

COMMISSIONERS COURT AGENDA
Tuesday, July 8, 2025
9:30 a.m.



Striving for Excellence

COMMISSIONERS COURT
Neal Franklin, County Judge
Commissioner Christina Drewry, Precinct 1
Commissioner John Moore, Precinct 2
Commissioner J Scott Herod, Precinct 3
Commissioner Ralph Caraway Sr, Precinct 4



**COUNTY OF SMITH
COMMISSIONERS COURT
200 E. Ferguson, Suite 100
Tyler, Texas 75702**

Phone: (903) 590-4605

Fax: (903) 590-4615

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, July 8, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

**CALL TO ORDER
DECLARE A QUORUM PRESENT
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED
INVOCATION
PLEDGE OF ALLEGIANCE**

PUBLIC COMMENT: Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

OPEN SESSION:

PRESENTATION

1. Receive Public Service Agency Presentations for FY 2026 Funding.

COURT ORDERS

ROAD AND BRIDGE

2. Consider and take necessary action to accept Change Order No. 3 in the amount of \$6,634.00, to the construction contract with SCI Construction for the Road & Bridge Fuel Facility and authorize the county judge to sign all related documentation.

SHERIFF'S OFFICE

3. Consider and take necessary action to approve the renewal of Salvage and Junk Yard Licenses for the year 2025-2026 for the following:
 - a. K & L Recycling LLC
 - b. AESOP AutoParts- Southwest DBA RCS
 - c. DG Auto Salvage
 - d. Auto Parts Warehouse
 - e. Locos Gringos Pick 'N Pull LLC

FCIC

4. Consider and take necessary action to approve updated lease agreements between Smith County and Commercial Vehicle Leasing, L.L.C., d/b/a D&M Leasing for two Financial Crimes Intelligence Center (FCIC) vehicles and authorize the county judge to sign all related documentation.

RECURRING BUSINESS

COMMISSIONERS COURT

5. Receive monthly reports from Smith County departments.

ROAD AND BRIDGE

6. Receive pipe and/or utility line installation request (notice only):
 - a. County Road 2169, Reklaw Natural Gas, install gas line for service, Precinct 2,
 - b. County Road 334,344, Conterra Ultra Broadband LLC, road bore for installation of fiber optic cable, precinct 3, and
 - c. County Road 4118, Lindale Rural Water Supply Company, install water line for service, Precinct 3.

AUDITOR'S OFFICE

7. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

EXECUTIVE SESSION: For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

551.071 – CONSULTATION WITH ATTORNEY

551.072 – DELIBERATION REGARDING REAL PROPERTY

8. Deliberation and consultation with attorney regarding Hughes et al v. Smith County, Cause No. 6:23-CV-0034.
9. Deliberation and consultation regarding the exchange, lease, or value of real property located in Smith County and the downtown area.

OPEN SESSION:

10. Consider and take necessary action to approve a settlement agreement in Hughes et al v. Smith County, Cause No. 6:23-CV-0034, and authorize the county judge to sign all related documentation.

ADJOURN

SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR DISABLED PERSONS

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 7/3/2025

Time: 2:00 p



NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 6/30/2025	Submitted by: K. Perkins
Meeting Date: 7/8/2025	Department: Budget
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: FY 2026 Budget Workshop	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input checked="" type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive Public Service Agency Presentations for FY 2026 Funding	
Background: Budget Workshop to allow Public Service Agencies an opportunity to address the Commissioners Court regarding their requests for funding in the FY 2026 Budget.	
Financial and Operational Impact: None	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

Public Service Agency Presentations – 7/8/2025

1. United Way of Tyler
2. Andrews Center
3. Northeast Texas Public Health District (NETPHD)
4. Alzheimer's Alliance
5. Meals on Wheels
6. National Alliance on Mental Illness (NAMI) – Tyler
7. East Texas Council on Alcohol and Drug Addiction (ETCADA)
8. Tyler Family Circle of Care
9. Children's Advocacy Center of Smith County
10. Smith County Historical Commission
11. Smith County Historical Society

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: JULY 01, 2025	Submitted by: FRANK DAVIS
Meeting Date: JULY 08, 2025	Department: ROAD & BRIDGE
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Fuel Facility Improvements - Change Order #3	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to accept Change Order No. 3 to the construction contract with SCI Construction for the Road & Bridge Fuel Facility, and authorize the County Judge to sign all related documents.	
Background: The Road and Bridge Department is requesting The Commissioners Court to accept Change Order No. 3 in the amount of \$6,634.00 to RB-40-23, Road & Bridge Department Fuel Facility Improvements, being constructed by SCI Construction. This change order is to provide for the installation of an additional electrical cabinet and switches, and all materials, labor, appurtenances and overhead costs. This addition is to support the new FuelMaster inventory software system. The current contracted amount is \$771,207.57 and the new adjusted contract amount, including Change Order No. 3, will be in the revised amount of \$777,841.57. Funding for this Change Order #3 will be provided through the Road & Bridge Department.	
Financial and Operational Impact: The additional funding of \$6,634.00 for this Change Order No. #3 will be funded through the Road & Bridge Department.	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name: Frank Davis	Email: fdavis@smith-county.com
Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

Office Use Only
Agenda Item # _____

SCI Construction, Ltd.
14170 FM 2964
Whitehouse, Texas 75791
Phone: (903) 592-9311
Fax: (903) 592-9311

Project: SMCO 2402 - Smith County Road & Bridge Fuel Facility
2625 E. Erwin St
Tyler, Texas 75702

DRAFT

Prime Contract Change Order #003: CE #011 - Additional Electrical

TO:	Smith County 200 E Ferguson, Ste. 200 Tyler, Texas 75702	FROM:	SCI Construction, Ltd. 14170 FM 2964 Whitehouse, Texas 75791
DATE CREATED:	6/12/2025	CREATED BY:	Jim Jacobe (SCI Construction, Ltd.)
CONTRACT STATUS:	Draft	REVISION:	0
REQUEST RECEIVED FROM:	B. Frank Davis	LOCATION:	Fuel Facility
DESIGNATED REVIEWER:	Jim Jacobe (SCI Construction, Ltd.)	REVIEWED BY:	
DUE DATE:	06/17/2025	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
SIGNED CHANGE ORDER RECEIVED DATE:			
FIELD CHANGE:	No	CONTRACT FOR:	1:Smith County Road and Bridge Fuel Facility
		TOTAL AMOUNT:	\$6,634.00

DESCRIPTION:

CE #011 - Additional Electrical Panel - Fuel System

The existing electrical panel not sufficient for the electrical requirements of the revised Fuel Master System, thereby requiring an additional panel and switches.

ATTACHMENTS:

[Change Order No. 7 Electrical Panel.pdf](#)

CHANGE ORDER LINE ITEMS:

#	Budget Code	Description	Amount
1	013-13800.03 Fuel Systems Sub.O Fuel Systems Sub.Other	Electrical Panel & Switches	\$6,200.00
2	001-01975.05 Contractor Fee.O Contractor Fee.Other	GC Fee 7%	\$434.00
Grand Total:			\$6,634.00

The original (Contract Sum)	\$673,444.00
Net change by previously authorized Change Orders	\$87,627.57
The contract sum prior to this Change Order was	\$761,071.57
The contract sum would be changed by this Change Order in the amount of	\$6,634.00
The new contract sum including this Change Order will be	\$767,705.57
The contract time will not be changed by this Change Order.	

CHANGE ORDER NO. 3

PROJECT NAME: ROAD & BRIDGE DEPARTMENT FUEL FACILITY
CONTRACTOR: SCI CONSTRUCTION

DATE: 30-Jun-25
PROJECT: RB-40-23

DESCRIPTION: Furnish & install additional electrical panel, switches, and appurtenances to support revised FuelMaster system.

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	CONTRACT QUANTITY	CHANGE ORDER AMOUNT	UNIT PRICE	INCREASE/ (DECREASE)
C01	Provide Mobilization, Insurance & Bonds	LS	1.00		\$ 17,700.00	\$ -
C03	Furnish all Labor, Equipment & Materials for the Constructiopn & Installation of a Gasoline & Diesel Fuel Facility. (Tanks shall meet UL142 Specifications)	LS	1.00		\$ 374,800.00	\$ -
C07-1	Furnish & Install 8" Reinforced Concrete Pavement	SY	1,820.00		\$ 79.00	\$ -
C07-2	Steel Bollards, Concrete Filled	EA	45.00		\$ 480.00	\$ -
S2.1	Furnish & Install Fuel Facility Canopy & Foundation	LS	1.00		\$ 105,700.00	\$ -
8000	Owner Construction Contingency	LS			\$ 20,000.00	\$ -
CO#1 8001	Replace UL142 Fuel Tanks with UL2085 Fuel Tanks	LS	1.00		\$ 32,000.00	\$ -
CO#1 8002	Replace Gasboy Single Hose Dispensers with Gasboy Twin Hose Dispensers	LS	1.00		\$ 22,318.00	\$ -
CO#1 8003	Change FuelMaster 2500, 4 pumps, with FuelMaster 2500, 8 pumps	LS	1.00		\$ 4,944.26	\$ -
CO#1 8004	Additional galvanized piping, Electrical work, & appurtenances associated with Fuel Tank &	LS	1.00		\$ 16,585.14	\$ -
CO#1 8005	Contractor Overhead Costs	LS	1.00		\$ 3,909.32	\$ -
CO#2 8006	General Contractor Requirements	LS	1.00		\$ 12,679.52	\$ -
CO#2 8007	Updated Fuel System to accommodate FMLive programming	LS	1.00		\$ 13,368.00	\$ -
CO#2 8008	Contractor Overhead Costs	LS	1.00		\$ 1,823.33	\$ -
CO#3 8009	Furnish & install electrical panel, switches, and appurtenances.	LS		1.00	\$ 6,634.00	\$ 6,634.00
TOTAL: CHANGE ORDER NO. 3						\$6,634.00

Original Contract Total	\$683,580.00
Amount of Previous Approved Change Orders (CO#1 & CO#2)	\$87,627.57
Adjusted Contract Amount	\$771,207.57
TOTAL AMOUNT THIS CHANGE ORDER	\$6,634.00
ADJUSTED CONTRACT TOTAL	\$777,841.57

This Document will become a supplement to the contract and all provisions will apply hereto.

**RECOMMENDED
FOR APPROVAL:**

County Engineer _____ Date _____

ACCEPTED:

Contractor _____ Date _____

ACCEPTED:

County Judge _____ Date _____

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 06/30/2025	Submitted by: Michael Johnson
Meeting Date: 07/08/25	Department: Smith County Sheriff's Office
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: Request approval from Commissioners for all Salvage and Junk Yard License Renewal to be renewed for the 2025-2026 year	
Agenda Category: <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve the renewal of all Salvage and Junk Yard Licenses for the 2025-2026 year	
Background: All salvage and junk yards in the county have been inspected and paid their \$25.00 fee to renew their license. Deputy requests all salvage and junk yards listed to be renewed at this time. K&L Recycling LLC., AESOP AutoParts- Southwest DBA RCS, SG Auto Salvage, Auto Parts Warehouse, Locos Pick and Pull LLC	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name: Michael Johnson	Email: mjohnson@smith-county.com
Name:	Email:
Name:	Email:
Name:	Email:

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SUBMIT

Office Use Only
Agenda Item # _____

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 07/02/2025	Submitted by: T. Wilson
Meeting Date: 07/08/2025	Department: FCIC
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report	
Title: D&M Leasing - FCIC	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve an updated lease agreements between Smith County and Commercial Vehicle Leasing, L.L.C., d/b/a D&M Leasing for two FCIC vehicles and authorize the county judge to sign all necessary documentation.	
Background: The FCIC intends to lease two vehicles through its current lease program with D&M Leasing. D&M's pricing is established by a Sourcewell cooperative purchasing program. The FCIC will be leasing a 2025 Tesla Y AWD and a 2025 Tahoe 4WD Z71. No County funds will be used for the purchase, maintenance, and up-fitting of these vehicles. All funds were appropriated by the State through TDLR.	
Financial and Operational Impact: 2025 Tesla Monthly Lease Charge \$323.70 + \$5.00 Managed Maintenance program 2025 Tahoe 4WD Z71 Monthly Lease Charge \$409.42 + \$75 Moanaged Maintenance program.	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

From: [Thomas Wilson](#)
To: [Agenda](#)
Cc: [Adam Colby](#)
Subject: Agenda Item 07/08/2025 - FCIC Vehicle Lease
Date: Wednesday, July 2, 2025 10:38:43 AM
Attachments: [D&M Leasing - FCIC 07.08.2025 Agenda.pdf](#)
[Quote - 48 Months.pdf](#)
[Req fy 2559 d&m leasing.pdf](#)
[Upfit Quote - Pinnacle Tahoe Build.pdf](#)
[DM Tahoe Inv.txt](#)
[Signed Specs from Jeff - Tesla Model Y Long Range Dual Motor All-Wheel Drive Configuration.pdf](#)
[Sourcewell Pricing for D&M Leasing.pdf](#)
[Upfit Quote Pinnacle Tesla quote.pdf](#)
[Design Your Model Y - Tesla.pdf](#)
[Quote - Tesla.pdf](#)

Please see the attached agenda request form and back up documentation for this item. The information below should also be included as background.

Pricing - 2025 Tesla Y AWD.

1. MSRP \$63,825
2. Invoice \$63,825 (Beginning Pricing)
3. Gov't Incentive \$0 (Deducted from Total Capitalized Cost)
4. Estimate for Upfit \$7,089 (D&M does not markup Upfits)
5. Estimate for Transport \$0 Tesla will deliver the vehicle to Jeff Headley and Jeff will transport to and from the upfitter.
6. Tax-Exempt Plate \$78.50 \$21.75 for Government Plate and \$56.75 for processing (this is a dealer charge)
7. Dealer Stock Fee \$1,848.90 $3\% \times \$63,825 = \$1,914.75$
8. Discount \$0 D&M negotiated discount off dealer's pricing
9. Net Cap Cost \$72,841.40
10. Interest Rate 7.00% \$272.64 Current Rate 6.33% can only hold for 30-days, has a buffer of .67 basis points, rate locked at delivery.
11. .08 Management Fee \$51.06
12. Monthly Lease Charge \$323.70
13. Managed Maint. \$5.00 Routine and major mechanical repair expenses paid by D&M as they occur and billed to TFCIC monthly.

Pricing - 2025 Tahoe 4WD Z71.

1. MSRP \$79,910
2. Invoice \$77,342.53 (Beginning Pricing)
3. Gov't Incentive \$250 (Deducted from Total Capitalized Cost)
4. Estimate for Upfit \$6,852 (D&M does not markup Upfits)
5. Estimate for Transport \$488 Transport from dealer to Adam. Jeff Headley will transport to and from the upfitter.
6. Tax-Exempt Plate \$385.00 \$21.75 for Government Plate and \$363.25 for processing the Registration (this is a dealer charge)
7. Dealer Stock Fee \$2,320.77 $\$77,342.53 \times 3\% = \$2,320.77$
8. Discount \$0 D&M negotiated discount off dealer's pricing
9. Net Cap Cost \$87,137.27
10. Interest Rate 7.00% \$347.55 Currently Rate 6.33% can only hold for 30-days, has a buffer of .67 basis points, rate lock at delivery.
11. .08 Management Fee \$61.87

- | | | | |
|-----|----------------------|----------|---|
| 12. | Monthly Lease Charge | \$409.42 | |
| 13. | Full Maintenance | \$75.00 | All routine and major mechanical repair expenses will be paid by D&M. |

Sincerely,

Thomas Wilson
Assistant District Attorney
Civil Division
100 N. Broadway Avenue, 4th Floor
Tyler, Texas 75702
P: (903) 590-4629
F: (903) 590-4647

This message and any attachments are solely for the individual(s) named above and others who have been specifically authorized to receive such and may contain information which is confidential, privileged or exempt from disclosure under applicable law. If you are not the intended recipient, any disclosure, copying, use or distribution of the information included in this message and any attachments is strictly prohibited. If you have received this communication in error, please notify us by reply e-mail and immediately and permanently delete this message and any attachments.

REQUEST FOR PURCHASE ORDER FROM SMITH COUNTY OFFICE OF PURCHASING / AUDITORS	DEPARTMENT NAME		FCIC		REQUISITION NUMBER		FY 2559										
	DATE		6-16-25		FUND NUMBER		32.475.4800.851										
	DATE REQUIRED				DEPARTMENT CODE												
DELIVER TO: Adam Colby - Fin.Crimes Intelligence Ctr			SUGGESTED VENDORS: D&M Leasing														
218 E. Elm Street																	
Tyler, Texas 75702																	
-- PUT ALL LIKE ITEMS ON SEPARATE REQUEST --									-- CIRCLE SELECTED VENDOR --								
DATE PREPARED			PREPARED BY			#1 VENDOR NAME		#2 VENDOR NAME		#3 VENDOR NAME							
PURCHASE ORDER NO.			CONTRACT NO.														
CODING		QUANTITY		DESCRIPTION													
				2025 Chev. Tahoe 4wd 4dr													
				48 months @ \$1689.94 = \$81,117.12													
I certify the above are required for discharge of my official duty and I hereby authorize the Purchasing Agent to commit budgeted funds for the purchase of thereof, and I further certify that the requisition contains all separate, sequential and/or components of the item(s) listed and that requirements are not requested in a manner to avoid competitive bidding/proposal process.						IF ANY INFORMATION IS NEEDED ON DESCRIPTION, GIVE EMPLOYEE NAME AND EXTENSION NUMBER.											
6-16-25						Adam Colby						Shannon Aynsworth			903-707-8280		
DATE						DEPARTMENT HEAD						EMPLOYEE NAME			EXTENSION		
DO NOT WRITE IN SHADED AREAS – THIS SPACE IS FOR PURCHASING DEPARTMENT																	

Submit

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
59	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	D&M's pricing model is based upon Factory Invoice which represents an average discount of 15% off MSRP. Additionally, 100% of government, fleet and retail incentives will be applied for and credited to the members as well. Sourcewell members also receive a 15% discount off all ancillary services such as Maintenance and Repair Management, Accident Management, Emergency Roadside Assistance, Windshield Replacement/Repair, and Telematics.	*
60	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	D&M's pricing model is based upon Factory Invoice which represents an average discount of 15% off MSRP. Additionally, 100% of government, fleet and retail incentives will be applied for and credited to the members as well. When all discounts are applied, the average discount to Sourcewell members will be between 25 - 35% off MSRP.	*
61	Describe any quantity or volume discounts or rebate programs that you offer.	While D&M's pricing structure is already based upon pricing given to large government fleets, D&M is always willing to work with members who are seeking additional savings due to increased volume.	*
62	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Under our current contract with Sourcewell, D&M proposed pricing for sourced items at "cost plus a percentage". This structure has proven to work very well in light of today's vehicle shortages. In such circumstances, D&M is able to negotiate the lowest price for a vehicle and add either a 3% markup for domestic vehicles or 5% for foreign manufacturers. This pricing method allows for transparency with the member. Sourced items such as aftermarket equipment will always be at cost.	*
63	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	License, registration, taxes and any fees associated with securing the registration (local, state, federal government) will be invoiced as paid at cost. Other items may include Courtesy Delivery fee (charged by the delivering dealer), transportation to the member and fuel (dealership, transport company or D&M) will be billed at net cost; there will be no mark up.	*
64	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Vehicles are shipped from the OEM to a local dealer in proximity to the member. The "delivering dealer" determines their fee for "Courtesy Delivery". Courtesy Delivery entails inspecting, cleaning and possibly registering the vehicle. The member has input on who the delivering dealer will be, but D&M is not in control of the fee for Courtesy Delivery. The fee for Courtesy Delivery will be at cost. If the member requests the vehicle to be transported on their behalf after arriving at the dealership, costs associated with transporting the vehicle will be at cost.	*
65	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Vehicles deliveries in Alaska, Hawaii and Canada will follow the same process as the continental US.	*
66	Describe any unique distribution and/or delivery methods or options offered in your proposal.	For immediate needs, sourced vehicles can be purchased from dealer inventory anywhere in the US and D&M will arrange for transport and delivery of the vehicles directly to the member. Transportation costs will be determined at time of acquisition and will be at cost.	*

Table 11A: Pricing Grid: Acquisition Terms

Provide detailed pricing information in the table below.

Line Item	Type	Charged/Percentage	Details	
67	Interest Rate Index Used	Treasury Bill	The 3-Year T Bill rate will be used for lease terms of 3-years or less and the 5-Year T Bill rate will be used for lease terms greater than 3-years	*
68	Basis Points	300 Basis Point adder	Adder may be evaluated based upon the credit worthiness of member.	*
69	Domestic Factory Order Vehicles	Manufacturers' Factory Invoice minus (-) applicable Government, Fleet, or Retail Incentives plus (+) Courtesy Delivery Fee	Delivering Dealership sets the Courtesy Delivery Fee. CD Fees average \$300 - \$350.	*
70	Foreign Factory Order Vehicles	3% over Manufacturers' Factory Invoice minus (-) applicable Government, Fleet, or Retail Incentives	A Courtesy Delivery Fee may or may not be charged depending upon the manufacturer	*
71	Domestic Dealer Stock Vehicles	Manufacturers' Factory Invoice or selling price, plus (+) 3%, minus (-) applicable Government, Fleet or Retail Incentives	Any additional fees levied by the manufacturer or dealership will be passed through at cost with no markup	*
72	Foreign Dealer Stock Vehicles	Manufacturers' Factory Invoice or selling price, plus (+) 5%, minus (-) applicable Government, Fleet or Retail Incentives	Any additional fees levied by the manufacturer or dealership will be passed through at cost with no markup	*

Table 11B: Pricing Grid: Incentives

Provide detailed pricing information in the table below.

Line Item	Type	Charged/Percentage	Details	
73	Federal Tax Incentives	67%	D&M will pass-through 67% of the available Federal Tax-Credit on Electric Vehicles as a capitalized cost reduction at the onset of the lease.	*
74	State Tax Incentives	100%	Member must apply for and secure funds on their own. D&M will assist with supplying proof of vehicle acquisition.	*
75	Manufacturer Incentives	100%	Any and all available incentives will be applied for by D&M and passed through to the member	*

Table 11C: Pricing Grid: Maintenance & Fees

Provide detailed pricing information in the table below.

Line Item	Type	Charged/Percentage	Details	
76	Fixed Maintenance	Averages .03 to .05 cents per mile	Fixed Maintenance cost is charged monthly based upon vehicle, lease term, and estimated annual mileage.	*
77	Occurance Maintenance	\$5.00	\$5.00 is charged per month for each vehicle enrolled in the program. All services performed will be billed back to the member in addition to the \$5.00 fee.	*
78	Management Fee	.08%	The Management Fee is a monthly charge calculated off the Invoice cost of the vehicle.	*
79	Service Charge	\$250	Due at the end of the lease term	*
80	Lease Termination Fee	N/A	Not applicable if vehicle goes to term. If customer defaults prior to term, additional charges may apply.	*
81	Interim Interest Yes/No, How is it calculated?	Yes	Leases begin on the first day of the month. A member who takes delivery of a vehicle prior to the 1st will be charged a pro-rated portion of the monthly payment for the days they have the vehicle prior to the 1st of the month when the lease begins.	*
82	Resale Fee	At cost	Any fees associated with the transportation and selling of a leased vehicle will be done at cost.	*
83	Provide fees not listed + rate	N/A	N/A	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
84	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	Because of the opportunity to reach Sourcewell's vast membership base, D&M is discounting our pricing model to match the potential volume.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *
85	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	D&M's system allows for a standard pricing model unique to Sourcewell members. This alleviates the need for manual entry. To track quarterly administrative fees due to Sourcewell, D&M will utilize a unique Sourcewell code to track all member purchases. This coding will allow D&M to easily source vehicles delivered to Sourcewell members from other customers. In addition to the automated processes listed above, our accounting team manually reviews all deliveries to ensure compliance.
86	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	As a sales organization, D&M measures activity (defined as incoming leads versus leads generated by the salesperson), new account closures from lead activity, and repeat business (defined as customers placing additional orders after the initial account is closed). Because of COVID, many government fleets halted spending in anticipation of budget shortfalls. Subsequently, due to supply chain shortages, OEMs limited availability to government fleets or cut off production with little or no advanced warning. Leaving government fleets unable to acquire vehicles. These two factors have dramatically changed what has been traditionally very stable sales and closing percentages. Through the Sourcewell contract, D&M has generated a significant number of conversations with members about the program and its merits. While the actual amount of business generated from the contract has not met our expectations, we believe our investment in conversations and activity over the last few years will bear fruit in 2022 and beyond. D&M is already working with municipalities to be poised to place orders for 2023 models the moment the manufacturers announce pricing. This is a monumental shift for governments who traditionally take months to receive approval for a PO. D&M is highly encouraged that members who have already placed a round of orders with D&M are pursuing additional vehicles through us. As a company, D&M has focused on being a trusted advisor to our customers. We see that the Sourcewell members view us as a trusted advisor and not simply as an acquisitions source.
87	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	D&M understands that the pricing contained in this proposal is for the global membership and it will be imposed if a member is seeking 1 vehicle or 100 vehicles as part of the contract. As a service provider and not the manufacturer, a fee based upon a percentage of the vehicle cost would be onerous to D&M because our margins do not increase at an exponential rate with the cost of the vehicle. Additionally, it is labor intensive to onboard a new customer who only orders a few vehicles at a time. D&M believes it would be best to charge a per unit fee which gradually rises based upon the total orders accumulated for the quarter. For example: Quarterly Volume Per Unit Fee 1-100 \$150 101+ \$250 (retroactive back to unit 1) *If a member seeks additional concessions from D&M due to a large volume order, D&M may ask Sourcewell to participate by waiving some of the administrative fee in order to secure the business from the member. **If Sourcewell would like to propose an alternative fee structure, D&M is open to it.



Open-End (Equity) Lease Quote

Quote: 29691

Prepared For: Smith County, Texas

Date: 06/12/2025

Unit#: 29691

Quantity: 1

Unit: 2025 Chevrolet Trucks TAHOE 4WD 4dr Wgn Z71

Order Type: Stock

Term: 48

State: TX

Customer#: 7959

Schedule#: 6.50

\$ 75,190.00	Capitalized Cost of Vehicle ¹
\$ 0.00	Up Front Sales Tax Rate <u>6.25%</u> State <u>TX</u>
\$ 385.00	Initial License and Registration Fees
\$ 7,452.00	Added Equipment (See Page 2)
\$ 0.00	Acquisition Fee
\$ 0.00	Other Capitalized Fees Tax
\$ 0.00	on Gain on Prior Vehicle
\$ 0.00	Inventory Tax Extended
\$ 0.00	Service Contract
\$ 83,027.00	Capitalized Cost LESS:
\$ 0.00	Cash Down
\$ 0.00	Trade Equity
\$ 250.00	Rebate
\$ 82,777.00	Total Capitalized Cost (Delivered Price)

All language and acknowledgements contained in the signed quote apply to all vehicles ordered under this signed quote

Order Information

Driver
Ext Color **Sterling Gray**
Int Color **Black**
License
GVWR **0**



\$ 1,203.69 Depreciation Reserve @ 1.454%
\$ 411.25 Monthly Lease Charge (Based on Rate - Subject to a Floor)²

\$ 1,614.94 **Total Monthly Rental Excluding Additional Services**

Additional Fleet Management and Services

\$ 75.00 Full Maintenance Program³
\$ 0.00 Miscellaneous

Contract Miles 60,000
Incl: #Brake Sets (1 set = 1 axle) 0

Over Mileage Charge \$ 0.0100 / Mile
#Tires 0 Loaner Vehicle Not Incl

\$ 75.00 **Additional Services Sub Total**

\$ 0.00 Monthly Sales Tax 0.00%

\$ 0.00 Total Monthly Insurance

\$ 1,689.94 **Total Monthly Rental Including Additional Services**

\$ 25,000.00 Reduced Book Value at 48 Months

\$ 250.00 Service Charge Due at Lease Termination

Monthly Insurance Premiums and Disclosures

\$ 0.00 Commercial Liability Enrollment (Estimate Only)

\$ 0.00 Physical Damage (Estimate Only)

Liability Limit \$ 0.00

Comprehensive/Collision Deductible: \$ 0.00 / \$ 0.00

Quote based on estimated annual mileage of 15,000 and a Security Deposit of \$ 0.00

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Terms:

Commercial Vehicle Leasing, L.L.C., d/b/a D&M Leasing Commercial (Lessor) will be the owner of the vehicle(s) covered by this Quote, and shall have all rights and remedies arising under the Master Lease. By signing below, Lessee authorizes Lessor to order the vehicle(s), and Lessee agrees to accept delivery and lease the vehicle(s) pursuant to the Master Lease. In the event Lessee fails or refuses to accept delivery of the vehicle(s), Lessor shall have the right to recover from Lessee any damages (whether actual, general consequential, special, incidental or otherwise) and seek any other available relief, at law or in equity, arising from such failure or refusal. The terms of the Master Lease are referenced and incorporated herein. Lessee acknowledges and agrees that Lessor makes no promises, representations or warranties concerning the manufacture or delivery date for the vehicle(s). Lessee certifies that it intends for more than 50% of the use of the vehicle is to be in a trade or business of Lessee. **ALL TAX AND LICENSE FEES TO BE BILLED TO Lessee AS THEY OCCUR.**

LESSEE Smith County, Texas

BY

TITLE

DATE

06/12/2025

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Cost of Vehicle may be adjusted to reflect final manufacturer's invoice. Lessee hereby assigns to LESSOR any Manufacturer Rebates and/or Manufacturer incentives intended for the Lessee, which Rebates and/or incentives have been used by LESSOR to reduce the Capitalized Cost of the Vehicle.

2 Monthly Lease Charge will be adjusted to reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of the Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule /Quote] all such maintenance services are to be performed by LESSOR and all such maintenance fees are payable by Lessee solely for the account of LESSOR pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and LESSOR; provided that such maintenance fees are being billed by LESSOR and are payable at the direction of LESSOR solely as an authorized agent for collection on behalf of LESSOR.

Quote: 29691

Date: 06/12/2025

Unit: 2025 Chevrolet Trucks TAHOE 4WD 4dr Wgn Z71

Description	(B)illed or (C)apped	Price
Upfit	C	\$ 6,852.00
Delivery/Transport - from dealer to upfitter	C	\$ 600.00
Total Charges (B)illed		\$ 0.00
Total Charges (C)apitalized		\$ 7,452.00
Total of All Added Equipment and Other Charges		\$ 7,452.00

2025 TAHOE 4WD Z71
 G6M DARK ASH METALLIC /V8G
 H0Y JET BLACK
 ORDER NO. FDTSVJ/TRE STOCK NO.
 VIN 1GN S6PR DX SR334595

GENERAL MOTORS LLC
 RENAISSANCE CENTER
 DETROIT MI 48243-1114
 VEHICLE INVOICE 10D07059107

*****7233*****13*07137S

MODEL & FACTORY OPTIONS	MSRP	INV AMT	RETAIL - STOCK
CK10706 TAHOE 4WD Z71	69000.00	65274.00	INVOICE 06/09/25
ATN SEATS, 2ND ROW BUCKET, POWER RELEASE	370.00	336.70	SHIPPED 06/09/25
CWM TECHNOLOGY PACKAGE	1275.00	1160.25	EXP I/T 06/16/25
* MULTICOLOR HEAD-UP DISPLAY			INT COM 06/16/25
* REAR CAMERA MIRROR			PRC EFF 06/09/25
C3U SUNROOF, POWER PANORAMIC, TILT-SLIDING WITH POWER SUNSHADE	1500.00	1365.00	KEYS XXXXX XXXXX
FE9 50-STATE EMISSIONS	N/C	N/C	WFP-S MTH OPT-2
L84 ENGINE, 5.3L ECOTEC3 V8	N/C	N/C	BANK: GM FINANCIA
MHS TRANSMISSION, 10-SPEED AUTO	N/C	N/C	CHG-TO 07-137
RFP Z71 OFF-ROAD PACKAGE:	3810.00	3467.10	SHIP WT: 5860
* FLOOR CONSOLE, POWER SLIDING CENTER W/ DRAWERS			HP: 45.7
* ELECTRONIC LIMITED SLIP DIFFERENTIAL			GVWR: 7600
* MAGNETIC RIDE CONTROL			GAWR.FT: 3700
* AIR RIDE ADAPTIVE SUSPENSION			GAWR.RR: 4300
MAX TRAILERING PACKAGE:			EMPLOY: 72771.46
* SMART TRAILER INTEGRATION INDICATOR			SUPPLR: 75699.65
* HITCH VIEW			NTR: 1/2
* BLIND ZONE STEERING ASSIST WITH TRAILERING			DAN: Z71SR
* ENHANCED COOLING RADIATOR			EMPINC: 4527.39
* TRAILER BRAKE CONTROLLER			SUPINC: 1599.21
Y55 COMFORT PACKAGE:	2260.00	2056.60	
* SEATS, 2ND ROW 60/40 SPLIT BENCH, POWER RELEASE			
* SEATS, HEATED, SECOND ROW OUTBOARD SEATS			
* SEATS, 3RD ROW 60/40 SPLIT-BENCH, POWER FOLD			
* MEMORY SETTINGS, DRIVER SEAT, OUTSIDE MIRRORS			
* LED HEADLAMPS AND TAILLAMPS W/ ANIMATED LIGHTING			
* HEATED STEERING WHEEL			
* 10 SPEAKER BOSE CENTERPOINT SURROUND SOUND AUDIO SYSTEM			
* HEATED POWER OUTSIDE			

MIRRORS W/ POWER-FOLD
1SZ Z71 OFF-ROAD PACKAGE DISCOUNT 500.00- 455.00-

** CONTINUED ON PAGE 2 **

ALL AMERICAN CHEVROLET OF KILLEEN

▲2025 TAHOE 4WD Z71

G6M DARK ASH METALLIC

H0Y JET BLACK

ORDER NO. FDTSVJ/TRE

STOCK NO.

VIN 1GN S6PR DX SR334595

*****7233*****13*07137S

MODEL & FACTORY OPTIONS

MSRP

INV AMT RETAIL - STOCK

** CONTINUED FROM PAGE 1 **

GENERAL MOTORS LLC

RENAISSANCE CENTER

DETROIT MI 48243-1114

VEHICLE INVOICE 10D07059107

TOTAL MODEL & OPTIONS	77715.00	73204.65	ACT 237	73068.20
DESTINATION CHARGE	2195.00	2195.00	H/B 261	2331.45
DEALER IMR CONTRIBUTION		777.15	ADV 261	777.15
LMA GROUP CONTRIBUTION		1165.73	EXP 65A	1165.73

TOTAL	79910.00	77342.53	PAY 310	77342.53
MEMO: TOTAL LESS HOLDBACK AND				
APPROX WHOLESALE FINANCE CREDIT		73562.08		

INVOICE DOES NOT REFLECT DEALER'S ULTIMATE COST BECAUSE OF MANUFACTURER
 REBATES, ALLOWANCES, INCENTIVES, HOLDBACK, FINANCE CREDIT AND RETURN TO
 DEALER OF ADVERTISING MONIES, ALL OF WHICH MAY APPLY TO VEHICLE.

ALL AMERICAN CHEVROLET OF KILLEEN

ESTIMATE

Pinnacle Fleet Outfitters
PO Box 971
Henderson, TX 75653-0971

jdooley@pinnaclefleettx.com
+1 (903) 812-1516



Bill to
Jeff Headley

Estimate details
Estimate no.: 1003
Estimate date: 06/10/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Whelen Inner Edge Package	Whelen FST, RST, C399, C399SP, SA315P, Control Head of Customer Choice and Vehicle Specific Siren Speaker Mount	1	\$3,676.00	\$3,676.00
2.	Whelen TRIO T-Ion R/B/W	Whelen T Series Ion TRIO in Red/Blue/White	8	\$167.00	\$1,336.00
3.	Whelen T-IONBKT1	Whelen T-Ion 90 Degree Bracket	6	\$15.00	\$90.00
4.	Tint Full Vehicle	Full Vehicle Ceramic Tint of Customer Choice	1	\$300.00	\$300.00
5.	Wire Harness Fee		1	\$150.00	\$150.00
6.	Shop Supply Fee		1	\$100.00	\$100.00
7.	Installation of emergency equipment in vehicle		1	\$1,200.00	\$1,200.00

Total \$6,852.00

Note to customer
TAHOE UNIT

Accepted date Accepted by



Open-End (Equity) Lease Quote

Quote: 29679

Prepared For: Smith County, Texas

Date: 07/31/2025

Unit#: 29679

Quantity: 1

Unit: 2025 TESLA MODEL Y AWD 4dr Wgn Long Range

Order Type: Ordered

Term: 36

State: TX

Customer#: 7959

Schedule#: 5.00

\$ 65,673.90	Capitalized Cost of Vehicle ¹
\$ 0.00	Up Front Sales Tax Rate <u>6.25%</u> State <u>TX</u>
\$ 78.50	Initial License and Registration Fees
\$ 7,089.00	Added Equipment (See Page 2)
\$ 0.00	Acquisition Fee
\$ 0.00	Other Capitalized Fees Tax
\$ 0.00	on Gain on Prior Vehicle
\$ 0.00	Inventory Tax Extended
\$ 0.00	Service Contract
\$ 72,841.40	Capitalized Cost LESS:
\$ 0.00	Cash Down
\$ 0.00	Trade Equity
\$ 0.00	Rebate
\$ 72,841.40	Total Capitalized Cost (Delivered Price)

All language and acknowledgements contained in the signed quote apply to all vehicles ordered under this signed quote

Order Information

Driver
Ext Color Quicksilver
Int Color White
License
GVWR 0



\$ 1,545.26 Depreciation Reserve @ 2.121%
\$ 323.70 Monthly Lease Charge (Based on Rate - Subject to a Floor)²

\$ 1,868.96 Total Monthly Rental Excluding Additional Services

Additional Fleet Management and Services

\$ 0.00 Full Maintenance Program³
\$ 0.00 Miscellaneous

Contract Miles 0
Incl: #Brake Sets (1 set = 1 axle) 0

Over Mileage Charge \$ 0.0000 / Mile
#Tires 0 Loaner Vehicle Not Incl

\$ 0.00 Additional Services Sub Total

\$ 0.00 Monthly Sales Tax 0.00%
\$ 0.00 Total Monthly Insurance

\$ 1,868.96 Total Monthly Rental Including Additional Services

\$ 17,212.00 Reduced Book Value at 36 Months
\$ 250.00 Service Charge Due at Lease Termination

Monthly Insurance Premiums and Disclosures

\$ 0.00 Commercial Liability Enrollment (Estimate Only)
\$ 0.00 Physical Damage (Estimate Only)
Liability Limit \$ 0.00
Comprehensive/Collision Deductible: \$ 0.00 / \$ 0.00

Quote based on estimated annual mileage of 25,000 and a Security Deposit of \$ 0.00

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Terms:

Commercial Vehicle Leasing, L.L.C., d/b/a D&M Leasing Commercial (Lessor) will be the owner of the vehicle(s) covered by this Quote, and shall have all rights and remedies arising under the Master Lease. By signing below, Lessee authorizes Lessor to order the vehicle(s), and Lessee agrees to accept delivery and lease the vehicle(s) pursuant to the Master Lease. In the event Lessee fails or refuses to accept delivery of the vehicle(s), Lessor shall have the right to recover from Lessee any damages (whether actual, general consequential, special, incidental or otherwise) and seek any other available relief, at law or in equity, arising from such failure or refusal. The terms of the Master Lease are referenced and incorporated herein. Lessee acknowledges and agrees that Lessor makes no promises, representations or warranties concerning the manufacture or delivery date for the vehicle(s). Lessee certifies that it intends for more than 50% of the use of the vehicle is to be in a trade or business of Lessee. **ALL TAX AND LICENSE FEES TO BE BILLED TO Lessee AS THEY OCCUR.**

LESSEE Smith County, Texas

BY

TITLE

DATE

07/31/2025

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Cost of Vehicle may be adjusted to reflect final manufacturer's invoice. Lessee hereby assigns to LESSOR any Manufacturer Rebates and/or Manufacturer incentives intended for the Lessee, which Rebates and/or incentives have been used by LESSOR to reduce the Capitalized Cost of the Vehicle.

2 Monthly Lease Charge will be adjusted to reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of the Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule /Quote] all such maintenance services are to be performed by LESSOR and all such maintenance fees are payable by Lessee solely for the account of LESSOR pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and LESSOR; provided that such maintenance fees are being billed by LESSOR and are payable at the direction of LESSOR solely as an authorized agent for collection on behalf of LESSOR.

Quote: 29679

Date: 07/31/2025

Unit: 2025 TESLA MODEL Y AWD 4dr Wgn Long Range

Description	(B)illed or (C)apped	Price
Upfit	C	\$ 7,089.00
Total Charges (B)illed		\$ 0.00
Total Charges (C)apitalized		\$ 7,089.00
Total of All Added Equipment and Other Charges		\$ 7,089.00

Tesla Model Y Long Range Dual Motor All-Wheel Drive Configuration

- **Model Y Long Range Dual Motor All-Wheel Drive:** \$48,990
- **Quicksilver Paint:** \$2,000
- **19" Crossflow Wheels:** Included
- **Black and White Premium Interior:** \$1,000
- **Five Seat Interior:** Included
- **Autopilot:** Included
- **Full Self-Driving (Supervised):** \$8,000
- **Tow Hitch:** \$1,000
- **30-Day Premium Connectivity Trial:** Included

Vehicle Pricing

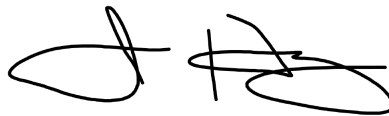
- **Vehicle Price:** \$60,990
- **Destination Fee:** \$1,390
- **Order Fee:** \$250
- **Est. Purchase Price:** \$62,630

Total Estimated Purchase Price: \$62,630 (Includes Destination and Order Fee)

Optional Accessories

Accessory	Price
Home Charger	\$420
Center Console Trays	\$35
All-Weather Interior Liners	\$240
Roof Rack	\$500

certified as desired build options on 6/13/20225



Accessories

<input type="checkbox"/>	Sunshade	\$105
<input type="checkbox"/>	All-Weather Interior Liners	\$240
<input type="checkbox"/>	Cooler	\$275
<input type="checkbox"/>	Roof Rack	\$500

Learn More

Available: 2-4 weeks

Delivery ZIP

Leesburg, VA, 20175

 View Inventory Available Now

>

Model Y Long Range Dual Motor All-Wheel Drive	\$48,990
Quicksilver Paint	\$2,000
19" Crossflow Wheels	Included
Black and White Premium Interior	\$1,000
Five Seat Interior	Included
Autopilot	Included
Full Self-Driving (Supervised)	\$8,000
Tow Hitch	\$1,000
<u>30-Day Premium Connectivity Trial</u>	Included
Vehicle Price	\$60,990
Destination Fee	\$1,390
Order Fee	\$250

Est. Purchase Price

\$62,630

Hide Pricing Details ^

Est. Purchase Price

\$62,630

Includes Destination and Order Fee

[Edit Savings](#)

Due Today

\$250

Non-refundable Order Fee

Order with Card

ESTIMATE

Pinnacle Fleet Outfitters
PO Box 971
Henderson, TX 75653-0971

jdooley@pinnaclefleettx.com
+1 (903) 812-1516



Bill to
Jeff Headley

Estimate details
Estimate no.: 1002
Estimate date: 06/10/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Whelen Inner Edge Package	Whelen FST, RST, C399, C399SP, SA315P, Control Head of Customer Choice and Vehicle Specific Siren Speaker Mount	1	\$3,676.00	\$3,676.00
2.	Whelen TRIO T-Ion R/B/W	Whelen T Series Ion TRIO in Red/Blue/White	8	\$167.00	\$1,336.00
3.	Whelen T-IONBKT3	Whelen Dual T-Ion Bracket	2	\$23.00	\$46.00
4.	Whelen T-IONBKT1	Whelen T-Ion 90 Degree Bracket	2	\$15.00	\$30.00
5.	Tint Full Vehicle	Full Vehicle Ceramic Tint of Customer Choice	1	\$300.00	\$300.00
6.	Samlex SAM-1000-12	Samlex Products 1000 Watt Inverter	1	\$251.00	\$251.00
7.	Wire Harness Fee		1	\$150.00	\$150.00
8.	Shop Supply Fee		1	\$100.00	\$100.00
9.	Installation of emergency equipment in vehicle		1	\$1,200.00	\$1,200.00

Total \$7,089.00

Note to customer
TESLA UNIT

Accepted date Accepted by

5

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 06/30/2025	Submitted by: Jennafer Bell
Meeting Date: 07/08/2025	Department: Commissioners Court
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Department Reports	
Agenda Category: <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive monthly reports from Smith County departments.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

Smith County
Animal Control & Shelter
 Monthly Report

ANIMAL CONTROL DATA

FIELD OPERATION STATS

Categories	Total
Complaints Worked	77
Follow-ups	6
Citations	9
Dogs Impounded	38
Bite Investigations	32
Cruelty Investigations	1
Field Owner Reclaims	2
Field Euthanized	2
Training/Continuing Education Hours	0

VEHICLE STATS

Vehicle Unit	Current Mileage	Total Miles Driven	Maintenance	Total Mileage Driven By Dept
5535	6,939	3,718		7,437
5463	118,452	610	Transmission went out	
1279	11,686	731		
2120	46,771	2,378	Oil Change	
8568	N/A			
8320	N/A		In Shop/Check Engine Light	

ANIMAL SHELTER DATA

SHELTER STATS

Current and Release Amounts	Total
Calls into the Shelter	1,093
Beginning Animal Count	34
Stray Intakes	45
Owner Surrenders	0
Returns	0
Cruelty Seized/Boarding	0
Transferred to Rescue	5
Adoptions	7
Owner Reclaims	9
Euthanized	19
Available Animals	31

I certify that this document is accurate and fully complete to the best of my knowledge.

Amber Greene
Animal Control Supervisor Signature

7-3-2025

Date



SMITH COUNTY ANIMAL CONTROL

MONTHLY REPORT

Date: July 1, 2025



ACO NAME & RADIO #: Mead, Brady A24 Truck #: 5535

Number of complaints worked for month: 30 Number of Citations: 2

Number of Follow-ups for the month: 3

Number of dogs picked up for month: 15

Number of dogs released back to owner: 1

Number of animals euthanized & reason for each ex: dog bite, hit by car, etc. :

Animal Bite Reports for month: 12

Animal Cruelty Cases worked for month: 1

Training hours for month ex: continue education classes: 0

ODOMETER READING 6939; MILEAGE DRIVEN: 3718

Vehicle maintenance Issues: oil change, repairs etc.: N/A

Explanation: _____



SMITH COUNTY ANIMAL CONTROL

MONTHLY REPORT

Date: 7/2/2025



ACO NAME & RADIO #: A. Thomas A23

Truck #: 5463

Number of complaints worked for month: 16

Number of Citations: 4

Number of Follow-ups for the month: 0

Number of dogs picked up for month: 3

Number of dogs released back to owner: 0

Number of animals euthanized & reason for each ex: dog bite, hit by car, etc. :

Animal Bite Reports for month: 6

Animal Cruelty Cases worked for month: 0

Training hours for month ex: continue education classes: 0

ODOMETER READING 118,452; MILEAGE DRIVEN: 610

Vehicle maintenance Issues: oil change, repairs etc.: transmission

Explanation: transmission went out on 5463



SMITH COUNTY ANIMAL CONTROL

MONTHLY REPORT

Date: 7/1/25



ACO NAME & RADIO #: Chamberlain Kristen A22 Truck #: 2120

Number of calls worked for month: 31 Number of Citations: 3

Number of Follow-ups for the month: 3

Number of dogs picked up for month: 20

Number of dogs released back to owner: 1

Number of animals euthanized & reason for each ex: dog bite, hit by car, etc. :
2 due to injuries from being hit by a car

Animal Bite Reports for month: 14

Animal Cruelty Cases worked for month: 0

Training hours for month ex: continue education classes: 0

ODOMETER READING 46,771; MILEAGE DRIVEN: 2,378

Vehicle maintenance Issues: oil change, repairs etc.: Oil change

Explanation: _____

Smith County
Animal Control & Shelter
Quarterly Report

ANIMAL CONTROL DATA

FIELD OPERATION STATS

Categories	Total
Complaints Worked	
Follow-ups	
Citations	
Dogs Impounded	
Bite Investigations	
Cruelty Investigations	
Field Owner Reclaims	
Field Euthanized	
Training/Continuing Education Hours	

VEHICLE STATS

Vehicle Unit	Current Mileage	Total Miles Driven	Maintenance	Total Mileage Driven By Dept
5535				
5463				
1279				
2120				
8568				
8320				

ANIMAL SHELTER DATA

SHELTER STATS

Current and Release Amounts	Total
Calls into the Shelter	
Beginning Animal Count	
Stray Intakes	
Owner Surrenders	
Returns	
Cruelty Seized/Boarding	
Transferred to Rescue	
Adoptions	
Owner Reclaims	
Euthanized	
Available Animals	

I certify that this document is accurate and fully complete to the best of my knowledge.

Amber Greene

Animal Control Supervisor Signature

Date

FACILITY SERVICES

MONTHLY REPORT
JUNE 2025

EDWARD NICHOLS, DIRECTOR



COMPLETED PM'S / WORK ORDERS

- Combined total: 1,441
- Completed PM's: 1195
- Completed Non-PM work orders: 246
- Average hours per work order: 0.86
- Average cost per work order: \$23.04
- Combined total work orders completed for the current fiscal year: 12,483

COMPLETED TASKS

- **Staff Training-**
 - Custodian Supervisor Susana Tavera attended a 2-day seminar on Management and Leadership Skills.
 - Maintenance Mechanics Daniel Dick and William Olson attended a 2-day training class on Facility Maintenance and Repair.
- **North Jail-**
 - Troubleshoot and repaired issues with AHU 2 that serves the kitchen.
 - Troubleshoot and repaired issues with the walk-in freezer in the kitchen.
- **Central Jail-**
 - Troubleshoot and repaired a fault on a smoke exhaust fan controller serving T2C in the jail tower.
- **Animal Shelter-**
 - Attempted diagnosis of two ongoing roof leaks and applied sealant to suspect areas to attempt to stop the leaks.
 - Troubleshoot issues and made repairs to the main kennel area a/c unit.
- **C.S.C.D.-**
 - Assisted adult probation with a project that removed worn carpet and flooring transitions throughout the offices.
- **Courthouse-**
 - Troubleshoot and repaired an issue with Chiller 2.
 - Replaced a broken condenser water pump causing issues with the building A/C system.
- **Annex-**
 - Painted numbers on two parking spaces (#15 & #16) located at the East side of the building. (Scheduled)
- **Facility Services Center-**
 - Cut up and removed a tree that blew over during a recent storm.
- **S.O. Admin-**
 - Completed roof patch repairs to stop leaks.
- **Cotton Belt-**
 - Completed roof patch repairs to stop leaks.

CURRENT & SCHEDULED TASKS

- **Open Positions-**
 - Fill open Custodian position.
 - Fill open Skilled Trade Specialist (HVAC Tech) position.
- **Parking Garage-**
 - Awaiting contractor to repair issues.
 - Lights requiring replacement has been ordered by them.
 - Fire suppression vendor to troubleshoot issues.
 - The storage/electrical closet needs to be sealed to prevent water infiltration.
 - Domestic water pipes that froze and busted require new heat trace and re-insulation.
- **Courthouse construction- Hoar & SCI Construction**
 - The new Courthouse site demolition began on August 5th. Expected completion and move in is July 2026.
 - Demolition of existing Courthouse is expected to begin in March 2027.
- **Courthouse –**
 - Troubleshoot and repair issue with Chiller #1.
 - P.O. issued to Trane on 06/03.
- **EOC-**
 - I.T. project to upgrade and install a new UPS battery backup system and the emergency generator due to its age, importance, and recent issues.
 - Currently awaiting the arrival of the generator and the ATS equipment to arrive from the factory. Anticipated arrival date of August 18th, 2025,
 - A portion of the building's aerobic system has begun collapsing and requires repair.
 - P.O. was issued on 06/05 to Joey Ridgle Septic for the required repairs.
- **Annex-**
 - I.T. Department project to relocate the data center on the 2nd floor. - **ARPA**
 - Fitzpatrick Architects to design and administrate the project.
 - Construction contract awarded in CC to RLM Contractors on 01/02/24.
 - Awaiting I.T. to move equipment over to the new server room (approx. 90 days).
 - Complete the replacement of the North stairwell roof section that we had to remove from the scope of the main roof replacement project due to the timing of the 2nd floor I.T. server room project.
 - Begin planning for exterior waterproofing of the entire building. (CIP project)
 - Work with purchasing to create project specifications for RFQ.
 - Will have to put out to bid for building envelope specialists.
 - Repair blocks at the transformer pit, clean and paint.
 - P.O. issued to vendor for masonry repairs.
 - Facility Services to clean and paint.
 - Replace the blower motor in the Commissioner's Court reception area.
 - Remove and install new VAV w/ heat strips in the Purchasing Department area.
 - P.O. issued to Wellborn Mechanical for the removal of the old equipment and installation of the new equipment.
 - Facility Services to provide new electrical circuits required for heat strips.
 - Facility Services to coordinate controls and programming with KVM Controls.
 - CPS has requested a more accessible entry door to accommodate an existing employee.
 - We are working with vendors to identify options and pricing.
- **Central Jail-**
 - Replace sump pumps for Elevators 1 & 2 due to the age of equipment.
 - New FY25 project.
- **Elections/HUB-**
 - EIFS repairs required after vehicle damage.
 - Working with vendors to acquire proposals for repair.
- **Cotton Belt-**
 - Engage with contractors to troubleshoot and resolve an intermittent issue of water infiltration near the main public entrance.
 - Engage plumbing contractor to troubleshoot and repair blocked floor drains under the boiler room.
 - Tax office mail room ductless mini-split a/c unit needs a new blower motor installed.

- **North Jail-**
 - Upgrade of the jail generator. – **ARPA**
 - Fitzpatrick Architects to provide design, specifications and contract administration.
 - PO issued to Drewery Construction \$427,036 on 12/19/24.
 - It is expected to begin in mid- September.
 - Look into possibly installing a ductless mini-split system in the North Jail's central picket.
- **Facility Services Center (302 E. Line) - ARPA**
 - Demolition of old structures and building out of office in existing metal buildings.
 - Fitzpatrick Architects provided design, specifications and contract administration. - \$140,000
 - Watson Commercial Construction to complete the project.
 - PO for \$2,689,900 issued to Watson Commercial on 12/31/24.
 - All demolition has been completed.
 - The framing of the office space has begun.
 - The metal exterior skin and insulation installation is in progress.
 - Site grading is currently in progress.
- **S.O. Admin-**
 - Replace elevator sump pump due to its age.
 - New FY25 project.
 - Repair damaged CMU blocks on the South side and repaint.
 - P.O. issued to masonry contractor for repairs.
 - Facility Services to seal and paint.
- **Facility Services-**
 - Replace the water heater due to its age.
 - New FY25 project.
- **R&B DI-**
 - Construction crew to assist the R&B department by installing a power distribution setup to power their pugmill.
 - Project has begun, awaiting arrival of last needed materials.
- **Central Jail –**
 - FY25 CIP project to replace the roof of the old jail sections. – Estimated \$1M
 - Fitzpatrick to design/spec/administrate.
 - Currently awaiting bid package from Fitzpatrick so that we can put it out for bid.
- **Parking Lot Improvements-**
 - FY25 CIP project to maintain parking lots. -Estimated \$35K
 - Pct.3 Troup – Seal/Stripe
 - Center/Locust Parking Lot- Seal/Stripe
 - Officer Parking Lot- Seal/Stripe
 - Central Jail (Sallyport and along Elm)- Stripe
 - P.O. was issued to L&L Asphalt on 04/29 - \$14,515.11
 - Awaiting scheduling.



County Of Smith

"Striving For Excellence"

Phone: (903) 590-2620

Fax: (903) 590-2626

Pretrial Release & Personal Bond Office
200 East Ferguson, Tyler, Texas 75702

MONTHLY REPORT **June 2025**

DATE: July 1, 2025

Inmates interviewed	177
PBO bonds submitted	24
PBO bonds approved	18
PBO bonds in review	0
Inmates released/PBO bonds	7
Defendants failed to show for court	0

Bonds Processed:

Misdemeanors	341
Felony	193
Class – C	27
Out of county	37
Bond Fees collected	\$ 1,105.00
Total bonds processed	598

The Smith County Bail Bond Board meeting was on June 18, 2024, all bonding companies were in compliance.

BONDS DISPOSED by the COURT:

Zane Reid- 5-28-25 DA declined his other case.

Parker Rocha- 4-21-25 DA declined the felony case, misdemeanor case still pending.

Emely Guevara- plead 6-3-25 received six months' probation, 40 hours community service \$100 fine.

Andrew Spaulding- plead 6-4-25 received a \$500 fine.

Justin Montes- plead 6-6-25, received 12 months' probation, 30 hours community service and a \$100 fine.

Joseph Smith- plead 6-18-25 received two-year's probation.

FTA/ BOND VIOL/SOB/ARRESTED:

Kevin Loria- Was arrested for a bond violation warrant 6-4-25.

Angela Rial- A bond violation warrant was issued 5-1-25, she was arrested 6-19-25.

Joshua Strickland- a bond violation warrant was issued 6-9-25, he was arrested 6-20-25.

Jaquana Jackson- bond violations warrants were issued 6-10-25. She was arrested on 6-18-25.

Steve Reeves- fail to appear warrant was issued 10-29-24, he was arrested in Rowlett Texas 6-14-25.

Noe Medina Vargas- bond violation warrants were issued 2-18-25, he was arrested in Nashville, TN on 6-18-25.

Staff is currently monitoring 88 defendants on the Pre-Trial Release Program.

Respectfully,



Shane Scott
Director

Smith County Veterans Service Office

MONTHLY REPORT

June 2025

Office Visits:

Smith County Residents – 157

Out of County Residents – 57

Total - 214

Phone Calls –354

Initial Claims Filed- 43

Pension, DIC & Survivor's Claims Filed- 7

Appeals Filed- 39

Miscellaneous (Burial, DD-214 requests, etc.) - 158

Number of Clients Not Eligible to file claims-3

6

**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 07/02/2025	Submitted by: KAREN NELSON
Meeting Date: 07/08/2025	Department: ROAD & BRIDGE
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: UTILITY PERMIT	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Receive pipe and/or utility line installation request (notice only): a. County Road 2169, Reklaw Natural Gas, install gas line for service, Precinct 2, b. County Road 334,344, Conterra Ultra Broadband, LLC, road bore for installation of fiber optic cable, precinct 3; and c. Lindale Rural Water Supply Company, County Road 4118, install water line for service, Precinct 3	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____



**APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT**

Smith County Road & Bridge Department

P.O.Box 990

Tyler, Texas 75710

1. Applicant: Conterra Ultra Broadband, LLC Date: 5/22/2025
Company Name (if different): _____ Phone: 318-717-4580
Address: 2028 Highway 115 Fax: _____
Mansura, La 71350 Zip: _____
24/7 Contact Name: JOSH LOKER Phone: 318-518-0054
Contractor: CONTERRA Phone: _____
Bonding Company: _____ Phone: _____
2. Franchise Holder: _____ Phone: _____
3. Franchise Contact: _____ Phone: _____
4. Location (if applicable, length of installation in feet): Chapman Rd (C R 334) & Constatine Ave (C R 344) - Projent P-030314

5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.

6. Describe all traffic controls or warning devices anticipated for this project: _____

Directional bore 2x 1.25" HDPE SDR 13.5 conduit - Install 144ct fiber optic cable

7. Proposed start date: 8/13/2025 Completion date: 11/30/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this instillation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No x

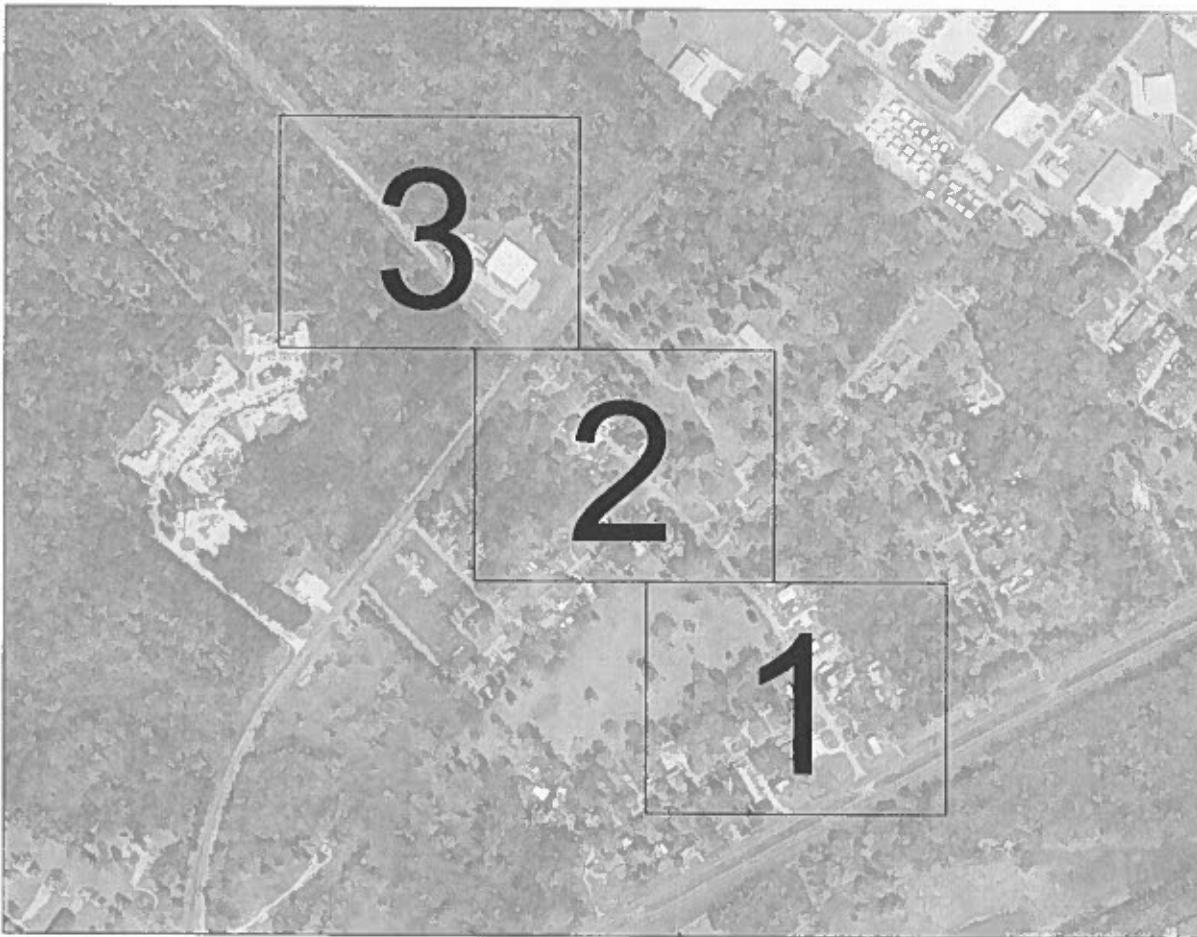
20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to it use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: Laura LaBorde Date: 5/22/2025

Approved: AMW
Smith County Road Administrator/Engineer

[illegible]



UTILITY OWNER
CONTERRA NETWORKS
Fiber Driven. People Powered.
CONTERRA NETWORKS US
5501 77 CENTER DR.
CHARLOTTE, NC 28217


811
Know what's below
Call before you dig

 SHIELD: OPERATIONS TO AVOID SERVICE AND OBSTRUCTION. SEE SHEET J FOR THE PAVING/PAVING.

REV.	DESCRIPTION	DATE

SHEET TITLE
Comcast

PROJECT MANAGER	Scott Forman - 333-802-2089
PROJECT ENGINEER	David Papp - 803-576-6666
PROJECT DRAFTER	Todd Westfall - 333-205-4325
PROJECT NUMBER	Project #CONT003624 / P-000014

SHEET

CONFIDENTIAL/PROPRIETARY

GENERAL NOTES

GENERAL NOTES

CONTRACTOR MUST OBTAIN LOCATES PRIOR TO DISTURBING THE GROUND.

CONTRACTOR MUST HAVE A COPY OF THE APPROVED PERMIT FROM THE APPROPRIATE AGENCY ON THE JOB SITE AT ALL TIMES. ALL CABLES MUST BE PLACED AT A MINIMUM LONGITUDINAL DEPTH OF 18" IN STATE ROW BELOW THE LOWEST POINT OF GRADE OUTSIDE THE PAVED AREA AND 30" DEPTH BELOW THE LOWEST POINT IF THE CROSS GRADE OUTSIDE THE PAVEMENT IS STRUCTURE IN THE STATE ROW.

ALL LANDSCAPING WILL BE REPLACED TO EQUAL OR BETTER THAN THAT WHICH EXISTED PRIOR TO WORK.

PROJECT SITE WILL BE PROPERLY SECURED PRIOR TO THE END OF EACH DAY.

ALL WORK IS TO BE IN ACCORDANCE WITH ALL APPLICABLE REGULATIONS AND ORDINANCES IN THE WORK ZONE.

CONTRACTORS ARE ADVISED TO CONTACT THE PROJECT MANAGER FOR ANY ADDITIONAL INFORMATION OR CLARIFICATION OF THE WORKING SCOPE OF WORK OR THE REQUIREMENTS NECESSARY FOR PROJECT COMPLETION.

CONTRACTOR IS RESPONSIBLE TO FIELD VERIFY ALL DIMENSIONS, QUANTITIES AND EXISTING CONDITIONS PRIOR TO CONSTRUCTION. IF A SIGNIFICANT CHANGE TO THE PLANNING LINE IS REQUIRED, PLEASE CONTACT THE PROJECT MANAGER BEFORE PROCEEDING.

BEFORE CONSTRUCTION BEGINS, CONTRACTOR SHALL TAKE APPROPRIATE PRECAUTIONS TO AVOID ANY POTENTIAL OBSTRUCTIONS PRIOR TO PROCEEDING WITH WORK.

NO CONSTRUCTION OR PRIVATE PROPERTY WILL COMMENCE UNTIL APPROVAL IS GIVEN BY A REPRESENTATIVE OF THE UTILITY OWNER.

CONTRACTOR SHALL NOT PROCEED WITH WORK UNTIL THEY HAVE RECEIVED A PURCHASE ORDER AND HAVE BEEN DIRECTED TO DO SO BY AN AUTHORIZED REPRESENTATIVE OF THE UTILITY OWNER.

CONTRACTOR SHALL NOT EXCEED THE PURCHASE ORDER VALUE WITHOUT AUTHORIZATION IN WRITING FROM THE APPROPRIATE REPRESENTATIVE OF THE UTILITY OWNER.

AS-BUILT WILL BE REQUIRED FOR EACH PROJECT INCLUDING CABLE ROUTAGE (SEQUENTIAL) AT EVERY ACCESS POINT, "BACK LOOP" SPACE LOCATION, POLE AND TOWER/STATION POINT. CONTRACTOR SHALL ALSO INCLUDE NOTES OF ALL CHANGES IN DEPTH, PLANNING LINE, WORK AREA LOCATION, AND ANY OTHER APPLICABLE NOTES TO REFLECT THE WORK THAT TOOK PLACE. NOTE: ALL MAJOR CHANGES NEED TO BE PRE-APPROVED BY AN AUTHORIZED REPRESENTATIVE OF THE UTILITY COMPANY PRIOR TO FURNISHING THE WORK.

NOTE CONDITIONS

THE ACTUAL LOCATION OF EXISTING CONDUIT AND CABLES MAY VARY FROM THE LOCATION SHOWN. REPAIR OF ANY DAMAGED CONDUIT/CONDUITS CABLES SHALL BE MADE BY USE OF PVC SPLIT SPLIT. THE CONTRACTOR SHALL INCLUDE THE EXISTING CABLES IN PVC.

THE LOCATION OF EXISTING UTILITIES SHOWN IN THIS PLAN ARE APPROXIMATE. WHEN WORK IS TO BE CONDUCTED IN THE VICINITY OF KNOWN UTILITIES, THEN ACTUAL LOCATION MUST BE FIELD VERIFIED TO AVOID CONDUITS OR DAMAGE TO THOSE UTILITIES. VARIATION IN LOCATION BETWEEN "RECORDED POSITIONS" AND ACTUAL POSITIONS SHOULD BE ANTICIPATED.

IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATION OF ALL UNDERGROUND UTILITIES. SHOWN UTILITIES MAY EXIST IN THE AREA IN ADDITION TO THOSE SHOWN ON THE PLAN. THE CONTRACTOR SHALL CONTACT PROPERTY OWNERS WHEN WORKING WITHIN PRIVATE EASEMENTS FOR LOCATION OF UNDERGROUND TANKS, PIPELINES, DRAIN TILES, OR OTHER BURIED APPROPRIATEMENTS. THE CONTRACTOR SHALL ALSO NOTIFY THE UTILITY NOTIFICATION CENTER PRIOR TO COMMENCING ANY CONSTRUCTION ACTIVITIES.

THE CONTRACTOR MUST AVOID ALL BURIED UTILITIES UNLESS THEY ARE KNOWN AND ACTIVE UNLESS SPECIFICALLY INSTRUCTED OTHERWISE BY OWNERS OR OPERATORS OF SAID UTILITIES.

DAMAGE TO SUB-SURFACE STRUCTURES IS THE SOLE RESPONSIBILITY OF THE PLACING CONTRACTOR.

THE CONTRACTOR SHALL PROTECT THE EXISTING TRAFFIC CONTROL LOOPS. IF EXISTING TRAFFIC CONTROL LOOPS ARE DAMAGED DURING CONSTRUCTION, THE ENTIRE LOOP SHALL BE REPAIRED TO ORIGINAL CONDITION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING ANY DAMAGE TO TRAFFIC CONTROL LOOPS IN ACCORDANCE WITH GOVERNING AGENCY STANDARDS AND REGULATIONS AT CONTRACTOR'S EXPENSE.

REMOVAL OF EXISTING ASPHALT PAVEMENT, CONCRETE CURBS, AND CONCRETE SIDEWALKS WILL BE "NEAT LINE" WITH NEW OR PAVEMENT CUTTER, FOR REQUIREMENTS OF THE AGENCY OR DEPARTMENT RESPONSIBLE FOR EACH LOCATION. IF CONCRETE PAVEMENT IS DISCONTINUED WHILE A NEW CONDUIT IS PLACED, THE CONCRETE REMOVAL WILL BE "NEAT LINE" WITH A PAVEMENT SAW.

IF CONCRETE CURBS RETURNING AND/OR SIDEWALKS ARE REPLACED DUE TO CONDUIT OR MANHOLE INSTALLATION, THE CONTRACTOR SHALL PLACE APPROVED MANHOLE CAPS AND CURB ACCESS IS PLACED IN CONFORMANCE WITH THE APPROPRIATE STATE STANDARDS.

ALL MATERIALS NECESSARY FOR THE REPAIR OF STREETS, CURBS, SIDEWALKS, LANDSCAPING, STORM SEWERS, AND PUBLIC SERVICE UTILITIES, AND THE INSTALLATION OF SUCH MATERIALS SHALL BE IN CONFORMANCE WITH THE REQUIREMENTS AND SPECIFICATIONS OF THE AGENCY OR DEPARTMENT RESPONSIBLE FOR THE OPERATION AND MAINTENANCE OF THE REPAIRED FACILITY.

ALL WORK SHALL CONFORM TO THE SPECIFICATIONS OF THE JURISDICTIONAL PERMIT AGENCY.

ALL OPEN TRENCH SHALL BE CLEARLY MARKED WITH BARRICADES OR CONES, STEEL PLATES OR OTHER TYPES OF BRIDGING SHALL BE PROVIDED TO COVER OPEN TRENCHES IN THE TRAVEL PORTION OF THE STREETS. THESE PLATES OR BRIDGING SHALL BE ADEQUATE TO SUPPORT THE NORMAL VEHICLE LOADS ANTICIPATED IN THE AREA AND SHALL BE IN PLACE DURING ALL NON-WORKING PERIODS.

ALL SURFACES TO BE RESTORED TO ORIGINAL CONDITION, AND MATERIALS TO BE COMPACTED AS SPECIFIED. TRENCH CLOSATION IN SURFACE DRIVEWAY INCLUDE CONCRETE TREATED SHALL FOLLOW LOCAL AGENCY SPECIFICATIONS.

HAZARDOUS MATERIALS

THE CONTRACTOR SHALL NOTIFY THE JURISDICTIONAL PERMIT AGENCY IMMEDIATELY IF ANY MATERIALS ARE ENCOUNTERED THAT ARE CONSIDERED HAZARDOUS BY THE EPA, DOD, OR OSHA. IF POTENTIALLY HAZARDOUS MATERIALS ARE ENCOUNTERED, THE CONTRACTOR SHALL SECURE THE SITE AND PREVENT THE ACCIDENTAL EXPOSURE BY THE PUBLIC OR THE CONTRACTOR'S PERSONNEL.

THE CONTRACTOR MAY EXCAVATE UP TO, BUT SHALL NOT DISTURB KNOWN HAZARDOUS MATERIALS SUCH AS ASBESTOS, OIL, ACID, ETC. THE REMOVAL OF ALL HAZARDOUS MATERIALS MUST BE DONE BY AN APPROVED OR CERTIFIED HAZARDOUS MATERIALS CONTRACTOR LOCATED IN THE APPROPRIATE STATE.

A COPY OF ALL CORRESPONDENCE PERTAINING TO THE REMOVAL OF HAZARDOUS MATERIALS SHALL BE TRANSMITTED TO OWNER AND A COPY SHALL BE AVAILABLE AT THE PROJECT OFFICE AND THE JOB SITE.

UTILITY NOTES

ALL CONSTRUCTION TO BE PERFORMED TO INDUSTRY ACCEPTABLE STANDARDS.

ALL HEIGHTS OF CABLE PLACEMENT SHALL BE RECORDED AT TIME OF CONSTRUCTION. DOCUMENT ALL POINTS OF ATTACHMENT.

ALL 4" TENSION AREAS TO BE PLACED WITH EPOXY ANCHORS UNLESS OTHERWISE NOTED OR APPROVED BY THE INSPECTOR.

ALL STRAPS SHALL BE PLACED 4" BEFORE AND AFTER EVERY SUPPORTING CLAMP AT A MINIMUM OF 21" APART.

IF 0.4" POINT OF ATTACHMENT.

ADD MISSING GROUNDING.

REPAIR/REPLACE EXISTING LASHINGS WHEN IF DAMAGED.

CONSTRUCTION STANDARDS

IN AREAS WHERE THE CONDUIT ALIGNMENT IS NOT CLEARLY DEFINED BY CURB LINES, FENCE LINES, OR OTHER EVIDENCE OF THE RIGHT-OF-WAY, THE CONTRACTOR WILL PROVIDE CHUTE/PLUMB STAKES OR PLANT MARKS WHERE REQUIRED TO MAINTAIN THE PROPOSED CONDUIT ALIGNMENT.

MANHOLE COVERS WILL BE FIELD STAKED BY THE ENGINEER WHEN REQUESTED WITH OFFSET (STAKES AT RIGHT ANGLES) (DOT) TO THE CONDUIT ALIGNMENT.

CLOSURES INDICATED IN THE PLAN SHALL BE LOCATED BY THE CONTRACTOR. DETERMINATION FROM PLAN LAYOUT SHALL BE APPROVED BY THE ENGINEER PRIOR TO CONDUIT AND/OR CLOSURE INSTALLATION.

IF ADDITIONAL FIELD STAKING OR LOCATION OF CONDUITS, MANHOLES, PROPERTY LINES, ETC., BECOMES NECESSARY, THE CONTRACTOR IS TO NOTIFY THE INSPECTOR ON THE WORKING TWO WORKING DAYS PRIOR TO BEGINNING THE WORK.

PERMITS - EASEMENTS - EASEMENTS

PHYSICAL WORK SHALL NOT BE STARTED UNTIL THE GOVERNING AGENCY INSPECTOR AND THE CONTRACTOR ARE IN POSSESSION OF AND HAVE CAREFULLY REVIEWED AND FULLY UNDERSTAND ALL CONDITIONS AND SPECIFICATIONS SET FORTH IN THE REQUIRED PERMITS, FRANCHISES, AND/OR EASEMENTS.

PLACING FOREMAN TO HAVE A COPY OF THE PERMIT/EASEMENTS ON SITE AT ALL TIMES.

ANY CONFLICT BETWEEN WORK PERMIT SPECIFICATIONS AND SPECIFICATIONS SET FORTH UNDER RELATED PERMITS, FRANCHISES, AND/OR EASEMENTS MUST BE CLEARED BY PROPER COMPANY AUTHORITY BEFORE PROGRESSING WITH WORK INVOLVED.

TRAFFIC CONTROL

THIS PROJECT WILL INVOLVE WORKING ALONG A MAJOR ARTERIAL ROAD AND HEAVY TRAFFIC VOLUME SHOULD BE ANTICIPATED.

UNIFORM TRAFFIC FLOW SHALL BE MAINTAINED AT ALL TIMES. ONLY EQUIPMENT AND MATERIALS NECESSARY FOR IMMEDIATELY COMPLETED OR IN PROGRESS WORK WILL BE MAINTAINED IN THE WORK AREA. ALL OTHER EQUIPMENT AND MATERIALS WILL BE "STORED OR STOCKPILED" IN SUCH A MANNER AS TO ELIMINATE HAZARDOUS CONDITIONS FOR TRAFFIC OR PROJECT WORKERS DURING NON-WORKING OR SHUT-DOWN PERIODS.

TRAFFIC WARNING DEVICES AND SIGNS SHALL CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR HIGHWAYS AND HIGHWAYS BUILT GOVERNMENT PRINTING OFFICE AND TO THE DESIGN STATE HIGHWAYS (DESIGN) STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION. HIGH LEVEL WARNING TYPE DEVICES ARE TO BE USED AT ALL TIMES AND SPECIAL WARNING DEVICES MAY BE SPECIFIED BY THE JURISDICTIONAL PERMIT AGENCY AT ANY TIME THE USE WILL ADD TO THE SAFETY AND PROTECTION OF TRAFFIC OR PEDESTRIANS IN THE CONSTRUCTION AREA.

ALL CONDUIT TRENCHING IN PAVED AREAS SHALL BE BACKFILLED WITH CRUSHED GRAVEL OR COMPLETELY COVERED AT THE COMPLETION OF EACH WORKING DAY. ANY BACKFILLED TRENCH SHALL BE CAPPED WITH A MINIMUM LAYER OF ASPHALTIC CONCRETE COLD PATCH AT THE END OF EACH WORKING DAY.

THE CONTRACTOR SHALL MARK THE CONDUIT TRENCH AND DEFINE HIS CONSTRUCTION AREA CLEARLY WITH BARRICADES, CONES, AND/OR OTHER VISIBLE METHODS THAT ALERT THE PUBLIC OF THE CONSTRUCTION ACTIVITY.

A TRAFFIC CONTROL PLAN SHALL BE PREPARED BY THE CONTRACTOR AS REQUIRED AND SUBMITTED TO EACH PERMITTING AGENCY REQUESTING SUCH PLAN FOR REVIEW AND APPROVAL OR REVIEW PRIOR TO COMMENCING ANY CONSTRUCTION ACTIVITY FOR THIS PROJECT. THE APPROVED PLAN SHALL BE SUBMITTED TO THE AGENCY AND A COPY OF THE PLAN SHALL BE LEFT AT THE CONSTRUCTION SITE AND MUST BE READILY AVAILABLE FOR REVIEW BY THE AGENCY REPRESENTATIVES.

SPECIAL UTILITY CLEARANCES

ALL WORK CONDUCTED ADJACENT TO WATER MAINS SHALL CONFORM TO THE FOLLOWING CONDITIONS:

A. WHENEVER POSSIBLE, CONDUIT SHALL MAINTAIN A HORIZONTAL SEPARATION OF 3.0 FEET, MEASURED SURFACE TO SURFACE (OUTSIDE EDGE TO OUTSIDE EDGE) FROM PARALLEL WATER MAINS.

B. WHENEVER POSSIBLE, CONDUIT SHALL PASS UNDER EXISTING WATER MAINS AND MUST MAINTAIN 12" VERTICAL CLEAR SEPARATION. CONDUITS FISHING OVER WATER MAINS MUST ALSO MAINTAIN THE 12" VERTICAL SEPARATION.

C. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHING AND MAINTAINING THE REQUIRED VERTICAL SEPARATION BY EITHER EXPOSING THE WATER MAIN EVERY 100 FEET IN THOSE AREAS WHERE HORIZONTAL SEPARATION IS LESS THAN 3.0 FEET OR BY UTILIZING THE DEPTH OF ADJACENT WATER MAINS. IF THE CONTRACTOR UTILIZES THE ADJACENT WATER TO DETERMINE THE WATER MAIN DEPTH, HE SHALL CONTACT THE AGENCY AT EACH SUCH LOCATION AND THE AGENCY WILL DETERMINE THE EXISTING DEPTH OF THE TOP OF THE CONDUIT AT THAT POINT.

D. THE VERTICAL AND HORIZONTAL SEPARATION SHALL BE MAINTAINED AT ALL TIMES UNLESS SPECIFICALLY REVERSED BY AGREEMENT BETWEEN THE JURISDICTIONAL PERMIT AGENCY AND THE AGENCY. ANY SPECIFIC RELOCATION OF VERTICAL AND HORIZONTAL SEPARATION FROM THOSE DESCRIBED SHALL BE REPORTED TO THE OWNER BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING VERTICAL AND HORIZONTAL SEPARATION AT ALL TIMES AND SHALL BE RESPONSIBLE FOR ANY AND ALL ENCROACHMENTS.

E. CLEARANCES TO STORM SEWERS AND SANITARY SEWERS SHALL BE EXACTLY THE SAME AS THOSE TO WATER MAINS.

STRUCTURAL PROTECTION

MANHOLES AND CONDUIT TO BE PLACED ADJACENT TO EXISTING STRUCTURES SUCH AS BRIDGES, BRIDGE FOOTINGS, BUILDINGS, FOUNDATIONS, WALLS, POWER AND TELEPHONE POLES, AND OTHER UTILITIES SHALL MAINTAIN A MINIMUM CLEARANCE AS SHOWN. THE CONTRACTOR SHALL NOT UNDERTAKE ANY ADJACENT STRUCTURE WITHOUT SPECIFIC WRITTEN PERMISSION FROM THE OWNERS/OPERATOR OF SUCH STRUCTURE.

SHORING USED AS FOUNDATION SUPPORT SHALL BE DESIGNED SPECIFICALLY FOR BOTH THE LIVE AND DEAD LOADS OF THE STRUCTURE, OR IF ONLY THE DEAD LOAD IS USED FOR DESIGN, THE CONTRACTOR SHALL PROVIDE A DETAILED LAYOUT AND PLAN OF THE METHOD OF ESTABLISHING AND MAINTAINING THE DESIGN LOAD CONDITIONS (E.G., ROAD DETOURS, TRUCKS, ETC.).

SEE UTILITY CLEARANCE SECTION NOTES FOR CLEARANCE CRITERIA TO PARALLELS OR CROSS UTILITIES.

EXISTING UTILITIES EXPOSED DURING EXCAVATION SHALL BE 300% SUPPORTED BY EITHER TRENCH BRIDGING AND SUSPENSION OR BY THE USE OF LONGITUDINAL TRAYS OR PLATFORMS VERTICALLY SUPPORTED BY ADJUSTABLE BUILDING JACKS.

EXISTING SPACE CASES AND CABLES SHALL BE SUPPORTED BY SUSPENSION FROM A CROSSING BEAM. SUPPORTS SHALL BE PLACED AT A MAXIMUM SPACING OF 4.0 FEET AND SHALL CONSIST OF A CABLES TUNG WITH NYLON BELTING OR ROPE. ALL CABLE SUPPORTS SHALL BE PLACED IN A MANNER THAT PREVENTS KNOTS OR OTHER DAMAGE TO THE CABLE SHEATH.

AN ACCEPTABLE ALTERNATIVE TO CABLE BRIMS WOULD BE THE UTILIZATION OF A WIDE FLANGE "C" BEAM OR CHANNEL AS A "CABLE TRAY" WITH THE CABLES LAPPED SAVED IN PLACE.

SHORING

THE CONTRACTOR SHALL PROVIDE SHORING FOR TRENCH EXCAVATION 42" OR MORE IN DEPTH AS MEASURED FROM THE HIGH SIDE OF THE TRENCH AND FOR ALL MANHOLES EXCAVATION.

MANHOLE SHORING SHALL BE TIGHTENED.

ALL SHORING SHALL CONFORM TO THE STANDARDS AND SPECIFICATIONS OF LOCAL COUNTY AND THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA).

SHORING SHALL BE DESIGNED TO MEET A 30 HIGHWAY 1 LOADING.

THE CONTRACTOR SHALL PROVIDE ALL SHORING AND DESIGN CALCULATIONS TO THE PERMIT ISSUING AGENCY PRIOR TO COMMENCING ANY CONSTRUCTION ACTIVITY.

CONTEERRA
Fiber Driven. People Powered.

Conterra Networks
5301 77 Center Drive, Charlotte, NC 28211

CONTACT NAMES AND NUMBERS:

PROJECT MANAGER
Chris Fair (OFFICE) 803-247-4791
COPPER
Chris Fair (OFFICE) 803-247-4791
COPPER
Laura Lofgren (OFFICE) 313-493-4972

DRAWING LIST:

DRAWING STATUS

NO.	DESCRIPTION	DATE	BY	CHKD.	STATUS
1	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
2	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
3	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
4	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
5	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
6	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
7	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
8	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
9	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
10	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
11	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
12	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
13	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
14	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
15	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
16	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
17	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
18	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
19	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED
20	CONCRETE TRENCH	01/15/2021	CH	CH	ISSUED

**APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT**

Smith County Road & Bridge Department
135 SSE Loop 323
Tyler, Texas 75702

1. Applicant: Reklaw Natural Gas Date: 6-13-25
Company Name (if different): _____ Phone: 903-658-0340
Address: 530 Nacogdoches ST. Fax: 936-369-4228
Reklaw, TX 75784 Zip: 75784
24/7 Contact Name: Louis Sanchez Phone: _____
Contractor: NA Phone: _____
Bonding Company: NA Phone: _____
2. Franchise Holder: _____ Phone: _____
3. Franchise Contact: _____ Phone: _____
4. Location (if applicable, length of installation in feet): 22726 CR 2169 Troup, TX
50' of gas service
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3 copies of drawings attached to this application. The line will be constructed and maintained on the County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH COUNTY specifications.
6. Describe all traffic controls or warning devices anticipated for this project: Road Signs & Cones will be used, there will be no road blockage.
7. Proposed start date: July 7, 2025 Completion date: July 25, 25

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.


Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No ☒

20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: 

Date: 6-13-25

Approved: 

Smith County Road Administrator/Engineer

Job Description:

Reklaw Natural Gas will be installing gas service to residents at 22726 CR 2169, we will be installing 40 feet of 2" HDPE casing with 60' of 1" poly with tracer wire and tying into existing 2" line with a line pressure of 40 PSI.



Map data ©2025 Google 50 ft



via TX-110 N

33 min

Fastest route, the usual traffic

29.3 miles



via FM 839 S

37 min

27.0 miles



via TX-110 N

Fastest route, the usual traffic

33 min

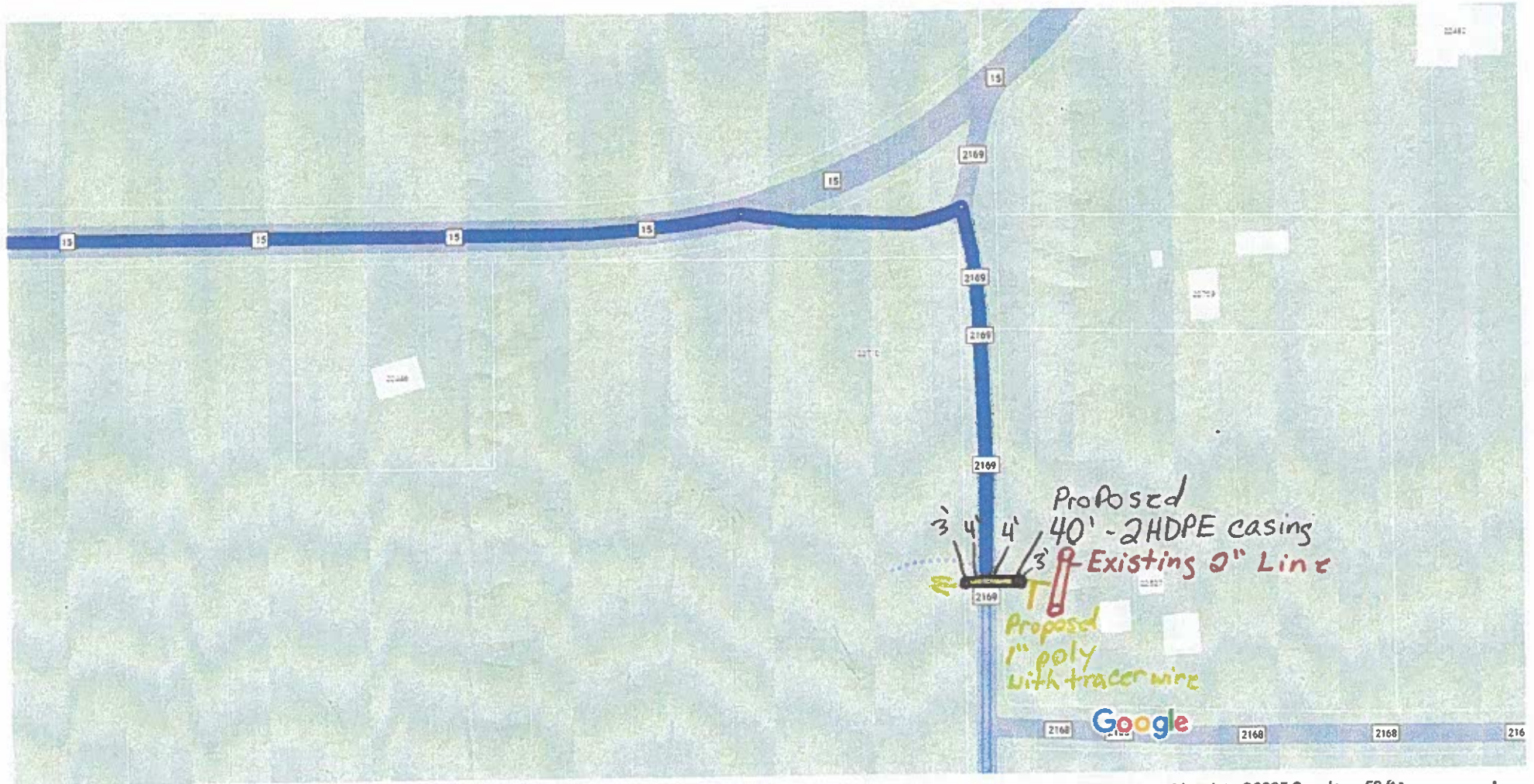
29.3 miles



via FM 839 S

37 min

27.0 miles



via TX-110 N

33 min

Fastest route, the usual traffic

29.3 miles



via FM 839 S

37 min

27.0 miles

APPLICATION FOR PERMIT FOR THE INSTALLATION
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED
RIGHT OF WAY OR EASEMENT

Smith County Road & Bridge Department
135 SSE Loop 323
Tyler, Texas 75702

1. Applicant: Lindale Rural WSC Date: 6/6/2025
Company Name (if different): _____ Phone: (903) 882 - 3335
Address: P.O. Box 756 Fax: (903) 882 - 6822
Zip: 75771
24/7 Contact Name: Philip Howell Phone: (903) 569 - 7108
Contractor: _____ Phone: _____
Bonding Company: _____ Phone: _____
2. Franchise Holder: _____ Phone: _____
3. Franchise Contact: _____ Phone: _____
4. Location (if applicable, length of installation in feet): 19970 CR 4118 Starting and going north for 530' installing
3" main water line in on the east side of ROW.
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3
copies of drawings attached to this application. The line will be constructed and maintained on the
County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH
COUNTY specifications.
6. Describe all traffic controls or warning devices anticipated for this project: Flashing Lights, Cones,
Utility Work Ahead sign, Flags, Flagman

7. Proposed start date: 6/16/2025 Completion date: 7/7/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. **All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.**
2. **All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.**
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.

19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes _____ No X

20. **Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

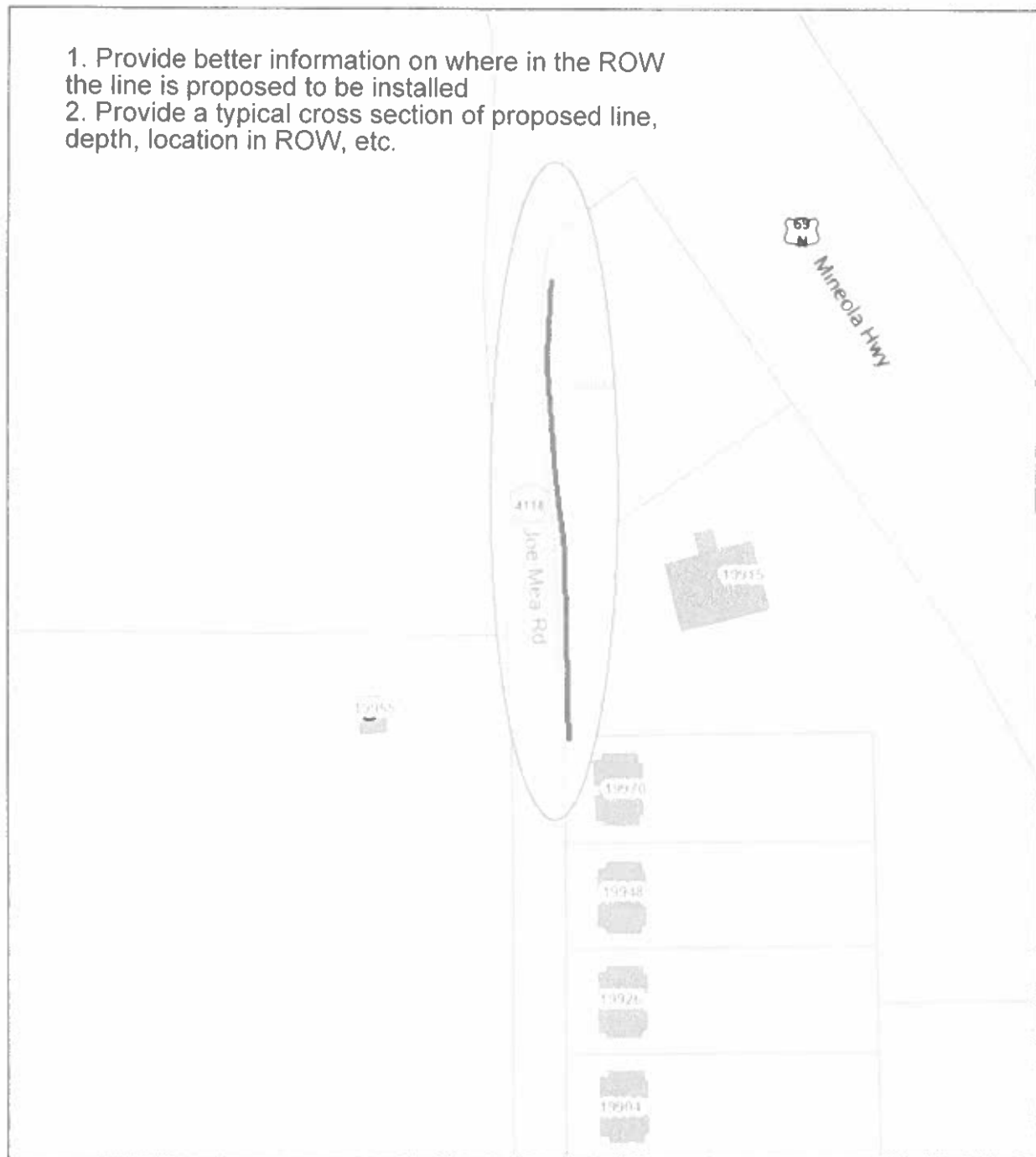
Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: H. A. C. H.

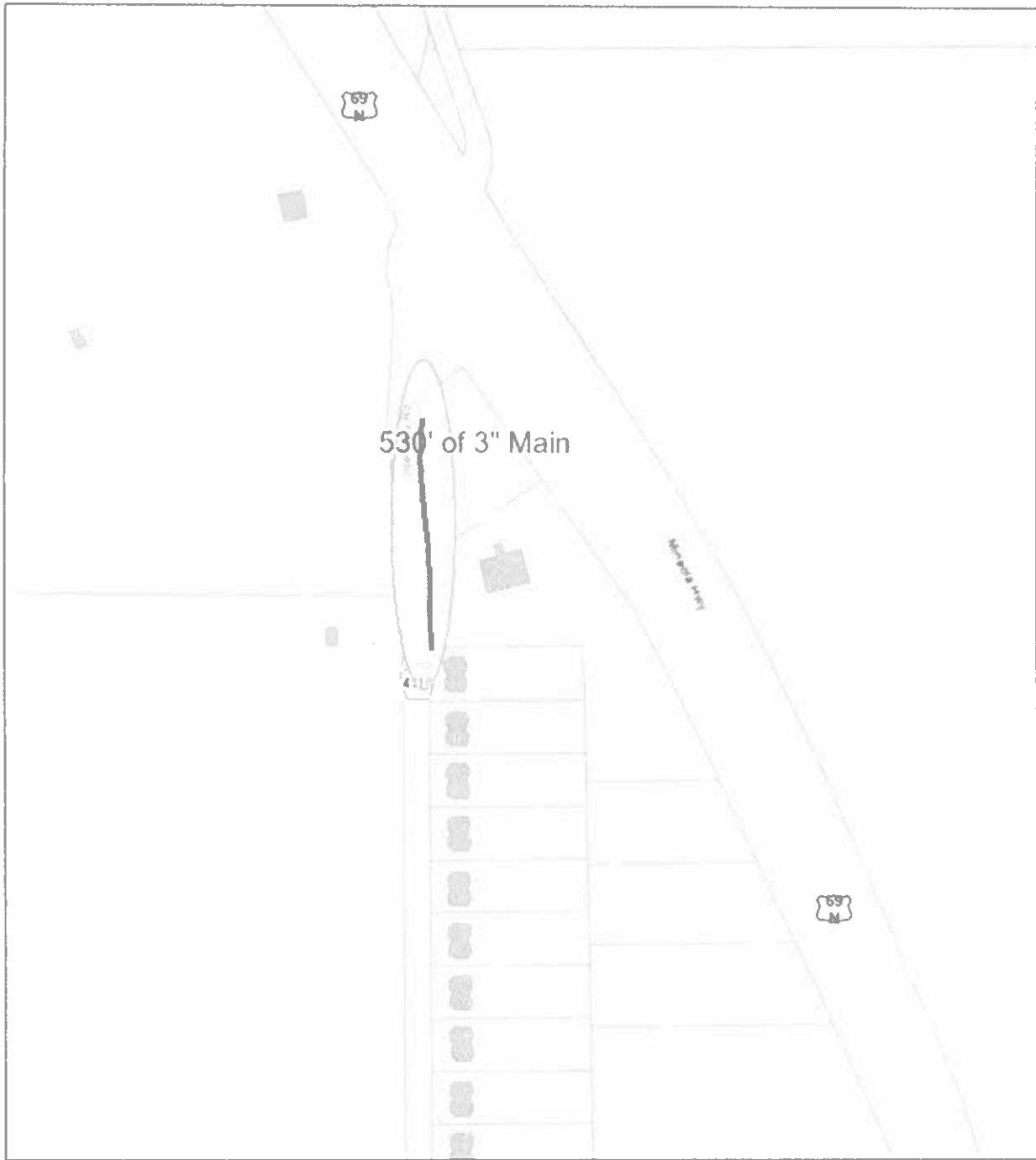
Date: 6-6-2025

Approved: _____
Smith County Road Administrator/Engineer

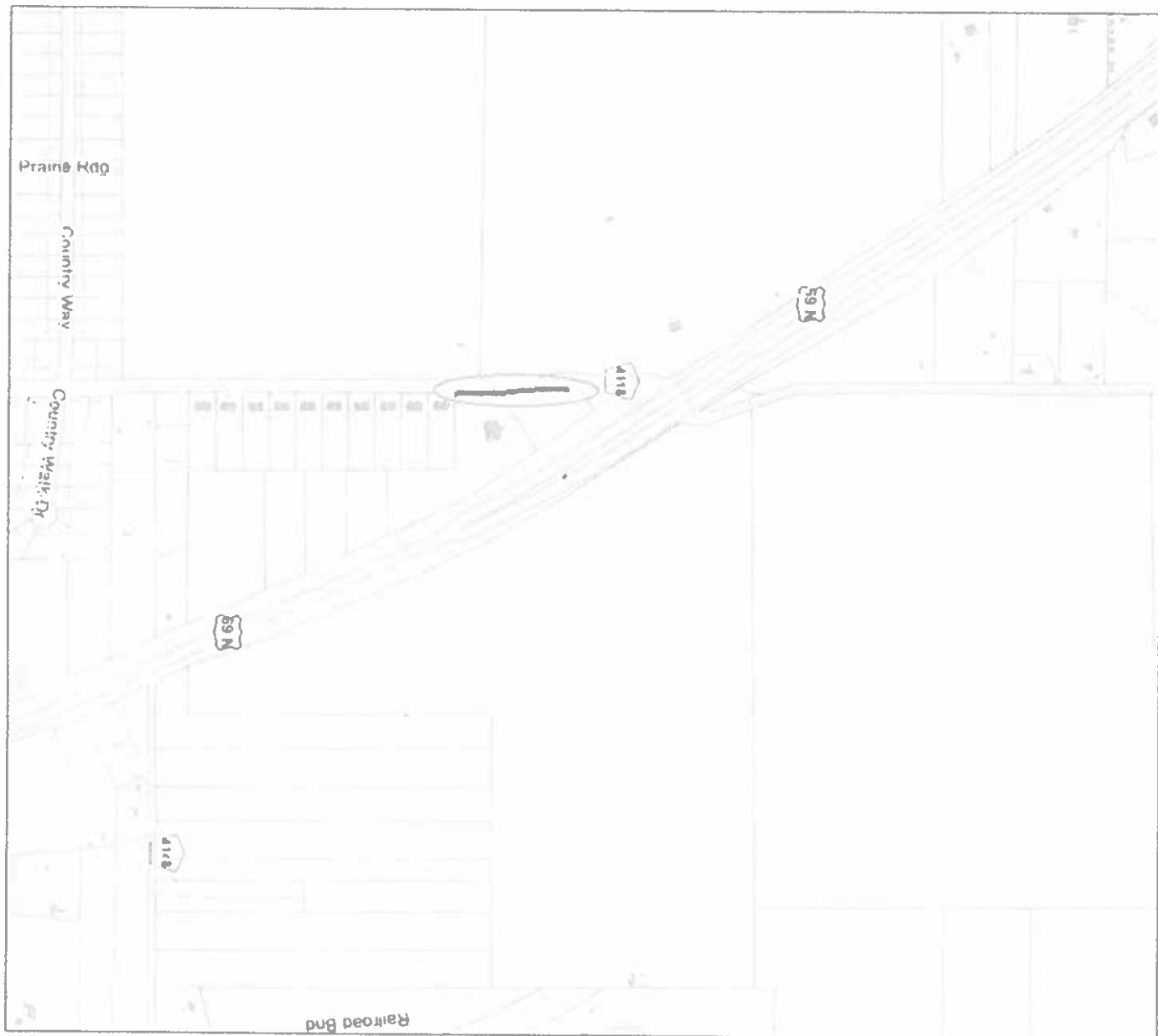
1. Provide better information on where in the ROW the line is proposed to be installed
2. Provide a typical cross section of proposed line, depth, location in ROW, etc.



This map was prepared by the Texas State Map Office and is for informational purposes only. It is not intended to be used for legal purposes. The map is not a guarantee of accuracy and is not a warranty of any kind. The map is provided as a reference only and should not be used for any other purpose. The map is not a guarantee of accuracy and is not a warranty of any kind. The map is provided as a reference only and should not be used for any other purpose.



This map is prepared by the local health department and is for informational purposes only. It is not intended for use in any legal proceeding. The local health department is not responsible for any errors or omissions in this map. The local health department is not responsible for any damages or injuries resulting from the use of this map. The local health department is not responsible for any claims or liabilities arising from the use of this map. The local health department is not responsible for any claims or liabilities arising from the use of this map.



7

SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

Submission Date:	Submitted by: Jennafer Bell
Meeting Date: Weekly	Department: Auditor
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Weekly Bill Pay	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input type="radio"/> Executive Session	
Agenda Wording: Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Tuesday at 5:00pm a week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

SUBMIT

Office Use Only
Agenda Item # _____

REQUEST FOR PAYMENT

GIVEN TO TREASURER FOR
BANK WIRE TRANSFER

Comm. Ct.

PAYABLE TO: Optum Rx, Inc.

DATE 7/2/25

ACCOUNT NUMBER	INVOICE #	DESCRIPTION	AMOUNT
56.409.4450.405	1605507	Prescription Claim Cost Billing 6/16/25 – 6/30/25	\$177,633.50
56.409.4450.405	1604003	Claim Fee Billing 6/16/25 – 6/30/25	\$1,000.00
TOTALS		BALANCE DUE	\$178,633.50

I CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT, THAT THE SUPPLIES, MATERIALS, AND SERVICES HEREIN ENUMERATED AND FOR WHICH PAYMENT IS REQUESTED ARE NECESSARY TO THE PUBLIC BUSINESS AND THAT I APPROVE THE ITEMS FOR PAYMENT, AND THAT NO PAYMENT FOR THESE ITEMS HAS BEEN REQUESTED.

Asst. County Auditor_____
7/2/2025
Date_____
COMMISSIONERS COURT APPROVAL

BUDGET ADEQUATE - APPROVED

Kalisha BoydCOMPLETED
Treasurer's Office
7/2/25
AK

SMITH COUNTY TREASURER

VENDOR 000383 DISTRICT CLERK - SMITH CO. 07/03/2025 CHECK# 178163

FUND & ACCOUNT	P.O.#	INVOICE	DESCRIPTION	AMOUNT
10.450.4700.793			JURY	10,060.00
			TOTAL	10,060.00

1287494 GENERAL FUND



SMITH COUNTY TREASURER
BY ORDER OF THE COMMISSIONERS
COURT OF SMITH COUNTY

SOUTHSIDE BANK
TYLER TEXAS

JURY

CHECK NO. 178163

DATE	AMOUNT
07/03/2025	\$10,060.00

TEN THOUSAND SIXTY AND 00/100 DOLLARS

PAY TO THE ORDER OF
DISTRICT CLERK - SMITH CO.
TYLER TX 75702

VOID AFTER 90 DAYS

Kelli P. White
VOID County Treasurer
Adam Smith
County Auditor

⑈178163⑈ ⑆111923607⑆ ⑈1287494⑈

178163

REQUEST FOR PURCHASE ORDER FROM SMITH COUNTY OFFICE OF PURCHASING / AUDITORS		DEPARTMENT NAME	DISTRICT CLERK		REQUISITION NUMBER	10.450.4700.793	
		DATE	7/2/2025		FUND NUMBER		
		DATE REQUIRED			DEPARTMENT CODE		
DELIVER TO:		DISTRICT CLERK		SUGGESTED VENDORS:			
-- PUT ALL LIKE ITEMS ON SEPARATE REQUEST --				-- CIRCLE SELECTED VENDOR --			
DATE PREPARED		PREPARED BY		#1 VENDOR NAME	#2 VENDOR NAME	#3 VENDOR NAME	
PURCHASE ORDER NO.		CONTRACT NO.					
CODING	QUANTITY	DESCRIPTION					
	1	CHECK FOR \$10,060.00					
		FOR \$ 20 JURY DRAWER					
I certify the above are required for discharge of my official duty and I hereby authorize the Purchasing Agent to commit budgeted funds for the purchase of thereof, and I further certify that the requisition contains all separate, sequential and/or components of the item(s) listed and that requirements are not requested in a manner to avoid competitive bidding/proposal process.				IF ANY INFORMATION IS NEEDED ON DESCRIPTION, GIVE EMPLOYEE NAME AND EXTENSION NUMBER.			
7/2/25		PENNY CLARKSTON		/s/ April Fox			
DATE		DEPARTMENT HEAD		EMPLOYEE NAME		EXTENSION	
DO NOT WRITE IN SHADED AREAS - THIS SPACE IS FOR PURCHASING DEPARTMENT							

Submit

8

SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 07/022025		Submitted by: T. Wilson	
Meeting Date: 07/08/2025		Department: Civil District Attorney	
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration		<input checked="" type="checkbox"/> For Discussion/Report	
Title: Settlement Approval and Real Estate Matters (Executive and Open Session)			
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input checked="" type="radio"/> Executive Session			
Agenda Wording: 551.071 CONSULTATION WITH ATTORNEY Deliberation and consultation with attorney regarding, Hughes et al v. Smith County, Cause No. 6:23-CV-0034. Open Session Consider and take necessary action to approve a settlement agreement in Hughes et al v. Smith County, Cause No. 6:23-CV-0034, and authorize the the County Judge to sign all necessary documentation.			
Background:			
Financial and Operational Impact:			
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>		Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Return Signed Documents to the following:			
Name:		Email:	
Name:		Email:	
Name:		Email:	
Name:		Email:	

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to Agenda@smith-county.com and include any necessary attachments. **Deadline is Wednesday at 5:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

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**SMITH COUNTY COMMISSIONERS COURT
AGENDA ITEM REQUEST FORM**

Submission Date: 7/2/2025	Submitted by: Jennafer Bell
Meeting Date: 7/8/2025	Department: Commissioners Court
Item Requested is: <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: 551.072 – DELIBERATION REGARDING REAL PROPERTY	
Agenda Category: <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input checked="" type="radio"/> Executive Session	
Agenda Wording: 551.072 – DELIBERATION REGARDING REAL PROPERTY Deliberation and consultation regarding the exchange, lease, or value of real property located in Smith County and the downtown area.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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SMITH COUNTY COMMISSIONERS COURT

AGENDA ITEM REQUEST FORM

Submission Date: 07/022025	Submitted by: T. Wilson
Meeting Date: 07/08/2025	Department: Civil District Attorney
Item Requested is: <input checked="" type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report	
Title: Settlement Approval and Real Estate Matters (Executive and Open Session)	
Agenda Category: <input checked="" type="radio"/> Briefing Session <input type="radio"/> Recurring Business <input type="radio"/> Court Orders <input type="radio"/> Resolution <input type="radio"/> Presentation <input checked="" type="radio"/> Executive Session	
Agenda Wording: 551.071 CONSULTATION WITH ATTORNEY Deliberation and consultation with attorney regarding, Hughes et al v. Smith County, Cause No. 6:23-CV-0034. Open Session Consider and take necessary action to approve a settlement agreement in Hughes et al v. Smith County, Cause No. 6:23-CV-0034, and authorize the the County Judge to sign all necessary documentation.	
Background:	
Financial and Operational Impact:	
Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/>	Is a Budget Amendment Necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does Document Require Signature? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Return Signed Documents to the following:	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

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