reports Pro Addon
42019395	1	ENCLR PRO ALERT PREMIUM BAND ADD
42124048	15	ENCLR PRO Gov License Plate Recognition State Add

Charges During Minimum Term

Material #	Product Name	Monthly Year 1 Charges	% incr Yr 1-2*	Monthly Year 2 Charges	% incr Yr 2-3*	Monthly Year 3 Charges	% incr Yr 3 4*	Monthly Year 4 Charges	% incr Yr 4-5*	Monthly Year 5 Charges
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41308780	CLEAR Proflex	\$10,498.95	5.00	\$11023.90	5.00	\$11575.10	N/A	\$N/A	N/A	\$N/A
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Charges During Minimum Term

Pricing is displayed only for the years included in the Minimum Term. Years without pricing in above grid are not included in the Minimum Term. Refer to your Order Form for the Post Minimum Term pricing

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: JUNE 9, 2025	Submitted by: FRANK DAVIS
Meeting Date: JUNE 17, 2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Road Improvements - Acceptance of Project	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to accept the completion of the construction contract for Roadway Improvements to CR 411, authorize the County Judge to execute the Reconciliation Change Order, and authorize final payment to Texana Land & Asphalt, Inc.	
Background: The Road and Bridge Department is requesting The Commissioners Court to accept the completion of RB-19-25, Roadway Improvements to CR 411 (IH 20 to FM 849), as performed by Texana Land & Asphalt, Inc. The contract was awarded in the bid amount of \$409,140.20. The final construction cost is in the amount of \$382,795.77, resulting in an underrun of \$26,344.43. Paving improvements were made to a total of 1.231 miles of county roadways.	
Financial and Operational Impact: Underrun amount of awarded contract is \$26,344.43	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Frank Davis	Email: fdavis@smith-county.com
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

RECONCILIATION CHANGE ORDER

PROJECT NAME: ROADWAY IMPROVEMENTS TO CR 411 (IH 20 to FM 849)
 CONTRACTOR: TEXANA LAND & ASPHALT
 ADDRESS: 5848 CR 1100, SULPHUR SPRINGS, TX 75482
 PHONE NO.: 903-243-3409

DATE: 9-Jun-25
 PROJECT: RB-19-25

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	CONTRACT QUANTITY	COMPLETE TO DATE	OVERRUN/ (UNDERRUN)	UNIT PRICE	INCREASE/ (DECREASE)
100	PREPARE ROW	STA	65.00	65.00	0.00	\$ 15.00	\$ -
134	BACKFILL PVMT EDGE (TY B)	STA	65.00	65.00	0.00	\$ 100.00	\$ -
251	RWK BS MTL (TY D)(ORD COMP)(8 IN)	SY	18,240.00	18,240.00	0.00	\$ 1.70	\$ -
275-A	CEMENT (3.5%)(19 LBS/SY)	TON	150.00	152.34	2.34	\$ 290.00	\$ 678.60
275-B	CEMENT TREAT (EXIST MATL)(8 IN)	SY	18,240.00	18,240.00	0.00	\$ 2.20	\$ -
310	PRIME COAT (MC-30)	GAL	2,920.00	2,920.00	0.00	\$ 0.01	\$ -
340	D-GR HMA TY-D (SURF)	TON	2,000.00	1,969.16	(30.84)	\$ 122.00	\$ (3,762.48)
502	BARRICADES, SIGNS AND TRAFFIC HANDLING	WK	8.00	3.00	(5.00)	\$ 550.00	\$ (2,750.00)
666-A	REFL PAV MRK TY I (Y) 4" (SLD) (090MIL)	LF	13,000.00	12,805.00	(195.00)	\$ 0.65	\$ (126.75)
666-B	REFL PAV MRK TY I (W) 4" (SLD) (090MIL)	LF	13,000.00	12,548.00	(452.00)	\$ 0.65	\$ (293.80)
672	REFL PAV MRKR TY II-A-A	EA	340.00	322.00	(18.00)	\$ 5.00	\$ (90.00)
8000	ALLOWANCE FOR UNKNOWN CONDITIONS	LS	1.00		(1.00)	\$ 20,000.00	\$ (20,000.00)
SUB-TOTAL: CR 411 ROADWAY IMPROVEMENTS							\$ (26,344.43)

Original Contract Total	\$ 409,140.20
Amount of Approved Change Orders	\$0.00
Adjusted Contract Amount	\$409,140.20
Increase/Decrease Amount in Original Contract Quantities	\$ (26,344.43)
Increase/Decrease Amount of Approved Change Orders	\$0.00
Materials on Hand	\$0.00
TOTAL AMOUNT THIS CHANGE ORDER	(\$26,344.43)

FINAL CONTRACT TOTAL **\$382,795.77**

This Document will become a supplement to the contract and all provisions will apply hereto.

**RECOMMENDED
FOR APPROVAL:**

County Engineer Date

ACCEPTED:

Contractor Date

ACCEPTED:

County Judge Date

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 06/10/2025	Submitted by: KAREN NELSON
Meeting Date: 06/17/2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: COUNTY ROAD ADOPTION	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to accept the roadways of Arbor Estates, Phase 3 into the Smith County Road Maintenance System.	
Background: Arbor Estates was plated in 2010, in accordance with the Smith County Subdivision Regulations. The developer is requesting that the Road and Right of Way for Arbor Estates Phase 3 be accepted into the Smith County Road Maintenance System, this will be a continuation of 1.351 Linear Feet to Karah Ln., inventoried as County Road 4229.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Application for County Road Maintenance Through Implied Dedication

To be completed by developer or property owners requesting
county road maintenance for roads and right of ways in
subdivision developments

To:

Smith County Road & Bridge Department
P.O. Box 990; Tyler, Texas 75710; (903)-590-4801

From:

Name: Michael Nance

Address: [REDACTED]

Phone: [REDACTED]

Name of Development: Arbor Estates

Date: 6-3-25

Name of Developer (if known): m2m construction

Date 2nd lot sold: (by deed or contract, if known): 2011

Number of homes in Development: 15

Location of Development (directions): From Downtown Lindale, East on Hwy 16
1/2 mile, Left on 2710, left on 4108 1 1/2 miles, Arbor Estates Sign

Plat filed with Commissioners Court? Yes If so, when (year) 2010

Plat filed with City? No If so, when (year): _____ What City? _____

Dedicated right of way? Yes If so, what width? 60 ft. Recorded? yes

If less than 60 ft wide, will owners dedicate a total of 60 ft.?

Road(s) built to County specs? yes Road(s) built to City specs? NO

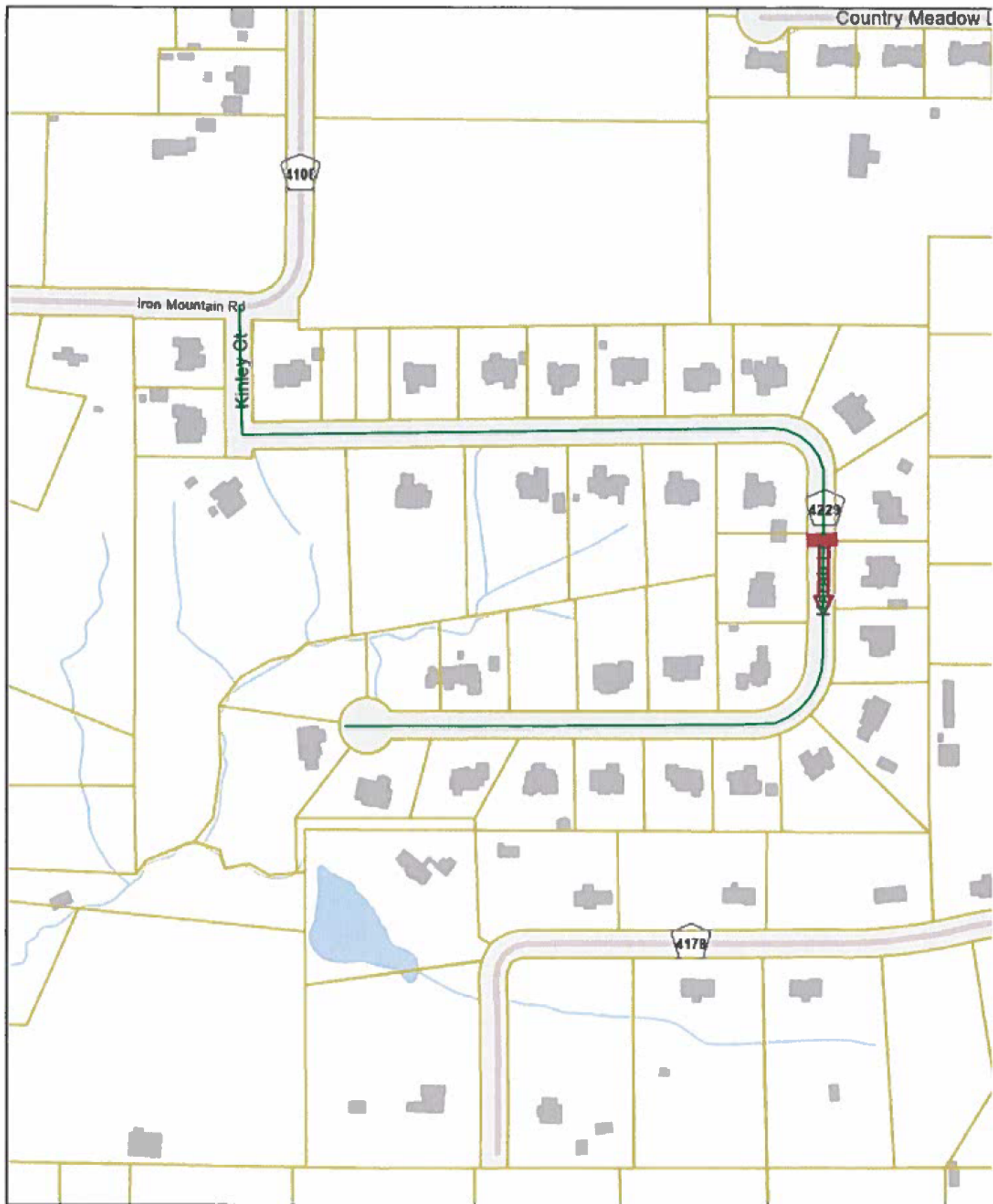
Distance to closest residence from the center of the road: 35' ft.

Attach any drawings/maps you may have of the development.

Notes:

1. Acceptance of roads and right of ways into the County Road System does not obligate Smith County to upgrade road surfaces, routes, profiles, or curvature other than that required for normal maintenance. *The acceptance of right-of-way and roads in part or in whole must comply with the Smith County Subdivision Regulations, as amended.*
2. Road construction required to meet minimum County Subdivision Regulations shall be at the applicant(s) expense.
3. Dedication of a right-of-way will generally require an amended plat be filed.
4. Any surveying required of dedicated right-of-ways will done at the applicant(s) expense.

Any exception to the above must be approved by the Commissioners Court.



This map was prepared by the Smith County map si
 revised without notification to any user. This produ
 informational purposes and may not have been prep
 suitable for legal, engineering, or surveying purpos
 represent an on-the-ground survey and represents o
 approximate relative location of property boundarie
 encouraged to check with the City of Tyler, SCAD.
 Administration to verify that the map being used is

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 6/9/2025	Submitted by: Christina Haney
Meeting Date: 6/17/2025	Department: Purchasing for Treasurer's Office
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Award contract for RFP-23-25	
Agenda Category: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input checked="" type="radio"/> Briefing Session <input checked="" type="radio"/> Court Orders <input type="radio"/> Presentation </div> <div style="width: 45%;"> <input type="radio"/> Recurring Business <input type="radio"/> Resolution <input type="radio"/> Executive Session </div> </div>	
Agenda Wording: Consider and take necessary action to award a contract for RFP-23-25 Managing Bank Depositories and authorize the County Judge to sign all related documentation.	
Background: 4/15/2025 - Requested permission to advertise, solicit, and receive sealed proposals. Evaluation Criteria: Bank's Past & Prospective Financial Condition-30% Net Rate of Return on County Funds - 20% Ability to Meet Service Requirements-25% Cost of Services - 20% Reference-5%	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Jaye Latch	Email: jlatch@smith-county.com
Name: Christina Haney	Email: chaney@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

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Agenda Item # _____

RFP 23-25 MANAGING BANK DEPOSITORIES

This was a sealed competitive proposal process with the following weighed evaluation criteria:

- a. Bank's Past and Prospective Financial Condition– 30%
- b. Net Rate of Return on County Funds – 20%
- c. Ability to Meet Service Requirements – 25%
- d. Cost of Services– 20%
- e. References – 5%

Southside Bank offers the best value for Smith County based upon the published weighted criteria.

CONTRACTOR	SCORE
Southside Bank	95
Bank of America	67

Southside Bank received the highest score based up published evaluation criteria. Southside Bank offers the best value for the County and we recommend awarding the contract for RFP 23-25 Managing Bank Depositories to Southside Bank.

Recommendation for Banking Services RFP

It is my recommendation based on the completed RFPs turned in by Southside State Bank and Bank of America that Smith County award the bid to Southside. Their fees/charges are much lower than Bank of America.

Southside is willing to send all of our paper statements by mail or hand deliver, while Bank of America wants to email them to us which would cost my office in time and supplies by printing out over 60 bank accounts with check copies and deposit slips.

The interest rate offered by Bank of America according to the info they sent us is consistently 1 to 2% less than Southside. Bank of America also wants us to hold at least \$25 million in their bank that would be non interest bearing every month. This would cost us a great deal of interest at about \$865,000.00 every month by excluding that first \$25 million.

Almost every single question we asked if they could meet or accommodate our schedule Bank of America had an exception to.

Looking at everything in the bid the fees, interest rates and services are all better in the Southside bid. Considering the excellent service they've give us for the last 25 years I really believe they are the only choice at this point for Smith County.

Sincerely,



Kelli R. White, CCT-CIO

Smith County Treasurer

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SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date: 6/10/2025	Submitted by: Tim Jones
Meeting Date: 06/17/2025	Department: Sheriff's Office
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: COPS Grant application 2025	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize a grant application for application for a FY 2025 COPS Grant for Hiring, and authorize the County Judge to sign all necessary documents	
Background: This request is for authorization to submit an application to be considered by DOJ for the FY2025 COPS Grant to hire 4 patrol deputies. The Grant, if approved, will supply a maximum of \$125,000 per deputy over 3 years. The Grant is a 75/25 Grant with the County paying the 25%. This grant provides funding to law-enforcement agencies to hire additional career law-enforcement officers in an effort to increase their community policing capacity and crime prevention efforts.	
Financial and Operational Impact: The Grant for 4 deputies would DOJ furnishing \$500,000. This grant amount would max out in a little over 2 years with the remaining year the County would begin paying the majority of the salaries and benefits at a cost of \$465,760.	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Larry Smith	Email: LSmith@smith-county.com
Name: Tim Jones	Email: Tjones2@smith-county.com
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

U.S. Department of Justice

Office of Community Oriented Policing Services



FY25 COPS Hiring Program

Assistance Listing #:	16.068
Grants.gov Opportunity Number:	O-COPS-2025-172413
NOFO Release Date:	May 8, 2025
Grants.gov Deadline:	June 25, 2025, 4:59 PM ET.
Application JustGrants Deadline:	July 1, 2025, 4:59 PM ET.

Overview

The U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office, <https://cops.usdoj.gov>) is pleased to announce that it is seeking applications for funding for the FY25 COPS Hiring Program (CHP). This program furthers the COPS Office's goal of advancing public safety through community policing by funding additional full-time career law enforcement positions to meet law enforcement agencies' community policing strategies. As community policing is common sense policing, throughout the CHP Notice of Funding Opportunity (NOFO) materials, the terms 'community policing' and 'common sense policing' are used interchangeably, unless otherwise specified.

Additional information, including the FY25 CHP Application Resource Guide, Frequently Asked Questions (FAQs), and Fact Sheets can be found at <https://cops.usdoj.gov/chp>.

(Please see eligibility section for eligibility criteria.)

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligibility

Eligible applicants are limited to established and operational local, state, territorial, and tribal law enforcement agencies that have primary law enforcement authority.

- Established and operational:
 - A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.
 - CHP applicants must have a law enforcement agency (i.e. Sheriff's Office, Department, etc.) that is operational by the close of this application or receive services through a new or existing contract for law enforcement services that is in place by the close of this NOFO. Applicants must also maintain primary law enforcement authority for the population to be served.
- Primary law enforcement authority:
 - An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the jurisdiction served.

If funds under this program are to be used as part of a written contracting agreement for law enforcement services (e.g., a town that contracts with a neighboring sheriff's department to receive services), the agency wishing to receive law enforcement services must be the legal applicant in this application.

In addition, state and local governmental entities must comply with 8 U.S.C. §1373, which provides that state and local government entities may not prohibit, or in any way restrict, any government entity or official from sending to, receiving from, maintaining, or exchanging information regarding citizenship or immigration status, lawful or unlawful, of any individual with components of the U.S. Department of Homeland Security or any other federal, state or local government entity. This includes any prohibitions or restrictions imposed or established by a state or local government entity or official. For additional information, please see the appendices in the [FY25 CHP Application Resource Guide](#).

Contact Information

Agency Contact Description

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical support with the Justice Grants System (JustGrants) application, please contact JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175. JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

For programmatic assistance with the requirements of this program, please call the COPS Office Response Center at 800-421-6770 or send questions via email to AskCopsRC@usdoj.gov. The COPS Office Response Center operates Monday through Friday, 9:00 a.m. to 5:00 p.m. ET, except on federal holidays. In addition, the COPS Office welcomes applicant feedback on this notice of funding opportunity, the application submission process, and the application review process. Provide feedback via email to AskCopsRC@usdoj.gov (Subject line: "FY25 CHP Feedback").

Submission Information

Registration: To submit an application, all applicants must be registered in SAM.gov with a Unique Entity Identifier (UEI) number and be registered in Grants.gov.

Submission: Completing an application is a two-step process:

1. Applicants are first required to register via <https://www.grants.gov>, complete the SF-424 form and submit it through the [Grants.gov website](#).
2. Once the SF-424 has been submitted via Grants.gov, the applicant will complete the full application including survey questions and provide attachments in JustGrants.

An application is not considered submitted until both of these steps are completed. For more information about registration and submission, see the Application and Submission section of this NOFO.

All guidance for this program is contained in this NOFO and can also be found at <https://cops.usdoj.gov/chp>.

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Program Description

The Office of Community Oriented Policing Services (COPS Office) is the component of the U.S. Department of Justice responsible for advancing the practice of community policing by the nation's state, local, territorial, and tribal law enforcement agencies through information and grant resources. To date, the COPS Office has been appropriated more than \$21 billion to advance community policing, including grants awarded to more than 13,000 state, local, territorial, and tribal law enforcement agencies to fund the hiring and redeployment of nearly 140,000 officers.

COPS Office information resources, covering a wide range of community policing topics such as school and campus safety, violent crime, and officer safety and wellness, can be downloaded via the COPS Office's home page, <https://cops.usdoj.gov>.

The FY25 COPS Hiring Program (CHP) provides funding to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of CHP awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as violent crime, nonviolent crime, and fear of crime.

Overview of Program Requirements

Hiring Categories

Funding under this program may be used to hire or rehire career law enforcement officers in the following categories:

- **Hire new officers**, which includes filling existing officer vacancies that are no longer funded in your agency's budget. These positions must be in addition to your current budgeted (funded) level of sworn officer positions, and the officers must be hired on or after the official award start date on the notice of award.
- **Rehire officers laid off** by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions. The rehired officers must be rehired on or after the official award start date on the notice of award. Documentation must be maintained showing the date(s) that the positions were laid off and rehired.
- **Rehire officers who are (at the time of application) currently scheduled to be laid off** by your jurisdiction on a specific future date as a result of state, local, or BIA budget reductions.
 - Recipients will be required to continue funding the positions with local funding until the date(s) of the scheduled layoffs. The dates of the scheduled layoffs and the number of positions affected must be identified in the CHP application.
 - The recipient may rehire the officers with CHP funding on or immediately after the date of the scheduled layoff. Unless required by a recipient jurisdiction, the agency is not required to formally complete the administrative steps associated with the layoff of the individual officers it is seeking to rehire so long as the agency can document that a final, approved budget decision was made to lay off those individual officers on the identified layoff date.
 - Documentation must be maintained detailing the dates and reason(s) for the layoffs. Furthermore, agencies awarded will be required to maintain documentation that demonstrates that the scheduled layoffs are occurring for local economic reasons unrelated to the availability of CHP award funds; such documentation may include local council meeting minutes, memoranda, notices, or orders discussing the layoffs, budget documents ordering jurisdiction-wide budget reductions, and/or notices provided to the individual officers regarding the layoffs.

An applicant may request funding in one or more of the above-referenced hiring categories under CHP. If an application is approved for funding, the notice of award will specify the number of positions approved in each category. Once awarded, recipient agencies may not move funded positions between the hiring categories without receiving written prior approval from the COPS Office.

Problem/Focus Areas

Applicants will identify and describe one specific problem/focus area from the list below. Note that selection of some problem focus areas may result in additional consideration for funding (see Application Review Information). Applicants that select those funding areas will not be allowed to change the problem areas/focus area of common sense policing strategies after the award is issued.

- **Violent Crime** - Applicant will employ common sense policing strategies to address a range of violent crime problems. Applicants committed to aggressively enforcing gun laws; addressing human trafficking, criminal gangs, or drug manufacturing / dealing / trafficking; dismantling gangs, street crews, and drug networks; or cracking down on the open use of illegal drugs subcategories will receive additional consideration.
- **Squatting and Encampment Enforcement** - Applicants will focus on ending squatting by collaborating with federal law enforcement / task forces to end the epidemic of squatters and public encampments that create safe havens for drugs, crime, and human trafficking.
- **Homeland and Border Security** - Applicants will partner with federal law enforcement to combat illegal immigration (e.g., information sharing, 287(g) partnerships, task forces, and honoring detainees), protecting critical infrastructures, and information/intelligence problems.
- **Nuisance Abatement and Quality of Life** - Applicants will focus on aggressive and strict enforcement of nuisance abatement and blight including, among other things, petty larceny and criminal damage to property.
- **School Based Policing** - Applicants will focus on deploying School Resource Officers (SROs) to protect elementary or secondary schools, expand crime prevention efforts, identify changes to reduce crime in and around schools, and other activities to increase school safety.
- **Other/Innovations in Common Sense Policing** – Applicants are required to describe new and promising approaches in common sense policing that can be advanced through the COPS Hiring Program.

“Career Law Enforcement Officer” Defined

A “career law enforcement officer” is a person hired on a permanent basis who is authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws. 34 U.S.C. §10389(1). The State of Alaska, and any Indian tribe or tribal organization in that state, may also use hiring funds for village public safety officers defined as “an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670. Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).”

Cap on Officer Requests

Requests will be capped at 20 percent of actual sworn force, with a maximum of 50 officers for any agency. For example, agencies with an actual sworn force of 30 will be allowed to request up to 6 positions. Agencies with fewer than 10 officers may request one position.

Length of Funding and Retention Requirement

Funding under this program will support three years of officer or deputy salaries within a five-year period of performance to accommodate time needed for recruitment and hiring. Agencies must retain each CHP-funded position for a minimum of 12 months following the three years of funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state and/or local funds over and above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

Background Investigation Requirement

Recipients must ensure that each officer(s) hired with CHP funding is subject to a background investigation, notify the COPS Office upon completion of the background investigation for each officer hired under the CHP award, and cooperate with the COPS Office and provide updates on the status of background investigations upon request. Additional information can be found in the FY25 CHP Application Resource Guide and the External Background Investigations FAQs.

Prohibition on Supplanting

"Supplanting" is to deliberately reduce state or local funds because of the existence of federal funds. For example, when state funds are appropriated for a stated purpose and federal funds are awarded for that same purpose, the state replaces its state funds with federal funds, thereby reducing the total amount available for the stated purpose. As such, a recipient may not reduce its existing current fiscal year budget for sworn officers just to make use of the CHP award. Any budget cut must be unrelated to the receipt of CHP award funds to avoid a violation of the COPS Office statutory non-supplanting requirement.

Cap on Direct Administrative Costs

Applicants may request up to 2 percent of the federal award amount for direct costs associated with administering the award. See the Budget and Associated Documentation section for additional information.

Understaffed Law Enforcement Agencies Operating Below Budgeted Strength

A law enforcement agency operating below its budgeted strength is eligible to apply for funding so long as the applicant attests that awarded funds will be used in compliance with the nonsupplanting requirement and not used to supplant state, local, or Bureau of Indian Affairs funds that are already budgeted for sworn law enforcement officer positions. Budgeted strength is the maximum number of sworn law enforcement officers that a law enforcement agency is authorized to employ in their budget.

Please see the “Guidance for Understaffed Law Enforcement Agencies Operating Below Budgeted Strength” factsheet for additional information.

School Resource Officer (SRO) Requirements

- **Memorandum of Understanding:** Recipients awarded CHP funding to hire and/or deploy School Resource Officers (SRO) into schools will be required to submit to the COPS Office a signed MOU between the law enforcement agency and the school partner(s) within 90 days of the date shown on the award letter, and before expending or drawing down funds under the award. See the Other Supporting Documentation section and/or the SRO MOU Fact Sheet for additional information.
- **Training Requirement:** COPS Office-funded SRO(s) are required to complete an SRO 40-hour basic training course from a list of COPS Office approved provider(s). Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date, whichever comes first. Additional information and requirements can be found in the FY25 CHP Application Resource Guide.

This is a competitive, discretionary program. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

Program Goals and Objectives

Goal 1: The goal of CHP is to provide funding directly to law enforcement agencies to hire and/or rehire career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts.

- Objective 1: Engagement in planned community partnerships
- Objective 2: Implementation of projects to analyze and assess problems
- Objective 3: Implementation of changes to personnel and agency management in support of community policing
- Objective 4: Increased capacity of agencies to engage in community policing activities

Statutory Authority

The COPS Hiring Program is authorized under the Omnibus Crime Control and Safe Streets Act of 1968, as amended, and the Violent Crime Control and Law Enforcement Act of 1994, Title I, Part Q, Public Law 103-322, 34 U.S.C. § 10381 et seq.

Federal Award Information: Awards, Amounts and Durations

Anticipated Number of Awards

250

Anticipated Maximum Dollar Amount of Awards

Up to \$6,250,000

Period of Performance Start Date

October 1, 2025

Period of Performance Duration (months)

60 months

Anticipated Total Amount to be Awarded under Notice of Funding Opportunity

Up to \$156,668,839

Announcement Type

Initial

Type of Award

The COPS Office expects to make this award in the form of a grant, which does not provide for substantial involvement between the federal awarding agency and the nonfederal entity in carrying out the activity contemplated by the federal award. Grant recipients will be responsible for day-to-day project management and may reach out to the COPS Office with assistance in implementing the award.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Cost Sharing or Match

For this opportunity, a local match is required of at least 25 percent, which must be in the form of cash, unless a waiver is approved at the time of application. FY25 CHP awards will cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year funding period, based on the applicant's current entry-level salary levels for full-time officers. Absent an approved matching funds waiver, the maximum federal share per officer position is \$125,000 over the three-year period (not \$125,000 per year) and any additional costs exceeding entry-level salaries and fringe benefits will be the responsibility of the recipient agency. Additional details can be found in the Budget and Associated Documentation section below and the [FY25 CHP Application Resource Guide](#).

Eligibility Information

See the Overview section for detailed eligibility information.

Application and Submission Information

The complete application package (that is, this NOFO, including links to additional documents) is available on Grants.gov and on the COPS Office website <https://cops.usdoj.gov/>. Completing an application under this program is a two-step process.

Before You Begin: SAM.gov Registration and Unique Entity Identifiers (UEIs)

To submit an application, your entity must have an active registration in the [System for Award Management \(SAM.gov\)](#). SAM.gov assigns entities a unique entity identifier (UEI) that is required for the entity to apply for federal funding. You will enter the entity's UEI in the application. Award recipients must then maintain an active UEI for the duration of their award. Visit SAM.gov for details and resources for first-time registration or renewal of an existing registration.

The registration and renewal processes can take several weeks. Start these processes at least 30 days prior to the Grants.gov deadline. Applicants who do not begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not be able to complete the process in time and will not be considered for a technical waiver that allows for late submission.

Step One: Grants.gov

Application for Federal Assistance (SF-424): Applicants must register via <https://www.grants.gov> and complete an Application for Federal Assistance, Standard Form 424 (SF-424). The SF-424 is a required standard form that collects the applicant's name, address, and UEI; the funding opportunity number; and the proposed project title, among other information. It is used as a cover sheet for submission of pre-applications, applications, and related information under discretionary programs. Applicants must complete and submit the SF-424 via <https://www.grants.gov> using the information provided on that site. The SF-424 must be signed by the Grants.gov authorized organizational representative.

Section 8F – Applicant Point of Contact: Enter the name and contact information of the individual who will complete application materials in JustGrants. JustGrants will use this information to assign the application to this user in JustGrants.

Section 19 – Intergovernmental Review: This funding opportunity is subject to [Executive Order \(E.O.\) 12372](#) (Intergovernmental Review). States that participate in the Intergovernmental Review process have an opportunity to review the applicant's submission. Find the names and addresses of state Single Points of Contact (SPOCs) for Intergovernmental Review at the following website: [SPOC-list-as-of-August-2024.pdf](#) If the applicant's state appears on the SPOC list:

- Contact the state SPOC for information and follow the state's process under E.O. 12372.
- On the SF-424, make the appropriate selection for question 19 once the applicant has complied with its state E.O. 12372 process.

If the applicant's state does not appear on the SPOC list:

- Answer question 19 by selecting, "Program is subject to E.O. 12372 but has not been selected by the state for review."

Applicants are strongly encouraged to register immediately on <https://www.grants.gov>. Any delays in registering with Grants.gov or submitting the SF-424 may result in insufficient time for processing your application through JustGrants. Refer to the U.S. [Department of Justice \(DOJ\) Application Submission Checklist](#) for additional details.

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

Step Two: JustGrants Application

The remainder of the application will be completed through the Justice Grants System (JustGrants) at <https://justicegrants.usdoj.gov/>. No other form of application will be accepted. Applications with errors or missing information may be disqualified or rated accordingly. Please note that the application system will not accept incomplete applications or applications with errors.

Standard Applicant Information

To begin the JustGrants application, applicants must first complete a web-based form in JustGrants which is pre-populated with the SF-424 data submitted in Grants.gov. Applicants are required to confirm the two Authorized Representatives (see following) and verify the legal name, address, and enter the ZIP code(s) for the areas affected by the project. For statewide or nationwide projects, the applicant should enter “State” or “National” in this field.

The Authorized Representatives are the officials who have ultimate and final responsibility for all programmatic and financial decisions regarding this COPS Office application as representatives of the legal recipient (e.g., your agency or organization).

Who should be assigned as Authorized Representatives?

For **law enforcement agencies**, COPS Office awards require that both the top law enforcement executive (e.g., chief of police, sheriff, or equivalent) and the top government executive (e.g., mayor, board chairman, or equivalent) sign the application, and (if awarded funding) accept the award package. Both the top law enforcement executive and the top government executive must be assigned the role of Authorized Representative in JustGrants.

For **non-law enforcement agencies**, (institutions of higher education, school districts, private organizations, etc.), COPS Office awards require that both the programmatic official (e.g., executive director, chief executive officer, or equivalent) and financial official (e.g., chief financial officer, treasurer, or equivalent) sign the application, and (if awarded funding) accept the award package. These two officials must have the ultimate signatory authority to sign contracts on behalf of your organization. Both the programmatic official and the financial official must be assigned the role of Authorized Representative in JustGrants. Please note that nonexecutive positions (e.g., clerks, trustees) are not acceptable Authorized Representatives.

Before applicants can complete this section, the two Authorized Representatives must have established accounts in JustGrants after the Grants.gov portion of the application was submitted. **Please note: Users assigned as Authorized Representatives must log into the JustGrants system to activate their account. Users will not be visible in JustGrants until they have successfully logged into JustGrants.**

Application Components

Data Requested with Application

Applicants must complete the survey questions in the “Data Requested with Application” section of the JustGrants application. A copy of the survey questions required for this NOFO can be found at <https://cops.usdoj.gov/chp>.

Budget and Associated Documentation

Budget Detail Worksheet (Web-Based Form)

Applicants must complete the web-based budget worksheet form in JustGrants, providing narrative entries in the “additional narrative” field to describe and justify each proposed cost.

The information in the “additional narrative” field(s) should be mathematically sound and correspond clearly with the information provided in the budget detail worksheets. The narrative should explain how the applicant estimated and calculated all costs and how those costs are necessary to the completion of the proposed project and demonstrate the efficient use of funding in achieving program goals.

Budget requests may only be made in the following categories:

- Sworn Officer Personnel
- Fringe Benefits
- Other Costs – Direct Administrative Costs

Recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Federal Funding Restrictions

Please be advised that COPS Office funding must not be used for the following:

1. To directly or indirectly support or subsidize an educational service agency, state educational agency, local educational agency, elementary school, secondary school, or institution of higher education that requires students to have received a COVID-19 vaccination to attend any in-person education program.
2. To promote gender ideology.
3. For projects that provide or advance diversity, equity, inclusion, and accessibility, or environmental justice programs, services, or activities.
4. State and local governments and law enforcement agencies that have failed to protect public monuments, memorials, and statues from destruction or vandalism.

If awarded, and it is determined that the applicant is not in compliance with the funding restrictions, the COPS Office may place a hold on the award and/or take other remedial action.

See below for non-exhaustive list of allowable and unallowable costs, as well as guidance for completing each budget category.

Allowable Costs – Fundable Requests

The only allowable costs under CHP are the approved full-time, entry-level salaries and fringe benefits of newly hired or rehired sworn career law enforcement officers who are hired or rehired on or after the award start date, and direct administrative costs of up to 2 percent of the federal award amount. An agency seeking to rehire officers scheduled to be laid off on a specific future date with CHP funds must continue to fund them with local funds through the award date until the date of the scheduled layoff.

There is a minimum local cost share (matching funds) requirement of 25 percent, which must be in the form of cash. The local cost share (matching funds) requirement may exceed 25 percent if the entry-level salary and fringe costs total more than \$167,000 over three years. Note: The local cost share (matching funds) will calculate automatically once the overall salary, fringe rates, and direct administrative costs are entered.

- **Sworn Officer Salaries:** You will enter the funding request by indicating the number of officers you are requesting, then by providing the current entry-level salary and fringe benefits for one full-time sworn officer. The total request will calculate automatically.
 - The number of officers you request in the budget must match the number of officers requested in the question survey and may not exceed 20 percent of actual full-time sworn force, up to 50 officers.
 - CHP awards are subject to the restrictions described in the Program Description section, including but not limited to: \$125,000 maximum over three years and minimum of 25 percent cost share or matching funds requirement (unless waived). Applicants budgeting for an increase in salaries and/or fringe benefits over the life of the award are required to provide an explanation. **Note that the \$125,000 in federal funds total is for three years, not \$125,000 annually.**
 - Officers previously employed by your agency who have been (or are currently scheduled to be) laid off as a result of budget reductions may be rehired using CHP award funds, but funding requests must be limited to your agency's entry-level salaries and fringe benefits for full-time officers. Agencies will be responsible for paying any costs that exceed entry-level salaries and fringe benefits with local funds.
 - For applicants with more than one entry-level salary and benefit package based on prior education for new officers with no prior law enforcement experience, you may average those salaries and benefits to report your entry-level salary and benefits. Please note, however, that any higher salaries and benefits that are paid to compensate for prior law enforcement experience are not considered entry-level and should not be included in this average or otherwise reported as entry-level. If awarded CHP funding, an agency must use it to pay the actual entry-level officer's salary and benefits and any CHP funds remaining after the 36-month funding period will be deobligated.

- **Fringe Benefits:** Fringe benefits typically covered by the applicant agency, as specified in agency personnel and salary policies or contractual agreements, and allowable under 2 CFR 200, will be covered. Examples of allowable fringe benefits include Social Security, Medicare, insurance (life, health, dental, etc.), shift differential, retirement plans, and holiday pay.
 - For agencies that do not include fringe benefits (e.g., vacation, holiday, shift differential) as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included with personnel costs. Any fringe benefits that are already included as part of the agency's base salary should not be repeated in the separate fringe listing. Fringe benefits that do not appear in the drop-down budget menu will not be considered.
 - Shift differential pay is a premium hourly rate paid for those hours that are not considered normal day work hours as defined by your agency. Typically, shift differential pay is for the hours worked outside of normal day work hours, where the majority of hours worked are from 3:00 p.m. of one day until 8:00 a.m. of the following day. This would include the evening shift, midnight shift, overlap shift or power shift, or any other designated shift between those hours that would qualify for the shift differential pay as defined by your agency and/or a contractual or union agreement. Overtime beyond any defined shift work hours is an unallowable cost under CHP. See the Unallowable Costs – Costs that will Not be Funded section for more information.

Note: The following are considered unallowable costs under CHP, regardless of whether they are included as salary or fringe: Sworn officer overtime costs, training, travel, equipment (e.g., uniforms, weapons, or vehicles), severance pay, and hazard pay. If your agency pays those benefits for locally funded officer positions, your agency will be required to use local funds to do so for CHP-funded officer positions. See the Unallowable Costs – Requests that will Not be Funded section for more information in unallowable costs.

- **Direct Administrative Costs:** Up to 2 percent of the federal share may be used for direct administrative costs. See 34 U.S.C. § 10381(i).
 - Recipients may use up to 2 percent of the grant award amount for administrative costs, which encompasses costs directly associated with administering the grant.
 - Examples of direct administrative costs may include directly assignable salaries and fringe benefits for administrative staff that collect performance measurement data and submit performance reports in JustGrants and/or Federal Financial Reports.
 - Direct costs are those costs that can be “. . . identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy. . . ” See 2 C.F.R. § 200.413.

- Any direct administrative costs proposed must be specific and directly assignable to the award activities. Any lump sum line item of 2 percent will be removed from the budget, and the award amount will be reduced accordingly.
- Note: the current appropriations act cap is \$125,000 per sworn officer position. Including 2 percent for direct administrative costs would not increase the grant award amount. **Any amount used for direct administrative costs will reduce the amount of funding available for sworn officer salaries and benefits.** However, if the local match is waived, the 2 percent would apply to the full federal share. Administrative costs encompass expenses directly associated with administering the grant.

Unallowable Costs – Requests That Will Not be Funded

All items other than entry-level personnel costs (salaries, fringe benefits) and direct administrative costs up to 2 percent of the federal award amount, as described in the preceding section are considered unallowable under CHP. Therefore, the following costs are not permitted under CHP:

- Salaries, fringe benefits, for
 - Existing locally funded officers, unless those officers are currently scheduled to be laid off on a specific future date over and above an agency's entry-level salary and fringe benefits for officers.
 - Civilian or nonsworn personnel, unless included in the Other Costs category for the sole purpose of administering the award.
 - Part-time officer positions, unless included in the Other Costs category for the sole purpose of administering the award.
 - Furloughed officers
 - Correctional officers
- Overtime costs, severance pay, hazard pay, and retroactive pay.
- Equipment (e.g., weapons, and vehicles)
- Training
- Travel
- Uniforms
- Indirect costs

Before including any of these items in your budget and application, please contact the COPS Office at AskCopsRC@usdoj.gov. This is not an exhaustive unallowable expenses list. Items not listed will be reviewed on a case-by-case basis. The COPS Office reserves the right to deny funding for items not included on this unallowable expenses list. All requests must contribute directly to the specific purpose of the award project.

Note: Costs incurred by the applicant prior to the start date of the period of performance of the federal award are unallowable. Requests for reimbursement of items purchased or expenses incurred prior to the award start date (i.e., pre-agreement costs) will not be approved by the COPS Office.

Waiver of Local Cost Share (Matching Funds)

In the Local Match Details section, you will be presented with the option to request a waiver of the local cost share (matching funds) requirement. If a local cost share (matching funds) waiver is requested by selecting “Yes,” you will be instructed to enter the maximum local cost share you would be able to contribute, if any, and to specify if the COPS Office should continue to consider the application if the waiver request is not granted.

Local Cost Share (matching funds) waiver requests will be evaluated based on the availability of funding, a demonstration of severe fiscal distress as reflected through the fiscal health data provided in the application, and a comparison of your fiscal health data with that of the overall applicant pool. Please indicate whether the COPS Office should continue to consider your application if the waiver request is not granted or whether it should be removed from consideration.

Additional Application Components

SRO MOU (if applicable)

Recipients awarded CHP funding to hire and/or deploy SROs into schools will be required to submit to the COPS Office a signed MOU between the law enforcement agency and the school partner(s) within 90 days of the date shown on the award letter and before expending or drawing down funds under the award. An MOU is not required at the time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment under the section in JustGrants titled “MOUs and Other Supporting Documents”.

The MOU must contain the following:

- A. The purpose of the MOU
- B. Clearly defined roles and responsibilities of the school district and the law enforcement agency focusing on the officers’ roles on safety
- C. Information sharing
- D. Supervision responsibility and chain of command for the SRO
- E. Signatures

Submit all MOUs together as one attachment to the application. Unsigned draft MOUs may be submitted with the application, but the applicant should describe in a cover page to the attachment why they are unsigned.

Please refer to the MOU fact sheet at <https://cops.usdoj.gov/chp> for a full description of requirements.

SRO Official Partner Contact Information (if applicable)

Applicants requesting funding for SROs should enter in contact information for each school partner where the SROs will be deployed, if known at time of application. This information is not required at the time of application but will be later required for any agency awarded CHP funding for officers to be deployed as SROs.

Letters of Support

In this section, applicants will attach letters of support from partners such as other law enforcement agencies, community organizations, government officials, or other stakeholders as applicable.

Each letter of support may include descriptions of the following:

- Relationship between the applicant and the supporting entity.
- Need for and benefits that would be gained from the project.
- Applicant's capacity to complete the proposed projects.

Submit letters of support together as one attachment. The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. Recommended file formats are PDF, Microsoft Word, and Microsoft Excel.

Disclosures and Assurances

Lobbying Activities

JustGrants will prompt each applicant to indicate if it is required to complete and submit a lobbying disclosure under 31 U.S.C. § 1352.

The applicant is required by law to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) if it has paid or will pay any person to lobby in connection with the award for which it is applying AND this application is for an award in excess of \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law.

For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress.¹ Note: Most applicants do not engage in activities that trigger this disclosure requirement.

¹ See 31 U.S.C. 1352; 28 C.F.R. part 69.

An applicant that is not required by law² to complete and submit a lobbying disclosure should enter “No.” By doing so, the applicant is affirmatively asserting (under applicable penalties) that it has nothing to disclose under 31 U.S.C. § 1352 with regard to the application for the award at issue.

U.S Department of Justice (DOJ) Certified Standard Assurances

Review and accept the [DOJ Certified Standard Assurances](#) in JustGrants. See the [FY25 CHP Application Resource Guide](#) for additional information.

DOJ Certifications

Review the DOJ document [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing](#). Sign the certification document. See the [FY25 CHP Application Resource Guide](#) for additional information.

Federal Civil Rights and Award Review

Please be advised that an application may not be funded and, if awarded, a hold may be placed on the award if it is deemed that the applicant is not in compliance with federal civil rights laws, is not cooperating with an ongoing federal civil rights investigation, or is not cooperating with a U.S. Department of Justice award review or audit.

Submission Dates and Time

The COPS Office highly recommends applicants work through the [JustGrants DOJ Application Submission Checklist](#) before submitting an application for review. This checklist details each step required to prepare a complete and accurate application submission.

Completed applications and all mandatory application components must be submitted in JustGrants by July 1, 2025, by 4:59 p.m. ET. *Please note that technical support will not be available after 5:00 p.m. ET.*

To maintain the integrity of the competitive notice of funding opportunity process, the COPS Office can provide publicly available technical assistance regarding the mechanics of the application but cannot evaluate the merits of an application during the open notice of funding opportunity period.

For technical support with the Justice Grants System (JustGrants) application, please contact JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175. JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

² Law referenced is 31 U.S.C. 1352.

Section 508 of the Rehabilitation Act

If you are an applicant using assistive technology and you encounter difficulty when applying, please contact the COPS Office Response Center at AskCopsRC@usdoj.gov. The department is committed to ensuring equal access to all applicants and will assist any applicant who may experience difficulties with assistive technology when applying for awards using the JustGrants System.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098, and the expiration date is April 30, 2025.

Late Submissions

The COPS Office will review on a case-by-case basis requests for late submission due to unforeseen technical issues or extraordinary events such as extreme weather emergencies or mass casualty events.

- Requests for an extension of the Grants.gov deadline must be received no later than **June 25, 2025, 4:59 p.m. ET.**
- Requests for an extension of the JustGrants deadline must be received no later than **July 1, 2025, 4:59 p.m. ET.**

No late submission requests will be considered after the extension requests deadline. Extension of deadlines is rare and is not guaranteed.

To be considered for an extension, applicants must contact the COPS Office Response Center via email at AskCopsRC@usdoj.gov detailing the technical/extraordinary issues that impact application submission. This email must be submitted prior to the deadline for which the applicant is requesting an extension. The applicant's email must include the following information:

- UEI number
- Organization name
- Point of contact name and information
- Application ID
- Nature of the issue/disaster and how it affected the applicant's ability to submit the application on time

The email subject line should read "FY25 CHP Extraordinary Circumstances: [UEI number, Agency Name, Application ID]", with your UEI number and organization name and details filled in.

The COPS Office will respond to each applicant as soon as possible with either an approval and instructions for submission or a rejection. If the technical issues you reported cannot be validated, the application will be rejected.

The following conditions are not valid reasons to request an extension:

- Failure to begin the registration process in sufficient time
- Failure to follow instructions on Grants.gov or JustGrants
- Failure of the two assigned Authorized Representatives, with the proper authority, to activate accounts in JustGrants prior to application submission
- Failure to follow all the instructions in the notice of funding opportunity
- Failure to register or update information on the SAM website
- Failure to register or complete the SF-424 in grants.gov

Late submissions may be considered for review at the discretion of the COPS Office on a case-by-case basis due to unforeseen technical issues or extraordinary events such as extreme weather emergencies or mass casualty events.

Application Review Information

The COPS Office is committed to ensuring a fair process for making awards. The COPS Office will review the application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the NOFO. Applications will undergo a review and selection process, which includes a review of basic minimum requirements, scoring, community policing narrative review, administrative compliance review, and the COPS Office Director's selection. A description of each phase is provided in the following sections. Applicants are encouraged to review their own application prior to submission, with particular attention given to the Basic Minimum Requirements and each of the Review Criteria specified in the descriptions that follow.

Basic Minimum Requirements (BMR) Review

Once the NOFO closes, COPS Office staff screen and evaluate applications for compliance with basic minimum requirements (BMR).

BMR Criteria

The BMR review ensures that applicants are local, state, territorial, and tribal law enforcement agencies that have primary law enforcement authority.

Application Review

A team of reviewers will evaluate applications that meet the eligibility basic minimum requirements. The COPS Office may use internal reviewers, external reviewers, or a combination to assess applications on technical merit using the NOFO's review criteria. An external reviewer is an expert in the subject matter of a given topic area who is not a current federal employee. An internal reviewer is a current federal

employee who is well-versed or has expertise in the subject matter of the subcategory. Feedback is advisory only, although reviewer views are considered carefully. Reviewers will be asked to review applications based on the application subcategory and the NOFO's stated purpose for the funding. Reviewers will also be asked to consider the subcategory-specific solicited goals, requirements, and deliverables described in the NOFO language.

The COPS Office will make an initial determination, balancing the applicant's need for federal assistance (as measured by economic and fiscal health questions) with crime rates, the applicant's current commitment to community policing, and the strength of their proposed community policing strategy.

- **Initial Application Scoring:** Applications will initially be scored according to the following weighting methodology:
 - Fiscal Need: 33.3 percent
 - Crime: 33.3 percent
 - Community Policing: 33.3 percent

Agencies that do not meet a minimum community policing score, reflecting a basic commitment to community policing and a strategy to continue or enhance it, will not proceed to the next phase of the application review process and will not be further considered for funding.

- **Community Policing Narrative Review:** Following Initial Application Scoring, a qualitative review of each eligible applicant's community policing narrative is conducted to ensure that the proposed project sufficiently describes how the applicant plans to address their community policing and crime prevention efforts and aligns with the Problem/Focus Area selected in the application. Agencies with inadequate community policing narratives will not proceed to the next phase of the application review process and will not be further considered for funding.
- **Additional Consideration:** Following the Community Policing Narrative Review phase, initial scoring will be reviewed and adjusted for eligible applicants based on the additional considerations. Additional consideration may be given to applicants who propose a community-based approach to the following Problem/Focus areas. See the Program Description section for additional details. Agencies must describe how they will use award funds to address the problem/focus area they selected:
 - Violent Crime
 - Squatting and Encampment Enforcement
 - Homeland and Border Security
 - Nuisance and Abatement and Quality of Life
 - School Based Policing

Note: Applicants who choose one of the common sense policing problem/focus areas listed here must devote 100 percent of their funded positions to that focus area and will not be allowed to change their choice once the award has been issued.

Additional consideration may also be given to applicants that meet any of the following criteria:

- **Ending Deadly Sanctuary City Polices** - Agencies that cooperate with federal law enforcement to address illegal immigration (state and local government applicants only).
- **Safe Harbor** – Applicants in states with certain anti-human trafficking laws that treat minors engaged in commercial sex as victims (referred to as “safe harbor” laws) and permit individuals to vacate arrest or prosecution records for non- violent offenses as a result of being trafficked.
- **Catastrophic Incident** – Applicants that experienced a major disaster or catastrophic event in the time period from January 1, 2024, to present, or Attorney General–declared area in crime-related crisis.
- **Hiring Veterans** – Applicants that commit to hiring at least one military veteran.
- **Rural Designation** – Applicants from rural areas.
- **Unfunded in previous year** – Applicants that did not receive a CHP award in FY24 due to the limited availability of funding who submit a quality application in FY25.

Application scores from the Initial Application Scoring phase are adjusted, as applicable.

Note: Applicable consideration(s) is only one of many factors in making COPS Office funding decisions and does not guarantee an award.

- **Funding Recommendations and Allocations:** Following the scoring adjustments for the additional considerations, the COPS Office then calculates funding recommendations and allocations based final scores and the statutory requirement to distribute half of all hiring funds to agencies serving populations of more than 150,000 and half to those serving 150,000 or fewer, and to ensure that at least one-half of one percent of hiring funds are allocated to each state or territory with eligible applications.

Note: Applicants that requested a waiver of the local cost share (matching funds) requirement, did not receive approval for the waiver request, and selected opted for the COPS Office to NOT continue to consider the application if the waiver request is not granted are not included in this phase.

Administrative Compliance Review

All advancing applications will undergo an administrative compliance review. Past financial and programmatic performance with U.S. Department of Justice (DOJ) award funding will be considered in this review process. Past performance may affect the overall rating and ranking of an application.

Factors that may be included in the past performance review include the following:

- Applicant adherence to all special conditions in prior awards
- Applicant compliance with programmatic and financial reporting requirements
- Applicant completion of closeout for prior awards in a timely manner
- Whether the applicant has received financial clearances in a timely manner
- Applicant timely resolution of issues identified in an audit or monitoring review
- Applicant adherence to single audit requirements
- Applicant timely completion of work and use of funds in prior awards

Pursuant to 2 C.F.R. Part 200 (“Uniform Guidance”), before award decisions are made, the COPS Office also reviews information related to the degree of risk posed by applicants. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, the COPS Office checks whether the applicant is listed in SAM as excluded from receiving a federal award.

The COPS Office must also review and consider any information about the applicant that appears in the nonpublic segment of the integrity and performance system accessible through SAM.gov under Entity Information, Responsibility/Qualification (formerly FAPIIS.gov). Applicants may review and comment on any information about their organization or agency in SAM that a federal awarding agency previously entered in the designated integrity and performance system, and such applicant comments will also be reviewed and considered.

The COPS Office may contact applicants regarding budget and financial questions as part of the review process. Contact is not indicative of an award decision. Based on risk findings, the COPS Office may remove an applicant from consideration or apply additional post-award conditions for oversight of the award should it be selected for funding.

Director Selection

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Director of the COPS Office, who may also give consideration to factors including prior funding history, current award balances, population served, agency type and geographic variety, strategic priorities, past performance, significant concerns regarding ability of the applicant to administer federal funds, and available funding when making awards.

Federal Award Notices

It is anticipated that awards will be announced on or after September 1, 2025. Any public announcements will be posted on the [COPS Office website](#). All award decisions are final and not subject to appeal.

Notice of award will be sent electronically from JustGrants to the Application Submitter, Authorized Representative, and Entity Administrator. Please note that this notice of award is NOT an authorization to begin performance. This award notification will include instructions on accessing the official award package in JustGrants, enrolling in Automated Standard Application for Payments (ASAP), and accepting the award. The notice of award will contain details about the award including start and end dates, funding amounts, and award conditions. Recipients will be required to log into JustGrants to review, sign, and accept the award package. Applicants not selected for award will receive notification after all award recipients have been notified.

The Award Package

The federal award package is the document indicating your official award funding amount, the award number, the award terms and conditions, and award start and end dates. The award start date indicated in the award package means that your organization may be reimbursed for any allowable costs incurred on or after this date. The duration of award is 36 months.

Your FY25 award number is in the following format: 15JCOPS-25-XX-XXXXX-XXXX. The COPS Office tracks award information using this number; therefore, it is important to have your award number readily available when corresponding with the COPS Office.

The award terms and conditions are listed in the award package. In limited circumstances, your award package may include additional award conditions or high-risk conditions that prevent your organization from drawing down or accessing award funds until the COPS Office determines that these conditions have been satisfied. Acceptance of the award is an acknowledgement that you are obtaining federal funds from the COPS Office. As part of that agreement, your organization acknowledges that it will comply with all applicable award terms and conditions, including any award or high-risk conditions.

Administrative and National Policy Requirements

In addition to implementing the funded project consistent with the approved project proposal and budget, the recipient must also comply with award terms, conditions, and other legal requirements including, but not limited to, Office of Management and Budget (OMB), U.S. Department of Justice (DOJ), or other federal regulations that will be included in the award or incorporated into the award by reference or applicability.

The COPS Office strongly encourages applicants to review applicable requirements and terms and conditions prior to submitting an application. Terms and conditions for COPS Office awards are available on the COPS Office website in the [FY25 CHP Application Resource Guide](#). Terms and conditions are subject to change before the award is issued. The FY25 CHP Application Resource Guide contains additional requirements which apply to this application and award, including audit requirements, suspension, and termination requirements.

Terms, Conditions, and Award Requirements

In addition to implementing the funded project consistent with the approved project proposal and budget, the recipient must also comply with award terms, conditions, and other legal requirements including, but not limited to, Office of Management and Budget (OMB), U.S. Department of Justice (DOJ), or other federal regulations that will be included in the award or incorporated into the award by reference or applicability.

The COPS Office strongly encourages applicants to review applicable requirements and terms and conditions prior to submitting an application. Terms and conditions for COPS Office awards are available on the COPS Office website in the [FY25 CHP Application Resource Guide](#). Terms and conditions are subject to change before the award is issued. The FY25 CHP Application Resource Guide contains additional requirements which apply to this application and award, including audit requirements, suspension, and termination requirements.

Accepting the Award

To officially accept and begin your award, your organization must access your award package at <https://justgrants.usdoj.gov/>. Once you access your account, two Authorized Representatives will review and electronically sign the award document (including award terms and conditions and, if applicable, any special award conditions or high-risk conditions) within **45 days of the date shown on the award congratulatory letter**, unless an extension is requested and granted.

The two assigned Authorized Representatives (Law Enforcement Executive / Programmatic Official and Government Executive / Financial Official), as described in the Application Contents and Format section, are required to sign the award package. If either or both Authorized Representatives change between application submission and award receipt, the Entity Administrator will need to update the Authorized Representative(s) in JustGrants.

Your organization will not be able to draw down award funds until the COPS Office receives your signed award document. For more information on accepting your award, please visit the [JustGrants Training page](#) for step-by-step instructions.

Administrative Actions and Legal Remedies Related to Federal Awards

Please be advised that an application may not be funded or, if awarded, a hold may be placed on this application if it is deemed that the applicant is not in compliance with federal civil rights laws, is not cooperating with an ongoing federal civil rights investigation, or is not cooperating with a U.S. Department of Justice award review or audit.

Misuse of COPS Office funds or failure to comply with all COPS Office award requirements may result in legal sanctions including suspension and termination of award funds, the repayment of expended funds, ineligibility to receive additional COPS Office funding, designation on the U.S. Department of Justice (DOJ) High Risk List, and other remedies available by law.

Under the False Claims Act, any credible evidence that a person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving COPS Office funds may be referred to the Office of Inspector General (OIG). The OIG may be contacted at oig.hotline@usdoj.gov, <https://oig.justice.gov/hotline/index.htm>, or 800-869-4499.

Remedies for Noncompliance

Under 2 C.F.R. § 200.339, if the recipient fails to comply with award terms and conditions, the Federal awarding agency may impose additional conditions or take one or more of the following actions as appropriate in the circumstances:

- Temporarily withhold cash payments pending correction of the deficiency by the non-Federal entity or more severe enforcement action by the Federal awarding agency or pass-through entity.
- Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
- Wholly or partly suspend or terminate the Federal award.
- Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and Federal awarding agency regulations (or, in the case of a pass-through entity, recommend such a proceeding be initiated by a Federal awarding agency).
- Withhold further Federal awards for the project or program.
- Take other remedies that may be legally available.

Prior to imposing sanctions, the COPS Office will provide reasonable notice to the recipient of its intent to impose sanctions and will attempt to resolve the problem informally. Appeal procedures will follow those in the U.S. Department of Justice regulations in 28 C.F.R. Part 18. Awards terminated due to noncompliance with the federal statutes, regulations, or award terms and conditions will be reported to the integrity and performance system accessible through SAM (currently FAPIIS).

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and any other remedy available by law.

Please be advised that recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Federal Awarding Agency Contact(s)

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical support with the Justice Grants System (JustGrants) application, please contact the JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175. The JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

For programmatic assistance with the requirements of this program, please contact the COPS Office Response Center at AskCopsRC@usdoj.gov. The COPS Office Response Center operates Monday through Friday, 9:00 a.m. to 5:00 p.m. ET, except on federal holidays.

Freedom of Information Act and Privacy Act (5 U.S.C. §§ 552 and 552a)

All applications submitted to the COPS Office (including all attachments to applications) are subject to the federal Freedom of Information Act (FOIA) and to the Privacy Act. By law, DOJ may withhold information that is responsive to a request if DOJ determines that the responsive information is protected from disclosure under the Privacy Act or falls within the scope of one or more of the nine statutory exemptions under FOIA. DOJ cannot agree not to release some or all portions of an application/award file in advance of a request pursuant to the FOIA.

In its review of records that are responsive to a FOIA request, the COPS Office will withhold information in those records that plainly falls within the scope of the Privacy Act or one of the statutory exemptions under FOIA. Some examples include certain types of information in budgets and names and contact information for project staff other than certain key personnel. In appropriate circumstances, the COPS Office will request the views of the applicant/recipient that submitted a responsive document.

Feedback to the COPS Office

To assist the COPS Office in improving its application and award processes, we encourage applicants to provide feedback on this NOFO, the application submission process, and the application review peer review process. Provide feedback via email to AskCopsRC@usdoj.gov with the following subject line: “FY25 [Insert Program Here] Program Feedback.”

Important: This email is for feedback and suggestions only. Replies are not sent from this mailbox. If you have specific questions on any program or technical aspect of the NOFO, you must contact the COPS Office Response Center at AskCopsRC@usdoj.gov.

COPS Office Other Information

Reporting, Monitoring, and Evaluation Requirements

Reporting

If awarded, your organization will be required to submit quarterly Standard Form 425, Federal Financial Reports (FFR) as well as semiannual Programmatic Performance Reports. Recipients should be prepared to track and report program award funding separately from other funding sources (including other COPS Office federal awards) to ensure accurate financial and programmatic reporting on a timely basis. Recipients should ensure that they have financial internal controls in place to monitor the use of program funding and ensure that its use is consistent with the award terms and conditions. Good stewardship in this area includes written accounting practices, use of an accounting system that tracks all award drawdowns and expenditures, and the ability to track when award-funded positions are filled or approved purchases are made. Failure to submit complete reports or submit reports in a timely manner will result in the suspension and possible termination of a recipient’s COPS Office award funding or other remedial actions.

Monitoring

Federal law requires that agencies receiving federal funding from the COPS Office be monitored to ensure compliance with their award conditions and other applicable statutory regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice.

Awarded organizations will be responsible for submitting Programmatic Performance Reports on a semiannual basis and SF-425 - Federal Financial Reports on a quarterly basis. In addition, awarded organizations will be responsible for the timely submission of a final Closeout Report and any other required final reports. All COPS Office recipients will be required to participate in such award monitoring activities of the U.S. Department of Justice, including but not limited to the COPS Office, the Office of the Inspector General, or any entity designated by the COPS Office.

Please note that the COPS Office may take a number of monitoring approaches, such as site visits, enhanced office-based award reviews, alleged noncompliance reviews, and periodic surveys to gather information and to ensure compliance. The COPS Office may seek information including, but not limited to, your organization's compliance with nonsupplanting and both programmatic and financial requirements of the award, and your organization's progress toward achieving your community policing strategy. Grant Operations staff are particularly interested in confirming that the purchase of items and/or services is consistent with the applicant's approved award budget as reflected on the Financial Clearance Memorandum and Final Funding Memorandum.

If awarded funds, you agree to cooperate with and respond to any requests for information pertaining to your award in preparation for any of the above-referenced award monitoring activities.

Please feel free to contact your COPS Office Program Manager to discuss any questions or concerns you may have regarding the monitoring, reporting, and evaluation requirements.

Program Evaluation

Though a formal assessment is not a requirement, awarded organizations are strongly encouraged to conduct an independent assessment of their respective award-funded projects. Project evaluations have proven to be valuable tools in helping organizations identify areas in need of improvement, providing data about successful processes, and reducing vulnerabilities.

Selected award recipients shall be evaluated on the local level or as part of a national evaluation, pursuant to guidelines established by the Attorney General. Such evaluations may include assessments of individual program implementations. In select jurisdictions that can support outcome evaluations, measurement of the effectiveness of funded programs, projects, and activities may be required. Outcome measures may include crime and victimization indicators, quality of life measures, community perceptions, and police perceptions of their own work.

Financial Management and System of Internal Controls

Award recipients and subrecipients must, as set out in the Uniform Guidance at 2 C.F.R. § 200.303, do the following:

- Establish, document, and maintain effective internal control over the federal award that provides reasonable assurance that the recipient or subrecipient is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls should align with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- Comply with the U.S. Constitution, federal statutes, regulations, and the terms and conditions of the federal award.

- Evaluate and monitor the recipient's or subrecipient's compliance with statutes, regulations, and the terms and conditions of federal awards.
- Take prompt action when instances of noncompliance are identified.
- Take reasonable cybersecurity and other measures to safeguard protected personally identifiable information (PII) and other information. This also includes information the federal awarding agency or pass-through entity designates as sensitive or other information the recipient or subrecipient considers sensitive and is consistent with applicable federal, state, local, and tribal laws regarding privacy and responsibility over confidentiality.

Audit Requirement

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. Part 200, Subpart F – Audit Requirements, available at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F>, establish the requirements for organizational audits that apply to COPS Office award recipients. Recipients must arrange for the required organization-wide (not award-by-award) audit in accordance with the requirements of Subpart F.

Civil Rights

All recipients are required to comply with nondiscrimination requirements contained in various federal laws. A memorandum addressing federal civil rights statutes and regulations from the Office for Civil Rights, Office of Justice Programs will be included in the award package for award recipients. All applicants should consult the Assurances form to understand the applicable legal and administrative requirements.

Funding to Faith-Based Organizations

Faith-based organizations may apply for this award on the same basis as any other organization subject to the protections and requirements of 28 C.F.R. Part 38 and any applicable constitutional and statutory requirements, including 42 U.S.C. 2000bb et seq. The Department of Justice will not, in the selection of recipients, discriminate for or against an organization on the basis of the organization's religious character, motives, or affiliation, or lack thereof, or on the basis of conduct that would not be considered grounds to favor or disfavor a similarly situated secular organization.

A faith-based organization that participates in this funded program will retain its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law. An organization may not use direct Federal financial assistance from the Department of Justice to support or engage in any explicitly religious activities except when consistent with the Establishment Clause of the First Amendment and any other applicable requirements. An

organization receiving Federal financial assistance also may not, in providing services funded by the Department of Justice, or in their outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

Any organization providing social services supported by financial assistance from DOJ must give written notice to beneficiaries and prospective beneficiaries of certain civil rights protections. In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. Further guidance on federal financial assistance for faith-based organizations can be found at [Civil Rights | Partnerships with Faith-Based and Other Neighborhood Organizations | Office of Justice Programs \(ojp.gov\)](#) and [Equal Treatment of Faith-Based Organizations in DOJ-Supported Social Service Programs](#).

Public Reporting Burden: Paperwork Reduction Act Notice

The public reporting burden for this collection of information is estimated to be up to 11.3 hours per response, depending upon the COPS Office program being applied for, which includes time for reviewing instructions. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 145 N Street NE, Washington, DC 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503. For any questions or comments, please contact Donald Lango, COPS Office Paperwork Reduction Act Program Manager, at 202-616-9215.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098, and the expiration date is April 30, 2025.

Performance Measures

To assist in fulfilling the U.S. Department of Justice's responsibilities under the Government Performance and Results Act Modernization Act (GPRA Modernization Act) of 2010, P.L. 111–352), recipients who receive funding from the Federal Government must measure the results of the work that funding supports. This act specifically requires the COPS Office and other federal agencies to set program goals, measure performance against those goals, and publicly report progress in the form of funding spent, resources used, activities performed, services delivered, and results achieved.

Performance measures for this program will include the following:

- Extent to which COPS Office award funding has increased your agency's community policing capacity
- Extent to which COPS Office knowledge resources (e.g., publications, podcasts, training) have increased your agency's community policing capacity

The objective of these performance measures is to increase the capacity of law enforcement agencies to implement community policing strategies that strengthen partnerships for safer communities and enhance law enforcement's capacity to prevent, solve, and control crime through funding for personnel, technology, equipment, and training.

Recipients will rate the effectiveness of the COPS Office funding in increasing its community policing capacity. Data will be collected on a periodic basis through performance reports.

COPS Office awards target increasing recipient capacity to implement community policing strategies within the three primary elements of community policing: (1) problem solving, (2) partnerships, and (3) organizational transformation. The COPS Office requires all applicants to describe how the personnel, technology, equipment, supplies, travel, or training requested will assist the applicant in implementing community policing strategies.

The performance measures for this program can be found at [Compliance and Reporting | COPS OFFICE](#).

As part of the programmatic performance reports, all recipients will be required to report on their progress toward implementing community policing strategies. Based on the data collected from recipients, the COPS Office may make improvements to the program to better meet the program's objective and law enforcement agency needs.

Application Checklist

Please refer to the [JustGrants DOJ Application Submission Checklist](#).

Schedule C

June 5, 2025

Smith County

Grant Summary Form calculation sheet

For one Deputy – Basic pay

Annual Salary - \$57,337

Insurance - \$11,580

Social Security - \$4387

TCDRS - \$6,365

Unemployment - \$52

Workman's comp- \$759

Total = \$80,480

Grant amount is .75% to a maximum total of \$125,000 per deputy in/for 3 years.

Year 1 – Grant pays $\$80,480 \times .75 = \$60,360$

County contribution $\$80,480 \times .25 = \$20,120$

Year 2 - Grant pays $\$80,480 \times .75 = \$60,360$

County contribution $\$80,480 \times .25 = \$20,120$

Year 3 - Grant pays the remainder of \$125,000 per deputy for a total of \$4,280

County starts paying the bulk in year 3 with contribution of \$76,200

Total for 3 years – Grant = \$125,000

County = \$116,440

Total for 3 years for 4 Deputies = Grant \$500,000

County \$ 465,760

Total = \$965,760

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB

4040-0013

Review Public Burden Disclosure Statement

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name <input type="text" value="Smith County"/> * Street 1 <input type="text" value="200 E. Ferguson"/> Street 2 <input type="text"/> * City <input type="text" value="Tyler"/> State <input type="text" value="TX: Texas"/> Zip <input type="text" value="75702"/> Congressional District, if known: <input type="text"/>		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: 		
6. * Federal Department/Agency: <input type="text" value="Department of Justice"/>	7. * Federal Program Name/Description: <input type="text" value="COPS HIRING PROGRAM"/> CFDA Number, if applicable: <input type="text"/>	
8. Federal Action Number, if known: <input type="text" value="O-COPS-2025-172413"/>	9. Award Amount, if known: \$ <input type="text" value="500,000.00"/>	
10. a. Name and Address of Lobbying Registrant: Prefix <input type="text"/> * First Name <input type="text" value="N/A"/> Middle Name <input type="text"/> * Last Name <input type="text" value="N/A"/> Suffix <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/>		
b. Individual Performing Services (including address if different from No. 10a) Prefix <input type="text"/> * First Name <input type="text" value="N/A"/> Middle Name <input type="text"/> * Last Name <input type="text" value="N/A"/> Suffix <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: <div style="border: 2px solid red; background-color: yellow; width: 400px; height: 20px; display: inline-block;"></div> * Name: Prefix <input type="text"/> * First Name <input type="text" value="NEAL"/> Middle Name <input type="text"/> * Last Name <input type="text" value="FRANKLIN"/> Suffix <input type="text"/> Title: <input type="text" value="COUNTY JUDGE"/> Telephone No.: <input type="text" value="903-590-4609"/> Date: <input type="text" value="06/17/2025"/>		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Schedule C

June 5, 2025

Smith County

Grant Summary Form calculation sheet

For one Deputy – Basic pay

Annual Salary - \$57,337

Insurance - \$11,580

Social Security - \$4387

TCDRS - \$6,365

Unemployment - \$52

Workman's comp- \$759

Total = \$80,480

Grant amount is .75% to a maximum total of \$125,000 per deputy in/for 3 years.

Year 1 – Grant pays $\$80,480 \times .75 = \$60,360$

County contribution $\$80,480 \times .25 = \$20,120$

Year 2 - Grant pays $\$80,480 \times .75 = \$60,360$

County contribution $\$80,480 \times .25 = \$20,120$

Year 3 - Grant pays the remainder of \$125,000 per deputy for a total of \$4,280

County starts paying the bulk in year 3 with contribution of \$76,200

Total for 3 years – Grant = \$125,000

County = \$116,440

Total for 3 years for 4 Deputies = Grant \$500,000

County \$ 465,760

Total = \$965,760

RESOLUTION

At a regular meeting of the Smith County Commissioners' Court held at the Smith County Courthouse Annex, Tyler, Texas, at which a quorum was present, the following Resolution was adopted:

WHEREAS, The Smith County Commissioners Court finds it in the best interest of the citizens of Smith County, that the FY25 COPS Hiring Program, be operated for FY2025; and

WHEREAS, Smith County Commissioners Court agrees to the said project as required by the Office of the Governor's Public Safety Office, Criminal Justice Division; and

WHEREAS, Smith County Commissioners Court agrees that in the event of loss or misuse of the U.S. Department of Justice funds, Commissioners Court assures that the funds will be returned to the U.S. Department of Justice in full.

WHEREAS, Smith County Commissioners Court designates Tim Jones as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners Court approves submission of the grant application for the FY25 COPS Hiring Program Grant to the U.S. Department of Justice, Office of the Justice Programs.

WITNESS OUR HANDS THIS 17th Day of June, 2025

NEAL FRANKLIN
COUNTY JUDGE

CHRISTINA DREWRY
COMMISSIONER, PRECINCT 1

JOHNMOORE
COMMISSIONER, PRECINCT 2

J SCOTT HEROD
COMMISSIONER, PRECINCT 3

RALPH CARAWAY, SR
COMMISSIONER, PRECINCT 4

ATTEST: _____
KAREN PHILLIPS, COUNTY CLERK

Schedule C

June 12, 2025

Smith County

Grant Summary Form calculation sheet

For one Deputy – Basic pay

Annual Salary - \$57,337

Insurance - \$11,587.68

Social Security - \$4,368.28

TCDRS - \$6,232.53

Unemployment - \$28.67

Workman's comp- \$759.20

Total = \$80,313.36

Grant amount is .75% to a maximum total of \$125,000 per deputy in/for 3 years.

Year 1 – Grant pays $\$80,313.36 \times .75 = \$60,235.02$

County contribution $\$80,0313.36 \times .75 = \$20,078.34$

Year 2 - Grant pays $\$80,313.36 \times .75 = \$60,235.02$

County contribution $\$80,0313.36 \times .75 = \$20,078.34$

Year 3 - Grant pays the remainder of \$125,000 per deputy for a total of \$4,529.96

County starts paying the bulk in year 3 with contribution of \$75,783.40

Total for 3 years – Grant = \$125,000

County = \$115,940.08

Total for 3 years for 4 Deputies = Grant \$500,000

County \$ 463,760.32

Total = \$963,760.32

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 06/11/2025	Submitted by: KAREN NELSON
Meeting Date: 06/17/2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: PLAT	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to authorize the County Judge to sign the: a. Re-plat for the William Short Subdivision, Lots 2 and 3, Precinct 2	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



Subdivision Name: William Short
 Adjacent Road: CR 224 ARP
 Developer: EDEN Gutierrez Phone: 903-330-0193
 email: edengutierrez@gmail.com Fax: xx
 Surveyor: Trange-BROCKE Phone: 903-630-2606
 email: bblocker@tvsurvey.com Fax: xx
 Roadway Length: N/A ft. (centerline)

Item		Date and Initial when received		
		Resub/Lot Line Adjustment	No Roads	With Roads
Prior to Court Submission	Preliminary Plat (2 copies)	Not Required		
	Preliminary Plat Approved	Not Required		
	Final Plat (mylar & 3 prints)	6-4-25 SB		
	Plat Fee	\$25 6-4-25 SB	\$100	\$250
	Construction Bond (\$20 /ft.)	Not Required	Not Required	
	Testing Fee (\$1.50/ft with Curb & Gutter, \$1/ft without)	Not Required	Not Required	
	911 Clearance Letter	6-4-25 SB		
	Designated Rep. (Pledger) Clearance Letter	6-4-25 SB See notes below		
	Tax Certificate	6-4-25 SB		
	Plans and Specifications (2 copies)	Not Required	Not Required	
	TCEQ Permit for Dam (if lake or pond present)	N/A		
	Flood Plain Development Permit & Fee (if required)	\$100	\$100	\$100
At Completion of Construction	Final Inspection	Not Required	Not Required	
R/W Accepted as County Road by Commissioners Court	Maintenance Bond (\$30/ft.)	Not Required	Not Required	
	County Rd Number	Not Required	Not Required	

Notes: Increase lot(s) – Pledger letter “NOT” required
 Decrease lot(s) – Pledger letter “IS” required

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date:	Submitted by: Rachel McCord
Meeting Date: Weekly	Department: Auditor
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Weekly Bill Pay	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

Transmission Report

Date/Time
Local ID 1

06-12-2025
9035904733

07:12:18 p.m.

Transmit Header Text
Local Name 1

Smith Co Treasurer

This document : Confirmed
(reduced sample and details below)
Document size : A4

OFFICE OF
SMITH COUNTY TREASURER
200 EAST FERGUSON, SUITE 402
TYLER, TEXAS 75702
TELEPHONE 903-590-4731
FAX 903-590-4733

June 11, 2025

Southside Bank
100 S. Beckham
Tyler, TX. 75701

Attention: Wire Department
Re: RX Wire

Dear Wire Department,

Please use this letter as your authorization to wire out funds from Smith County Insurance Fund # 56 Account # 1445553 to Optum RX Inc., for Prescription Claim Cost Billing and Claim Fee Billing fees. Invoice No: 1594831 and 1593321- 5/15/2025 to 5/31/2025. The wire amount today is \$ 118,819.04

The wire instructions are below:

Wells Fargo Bank

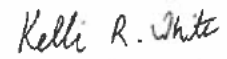
ABA # 121000248

Account Name: OptumRX, Inc.

Account# 4159-362045

Thank you for your help in this matter.

Sincerely,


Kelli R. White, CCT-CIO
Smith County Treasurer


Karin Smith
Smith County Auditor

Total Pages Scanned : 1

Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	235	99035262079	07:11:28 p.m. 06-12-2025	00:00:27	1/1	1	G3	HS	CP14400

Abbreviations:

HS: Host send
HR: Host receive
WS: Waiting send

PL: Polled local
PR: Polled remote
MS: Mailbox save

MP: Mailbox print
RP: Report
FF: Fax Forward

CP: Completed
FA: Fail
TU: Terminated by user

TS: Terminated by system
G3: Group 3
EC: Error Correct

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SMITH COUNTY TREASURER
200 EAST FERGUSON, SUITE 402
TYLER, TEXAS 75702
TELEPHONE 903-590-4731
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Thank you for your help in this matter.

Sincerely,

Kelli R. White

**Kelli R. White, CCT-CIO
Smith County Treasurer**

Karin Smith

**Karin Smith
Smith County Auditor**

REQUEST FOR PAYMENT

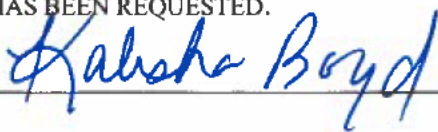
**GIVEN TO TREASURER FOR
BANK WIRE TRANSFER**

PAYABLE TO: Optum Rx, Inc.

DATE 6/10/25

ACCOUNT NUMBER	INVOICE #	DESCRIPTION	AMOUNT
56.409.4450.405	1594831	Prescription Claim Cost Billing 5/15/25 – 5/31/25	\$115,887.54
56.409.4450.405	1593321	Claim Fee Billing 5/15/25 – 5/31/25	\$2,931.50
TOTALS		BALANCE DUE	\$118,819.04

I CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT, THAT THE SUPPLIES, MATERIALS, AND SERVICES HEREIN ENUMERATED AND FOR WHICH PAYMENT IS REQUESTED ARE NECESSARY TO THE PUBLIC BUSINESS AND THAT I APPROVE THE ITEMS FOR PAYMENT, AND THAT NO PAYMENT FOR THESE ITEMS HAS BEEN REQUESTED.



Asst. County Auditor

6/10/2025

Date

COMMISSIONERS COURT APPROVAL

BUDGET ADEQUATE - APPROVED

Optum Rx®
Billing Invoice

OptumRx
CBS.Billing@Optum.com
Tax Id# 33-0441200
(224) 231-1753

Invoice :1594831
Invoice Date :06/01/2025
Payment Due Date :06/03/2025

Mail To: ESMERELDA DELMAS
200 E FERGUSON ST
TYLER, Texas, 75702
USA

Bill To: PSI1022C
Account: SMITH COUNTY CLAIMS
200 E FERGUSON ST
TYLER, Texas, 75702
USA

*** Invoice Claim Cost Billing Period 05/16/2025 to 05/31/2025 ***

Type	Quantity	Amount
Claim Cost	778	\$115,887.54
Total		\$115,887.54

1594831

PAYMENT REMITTANCE ADDRESS:

OptumRx, Inc.
PO Box 888765
LOS ANGELES, CA
90088-8765
Paymentremit@Optum.com

WIRE TRANSFER INFORMATION:

WELLS FARGO BANK
ACCOUNT NAME: OptumRx, Inc.
ROUTING #: 121000248
ACCOUNT #: 4159-362045

Please be sure to include your Invoice Number in the addenda information along with your payment via ACH, Wire, or Check. ACH payment is preferred.

When submitting payments through ACH, please transmit in CTX format if possible.
If submitting in a different format, please send email remittance advices to
Paymentremit@optum.com.



Billing Invoice

OptumRx
CBS.Billing@Optum.com
Tax Id# 33-0441200
(224) 231-1753

Invoice :1593321
Invoice Date :06/01/2025
Payment Due Date :06/03/2025

Mail To: ORX BILLING
200 E FERGUSON ST
TYLER, Texas, 75702
USA

Bill To: PSI1022F
Account: SMITH COUNTY FEES
200 E FERGUSON ST
TYLER, Texas, 75702
USA

*** Invoice Claim Fee Billing Period 05/16/2025 to 05/31/2025 ***

Type	Quantity	Amount
Claim Fee	778	\$1.50
Activity Fee	22	\$2,930.00
Total		\$2,931.50

1593321

PAYMENT REMITTANCE ADDRESS:

OptumRx, Inc.
PO Box 888765
LOS ANGELES, CA
90088-8765
Paymentremit@Optum.com

WIRE TRANSFER INFORMATION:

WELLS FARGO BANK
ACCOUNT NAME: OptumRx, Inc.
ROUTING #: 121000248
ACCOUNT #: 4159-362045

Please be sure to include your Invoice Number in the addenda information along with your payment via ACH, Wire, or Check. ACH payment is preferred.

When submitting payments through ACH, please transmit in CTX format if possible.

If submitting in a different format, please send email remittance advices to
Paymentremit@optum.com.

SMITH COUNTY TREASURER

VENDOR 000383 DISTRICT CLERK - SMITH CO. 06/11/2025 CHECK# 177861

FUND & ACCOUNT	P.O.#	INVOICE	DESCRIPTION	AMOUNT
10.450.4700.793			JURY	26,206.00
			TOTAL	26,206.00

1287494 GENERAL FUND



SMITH COUNTY TREASURER
BY ORDER OF THE COMMISSIONERS
COURT OF SMITH COUNTY

SOUTHSIDE BANK
TYLER TEXAS

JURY

CHECK NO. 177861

DATE	AMOUNT
06/11/2025	\$26,206.00

TWENTY SIX THOUSAND TWO HUNDRED SIX AND 00/100 DOLLARS

PAY TO THE ORDER OF DISTRICT CLERK - SMITH CO.
TYLER TX 75702

VOID AFTER 90 DAYS

Kelli R. White
County Treasurer
Harris
County Auditor

⑈177861⑈ ⑆111923607⑆ ⑈1287494⑈

177861

REQUEST FOR PURCHASE ORDER FROM SMITH COUNTY OFFICE OF PURCHASING / AUDITORS		DEPARTMENT NAME	DISTRICT CLERK		REQUISITION NUMBER	10.450.4700.793	
		DATE	6/11/2025		FUND NUMBER		
		DATE REQUIRED			DEPARTMENT CODE		
DELIVER TO:		DISTRICT CLERK		SUGGESTED VENDORS:			
-- PUT ALL LIKE ITEMS ON SEPARATE REQUEST --				-- CIRCLE SELECTED VENDOR --			
DATE PREPARED		PREPARED BY		#1 VENDOR NAME	#2 VENDOR NAME	#3 VENDOR NAME	
PURCHASE ORDER NO.		CONTRACT NO.					
CODING	QUANTITY	DESCRIPTION					
	1	CHECK FOR \$26,206 .00					
		FOR \$ 20 AND \$58 JURY DRAWER					
I certify the above are required for discharge of my official duty and I hereby authorize the Purchasing Agent to commit budgeted funds for the purchase of thereof, and I further certify that the requisition contains all separate, sequential and/or components of the item(s) listed and that requirements are not requested in a manner to avoid competitive bidding/proposal process.				IF ANY INFORMATION IS NEEDED ON DESCRIPTION, GIVE EMPLOYEE NAME AND EXTENSION NUMBER.			
6/11/25		PENNY CLARKSTON		/s/ April Fox			
DATE		DEPARTMENT HEAD		EMPLOYEE NAME		EXTENSION	
DO NOT WRITE IN SHADED AREAS - THIS SPACE IS FOR PURCHASING DEPARTMENT							

Submit

16

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: Comm. Court
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Executive Session: 551.071 - Consultation with Attorney	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input checked="" type="radio"/> Executive Session	
Agenda Wording: 551.071 - Consultation with Attorney Deliberation and consultation with attorney regarding Neches & Trinity Valley Groundwater Conservation District water well applications for Redtown Ranch Holdings, LLC and Pine Bliss, LLC.	
Background: Please see email for backgrounds on both Executive and Open Session.	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

17

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: Comm. Court
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Executive Session: Amended Tax Abatement Policy	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input checked="" type="radio"/> Executive Session	
Agenda Wording: Executive Session: 551.087 – DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS & 551.071 – CONSULTATION WITH ATTORNEY Deliberation and consultation with attorney regarding Texas Tax Code, Chapter 312 tax abatement guidelines and criteria and and discussion regarding commercial or financial offers, incentives, or information within Smith County and the downtown area.	
Background: Smith County previously approved the 2025 - 2026 Tax Abatement policy provided by TEDC on May 20, 2025, effective May 26, 2025. That policy has specific business eligibility criteria that currently limits Tax Abatements to only specific business activities (Manufacturing facilities, Distribution facilities, corporate offices, research parks, and major tourism attractions). This action will allow the Smith County Commissioners Court, after consultation with TEDC, the discretion to approve abatement agreements for new facilities and for the expansion or modernization of existing facilities without placing limits on the types of business seeking abatements. All other criteria remains the same include the requirement that the project must provide for capital expenditures of at least one million dollars, or an annual payroll increase of four hundred thousand dollars or the creation of twenty-five new permanent full-time jobs.	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
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Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

Office Use Only
Agenda Item # _____

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: Comm. Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Neches & Trinity Valley Groundwater Conservation Dist. well permit contest	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Open Session: Consider and take necessary action to authorize the County Judge to file notice of contest of the well permit applications of Pine Bliss, LLC and Redtown Ranch Holdings, LLC with the Neches & Trinity Valley Groundwater Conservation District and engage Allison, Bass & Magee, LLP to provide legal assistance.	
Background: Please see email for backgrounds on both Executive and Open Session.	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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Agenda Item # _____

ALLISON, BASS & MAGEE, L.L.P.

Attorneys at Law

1301 Nueces Street, Suite 201

AUSTIN, TEXAS 78701

(512) 482-0701

FAX (512) 480-0902

JAMES P. ALLISON

j.allison@allison-bass.com

ROBERT T. BASS

r.bass@allison-bass.com

J. ERIC MAGEE

e.magee@allison-bass.com

June 11, 2025

VIA E-MAIL

The Honorable Neal Franklin
Smith County Judge
Smith County Annex Building
200 E. Ferguson, Suite 100
Tyler, Texas 75702
nfranklin@smith-county.com

Re: Retainer Agreement for assistance with filing notice of contest of the well permit applications of Pine Bliss, LLC and Redtown Ranch Holdings, LLC with the Neches & Trinity Valley Groundwater Conservation District

Dear Judge Franklin:

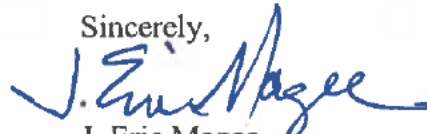
For your consideration, enclosed please find a Contract for Professional Services between Smith County, Texas and Allison, Bass & Magee LLP for assistance with filing notice of contest of the well permit applications of Pine Bliss, LLC and Redtown Ranch Holdings, LLC with the Neches & Trinity Valley Groundwater Conservation District. Upon approval by the Commissioners Court, please return an executed original for our file.

Below is draft agenda item language to provide legal assistance:

Consider and authorize County Judge to file notice of contest of the well permit applications of Pine Bliss, LLC and Redtown Ranch Holdings, LLC with the Neches & Trinity Valley Groundwater Conservation District and engage Allison, Bass & Magee, LLP to provide legal assistance.

We appreciate your consideration of our firm for this service to Smith County. Please do not hesitate to contact me if you have any questions.

Sincerely,



J. Eric Magee

JEM/jm

Enclosure

cc: Members, Smith County Commissioners Court
Thomas Wilson, Assistant DA Civil Division

RETAINER AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2025, by and between Smith County, Texas, hereinafter referred to as "Client", and Allison, Bass & Magee, L.L.P. hereinafter referred to as "Attorneys".

Recitals

The Client is a political subdivision of the State of Texas. The Attorneys are duly licensed to practice law in the State of Texas and desire to render their professional services for the Client as provided herein.

The Commissioners Court of Smith County, Texas, acting in its judicial and executive capacity, finds that the public interest requires the retention of legal counsel to represent the County in the referenced matters.

THEREFORE, the Client hereby engages the services of the Attorneys, and in consideration of the mutual promises herein contained, the parties agree as follows:

Services of Attorney

1. The Attorneys will advise and represent the Client in legal matters as requested by the Client, by and through a majority vote of the Commissioners Court, pertaining to the legal issues regarding assistance with filing notice of contest of the well permit applications of Pine Bliss, LLC and Redtown Ranch Holdings, LLC with the Neches & Trinity Valley Groundwater Conservation District and on such legal matters as may be assigned by the Commissioners Court. Services will also include drafting and reviewing of documents, briefing, and any negotiations, legal proceedings or trials/appeals that may be required for resolution of this matter.

2. This Retainer Agreement shall serve as the basis for understanding regarding fees and costs to be charged to the Client, but the subject matter for legal services may only be authorized by an Order of the Commissioners Court.

3. Fees will include any and all necessary research, drafting and reviewing of documents,

briefing, and any negotiations required for the proper disposition of any and all matters entrusted to the Attorneys pursuant to this retainer agreement.

Compensation

4. For the services described in Paragraph 1, the Client agrees to pay the Attorneys the sum of \$400.00 per hour for services rendered by partners of the firm and \$300.00 for services rendered by associates of the firm. The client will be billed at the rate of \$150.00 per hour for services rendered by any paralegal of the firm. A travel time fee of \$200.00 per hour will be charged for all time actually in transit, in lieu of any hourly charge normally attributed to the timekeeper. Billing rates are subject to change with advance notice to Client. The Client will also be billed for all direct out-of-pocket expenses including travel expenses, telephone, photocopy, facsimile costs, reports, studies, and exhibits incurred by Attorneys in the investigation of this matter. The Attorneys will provide Client with an itemized billing stating services rendered.

Devotion of Time

5. The Attorneys shall make themselves available for consultation with the Client at reasonable times, at the request of the Client.

Term

6. This agreement shall be effective on the execution hereof by Client and shall continue in effect until the matter has been finally resolved or upon 30 days written notice by either party. The Client shall send notice to the Attorneys' office at 1301 Nueces Street, Suite 201, Austin, Texas 78701, and the Attorneys shall send notice to the Client care of the County Judge, Smith County Annex Building, 200 E. Ferguson, Suite 100, Tyler, Texas 75702.

Prior Agreements Superseded


7. This agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

EXECUTED on the _____ day of _____, 2025.

CLIENT
SMITH COUNTY, TEXAS

ATTORNEYS
ALLISON, BASS & MAGEE, L.L.P.

By: _____
Judge Neal Franklin

By:  _____
Partner

County Identification Number assigned to the contract as required by the Ethics Commission:

19

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/11/2025	Submitted by: T. Wilson
Meeting Date: 06/17/2025	Department: Comm. Court
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Amended Tax Abatement Policy	
Agenda Category: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="radio"/> Briefing Session <input checked="" type="radio"/> Court Orders <input type="radio"/> Presentation </div> <div style="width: 45%;"> <input type="radio"/> Recurring Business <input type="radio"/> Resolution <input type="radio"/> Executive Session </div> </div>	
Agenda Wording: Open Session: Consider and take necessary action to approve and amend the Smith County Tax Abatement Policy pursuant to Texas Tax Code, Section 312.002, and authorize the County Judge to sign all necessary documentation.	
Background: Smith County previously approved the 2025 - 2026 Tax Abatement policy provided by TEDC on May 20, 2025, effective May 26, 2025. That policy has specific business eligibility criteria that currently limits Tax Abatements to only specific business activities (Manufacturing facilities, Distribution facilities, corporate offices, research parks, and major tourism attractions). This action will allow the Smith County Commissioners Court, after consultation with TEDC, the discretion to approve abatement agreements for new facilities and for the expansion or modernization of existing facilities without placing limits on the types of business seeking abatements. All other criteria remains the same include the requirement that the project must provide for capital expenditures of at least one million dollars, or an annual payroll increase of four hundred thousand dollars or the creation of twenty-five new permanent full-time jobs.	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

Office Use Only
Agenda Item # _____

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 6/11/2025	Submitted by: K. Perkins
Meeting Date: 6/17/2025	Department: Budget
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: FY 2026 Budget Workshop	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive Departmental Budget Presentations for FY 2026	
Background: Budget Workshop to provide Officials and Department Heads to present their requests for FY 2026 Budget to Commissioners Court.	
Financial and Operational Impact: None	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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Agenda Item # _____

Department Presentations – 6/17/2025

1. Animal Control – Amber Greene
2. Constable Pct. 1 – Ralph Caraway, Jr.
3. Fire Marshal – Chad Hogue
4. Facility Services – Ed Nichols
5. IT – Don Bell