

**COMMISSIONERS COURT AGENDA**  
**Tuesday, June 24, 2025**  
**9:30 a.m.**



*Striving for Excellence*

**COMMISSIONERS COURT**  
**Neal Franklin, County Judge**  
**Commissioner Christina Drewry, Precinct 1**  
**Commissioner John Moore, Precinct 2**  
**Commissioner J Scott Herod, Precinct 3**  
**Commissioner Ralph Caraway Sr, Precinct 4**



**COUNTY OF SMITH  
COMMISSIONERS COURT  
200 E. Ferguson, Suite 100  
Tyler, Texas 75702**

---

Phone: (903) 590-4605

Fax: (903) 590-4615

---

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, June 24, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

---

**CALL TO ORDER  
DECLARE A QUORUM PRESENT  
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED  
INVOCATION  
PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

## **OPEN SESSION:**

### ***RESOLUTIONS***

1. Consider and take necessary action to approve a resolution proclaiming June 28, 2025, as “Charles Shaw Day” in Smith County.

### ***PRESENTATION***

2. Presentation of employee recognition, longevity certificates, and service pins.

### ***COURT ORDERS***

#### **COMMISSIONERS COURT**

3. Consider and take necessary action to approve the reappointment/appointment of the following members to the Smith County Tax Abatement Committee for a two-year term from October 1, 2024, to September 30, 2026, and authorize the county judge to sign all related documentation:
  - a. Carol McNeil
  - b. Randy Clark
  - c. Gene Cottle
  - d. Roy Martinez
  - e. Bill Morales
  - f. Lane Thompson
  - g. Gavin Rasco

#### **TEXAS ANTI-GANG UNIT (TAG)**

4. Consider and take necessary action to approve the purchase of ten (10) radios, equipment, and associated subscription services from Motorola Solutions utilizing the Houston-Galveston Area Council (HGAS) Cooperative Purchasing Program, TXWARN agreement RA05-21, and authorize the county judge to sign all related documentation.

### ***RECURRING BUSINESS***

#### **COUNTY CLERK**

5. Consider and take the necessary action to approve the Commissioners Court minutes for May 2025.
6. Receive Commissioners Court recordings for May 2025.

#### **ROAD AND BRIDGE**

7. Receive pipe and/or utility line installation request (notice only):
  - a. County Road 178, CenterPoint Energy, install gas line for service, Precinct 1,
  - b. County Road 2167, CenterPoint Energy, install gas line for service, Precinct 2,

- c. County Road 219, Oncor Energy, replace utility pole and aerial equipment, Precinct 2, and
- d. County Road 2152, Charter-Spectrum, install pole with power supply and fiber optic cable, Precinct 2.

#### **AUDITOR'S OFFICE**

- 8. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

#### ***FY2026 BUDGET WORKSHOP***

- 9. Receive Departmental Budget Presentations for FY 2026.

**EXECUTIVE SESSION:** For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

#### **ADJOURN**

**SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR DISABLED PERSONS** This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 6/20/2025

Time: 1:00 p

  
\_\_\_\_\_  
**NEAL FRANKLIN, COUNTY JUDGE**

Posted By: Jennafer Bell

1

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

<b>Submission Date:</b> 5/11/2025	<b>Submitted by:</b> Jennafer Bell
<b>Meeting Date:</b> 6/24/2025	<b>Department:</b> Commissioners Court
<b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
<b>Title:</b> Resolution: Charles Shaw Day	
<b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input checked="" type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Consider and take necessary action to approve a resolution proclaiming June 28, 2025, as "Charles Shaw Day" in Smith County.	
<b>Background:</b>	
<b>Financial and Operational Impact:</b>	
<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Return Signed Documents to the following:</b>	
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only  
Agenda Item # \_\_\_\_\_



# Smith County Commissioners Court

## Resolution

*At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex, Tyler, Texas, at which a quorum was present, the following Resolution was adopted*

**WHEREAS**, Charles Shaw is a distinguished figure in the East Texas gospel music scene, with more than 23 years in the industry. As the owner of Charles Shaw Productions in Tyler, he has played a pivotal role in bringing national gospel artists to the region, enriching the local music community, and creating opportunities for both seasoned and emerging talent; and

**WHEREAS** Shaw serves as the musical director of the Texas College Choir, which he rebuilt after it had been dormant for years, growing it to 75 members. He has also served as music director and musician at several churches and is currently the musical director at New Life Community Church; and

**WHEREAS**, Shaw is also a well-known personality on KGLD 104.5, a gospel radio station, where his engaging and inspirational programming has made him a trusted voice in the community; and

**WHEREAS**, Shaw discovered his love for gospel music at the age of 5. In 2014, Shaw founded Youth Alive International in Longview, a movement dedicated to reaching youth through the power of gospel music. He later launched the Spring Break Out Movement in 2019; and

**WHEREAS**, Shaw is the recipient of the 2025 Texas African American Museum Arthur “Dooley” Wilson African American Music Month Award.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners Court of the County of Smith, Texas, through adoption of this Resolution does hereby proclaim June 28, 2025, as

## “Charles Shaw Day”

in Smith County, and encourages all citizens to congratulate him on his achievement.

**WITNESS OUR HANDS THIS 24th day of June, A.D. 2025**

Neal Franklin

County Judge

Christina Drewry  
Commissioner, Precinct 1

John Moore  
Commissioner, Precinct 2

J Scott Herod  
Commissioner, Precinct 3

Ralph Caraway Sr.  
Commissioner, Precinct 4

**2**



# SMITH COUNTY COMMISSIONERS COURT

## AGENDA ITEM REQUEST FORM

<b>Submission Date:</b>	<b>Submitted by:</b> Esmeralda Corona
<b>Meeting Date:</b>	<b>Department:</b> Personnel
<b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
<b>Title:</b> Personnel Service Recognition	
<b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Presentation of employee recognition, longevity certificates, and service pins.	
<b>Background:</b>	
<b>Financial and Operational Impact:</b>	
<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Return Signed Documents to the following:</b>	
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

The following employees will be celebrating service milestones this month. Thank you for your service and dedication to the citizens of Smith County and congratulations on your milestones.

June 2025

Clinton Benson {District Attorney's Office} 25 Yrs.

Amanda Deck {Sheriff's Office} 25 Yrs.

Starla Johnson {Sheriff's Office} 15 Yrs.

Gary Alewine {R&B Department} 10 Yrs.

David Lindsey {Sheriff's Office} 10 Yrs.

Sean Connor {IT Department} 5 Yrs.

Victor Williams {R&B Department} 5 Yrs.

If you would like to be recognized in Commissioners Court, we will have our recognitions on Tuesday, June 24, 2025 at 9:30 am. Please contact your supervisor or the HR office to make arrangements.

**3**

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

<b>Submission Date:</b> 6/16/2025	<b>Submitted by:</b> Jennafer Bell
<b>Meeting Date:</b> 6/24/2025	<b>Department:</b> Commissioners Court
<b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
<b>Title:</b> Reappoint/ Appointment Tax Abatement Committee members	
<b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Consider and take necessary action to approve the reappointment of the following members to the Smith County Tax Abatement Committee for a two year term from October 1, 2024 to September 30, 2026 and authorize the county judge to sign all related documentation: a. Carol McNeil b. Randy Clark c. Gene Cottle d. Roy Martinez e. Bill Morales f. Lane Thompson g. Gavin Rasco	
<b>Background:</b> Request from: Angie Hines, BA, BREC, Economic Development Coordinator 315 N. Broadway Ave. Tyler, TX 75702 Ph: (903)705-4014 Cell: (430)271-2799 Email: ahines@tedc.org	
<b>Financial and Operational Impact:</b>	
<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Return Signed Documents to the following:</b>	
<b>Name:</b>	<b>Email:</b> jbell2@smith-county.com
<b>Name:</b>	<b>Email:</b> ahines@tedc.org
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only  
Agenda Item # \_\_\_\_\_



# TYLER

Economic  
Development  
Council

June 16, 2025

## **MEMORANDUM**

TO: Smith County Commissioners Court  
FROM: Scott Martinez, President & CEO  
SUBJECT: Renewal of members on the Smith County Tax Abatement Committee

## **BACKGROUND**

Smith County established the Smith County Tax Abatement Committee to oversee its tax abatement program. The Committee is responsible for reviewing all applications for abatement, recommending action to be taken on the application by the Smith County Commissioners Court, and monitoring compliance with abatement contracts. Committee members are appointed by the Smith County Judge and approved by the Smith County Commissioners Court, including representatives who are active in promoting the economic health of the County and the other affected taxing jurisdictions.

The current Committee members include (terms expire as shown):

Smith County Judge Neal Franklin, Smith County (Sept 2024)  
Carol McNeil, Smith County Appraisal District (Sept 2024)  
Randy Clark, Retired, (Sept 2024)  
Gene Cottle, Troup City Manager (Sept 2024)  
Brad Curtis, Tyler Building Systems (Sept 2025)  
Barham Fulmer, Retired, Committee Chairman (Sept 2024)  
Roy Martinez, Bronco Companies (Sept 2024)  
Bill Morales, Smith County 911 Communications (Sept 2024)  
Thomas Wilson, District Attorney's Office (ex officio)  
Sarah Van Cleef, Tyler Junior College (Sept 2025)  
Lane Thompson, East Texas Municipal Utility District (Sept 2024)  
Walter Wilhelmi, Prothro, Wilhelmi and Company (Sept 2025)

We request that the Smith County Commissioners Court renew the terms and appointments of these members at the next meeting of the Smith County Commissioners Court, as shown.

**Renew:**

Carol McNeil, Smith County Appraisal District (Oct 2024 – Sept 2026)  
Randy Clark, Retired, (Oct 2024 – Sept 2026)  
Gene Cottle, Troup City Manager (Oct 2024 – Sept 2026)  
Roy Martinez, Bronco Companies (Oct 2024 – Sept 2026)  
Bill Morales, Smith County 911 Communications (Oct 2024 – Sept 2026)  
Lane Thompson, East Texas Municipal Utility District (Oct 2024 - Sept 2026)

**New Appointment:**

Gavin Rasco, City of Lindale (Oct 2024 – Sept 2026)

**FISCAL/OPERATIONAL IMPACT**

There is no fiscal impact resulting from these appointments.

**RECOMMENDATION**

1. The Smith County Commissioners Court renew the appointments of the members of the Smith County Tax Abatement Committee.
2. The Smith County Commissioners Court approve the appointment of Gavin Rasco from the City of Lindale to the Smith County Tax Abatement Committee.

Submitted by:

Scott Martinez, CEcD  
President & CEO

/ah

## ***RESOLUTION***

*At a regular meeting of the Smith County Commissioners Court held at the Smith County Courthouse Annex, Tyler, Texas, at which a quorum was present, the following Resolution was adopted:*

***WHEREAS***, the Commissioners Court of Smith County, Texas considered adopting a resolution appointing a board member to the Smith County Tax Abatement Committee;

***NOW, THEREFORE, BE IT RESOLVED***, that the Commissioners Court of Smith County, Texas hereby reappoints \_\_\_\_\_ to serve on the Smith County Tax Abatement Committee; for a term of two years beginning October 1, 2024, and ending September 30, 2026.

***WITNESS OUR HANDS THIS 24<sup>th</sup> day of June, A.D. 2025***

\_\_\_\_\_  
Neal Franklin  
County Judge

\_\_\_\_\_  
Christina Drewry  
Commissioner, Precinct 1

\_\_\_\_\_  
John Moore  
Commissioner, Precinct 2

\_\_\_\_\_  
J Scott Herod  
Commissioner, Precinct 3

\_\_\_\_\_  
Ralph Caraway, Sr.  
Commissioner, Precinct 4

**4**



# SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

<b>Submission Date:</b> 06/16/2025	<b>Submitted by:</b> Jaye Latch for Tessa Thomas
<b>Meeting Date:</b> 06/24/2025	<b>Department:</b> TAG
<b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
<b>Title:</b> Purchase of 10 Radios, Radio Equipment & 5 yr Subscripton	
<b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Consider and take necessary action to approve the purchase of ten (10) radios, equipment, and associated subscription services from Motorola Solutions utilizing the Houston-Galveston Area Council (HGAS) Cooperative Purchasing Program, TXWARN agreement RA05-21, and authorize the County Judge to sign all related documentation.	
<b>Background:</b> The Texas Anti-Gang Unit (TAG) is requesting to purchase ten (10) Motorola radios, radio equipment, and associated subscription services. The cost of the radios and equipment is \$114,953.90. The first year subscription service is \$4,350.00 for a total of \$119,303.90 for year one. Subscription services for years 2-5 are \$4,350.00 per year. The total value of the contract including the 5 year subscription is \$136,703.90	
<b>Financial and Operational Impact:</b> Equipment Fund-27.560.4800.860	
<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Return Signed Documents to the following:</b>	
<b>Name:</b> Tessa Thomas	<b>Email:</b> tthomas@smith-county.com
<b>Name:</b> Thomas Wilson	<b>Email:</b> twilson@smith-county.com
<b>Name:</b> Jaye Latch	<b>Email:</b> jlatch@smith-county.com
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only  
Agenda Item # \_\_\_\_\_

05/27/2025

SMITH COUNTY Purchasing/East Texas TAG  
200 E Ferguson St. Ste 414  
Tyler, Texas 75702

RE: Motorola Quote for (10)APX Next for TAG + L5M LPR

Dear Justin Hall,

Motorola Solutions is pleased to present SMITH COUNTY Purchasing/East Texas TAG with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide SMITH COUNTY Purchasing/East Texas TAG with the best products and services available in the communications industry. Please direct any questions to Joel Cutright at [joelcutright@callmc.com](mailto:joelcutright@callmc.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Joel Cutright

Motorola Solutions Manufacturer's Representative

Billing Address:  
SMITH COUNTY  
200 E Ferguson St. Ste 414  
Tyler, Texas 75702

Shipping Address:  
SMITH COUNTY - EAST TEXAS  
TAG  
13157 HWY 271 STE 100  
TYLER, TX 75708  
US

Quote Date:05/27/2025  
Expiration Date:06/21/2025  
Quote Created By:  
Joel Cutright  
joelcutright@callmc.com  
  
End Customer:  
SMITH COUNTY Purchasing/East Texas  
TAG  
Justin Hall  
JHall@smith-county.com  
903-920-4615  
  
Contract: HGAC RA05-21 "TXWARN"  
AGREEMENT: STATE OF TEXAS

### Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at [www.motorolasolutions.com/product-terms](http://www.motorolasolutions.com/product-terms).

### Summary:

Quote effective through June 27, 2025. PO Must be processed and order placed by June 27, 2025 to avoid Tariffs

#### (10) APX NEXT All-Band Portable Subscribers

- For use on TXWARN System
- SmartConnect, SmartProgramming, SmartLocate & SmartMapping for 5 Years
- Single Unit Chargers and XVP830 Remote Speaker Microphones
- Verizon Frontline LTE Service provided by Motorola
- Codeplug Development and Initial One-Touch Programming to be performed by MCA
- Virtual Training for RadioCentral for (3) Users

#### (1) L5M, 3 Camera LPR System (LPR As A Service, 5 Years)



- No installation included; can be added for additional cost

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ NEXT	APX NEXT MULTI					
1	H55TGT9PW8AN	PORTABLE RADIO APX NEXT; ALL-BAND MODEL 4.5	10		\$12,824.00	\$7,950.88	\$79,508.80
1a	Q387CB	ADD: MULTICAST VOTING SCAN	10				
1b	BD00040AD	ADD: PROVISIONING NON-FEDERAL BUNDLE	10				
1c	QA09030AB	ADD: MOTOROLA APX HOSTED RADIOCENTRAL*	10				
1d	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	10				
1e	QA09772AA	ENH: MULTI-CODE PLUG PROGRAMMING	10				
1f	Q498BN	SOFTWARE LICENSE ENH: ASTRO 25 OTAR W/ MULTIKEY	10				
1g	Q15AU	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	10				
1h	QA03399AK	ADD: ENHANCED DATA	10				
1i	QA01767BL	ADD: P25 LINK LAYER AUTHENTICATION	10				
1j	H499KC	ENH: SUBMERSIBLE (DELTA T)	10				
1k	QA00580BA	ADD: TDMA OPERATION	10				
1l	G996AP	ADD: PROGRAMMING OVER P25 (OTAP)	10				
1m	Q53BF	ADD: FRONT PANEL PROGRAMMING & CLONING	10				
1n	QA09016AA	ADD: LTE FOR VERIZON LTE SERVICE	10				
1o	BD00001AA	ADD: CORE BUNDLE	10				
1p	QA09001AM	ADD: WIFI CAPABILITY	10				
1q	H797DW	SOFTWARE LICENSE ENH: DVP-XL ENCRYPTION AND ADP	10				
1r	QA09028AA	ADD: VIQI VC RADIO OPERATION	10				



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1s	H38DA	ADD: SMARTZONE OPERATION	10				
1t	BD00010AB	ADD: SECURITY BUNDLE	10				
1u	QA09113AA	ADD: BASELINE RELEASE SW	10				
1v	QA07680AA	ADD: MULTI SYSTEM OTAR	10				
1w	Q361CD	ADD: P25 9600 BAUD TRUNKING	10				
2	PSV03S02465A	APX DMS PROVISIONING PD3*	1		\$0.00	\$0.00	\$0.00
3	PSV01S01742A	RADIOCENTRAL TRAINING VIRTUAL (1 SEAT)	3		\$1,700.00	\$1,700.00	\$5,100.00
4	PSV01S02944A	PROVISIONING SUPPORT	1		\$0.00	\$0.00	\$0.00
5	NNTN9216A	PORTABLE RADIO BATTERY IMPRES 2 LI-ION IP68 4400T	10		\$248.05	\$186.04	\$1,860.40
6	SSV01S01407A	SMARTPROGRAMMING	10	5 YEARS	\$375.00	\$375.00	\$3,750.00
7	LSV01S03446A	APX NEXT DMS ESSENTIAL	10	7 YEARS	\$484.60	\$484.60	\$4,846.00
8	SSV01S01406A	APX NEXT SMARTCONNECT SUBSCRIPTION	10	5 YEARS	\$375.00	\$375.00	\$3,750.00
9	SSV01S01476A	SMARTLOCATE	10	5 YEARS	\$375.00	\$375.00	\$3,750.00
10	LSV01S03082A	RADIOCENTRAL PROGRAMMING	10	5 YEARS	\$160.20	\$160.20	\$1,602.00
11	SSV01S01907A	SMARTMAPPING	10	5 YEARS	\$375.00	\$375.00	\$3,750.00
12	LSV00Q00202A	DEVICE PROGRAMMING Codeplug development and one-touch programming of (22) APX NEXT Portable Subscribers	10		\$110.00	\$110.00	\$1,100.00
13	NNTN9199A	CHARGER, DESKTOP SINGLE UNIT IMPRES 2 FAST, US/NA	10		\$169.56	\$127.17	\$1,271.70
14	PMMN4136B	PORTABLE RSM XVP750, IP68, WITHOUT KNOB	10		\$486.00	\$364.50	\$3,645.00
L5M as a Service							
15	VSM-38501	K-PB-HD-SET-PUSH BUMPER BRKT MNT ASSY	3		\$340.00	\$340.00	\$1,020.00
16	SUB-CDM-3-L5M	MOBILE LPR 3-CAM SUBSCRIPTION	1	5 YEAR	\$21,750.00	\$21,750.00	\$21,750.00
17	VS-54048	CDM-3-344-L5M 12 16 16 L5M CAM W VLP	1		Included	Included	Included
18	VS-DLF-01	DEVICE LICENSE FEE	3	5 YEAR	Included	Included	Included



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
19	CDMS-HWW	MOBILE LPR CAMERA KIT EXTENDED HARDWARE WARRANTY - VALID FROM STANDARD WARRANTY EXPIRATION	3	4 YEARS	Included	Included	Included

---

Grand Total							\$136,703.90(USD)
-------------	--	--	--	--	--	--	-------------------



## Pricing Summary

Payment Term		Upfront Sale Price	
Upfront Costs*			
		\$114,953.90	
Upfront Subscription Fee			
L5M as a Service	Annually	\$4,350.00	
Sub Total:		\$119,303.90	
Payment Term		Sale Price	Annual Sale Price
Year 2 Subscription Fee			
L5M as a Service	Annually	\$4,350.00	\$4,350.00
Year 3 Subscription Fee			
L5M as a Service	Annually	\$4,350.00	\$4,350.00
Year 4 Subscription Fee			
L5M as a Service	Annually	\$4,350.00	\$4,350.00
Year 5 Subscription Fee			
L5M as a Service	Annually	\$4,350.00	\$4,350.00
Sub Total:		\$17,400.00	
Grand Total System Price (Inclusive of Upfront and Annual Costs)			\$136,703.90

\*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

## Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.

Motorola's quote (Quote Number: \_\_\_\_\_ Dated: \_\_\_\_\_) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.



Motorola Solutions, Inc.

Customer

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





Line #	Item Number	Parametric Data
1	H55TGT9PW8AN	SYSTEMID = 01A7
16	SUB-CDM-3-L5M	CUSTTYPE = LAW ENFORCEMENT,AGDOMAIN = 1035876682
18	VS-DLF-01	CUSTTYPE = LAW ENFORCEMENT,AGDOMAIN = 1035876682,CAMMODEL = Mobile
1c	QA09030AB	Incomplete
1n	QA09016AA	ENDUSERT = POLICE PROTECTION
2	PSV03S02465A	Incomplete
3	PSV01S01742A	TEMAILAR = JHall@smith-county.com,CUSTNAME = Justin, Hall
4	PSV01S02944A	TEMAILAR = JHall@smith-county.com,CUSTNAME = Justin, Hall,SYSTEMID = 01A7



## APX NEXT RADIO SOLUTIONS

### Overview

APX NEXT is Motorola Solutions' next-generation P25 platform purpose-built for first responders to access and act on information while maintaining focus in critical situations. Across all aspects of the radio experience—deployment, operation, maintenance, and evolution—APX NEXT brings critical advancements to usability and performance. Equipped with broadband, LTE, Wi-Fi, Bluetooth 5.0, and GPS capabilities, APX NEXT extends future-ready performance, applications, and full interoperability to the field and control room to transform accurate data into smarter action.

Key benefits of the APX NEXT include the following:

- **SmartTouch Experience** – Easier operation centered around a redefined 3.6" impact resistant touch display and shallow menu hierarchy. This cleaner and more intuitive visual layout increases the usability of the APX NEXT radio and helps users find the information they need without pause or distraction.
- **Ruggedized, Ergonomic Design** – Increased personnel safety and efficiency with an improved T-Grip ergonomic design, full-color top display, and tactile knobs for efficient use in emergency situations. Patented touch technology enables for reliable gloved use, while also making the screen immune to false actuations from water, snow, ice, or debris. The APX Next device meets the same MIL standards for ruggedization achieved by Motorola Solutions' APX platform radios.
- **Easy Fleet Management** – Easier and quicker radio provisioning, remote software updates, and streamlined management reduce downtime and support control center staff. Motorola Solutions' Device Management Services (DMS) maximize the effectiveness of APX NEXT, reducing maintenance risk, workload, and total cost of ownership. DMS brings RadioCentral (RC) programming to APX NEXT, as well, supporting faster provisioning and deployment to get devices in the hands of responders and out into the field.
- **Secure Communications** – Hardened End-to-End security allows only authorized units in the system to listen to transmissions. Real-time security provides seamless protection from the device and data in transit to the cloud and the LMR system

### Evolving with Applications Services

APX NEXT Application Services enhance device capabilities and improve user experience. These applications are subscription-based offerings for easier optimization and scaling to meet evolving needs.



## L5M MOBILE SYSTEM SOLUTION DESCRIPTION

### L5M MOBILE SYSTEM

The L5M Mobile Camera System stands out with its industry-leading image sensor, delivering unparalleled low-light performance and precise license plate, make and model recognition. Its global shutter ensures clear capture of high-speed vehicles, while its seamless integration with our advanced software suite, VehicleManager, enables comprehensive data analysis and robust management tools, setting a new standard for law enforcement and security operations.



#### Key Features and Benefits:

- **Superior Detection Capabilities:** The L5M Mobile System leverages dual high-quality color and infrared (IR) sensors with dedicated lenses and IR illumination, ensuring the clarity of license plates even at speeds up to 150 MPH. AI-powered make and model identification and ONVIF-compliant video streaming enhance data accuracy and breadth.
- **Enhanced In-Car User Experience:** CarDetector Mobile software provides audio and visual alerts for hot-listed vehicle detections and allows seamless, in-car investigations. The interface is designed for a familiar, efficient user experience and integrates seamlessly with other Motorola products.
- **Flexible Deployment Options:** The L5M Mobile System can be configured with various lenses for 4 to 85-foot scan distances and mounted in multiple positions on vehicles. The VIP processor supports up to four cameras, enabling continuous scanning at up to 60 FPS. Quick activation via CarDetector Mobile and constant connectivity with GPS and LTE ensure reliable performance.
- **Durable and Low Maintenance:** IP68-rated for harsh conditions, the L5M Mobile System withstands shock, vibration, extreme temperatures, and inclement weather. It is designed for year-round use and includes automatic updates to ensure the latest features and optimal performance.
- **Advanced-Data Management:** Integrating with VehicleManager, the L5M Mobile System facilitates detailed searches, hot list management and advanced analytics on billions of LPR records. The system offers transformative vehicle location intelligence while maintaining industry-leading data control and program success security standards.
- **High-Speed, High-Traffic Performance:** Designed for high-speed, high-traffic environments, the L5M Mobile System captures precise, reliable license plate data, enhancing the effectiveness of law enforcement and security operations.

Deploy the L5M Mobile System to enhance your LPR capabilities with superior image quality, flexible deployment, and advanced data management and analytics, ensuring reliable performance in any environment.



## LICENSE PLATE RECOGNITION TECHNOLOGY STATEMENT OF WORK

### OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of fixed or mobile License Plate Recognition (LPR) technology(s) and your License Plate Recognition Technology solution, if Deployment or Installation Services are purchased as part of the Contract. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola's behalf to install your License Plate Recognition Technology system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. The Customer is responsible for acquisition and use of a remote access tool that complies with the regulations controlling use of the remote access tool. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

### AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.



## **FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION**

### **CJIS Security Policy Compliance**

Motorola does not believe our LPR and License Plate Recognition Technology offerings require compliance with the *FBI-CJIS Security Policy* (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL security controls as a guide. Motorola's LPR system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

### **Personnel Security – Background Screening**

Motorola will assist the Customer with completing the *CJIS Security Policy Section 5.12 Personnel Security* related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring *CJIS Section 5.12 Personnel Security* screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

### **Security Awareness Training**

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

### **CJIS Security Addendum**

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

### **Third Party Installer**

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

### **COMPLETION CRITERIA**

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.



The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.

## **SUBSCRIPTION SERVICE PERIOD**

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

## **PROJECT ROLES AND RESPONSIBILITIES OVERVIEW**

### **Motorola Project Roles and Responsibilities (if applicable)**

The Motorola Project Team will be assigned to the project under the direction of the Motorola Project Manager. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

### **Project Manager (PM)**

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct status calls with the Customer throughout the Project up to and including Go-Live.

### **System Technologist**

The System Technologist (ST) will work with the Customer's Project Team on:

- Camera programing
- Camera alignment



- Licensed Software Training
- Develop and submit Start Up and Commissioning Sign Off (SSU&C)

**Technical Trainer / Instructor**

The Technical Trainer / Instructor provides training in accordance with the Training Plan provided to the Customer.

**Motorola-Certified Installer**

The Motorola-certified installer is primarily responsible for installing in-car and fixed LPRs. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include (but are not limited to) the following:

**Required Training**

- SSU&C Onsite Training
  - Included Certification testing completed and passed
- Networking (must meet one of the following three requirements)
  - CompTia Network + Certification
  - Networking Degree in IT
  - Basic Networking RDS003
- ASE Certification for Mobile Installers
- Electrical Certification
  - Electrical Certification/Permitting
    - Low Voltage Certification
    - High Voltage Certification
- Equipment Certification
  - Bucket Truck Certification
  - Any applicable testing equipment certification

Other responsibilities the Motorola-certified installer may be involved in include the fixed and/or mobile installation of cellular routers, wired networks, poles, trenching, and conduit runs as well as the manufacturing and/or service of trailers. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

**Customer Support and Services Team**

The Customer Support and Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

**Customer Project Roles and Responsibilities (if applicable)**

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.





## Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources, if applicable to the solution.
- Assume responsibility for all fees pertaining to licenses, permits, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

## IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.





- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Monitor firmware updates
- Implement changes to Customer infrastructure in support of the proposed system.

### **Agency Manager**

The Agency Manager will act as the primary POC upon project completion.

- Push internal requests for updates through appropriate channels
- Monitor all firmware updates and all other security measures for physical hardware as required by the Customer internal policies
- Administer users
- Audit reports
- Manage Hotlist and Hotlist functionality
- Attend Agency Manager training
- Oversee or act as the training POC
- Ensure all Authorized Users are aware of usage restrictions and any applicable terms related to the use of the LPR System
- Controls appropriate use and data storage policies as well as procedures for the data maintained outside the LPR system. This includes when any information is disseminated, extracted or exported out of the LPR system
- Controls and is responsible for developing the policies, procedures, and enforcement for applying deletion/purging and dissemination rules to information within and outside of the LPR system.
- Ensure data and system protection strategies are accomplished through the tools provided by Motorola for account and user management features along with audit and alert threshold features.

### **Subject Matter Experts (SMEs)**

SMEs are a core group of users involved with the analysis, training and implementation process. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on workflows and department policies related to the proposed system.

### **General Customer Responsibilities (If Applicable)**

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- **Customer Site.** If the Solution is to be installed at a Customer location ("Site"), the Solution will only be installed and/or evaluated at the Customer sites identified.
- Customer will be responsible for providing all necessary permits, licenses, and other approvals necessary for the installation and use of the Products and the performance of the Services at each applicable Site, including for Motorola to perform its obligations hereunder, and for facilitating Motorola's access to the Sites. This includes, but is not limited to providing a traffic safety plan to facilitate the safe deployment of all Equipment that is installed on, over, or near Sites with active roadways. No waivers of liability will be imposed on Motorola or its subcontractors by Customer or others at Customer facilities or other Sites, but if and to the extent any such waivers are imposed, the Parties agree such waivers are void. The Equipment used for the Services will only be located at such site.
- If the Solution is to be accessed remotely, Customer will only access Solution in the manner described by Solution documentation or as otherwise instructed by Motorola.



- Site Conditions and Issues. Customer will ensure that (a) all Sites are safe and secure, (b) Site conditions meet all applicable industry and legal standards (including standards promulgated by OSHA or other governmental or regulatory bodies), (c) to the extent applicable, Sites have adequate physical space, air conditioning, and other environmental conditions, electrical power outlets, distribution, equipment, connections, and telephone or other communication lines (including modem access and interfacing networking capabilities), and (d) Sites are suitable for the installation, use, and maintenance of the Products and Services. This Agreement is predicated upon normal soil conditions as defined by the version of E.I.A. standard RS-222 in effect on the Effective Date.
- All costs associated with permitting.
- Supply a proper power source to all Motorola Solutions provided equipment.
- Provide ALL points of attachment for hardware that include fixed LPR Cameras and associated equipment and ensuring all equipment is attached in accordance with local policies and codes.
- Supply any new infrastructure required to mount or attach the Motorola Solutions hardware to.
- Trenching as required for the purpose of running electrical power
- All poles and existing infrastructure that are not being purchased from Motorola as part of the LPR solution.
- All Utility locates needed for impacted areas.
- Providing the communications point of attachment for each site.
- When cellular service is used as the point of connection, customer is responsible for providing cellular service and SIM cards if they are not being purchased from Motorola as part of the LPR solution.
- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- All work is to be performed by Motorola-certified installers. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Electronic versions of any documentation associated with business processes identified.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.
- Manage the Hotlist in accordance with the rules and regulations of the Customers State.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

## NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to fixed and mobile equipment.
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.



- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support (if applicable).
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.

## PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

### Project Planning Session (if applicable)

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
  - Contract documents.
  - A summary of contracted applications and hardware as purchased.
  - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
  - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Confirm Customer location for Motorola to ship their equipment for installation.

### Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in associated training portals.

### Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.



**Motorola Deliverables**

- Project Kickoff Meeting Agenda.

**Project Kickoff (if applicable)**

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.

Note – The Detail Design Review (DDR), if applicable, is completed during the pre-sales process and normally completed prior to Contract award. Delay in the DDR review may impact the project schedule. Motorola will not be responsible for additional costs or delays incurred for Customer requested changes to the DDR.

**Motorola Responsibilities**

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss Mobile LPR equipment installation activities and responsibilities.
- Discuss Fixed LPR installation activities and responsibilities.
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Review the DDR, arranging for additional meeting for review as needed
- Review the Credentials Form
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the Training Plan.
- Review and agree on completion criteria and the process for transitioning to support.

**Customer Responsibilities**

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Grant Motorola Support access in the License Plate Recognition Technology program
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.

**Motorola Deliverables**

- Project Kickoff Meeting Minutes
- Deployment Checklist



## PROJECT EXECUTION

### Hardware Procurement and Installation (if applicable)

Motorola will procure contracted hardware as part of the ordering process. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

### Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Verify remote connection to hardware.
- The installer will be responsible for installing all Motorola provided hardware.
- Installer will utilize a certified electrician when wiring power to equipment.
- Verify whether the hardware is properly installed, connected to the network, and positioned to capture license plate data. (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

### Customer Responsibilities (if applicable)

- Provide Motorola with the correct IP address(es) for configuration
- Ensure the Customer's network is operational.
- Inventory LPR equipment after arrival at Customer location.
- Procure Customer-provided equipment and make it available at the installation location.
- Install backend server in Customer's designated area (if applicable).
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.)(if applicable).
- Verify the server is connected to the Customer's network and installed for use.(if applicable)
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to License Plate Recognition Technology
- Install Customer-supplied Access Points (if applicable).
- Verify all equipment directly connected to power is properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying all equipment is connected to their network
- Confirm access to installed software on Customer-provided workstation(s).

### Motorola Deliverables

- Contracted Equipment



### Mobile LPR Camera System (If Applicable)

The Motorola-certified installer will complete the installation of the Mobile LPR system(s) within the Customer-provided vehicle(s) or selected location. The installer may also be responsible for installing cellular routers or Wi-Fi radios inside the vehicle(s) for wireless upload of video and images.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of Mobile LPR cameras. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of Mobile configurations completed. If the Customer requires the ST to complete the full contractual number of Mobile LPR Cameras at a later date and time, additional cost may be incurred.

Note – The Pricing Page will reflect the Mobile LPR installation services by Motorola if Motorola is responsible for the installations.

### Motorola Responsibilities

- Setup server for Mobile LPR digital video recorder (DVR) configuration.
- Create configuration USB used to complete Mobile LPR hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of Mobile LPRs.
- Complete Mobile LPR configuration on a single vehicle, and validate the configuration with the Customer.
- Point and aim the Mobile LPR camera for image capturing.
- Install Licensed Software on Customer-provided mobile data terminal (MDT)
- Configure MDT Network Card
- Enable AI in Video Manager
- Configure NetMotion (if applicable)
- Receive Customer approval to proceed with remaining Mobile LPR configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed Mobile LPR hardware configurations.
- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to the Mobile LPR (if applicable).

### Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete Mobile LPR hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for Mobile LPR hardware configuration(s).
- Make Mobile LPR hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of installation.

### Motorola Deliverables

- Complete Configuration and camera aiming as it applies to the proposed solution.





### Fixed LPR Camera System Configuration (If Applicable)

The Motorola-certified installer will complete the installation of the Fixed LPR system(s) within the Customers designated locations. The installer may also be responsible for installing cellular routers or Wi-Fi radios for wireless upload of video and images. In the instance where Customer has purchased a self-deploy or quick-deploy camera without deployment or installation, the below Motorola responsibilities will be absorbed by the Customer.

#### Motorola Responsibilities

- Review preliminary plans for installation
- Verify with customer that proper permits and authorizations have been obtained
- Identify installation locations (pole or infrastructure asset) on which to install the Fixed LPR camera
- Motorola-certified installer will install the Fixed LPR camera
- Point and aim the Fixed LPR camera for image capturing
- Install License Plate Recognition Technology Software

#### Customer Responsibilities

- Approve installation locations
- Obtain necessary permits and authorizations
- Provide power to installation locations
- Provide any required trenching
- Coordinate with local utility companies in the case of any interrupted service requests or instances

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. When cellular service is used as the point of connection, customer is responsible for providing cellular service, and SIM cards if they are not being purchased from Motorola as part of the LPR solution. If a Motorola-certified installer is not used for installation, Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing LPR cameras through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For in-car LPR installations, an MDT is required for all vehicles (if applicable).

### Automatic License Plate Recognition (ALPR) Commissioning (If Applicable)

This section highlights the responsibilities of Motorola and the Customer when a Motorola In-Car Video (ICV) system interfaces with the LPR database.

#### Motorola Responsibilities

- Create a Customer account in the LPR data system with authorized user emails.
- Verify License Plate Recognition Technology software has been installed and launched per the Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Licensed Software MDT installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.



**Customer Responsibilities**

- Identify the Agency Manager.
- Register to receive access to Hotlists.

**SOFTWARE INSTALLATION AND CONFIGURATION (IF APPLICABLE)**

Motorola will install LPR software on a specified number of workstations. The Customer will be responsible for installing the software on the remaining workstations.

**Licensed Software for the Mobile LPR Solution**

Licensed Software is used in conjunction with Mobile LPR cameras. Installation consists of the following activities:

- Network discovery.
- Operating system and software installation.
- Onboarding user / system identity set up.
- Provide user access to the application.

**License Plate Recognition Technology**

License Plate Recognition Technology software is a cloud solution that does not require an onsite server and supports the full LPR Solution.

**Motorola Responsibilities**

- Based on Customer feedback, perform the following activities:
  - Create users, groups, and permissions.
- Test to ensure software is accessible to the Customer

**Customer Responsibilities**

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

**CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)****Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

**Customer Responsibilities**

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

**Completion Criteria**

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.





### CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

#### Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

#### Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.

### Third-Party Interfaces (if applicable)

The integration between Motorola's LPR system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

#### Motorola Responsibilities

Develop and configure interface(s) to support the functionality described in the Solution Description.

Establish and validate connectivity between Motorola and third-party systems.

Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

#### Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the LPR system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between the LPR and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or



Customer-provided third-party hardware or software. All APIs provided by Motorola or integrations with third-party software are provided AS IS. Motorola is not liable for any claims or damages associated with third party applications, or Customer-provided third party hardware or software.

## SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote). Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Training Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

### Online Training (if applicable)

Online training is made available to the Customer through LXP and/or Motorola vetted third party platforms.

#### Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer (if applicable).
- Establish an accessible instance of LXP for the Customer (if applicable).
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account..
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content (if applicable).
- Provide instruction to Customer on building groups.
- Coordinate third party platform usage and additional course offerings

#### Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training (if applicable).
- Ensure network and Internet connectivity for Customer access to training platforms.

### Instructor-Led Training (On-Site and/or Remote, if applicable)

Instructor-led courses are based on products purchased and the Customer's Training Plan.

#### Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the provided Training Plan.
- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

#### Customer Responsibilities

- Supply classroom(s) with the required computer and audio-visual equipment for training.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Training Plan.



**Motorola Deliverables**

- Electronic versions of User Guides and training materials.
- Attendance rosters.

**PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT**

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

**Motorola Responsibilities**

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

**Customer Responsibilities**

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

**Motorola Completion Criteria**

- Provide Customer with survey upon closure of the project.



## ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Customer is aware of and abiding by their States' laws, mandates and requirements in relation to the Hotlist
- Pole installations will be done on grassy/dirt/gravel areas or sites where excavation can easily be done with standard auger equipment.
- Site conditions meet all applicable industry and legal standards (including standards promulgated by OSHA or other governmental or regulatory bodies)
- Information provided and approved in the Presales DDR process was accurate





## Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Tax Exemption Status

Signatures (As required)

**NOTE:** When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**

**5**

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

<b>Submission Date:</b> 6/13/2025	<b>Submitted by:</b> Jennafer Bell
<b>Meeting Date:</b> 6/24/2025	<b>Department:</b> County Clerk
<b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
<b>Title:</b> Comm Court Minutes - May 2025	
<b>Agenda Category:</b> <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Consider and take the necessary action to approve the Commissioners Court minutes for May 2025.	
<b>Background:</b>	
<b>Financial and Operational Impact:</b>	
<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Return Signed Documents to the following:</b>	
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_



THE FOREGOING COMMISSIONERS COURT MINUTES  
FOR THE MONTH OF MAY 2025 A.D. ACCEPTED THE  
24<sup>TH</sup> DAY OF JUNE 2025 A.D.

---

Neal Franklin  
County Judge

---

Christina Drewry  
Commissioner, Precinct 1

---

John Moore  
Commissioner, Precinct 2

---

J Scott Herod  
Commissioner, Precinct 3

---

Ralph Caraway, Sr.  
Commissioner, Precinct 4





17-25  
**COMMISSIONERS COURT  
MINUTES  
May 6, 2025**

On Tuesday, May 6, 2025, the Honorable Commissioners Court of Smith County, Texas, met in the Smith County Commissioners Courtroom at the Smith County Courthouse Annex, 200 East Ferguson, in the City of Tyler, Texas.

**I. CALL TO ORDER: 9:30 a.m.**

County Judge Neal Franklin called the meeting to order with members present:

County Judge: Neal Franklin	Presiding
Commissioner: Precinct 1 Christina Drewry	Present
Commissioner: Precinct 2 John Moore	Present
Commissioner: Precinct 3 J Scott Herod	Present
Commissioner: Precinct 4 Ralph Caraway, Sr.	Present

**II. DECLARE A QUORUM PRESENT**

**III. DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED**

**IV. INVOCATION, PLEDGE OF ALLEGIANCE TO THE UNITED STATES  
AND THE STATE OF TEXAS**

Commissioner J Scott Herod

**V. PUBLIC COMMENT**

Rudy Wright #4 & #8

**OPEN SESSION: 9:30 AM**

***RESOLUTION***

1. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner John Moore – Precinct 2 to ratify a resolution proclaiming May 3, 2025, as “Pastor Larry Don Wade Day” in Smith County.  
*Passed 5-0; Abstain: (None); Absent: (None).*

## **PRESENTATIONS**

2. Receive presentation from Texas Association of Counties Risk Management Pool regarding Smith County receiving the 2024 Safety Award.  
*No Action Necessary*
3. Receive presentation from Texas Association of Counties Risk Management Pool, awarding the 2024 Making a Difference Award to Smith County Sheriff's Office Lt. Aimee Crockett.  
*No Action Necessary*

## **COURT ORDERS**

### **SHERIFF'S OFFICE**

4. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve the addendum to the Law Enforcement Support Office (LESO), State Plan of Operation between Smith County and the State of Texas and authorize the county judge to sign all related documentation.  
*Passed 5-0; Abstain: (None); Absent: (None).*

### **FIRE MARSHAL'S OFFICE**

5. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to authorize the sale of fireworks for Memorial Day.  
*Passed 5-0; Abstain: (None); Absent: (None).*

## **RECURRING BUSINESS**

### **ROAD AND BRIDGE**

6. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 to authorize the county judge to sign the re-plat for Dove Ridge Phase One, Lots 12A and 12B, Precinct 4.  
*Passed 5-0; Abstain: (None); Absent: (None).*

### **AUDITOR'S OFFICE**

7. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.  
*Passed 5-0; Abstain: (None); Absent: (None).*


### **SHERIFF'S OFFICE**

8. Receive report on status of Smith County jail operations, inmate population, employee overtime, and employee vacancies.  
*No Action Necessary*

**ADJOURN: 9:50AM**

Meeting adjourned by County Judge Neal Franklin

Date: 6/20/25

Approved:   
County Judge Neal Franklin

**The State of Texas §**  
**County of Smith §**

I, Karen Phillips, Smith County Clerk attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 6, 2025.

Karen Phillips  
by Dawn Calhoun  
KAREN PHILLIPS, County Clerk  
Clerk of Commissioners Court  
Smith County, Texas

6/20/25  
Date







**18-25**  
**COMMISSIONERS COURT**  
**MINUTES**  
**May 13, 2025**

On Tuesday, May 13, 2025, the Honorable Commissioners Court of Smith County, Texas, met in the Smith County Commissioners Courtroom at the Smith County Courthouse Annex, 200 East Ferguson, in the City of Tyler, Texas.

**I. CALL TO ORDER: 9:30 a.m.**

County Judge Neal Franklin called the meeting to order with members present:

County Judge: Neal Franklin	Presiding
Commissioner: Precinct 1 Christina Drewry	Present
Commissioner: Precinct 2 John Moore	Present
Commissioner: Precinct 3 J Scott Herod	Present
Commissioner: Precinct 4 Ralph Caraway, Sr.	Present

**II. DECLARE A QUORUM PRESENT**

**III. DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED**

**IV. INVOCATION, PLEDGE OF ALLEGIANCE TO THE UNITED STATES AND THE STATE OF TEXAS**

Commissioner Ralph Caraway, Sr.

**V. PUBLIC COMMENT**

Rudy Wright #5

**OPEN SESSION: 9:30 AM**

***PRESENTATIONS***

1. Receive presentation on the Smith County Animal Control and Shelter's Paw-Tastic Bash Adoption Event on May 31, 2025.  
*No Action Necessary*

## **COURT ORDERS**

### **COMMISSIONERS COURT**

2. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner John Moore – Precinct 2 to authorize the resolution of resale for struck-off property, suit number 27,735-A and authorize the county judge to sign all related documentation.

*Passed 5-0; Abstain: (None); Absent: (None).*

### **PURCHASING**

3. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve lease agreements between Xerox and Smith County utilizing the DIR Cooperative DIR-CPO-5425 for the following locations and authorize the county judge to sign all related documentation:

- a. Collections,
- b. Purchasing,
- c. Technology, and
- d. County Court at Law #1.

*Passed 5-0; Abstain: (None); Absent: (None).*

### **AUDITOR'S OFFICE**

4. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner John Moore – Precinct 2 to approve the engagement letter with Gollob, Morgan, Peddy PC for the FY25 audit services.

*Passed 5-0; Abstain: (None); Absent: (None).*

### **TAX OFFICE**

5. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 to approve tax refunds in excess of \$2,500, pursuant to Texas Tax Code 31.11, and authorize the county judge to sign all related documentation.

*Passed 5-0; Abstain: (None); Absent: (None).*

## **RECURRING BUSINESS**

### **COMMISSIONERS COURT**

6. Receive monthly reports from Smith County departments.

*No Action Necessary*

### **ROAD AND BRIDGE**

7. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to authorize the county judge to sign the Final Plat for the Cherry Creek Addition, Phase 3, Precinct 3.

*Passed 5-0; Abstain: (None); Absent: (None).*

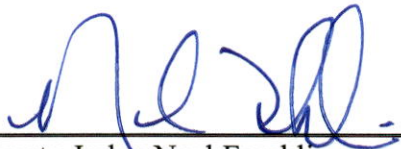
**AUDITOR'S OFFICE**

8. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.  
*Passed 5-0; Abstain: (None); Absent: (None).*

**ADJOURN: 9:43AM**

Meeting adjourned by County Judge Neal Franklin

Date: 6/28/25

Approved:   
County Judge Neal Franklin

**The State of Texas   §**  
**County of Smith     §**

I, Karen Phillips, Smith County Clerk attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 13, 2025.

Karen Phillips  
by Dawn Calabrese  
KAREN PHILLIPS, County Clerk  
Clerk of Commissioners Court  
Smith County, Texas

6/20/25  
Date







19-25  
**COMMISSIONERS COURT  
MINUTES  
May 20, 2025**

On Tuesday, May 20, 2025, the Honorable Commissioners Court of Smith County, Texas, met in the Smith County Commissioners Courtroom at the Smith County Courthouse Annex, 200 East Ferguson, in the City of Tyler, Texas.

**I. CALL TO ORDER: 9:30 a.m.**

County Judge Neal Franklin called the meeting to order with members present:

County Judge: Neal Franklin	Presiding
Commissioner: Precinct 1 Christina Drewry	Present
Commissioner: Precinct 2 John Moore	Present
Commissioner: Precinct 3 J Scott Herod	Present
Commissioner: Precinct 4 Ralph Caraway, Sr.	Present

**II. DECLARE A QUORUM PRESENT**

**III. DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED**

**IV. INVOCATION, PLEDGE OF ALLEGIANCE TO THE UNITED STATES  
AND THE STATE OF TEXAS**

David Stein

**V. PUBLIC COMMENT**

Rudy Wright #4 & Thomas Fabry #12

**OPEN SESSION: 9:30 AM**

***COURT ORDERS***

**COMMISSIONERS COURT**

1. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve the renewal of the Smith County Tax Abatement Policy from the Tyler Economic Development Council.  
*Passed 5-0; Abstain: (None); Absent: (None).*

2. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to ratify and approve a Service Agreement between Smith County and the Office of Attorney General (OAG) for the Statewide Automated Victim Notification Services (SAVNS) program and authorize the county judge to sign all related documentation.  
*Passed 5-0; Abstain: (None); Absent: (None).*

#### **FIRE MARSHAL/ EMERGENCY MANAGEMENT**

3. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Christina Drewry – Precinct 1 to approve the award of \$35,110.62 from the Federal Emergency Management Agency for Public Assistance in relation to County Road 498 and allow the county judge to sign all related documentation.  
*Passed 5-0; Abstain: (None); Absent: (None).*
4. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner Christina Drewry – Precinct 1 to approve a contract between Smith County and the Texas Commission on Environmental Quality for the grant awarded to the Local Emergency Planning Committee for the purchase of a drone and authorize the county judge to sign all related documentation.  
*Passed 5-0; Abstain: (None); Absent: (None).*

#### **ROAD AND BRIDGE**

5. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to authorize the payment of compensatory time currently accrued by the Road & Bridge Department through May 31, 2025, and to further authorize the payment of overtime pay for the remainder of FY2025 (June through September).  
*Passed 5-0; Abstain: (None); Absent: (None).*
6. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner John Moore – Precinct 2 to accept the completion of the construction contract for the Paving and Drainage Improvements to CR 3344 (CR 436 to S.H. 155), authorize the county judge to execute the Reconciliation Change Order, and authorize final payment to A. E. Shull & Company. (Underrun amount of \$221,486.72)  
*Passed 5-0; Abstain: (None); Absent: (None).*
7. Consider and take necessary action on the variance request on the Smith County subdivision regulations for the following:
  - a. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner J Scott Herod – Precinct 3 to approve the variance request on the Smith County subdivision regulations for the Magnolia Meadows Subdivision from Daniel Lee Cooper.  
*Passed 5-0; Abstain: (None); Absent: (None).*
  - b. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to approve the variance request on the Smith County subdivision regulations for the The Rokum Development from Brandon Berry.  
*Passed 5-0; Abstain: (None); Absent: (None).*



## ***RECURRING BUSINESS***

### **COUNTY CLERK**

8. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner John Moore – Precinct 2 to approve the Commissioners Court minutes for April 2025.

*Passed 5-0; Abstain: (None); Absent: (None).*

9. Receive Commissioners Court recordings for April 2025.

*No Action Necessary*

### **ROAD AND BRIDGE**

10. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Christina Drewry – Precinct 1 to authorize the county judge to sign the:

- a. Final Plat for Woodland Park, Unit 1, Precinct 1, and
- b. Re-Plat for Veritatis Splendor, Lots 58-A and 59, Precinct 3.

*Passed 5-0; Abstain: (None); Absent: (None).*

### **AUDITOR'S OFFICE**

11. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

*Passed 5-0; Abstain: (None); Absent: (None).*

## ***PRESENTATION***

12. Discuss and consider Tax Increment Reinvestment Zone (TRIZ) and Chapter 381 Agreements effecting properties located within Smith County, including projects in Downtown Tyler owned by NORF Corporation.

*No Action Necessary*

*Commissioners Court recessed Open Session at 10:28AM and went into Executive Session.*

**EXECUTIVE SESSION:** For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

### **551.087 – DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS**

### **551.071 – CONSULTATION WITH ATTORNEY**

### **551.72 – DELIBERATION REGARDING REAL PROPERTY**

13. Deliberation and consultation with attorney regarding chapter 381 Agreements between Smith County and NORF Corporation, and discussion regarding commercial or financial offers, incentives, or information within Smith County and the downtown area.
14. Deliberation and consultation regarding the purchase, exchange, lease, or value of real property located in Smith County for the future location of the Smith County Animal Shelter and other County facilities.

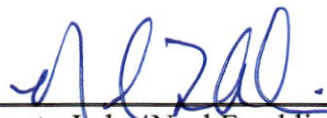
*Commissioners Court closed Executive Session at 11:49AM and reconvened  
Open Session*

**OPEN SESSION: 11:49AM**

**ADJOURN: 11:49AM**

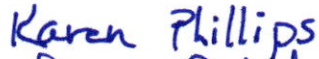
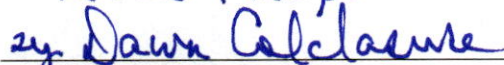
Meeting adjourned by County Judge Neal Franklin

Date: 6/20/25

Approved:   
County Judge Neal Franklin

**The State of Texas   §  
County of Smith       §**

I, Karen Phillips, Smith County Clerk attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 20, 2025.

  
  
KAREN PHILLIPS, County Clerk  
Clerk of Commissioners Court  
Smith County, Texas

6/20/25  
Date







**20-25**  
**COMMISSIONERS COURT**  
**MINUTES**  
**May 27, 2025**

On Tuesday, May 27, 2025, the Honorable Commissioners Court of Smith County, Texas, met in the Smith County Commissioners Courtroom at the Smith County Courthouse Annex, 200 East Ferguson, in the City of Tyler, Texas.

**I. CALL TO ORDER: 9:30 a.m.**

County Judge Neal Franklin called the meeting to order with members present:

County Judge: Neal Franklin	Presiding
Commissioner: Precinct 1 Christina Drewry	Present
Commissioner: Precinct 2 John Moore	Present
Commissioner: Precinct 3 J Scott Herod	Present
Commissioner: Precinct 4 Ralph Caraway, Sr.	Present

**II. DECLARE A QUORUM PRESENT**

**III. DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED**

**IV. INVOCATION, PLEDGE OF ALLEGIANCE TO THE UNITED STATES AND THE STATE OF TEXAS**

Pastor Wade Ricks from Flint Baptist Church

**V. PUBLIC COMMENT**

**OPEN SESSION: 9:30 AM**

***PRESENTATIONS***

1. Consider and take necessary action concerning the Smith County Health Plan, including but not limited to receiving the annual performance review of the Plan from Brinson Benefits and recommendations concerning related health care matters, contracts, agreements; and authorize the county judge to sign all related documentation.

*1.1 Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to continue with THP & HealthSmart Network with an increase of 5.34%.  
Passed 5-0; Abstain: (None); Absent: (None).*

1.2

1.2.1 Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to recommend the addition of a \$500 copay for ER visits  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.2.2 Motion made by Commissioner J Scott Herod – Precinct 2 and seconded by Commissioner Christina Drewry – Precinct 1 to recommend an increase to plan 3 (HSA) which includes In-Network individual deductible & OOP Max to \$3,300 and Family In-Network deductible to \$6,600. Increase out of network individual deductible & OOP Max to \$6,600 and Out of Network Family deductible to \$13,200. This is to remain in compliance with IRS requirements.  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.3 No changes made to Honest Rx and PBM which is currently Optum Rx.  
*No Action Necessary*

1.4 Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner Christina Drewry – Precinct 1 to recommend a change to dental contributions of \$20 per tier with an approximate savings of \$251,760.00.  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.5 Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to renew TMHCC with a cost increase of 4.2% (from \$156,420 to \$162,890/ annual premium).  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.6 Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Christina Drewry – Precinct 1 to renew Benefit Bucks with no change in benefits or cost and recommend increasing account maximums to meet 2025 maximum standards.  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.7 No changes made to benefits or cost to renew with Versant/Superior Vision. Rates are guaranteed through 2029.  
*No Action Necessary*

1.8 Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner John Moore – Precinct 2 to continue with Symetra which is a 9.49% increase.  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.9 Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner Ralph Caraway – Precinct 4 to continue with COBRA Charmers with no change in benefits or cost.  
*Passed 5-0; Abstain: (None); Absent: (None).*



1.10 Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to continue with Lyric telemedicine benefits with a change in cost from \$7.50 per employee per month to \$6.00 per employee per month (Remove Behavioral Health Benefits). Approximate savings are \$17,154.00. Behavioral Health benefits are available through HealthSmart Mind & Match with an additional cost in the form of increased claims but not fixed costs.  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.11 Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner J Scott Herod – Precinct 3 to renew benefits to the Administration/BSwift platform with a cost increase from \$5.73 per employee per month to \$6.06 per employee per month.  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.12 Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner J Scott Herod – Precinct 3 to recommend Dependent Audit through Stealth to protect Smith County eligibility rules. The cost is \$11,407.00 with projected savings between \$17,391 and \$121,737.  
*Passed 5-0; Abstain: (None); Absent: (None).*

1.13 Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Ralph Caraway, Sr. – Precinct 4 to continue with Colonial Enhanced benefit options. This option is voluntary, and 100% employee paid.  
*Passed 5-0; Abstain: (None); Absent: (None).*

## **COURT ORDERS**

### **COMMISSIONERS COURT**

2. Motion made by Commissioner Christina Drewry – Precinct 1 and seconded by Commissioner J Scott Herod – Precinct 3 to approve the proposed revision to the Andrews Center Bylaws.  
*Passed 5-0; Abstain: (None); Absent: (None).*

### **INFORMATION TECHNOLOGY**

3. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner J Scott Herod – Precinct 3 to approve a contract with Codex Corporation doing business as, Guardian RFID, utilizing the Buyboard Contract # 669-22 for an upgrade of the Guardian System for Jail Operations, resulting in an annual increase of \$21,147, bringing the total annual cost to \$89,642 (originally \$68,495).  
*Passed 5-0; Abstain: (None); Absent: (None).*

## **EAST TEXAS AUTO THEFT TASK FORCE**

4. Motion made by Commissioner Ralph Caraway, Sr. – Precinct 4 and seconded by Commissioner Christina Drewry – Precinct 1 to approve the 2026 SB224 Motor Vehicle Crimes Prevention Authority (MVCPA) Catalytic Converter Program Grant application, in the amount of \$35,400, with a cash match from Smith County of \$1,475, for the benefit of the East Texas Auto Theft Task Force and authorize the county judge to sign all necessary documentation.

*Passed 5-0; Abstain: (None); Absent: (None).*

## **SHERIFF'S OFFICE**

5. Consider and take necessary action to approve a service agreement with Tech Friends for Technology services at Smith County Jail.

*No vote-Postponed to later date*

## **RECURRING BUSINESS**

### **ROAD AND BRIDGE**

6. Motion made by Commissioner J Scott Herod – Precinct 3 and seconded by Commissioner Christina Drewry – Precinct 1 to authorize the county judge to sign the:

- a. Final Plat for Randall Welsh Subdivision Phase 3, Precinct 3, and
- b. Final Plat for Cole, Prewitt and Rudisill Addition Unit 2, Precinct 1.

*Passed 5-0; Abstain: (None); Absent: (None).*

### **AUDITOR'S OFFICE**

7. Receive monthly Auditor report and Executive Summary for April 2025.

*No Action Necessary*

8. Motion made by Commissioner John Moore – Precinct 2 and seconded by Commissioner J Scott Herod – Precinct 3 to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

*Passed 5-0; Abstain: (None); Absent: (None).*

*Commissioners Court recessed the Open Session at 10:32AM and went into Executive Session.*

**EXECUTIVE SESSION:** For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

### **551.071 – CONSULTATION WITH ATTORNEY**

9. Deliberation and consultation with attorney regarding pending or contemplated litigation, TAC LE20242007-1.



**ADJOURN: 10:55AM**

Meeting adjourned by County Judge Neal Franklin

Date: 6/20/25

Approved:   
County Judge Neal Franklin

**The State of Texas   §**  
**County of Smith     §**

I, Karen Phillips, Smith County Clerk attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 27, 2025.

Karen Phillips  
by Dawn Calclasure  
KAREN PHILLIPS, County Clerk  
Clerk of Commissioners Court  
Smith County, Texas

6/20/25  
Date



**6**



**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

<b>Submission Date:</b> 6/13/2025	<b>Submitted by:</b> Jennafer Bell
<b>Meeting Date:</b> 6/24/2025	<b>Department:</b> County Clerk
<b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
<b>Title:</b> Comm Court Recordings - May 2025	
<b>Agenda Category:</b> <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Receive Commissioners Court recordings for May 2025.	
<b>Background:</b>	
<b>Financial and Operational Impact:</b>	
<b>Attachments:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Return Signed Documents to the following:</b>	
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

7

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

<b>Submission Date:</b> 06/18/2025	<b>Submitted by:</b> KAREN NELSON
<b>Meeting Date:</b> 06/24/2025	<b>Department:</b> ROAD & BRIDGE
<b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
<b>Title:</b> UTILITY PERMIT	
<b>Agenda Category:</b> <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Receive pipe and/or utility line installation request (notice only): a. County Road 178, CenterPoint Energy, install gas line for service, Precinct 1, b. County Road 2167, CenterPoint Energy, install gas line for service, Precinct 2, c. County Road 219, Oncor Energy, replace utility pole and aerial equipment, Precinct 2; and d. County Road 2152, Charter-Spectrum, install pole with power supply and fiber optic cable, Precinct 2	
<b>Background:</b>	
<b>Financial and Operational Impact:</b>	
<b>Attachments:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Return Signed Documents to the following:</b>	
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_



**APPLICATION FOR PERMIT FOR THE INSTALLATION  
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED  
RIGHT OF WAY OR EASEMENT**  
Smith County Road & Bridge Department  
P.O.Box 990  
Tyler, Texas 75710

1. Applicant: Andrea Pickens Date: 4/29/2025  
Company Name (if different): CenterPoint Energy Phone: 713-207-4246  
Address: 1111 Louisiana St, Ste 1060 Fax: \_\_\_\_\_  
Houston Texas Zip: 77002  
24/7 Contact Name: Zain Seed Phone: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Bonding Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
2. Franchise Holder: \_\_\_\_\_ Phone: \_\_\_\_\_  
3. Franchise Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
4. Location (if applicable, length of installation in feet): CR 178 Royal Vista Estates  
Propose to install 4050' of 2" IP Pla Svc gas see drawing  
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3  
copies of drawings attached to this application. The line will be constructed and maintained on  
the County right-of-way as directed by the Road Administrator/Engineer in accordance with  
SMITH COUNTY specifications.  
6. Describe all traffic controls or warning devices anticipated for this project: We are using  
TCP1-1A

7. Proposed start date: 5/15/2025 Completion date: 8/15/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. **All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.**
2. **All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.**
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes \_\_\_\_\_ No X

**20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

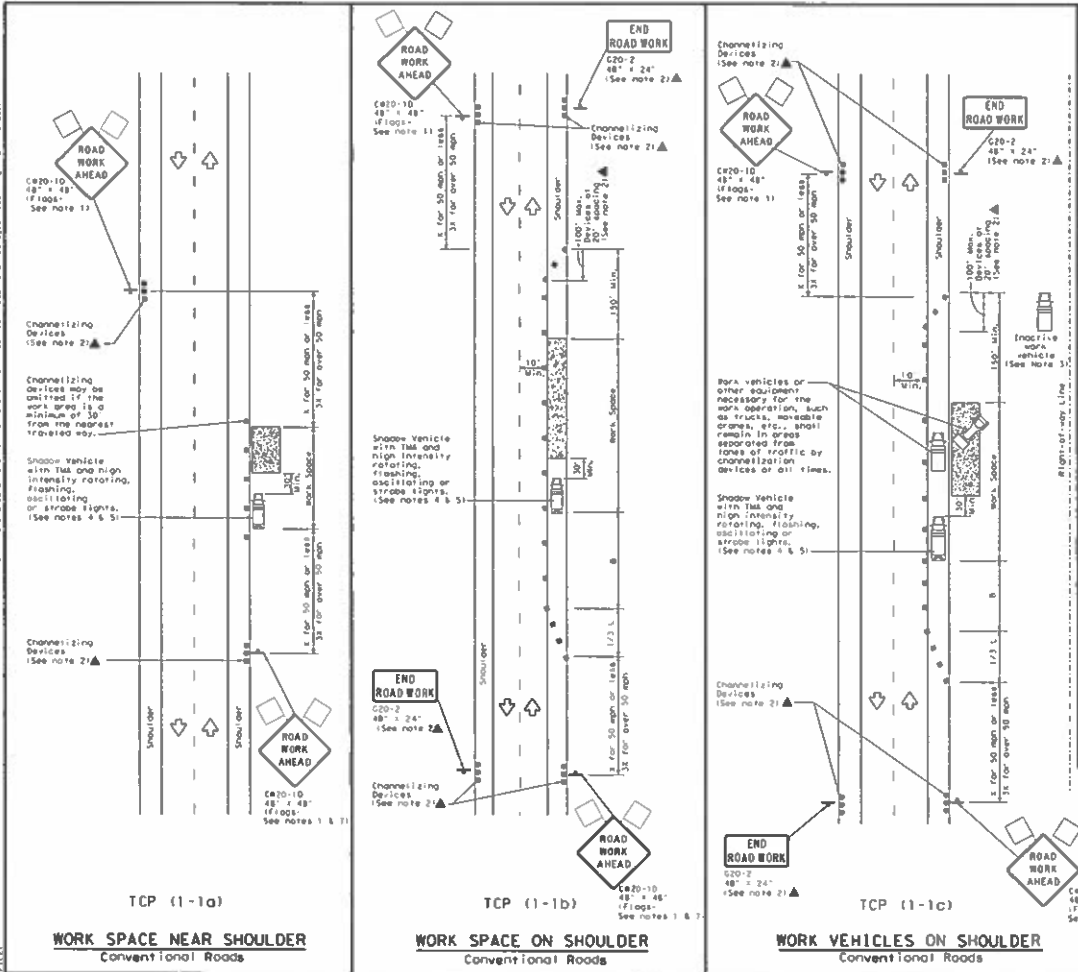
Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Andrea Pickens Date: 4/29/2025

Approved:   
Smith County Road Administrator/Engineer



REVISIONS: The use of this standard is governed by the Texas Department of Transportation. The use of any other standard is at the user's risk. This standard is subject to change without notice. The use of any other standard is at the user's risk.



**LEGEND**

Type 3 Barricade	Channelizing Devices
Heavy Work Vehicle	Truck Mounted Attenuator (TMA)
Trailer Mounted Flashing Arrow Board	Portable Changeable Message Sign (PCMS)
Sign	Traffic Flow
Flag	Flagger

Posted Speed	Formula	Minimum Barricade Taper Length ft		Suggested Maximum Spacing of Channelizing Devices		Minimum Sign Spacing ft		Suggested Longitudinal Buffer Space ft	
		On a Taper	On a Tangency	On a Taper	On a Tangency	ft	ft		
30	$L = \frac{S^2}{30}$	180	165	30'	60'	120'	90'		
35		205	225	35'	70'	160'	120'		
40		265	295	40'	80'	240'	155'		
45		450	495	45'	90'	320'	195'		
50		550	550	50'	100'	400'	240'		
55	$L = \frac{S^2}{30}$	550	605	55'	110'	500'	295'		
60		600	660	60'	120'	600'	350'		
65		650	715	65'	130'	700'	410'		
70		700	770	70'	140'	800'	475'		
75		750	825	75'	150'	900'	540'		

\* Conventional Roads Only  
 A: Taper Lengths have been rounded off.  
 L: Length of Taper (ft); S: Speed of Traffic (mi/h); P: Posted Speed (mi/h)

**TYPICAL USAGE**

MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY

- GENERAL NOTES**
- Flags attached to signs where shown are REQUIRED.
  - All traffic control devices illustrated are REQUIRED, except those denoted with the triangle symbol may be omitted when stated otherwise in the plans, or for routine maintenance work, when approved by the Engineer.
  - Inactive work vehicles or other equipment should be parked near the right-of-way line and not parked on the paved shoulder.
  - A shadow vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of crew exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road work conditions require the traffic control to remain in place, Type 3 Barricades or other channelizing devices may be substituted for the Shadow Vehicle and TMA.
  - Additional shadow vehicles with TMAs may be positioned off the paved surface, next to those shown in order to protect wider work spaces.
  - See TCP(1-1) for shoulder work on divided highways, expressways and freeways.
  - CP(1-5) "SHOULDER WORK" signs may be used in place of CP(1-10) "ROAD WORK AHEAD" signs for shoulder work on conventional roadways.

Texas Department of Transportation

**TRAFFIC CONTROL PLAN**  
**CONVENTIONAL ROAD**  
**SHOULDER WORK**

**TCP(1-1)-1B**

Project	1001-1-1-10	Sheet	100	of	100
Date	1-30-1988	Drawn by	WJG	Checked by	WJG
Scale	1"=100'	Asst. Eng.	WJG	Dist. by	WJG



**APPLICATION FOR PERMIT FOR THE INSTALLATION  
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED  
RIGHT OF WAY OR EASEMENT**  
Smith County Road & Bridge Department  
P.O.Box 990  
Tyler, Texas 75710

1. Applicant: Earnest Nelson Date: 6/11/2025  
Company Name (if different): Oncor Electric LLC Phone: 945/201-1017  
Address: 1616 Woodall Rodgers Fwy Fax: \_\_\_\_\_  
Dallas, TX Zip: 75202  
24/7 Contact Name: Earnest Nelson Phone: 945/201-1017  
Contractor: Oncor Electric Phone: \_\_\_\_\_  
Bonding Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
2. Franchise Holder: Oncor Electric LLC Phone: 945/201-1017  
3. Franchise Contact: Earnest Nelson Phone: 614/893-7320  
4. Location (if applicable, length of installation in feet): Old Henderson Hwy 2.19  
Replacing one utility pole, and aerial equipment on two separate poles all along Old Henderson Hwy.  
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3  
copies of drawings attached to this application. The line will be constructed and maintained on the  
County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH  
COUNTY specifications.  
6. Describe all traffic controls or warning devices anticipated for this project: Traffic Plan Attached

7. Proposed start date: 6/25/2025 Completion date: 9/25/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)



5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes \_\_\_\_\_ No X

**20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

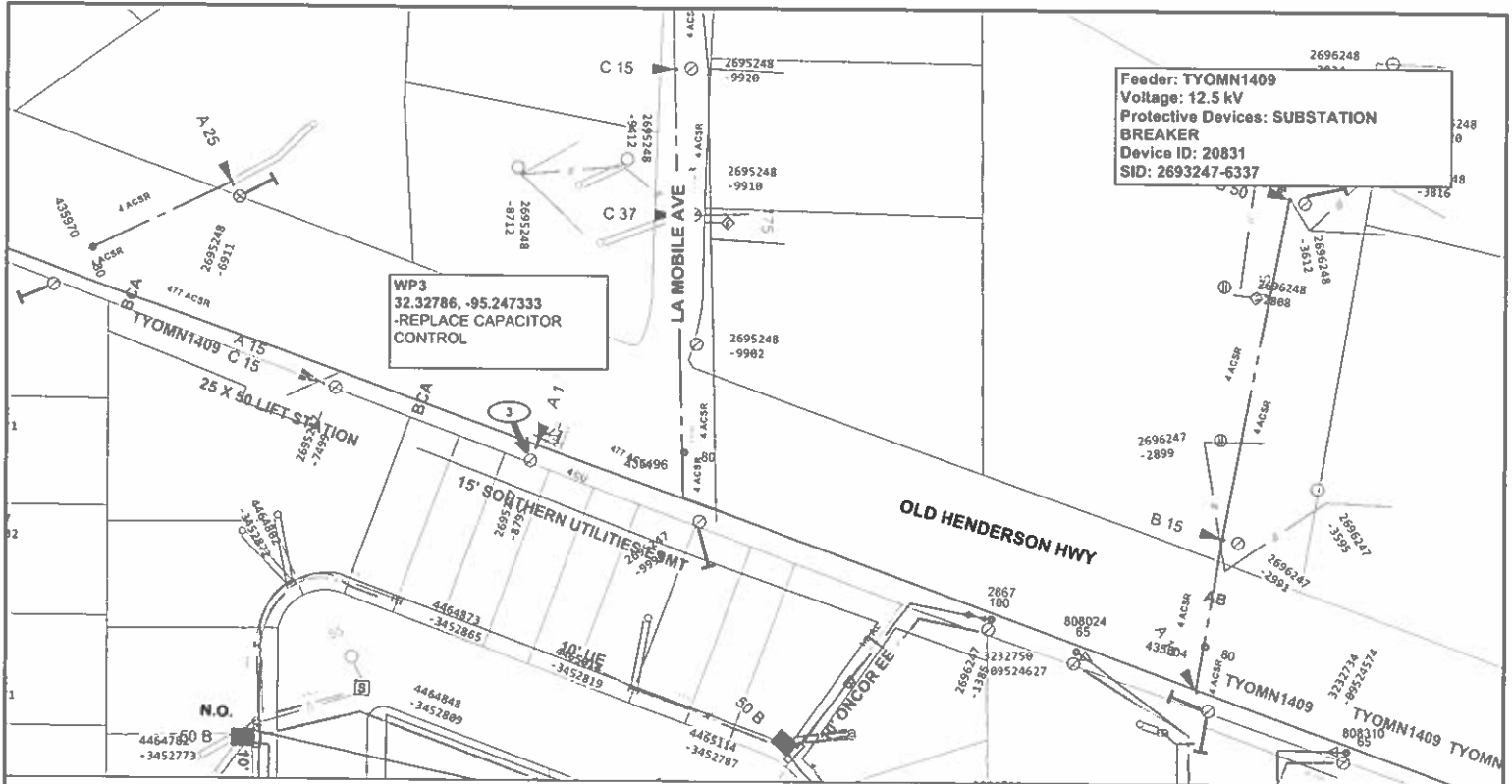
Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature:  Date: 6/11/2025

Approved:   
Smith County Road Administrator/Engineer







# **ELECTRIC CONSTRUCTION PRINT**

WFO Number: **27844133-01**      Date: 2025/05/02      Description: TYL - 2025 PCAP TYOMN1409 9?? Leidos - WM  
 Sheet: **3 of 3**      Scale: 1"=20'      Customer: ONCOR  
 Job Status: **Design**      Svc Ctr / Office: **TYL/TYLER**      Address: 3964 Mobley Ln, Tyler, TX 75707  
 Designer: **MORALES SUAREZ, MATED A/UG90**      980-296-8151      Location: Tyler, TX  
 Project Mgr: **HARRUP, BRENNAN/U77W**      817-296-9230

**Permits Needed:**  
 Tyler city permit  
 Smith county permit

Copyright 2014 Ocas Electric Delivery. Maps, drawings, and information are provided as is for the intended purposes of Ocas Electric Delivery with no representation of suitability or fitness for the intended use of the network. Ocas Electric Delivery is not liable for any errors or omissions in this document. The information is provided as a reference only and is not intended to be used as a substitute for professional engineering or design services. Products provided by other parties to Ocas Electric Delivery are for the internal use of the recipient, and the recipient agrees not to distribute or use the products or any portion of the products to third parties without the prior written permission of Ocas Electric Delivery. The recipient further agrees to hold Ocas Electric Delivery, its subsidiaries, affiliates, agents, and licensors harmless from all claims, damages, losses, and expenses, including reasonable attorneys' fees, arising from or resulting from the use of the information provided hereunder.



# APPLICATION FOR PERMIT FOR THE INSTALLATION PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED RIGHT OF WAY OR EASEMENT

Smith County Road & Bridge Department

P.O.Box 990

Tyler, Texas 75710

1. Applicant: <u>Charter - Spectrum</u>	Date: <u>06/13/25</u>
Company Name (if different): _____	Phone: <u>(214) 287-0416</u>
Address: <u>4520 Stonewall St.</u>	Fax: _____
<u>Greenville, Texas 75401</u>	Zip: _____
24/7 Contact Name: <u>Ross Lowe</u>	Phone: _____
Contractor: <u>Mastec North America - Juan Jaramillo</u>	Phone: <u>(214) 542-9484</u>
Bonding Company: _____	Phone: _____
2. Franchise Holder: <u>Charter - Spectrum</u>	Phone: _____
3. Franchise Contact: <u>Ross Lowe</u>	Phone: <u>(214) 287-0416</u>
4. Location (if applicable, length of installation in feet): <u>Charter-Spectrum is proposing to install one (1) Class 5 - 30 ft pole equipped with power supply cabinet and trench approx. 20 ft of 1-2"HDPE conduit within the west right of way of County Road 2152, approx. 989 ft north of Sinclair Road in Smith County.</u>	
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.	
6. Describe all traffic controls or warning devices anticipated for this project: _____	
Traffic control plans to be used are the TxDOT Traffic Operations Division Standard:	
Traffic Control Plan One Lane Tow Way Traffic Control - TCP (1-2)18, Traffic Control Plan Conventional Road Shoulder Work - TCP (1-1)18, and Temporary Rumble Strips - WZ (RS)-22	
7. Proposed start date: <u>06/24/2025</u>	Completion date: <u>06/24/2026</u>

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes \_\_\_\_\_ No X

20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Erica Villegas

Date: 06/13/25

Approved:   
Smith County Road Administrator/Engineer

- SHEET INDEX**
1. COVER SHEET
  2. LEGEND & SYMBOLS
  3. EXISTING WIRING
  4. TYPICAL CONSTRUCTION DETAILS
  5. DEP. PLAN

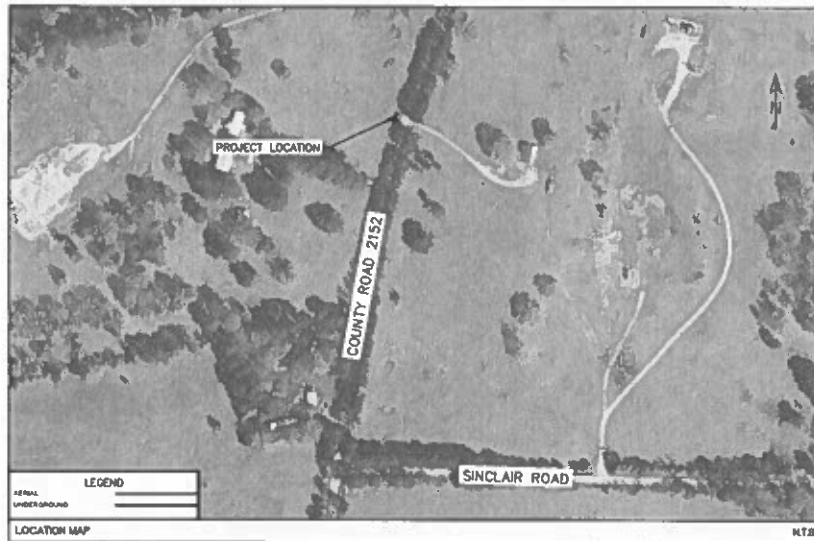
**PROJECT INFORMATION**

CONTACT: CHARTER SPECTRUM  
CONTACT: ROBBI LOWE  
PHONE: (214) 281-0416  
EMAIL: Rob.Lowe@charter.com

CONTACT:  
KEN BAILEY, SR. PROJECT MANAGER  
LJA ENGINEERING INC.  
2150 S CENTRAL EXPY. SUITE 300  
MCANNEY, TX 75070  
KBAILEY@LJA.COM  
214-424-2600

# Spectrum

RDOF TX CLUSTER 2 TBD TE39E (3810837)  
POWER SUPPLY - COUNTY ROAD 2152  
TROUP, TX 75789  
SMITH COUNTY  
JUNE 13TH, 2025



SUBMITTAL PREPARED BY:

**LJA**  
LJA TELECOM

8000 H. Central Expressway, Suite 400  
Dallas, TX 75249  
972-438-4719  
972-438-4719

CONTACT:  
STUART OSWELL  
PHONE:  
972-438-4719

SUBMITTER FOR APPROVAL, BY: \_\_\_\_\_  
SUBJECT OF REQUEST: \_\_\_\_\_

NOTE:  
The information shown on these plans is based on publicly available information and is not exact or is the contract for a responsibility for ensuring that all facilities are constructed within the limits of a construction plan. The contractor shall verify the location and depth of all existing utilities prior to construction of the new and any subsequent installation. The contractor shall be responsible for ensuring that all facilities are constructed within the limits of a construction plan.

LOCATION OF EXISTING UTILITIES AND APPROPRIATE VENTURES AND APPROPRIATE VENTURES SHALL BE THE CONTRACTOR'S RESPONSIBILITY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION OF THE NEW AND ANY SUBSEQUENT INSTALLATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION OF THE NEW AND ANY SUBSEQUENT INSTALLATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION OF THE NEW AND ANY SUBSEQUENT INSTALLATION.

SCOPE OF WORK		
INSTALL ONE (1) CLASS 3-30 FT POLE EQUIPPED WITH POWER SUPPLY CABINET AND TRENCH APPROX. 20 FT OF 1-2" HDPE CONDUIT WITHIN THE RIGHT OF WAY OF COUNTY ROAD 2152.		
DESCRIPTION	UNIT	QUANTITY
WIRE/CABLE BARE	FT	
TRENCH	LF	20
PULL EXISTING CONDUIT	EA	
BORE PITS	EA	
NEW VALVES	EA	
NEW PIPES/VALVES	EA	
POWER SUPPLY	EA	1
AERIAL RIG	EA	2
NEW STRINGS	EA	
ANCHORS	EA	
NEW POTS	EA	1
EXISTING POLES	EA	1
TOTAL PROJECT FOOTAGE	LF	20



APPLICATION FOR PERMIT FOR THE INSTALLATION  
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED  
RIGHT OF WAY OR EASEMENT

Smith County Road & Bridge Department  
P.O.Box 990  
Tyler, Texas 75710

1. Applicant: Andrea Pickens Date: 4/30/2025  
Company Name (if different): CenterPoint Energy Phone: 713-207-4246  
Address: 1111 Louisiana St, Ste 1060 Fax: \_\_\_\_\_  
Houston Texas Zip: 77002  
24/7 Contact Name: Zain Saeed Phone: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Bonding Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
2. Franchise Holder: \_\_\_\_\_ Phone: \_\_\_\_\_  
3. Franchise Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
4. Location (if applicable, length of installation in feet): 10457 CR 2167  
Propose to install 410' of 1" IP Pla Svc gas see drawing  
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3  
copies of drawings attached to this application. The line will be constructed and maintained on  
the County right-of-way as directed by the Road Administrator/Engineer in accordance with  
SMITH COUNTY specifications.  
6. Describe all traffic controls or warning devices anticipated for this project: Attached is TCP  
1-1a

7. Proposed start date: 5/30/2025 Completion date: 8/30/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. **All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.**
2. **All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.**
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)




5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes \_\_\_\_\_ No x \_\_\_\_\_

**20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

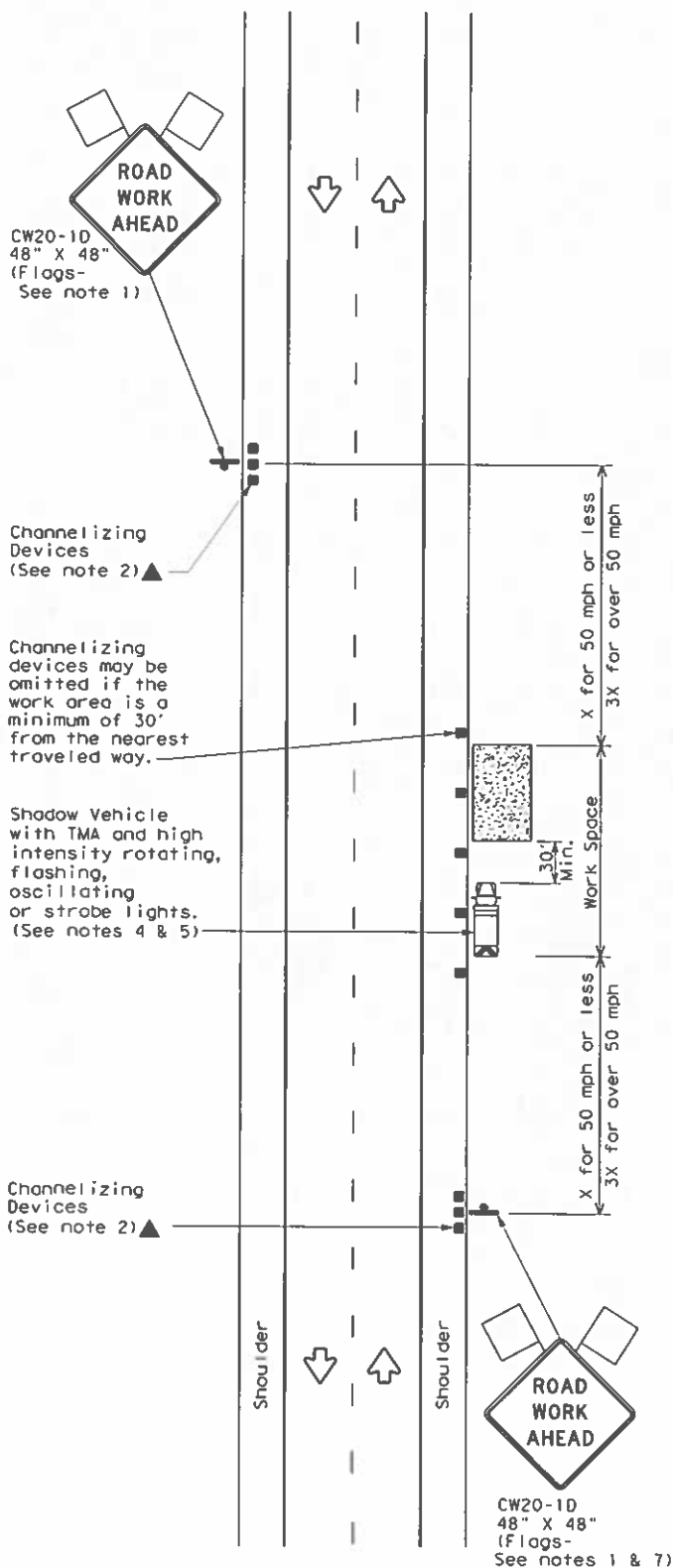
Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Andrea Pickens Date: 4/30/2025

Approved:   
Smith County Road Administrator/Engineer

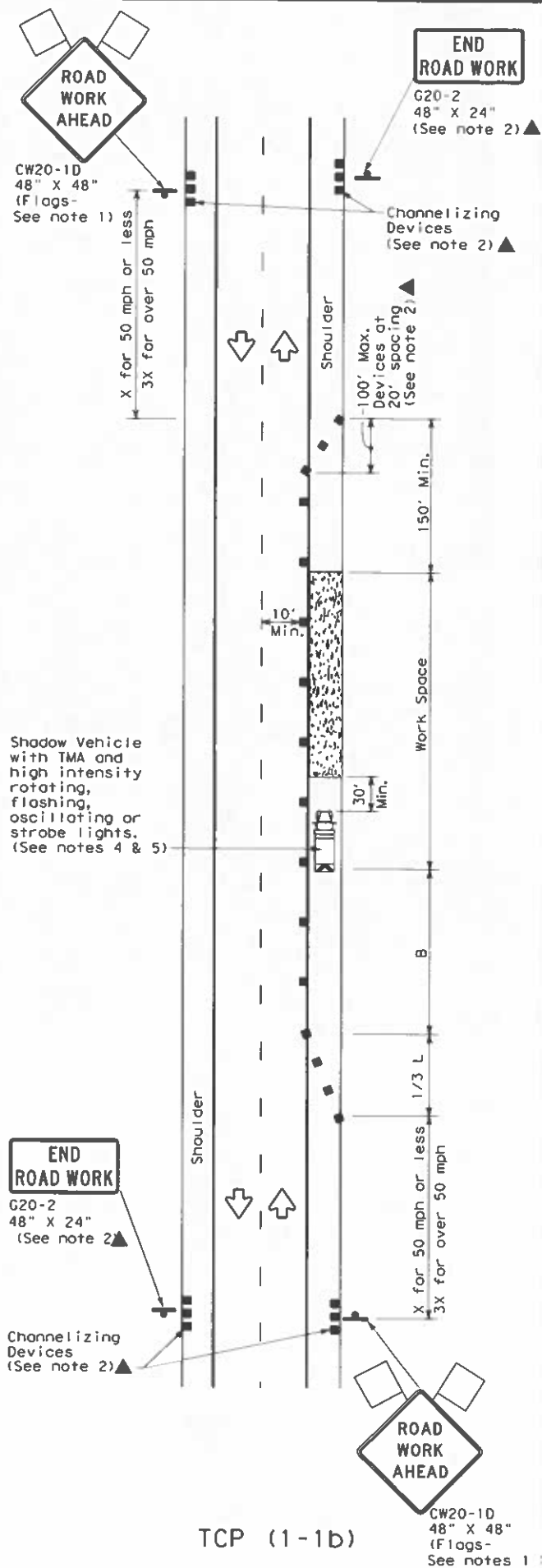


DISCLAIMER: The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.



TCP (1-1a)

**WORK SPACE NEAR SHOULDER**  
Conventional Roads



TCP (1-1b)

**WORK SPACE ON SHOULDER**  
Conventional Roads

DATE: FILE:

8

# SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

<b>Submission Date:</b>	<b>Submitted by:</b> Jennafer Bell
<b>Meeting Date:</b> Weekly	<b>Department:</b> Auditor
<b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
<b>Title:</b> Weekly Bill Pay	
<b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.	
<b>Background:</b>	
<b>Financial and Operational Impact:</b>	
<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

9



**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

<b>Submission Date:</b> 6/17/2025	<b>Submitted by:</b> K. Perkins
<b>Meeting Date:</b> 6/24/2025	<b>Department:</b> Budget
<b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
<b>Title:</b> FY 2026 Budget Workshop	
<b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session	
<b>Agenda Wording:</b> Receive Departmental Budget Presentations for FY 2026 Funding	
<b>Background:</b>	
<b>Financial and Operational Impact:</b> None	
<b>Attachments:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Return Signed Documents to the following:</b>	
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>
<b>Name:</b>	<b>Email:</b>

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

## **Department Presentations – 6/24/2025 UPDATED**

1. Judge Taylor Heaton regarding Appellate Attorney request
2. Jacob Putman – District Attorney
3. Gary Barber – Tax Office
4. Sheriff Larry Smith with Department Chiefs
5. Penny Clarkston – District Clerk
6. Sheryl Keel – Judicial Compliance
7. Brandon Moore – EMC
8. Constable Pct 1 – Ralph Caraway, Jr.
9. Constable Pct. 4 Josh Joplin
10. Road & Bridge – Frank Davis
11. Purchasing – Jaye Latch