

**COMMISSIONERS COURT AGENDA**  
**Tuesday, October 14, 2025**  
**9:30 a.m.**



*Striving for Excellence*

**COMMISSIONERS COURT**  
**Neal Franklin, County Judge**  
**Commissioner Christina Drewry, Precinct 1**  
**Commissioner John Moore, Precinct 2**  
**Commissioner J Scott Herod, Precinct 3**  
**Commissioner Ralph Caraway Sr, Precinct 4**



**COUNTY OF SMITH  
COMMISSIONERS COURT  
200 E. Ferguson, Suite 100  
Tyler, Texas 75702**

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Phone: (903) 590-4605

Fax: (903) 590-4615

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Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the **Smith County Commissioners Court** will be held at **9:30 a.m. on Tuesday, October 14, 2025**, in the **Smith County Commissioners Courtroom** on the 1st floor of the **Smith County Courthouse Annex**, 200 E. Ferguson, Tyler, Texas.

Questions regarding this agenda should be directed to Commissioners Court Administrative Assistant at 903-590-4605. The agenda is available on the County's website (<http://www.smith-county.com>).

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**CALL TO ORDER  
DECLARE A QUORUM PRESENT  
DECLARE LEGAL NOTICES POSTED AND COURT DULY CALLED  
INVOCATION  
PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** Members of the public who have previously filled out a participation form have an opportunity to address the Commissioners Court on agenda items. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of Commissioners Court. Individual comments are limited to a maximum of three (3) minutes. If you wish to address the Court, obtain a public participation form at the Commissioners Court entryway and submit the completed form to a staff member before the meeting begins. Please be mindful of the Commissioners Court Rules of Procedure, Conduct and Decorum when making your comments and/or attending public meetings.

## **OPEN SESSION:**

### ***PRESENTATION***

1. Receive presentation from Local Mason, Joe Barron and take necessary action to accept the cornerstone donation for the new courthouse.

### ***COURT ORDERS***

#### **COMMISSIONERS COURT**

2. Consider and take necessary action to Amend the Beneficiary Agreement between Smith County and the University of Texas Health Science Center at Tyler for the Distribution of ARPA Funds, and authorize the county judge to sign all related documentation.
3. Consider and take necessary action to approve the following SRL Clinic Attorney Agreement with Kurt Noell in the amount of \$16,200, for the 12-month term of the contract, and authorize the county judge to sign all related documentation.
4. Consider and take necessary action to approve the FY25-26 public service interlocal agreements between Smith County and the Northeast Texas Public Health District and authorize the county judge to sign all related documentation.
5. Consider and take necessary action to accept donations in the amount of \$500.00 and \$1,000.00 to the animal shelter for animals seized, pursuant to Texas Health and Safety Code, Chapter 821.
6. Consider and take necessary action to approve the purchase of furniture for the new Facilities Service Center through TIPS Cooperative Purchasing Program Contract # 230301 utilizing American Rescue Plan Act Funds in the amount of \$50,255.48, and authorize the county judge to sign all related documentation.
7. Consider and take necessary action to approve a Smith County Indigent Defense Agreement for appeals with Amy Blaylock, in the amount of \$120,000, for the 12-month term of the contract and authorize the county judge to sign all related documentation.
8. Consider and take necessary action to adjust FY26 Smith County PayScale for Animal Control Supervisor and Animal Shelter Coordinator, adjust kennel tech position, and authorize the county judge to sign all related documentation.

#### **PURCHASING**

9. Consider and take necessary action to award a contract to A.E.Schull & Company in the amount of \$614,295.63 for RB-08-25 Paving and Drainage Improvements to CR 3179 (Young Place) and authorize the county judge to sign all related documentation.
10. Consider and take necessary action to award a contract to True Roads Construction, LLC in the amount of \$842,454.46 for RB-14-25 Bridge Replacement on CR 1139 at Indian Creek and authorize the county judge to sign all related documentation.

## ***RECURRING BUSINESS***

### **COMMISSIONERS COURT**

11. Receive monthly reports from Smith County departments.

### **ROAD AND BRIDGE**

12. Receive pipe and/or utility line installation request (notice only):
  - a. County Road 2153, Cherokee County Electric, bore to install fiber optic cable, Precinct 2, and
  - b. County Road 252, Cherokee County Electric, bore to install fiber optic cable, Precinct 2.

### **AUDITOR'S OFFICE**

13. Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.

**EXECUTIVE SESSION:** For purposes permitted by Texas Government Code, Chapter 551, entitled Open Meetings, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.075, and 551.076. The Commissioners Court reserves the right to exercise its discretion and may convene in executive session as authorized by the Texas Government Code, Section 551.071, et seq., on any of the items listed on its formal or briefing agendas.

## **ADJOURN**

### **SMITH COUNTY COURTHOUSE ANNEX ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: Entrance to the Courthouse Annex is accessible through the front entrance on the south side of the Courthouse Annex located at 200 E. Ferguson. A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 903-590-4605, in advance, so accommodations can be arranged.

Date: 10/7/2025

Time: 5:00 p



NEAL FRANKLIN, COUNTY JUDGE

Posted By: Jennafer Bell

1

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

|                                                                                                                                                                                                                                                                         |                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 8/18/2025                                                                                                                                                                                                                                       | <b>Submitted by:</b> Jennafer Bell                                                                          |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                         | <b>Department:</b> Commissioners Court                                                                      |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                   |                                                                                                             |
| <b>Title:</b> Accept Cornerstone donation                                                                                                                                                                                                                               |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session |                                                                                                             |
| <b>Agenda Wording:</b> Receive presentation from Local Mason, Joe Barron and take necessary action to accept the cornerstone donation for the new courthouse.                                                                                                           |                                                                                                             |
| <b>Background:</b>                                                                                                                                                                                                                                                      |                                                                                                             |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                |                                                                                                             |
| <b>Attachments:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                                                                                                                                                 | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                                                                                                                             |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                        |                                                                                                             |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Monday at 12:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

**2**

# SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

|                                                                                                                                                                                                                                                                                    |                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/7/2025                                                                                                                                                                                                                                                  | <b>Submitted by:</b> Jennafer Bell                                                                          |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                                    | <b>Department:</b> Commissioners Court                                                                      |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                              |                                                                                                             |
| <b>Title:</b> Amend the Beneficiary Agreement with UT Health                                                                                                                                                                                                                       |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session            |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to Amend the Beneficiary Agreement between Smith County and the University of Texas Health Science Center at Tyler for the Distribution of ARPA Funds, and authorize the county judge to sign all related documentation. |                                                                                                             |
| <b>Background:</b>                                                                                                                                                                                                                                                                 |                                                                                                             |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                           |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                            | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                        |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                                   |                                                                                                             |
| <b>Name:</b> T Wilson                                                                                                                                                                                                                                                              | <b>Email:</b> twilson@smith-county.com                                                                      |
| <b>Name:</b> J Bell                                                                                                                                                                                                                                                                | <b>Email:</b> jbell2@smith-county.com                                                                       |
| <b>Name:</b>                                                                                                                                                                                                                                                                       | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                                       | <b>Email:</b>                                                                                               |

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SUBMIT

Office Use Only  
Agenda Item # \_\_\_\_\_

**AMENDED BENEFICIARY AGREEMENT BETWEEN  
SMITH COUNTY AND THE  
UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT TYLER FOR THE  
DISTRIBUTION OF ARPA FUNDS**

This AMENDED AGREEMENT is made, entered into, and executed by and between Smith County, Texas, a political subdivision of the State of Texas, referred to as “County,” and The University of Texas Health Science Center at Tyler, an educational agency of the State of Texas and a health-related institution of The University of Texas System (“UTHSCT”).

**WITNESSETH:**

**WHEREAS**, on March 11, 2021, the American Rescue Plan Act (H.R. 1319), § 4001, (“ARPA”) was signed into law providing federal funding relief for American workers, families, industries, and state and local governments;

**WHEREAS**, on May 10, 2021, the United States Department of Treasury released an interim final guide on allowed uses of funds and allocated \$350 billion for state, local, territorial, and Tribal governments from the American Rescue Plan Act Fund;

**WHEREAS**, Smith County was allocated \$45,209,153.00 in ARPA funds, and received half of this amount in 2021 and the other half in 2022;

**WHEREAS**, UTHSCT, its employees and patients have been and continue to be on the front line of the Covid-19 pandemic. Since and due to the pandemic, UTHSCT’s ability to provide behavioral health services in Smith County has been adversely affected while the number of individuals in need of such services has increased;

**WHEREAS**, UTHSCT did not receive ARPA funds and needs additional funds to provide and expand behavioral health services in Smith County. Specifically, UTHSCT intends to rehabilitate the former behavioral health center at 4101 University Boulevard, Tyler, Texas 75701, as a fully licensed behavioral health hospital with expanded inpatient capacity as well as a facility to provide intensive outpatient programs, expand existing behavioral health hospital located at 11937 U.S. Hwy 271, Tyler, TX 75708 to include inpatient behavioral health beds dedicated to Smith County resident or any patient admitted to UTHSCT;

**WHEREAS**, UTHSCT is a state agency qualified to receive ARPA grants; ~~and~~

**WHEREAS**, County has determined that UTHSCT is an appropriate beneficiary to receive a grant of ARPA funds;

WHEREAS, On September 24, 2024 Smith County and UTHSCT entered into a Beneficiary Agreement for the Distribution of ARPA Funds; and

**NOW, THEREFORE**, County and UTHSCT, in consideration of these mutual covenants and agreements, agree as follows:

1. The purpose of this agreement is to enable County to provide a portion of its ARPA funding to UTHSCT as a beneficiary to enable UTHSCT, together with other non-County financing and resources, to rehabilitate the former behavioral health center at 4101 University Boulevard, Tyler, Texas 75701, ~~as a fully licensed behavioral health hospital with expanded inpatient capacity as well as~~ a facility to provide intensive outpatient programs, ~~expand existing behavioral health hospital located at 11937 U.S. Hwy 271, Tyler, TX 75708 to include inpatient behavioral health beds dedicated to Smith County resident or any patient admitted to UTHSCT~~. This agreement is not intended to provide ARPA funding for any purposes that are not allowable under Texas law.

2. UTHSCT agrees that all funds received from County pursuant to this agreement shall be used for the purposes stated in paragraph 1.

3. While UTHSCT will contract with others to perform work for which funds will be used, UTHSCT will be solely responsible to County under this agreement for funds expended and work performed using such funds.

4. County agrees to provide UTHSCT with \$4,000,000.00. It is the intent of the parties that these funds will be used within in accordance with the terms of this Beneficiary Agreement and ARPA and SLFRF Guidelines as set forth by the US Department of Treasury. ~~one year from the effective date of this agreement. If any portion of the funds has not been used within one year from the effective date, UTHSCT will return the unused funds to County unless UTHSCT requests and receives an extension of time. One hundred percent (100%) of the funds will be provided to UTHSCT within two weeks after approval of this agreement by the parties.~~

5. The amount provided pursuant to this agreement does not obligate County to provide additional funds to UTHSCT for these or any other purposes in the future.

6. In order to ensure compliance with the existing ARPA and SLFRF (Coronavirus State and Local Fiscal Recovery Funds program) guidelines set forth by the US Treasury, while also ensuring that all expenditures within the scope of this Agreement adhere to future guidelines that may be established by the US Treasury during the term of this Agreement, UTHSCT shall provide any additional documentation to support such expenditures requested by the Smith County Auditor upon request.

7. UTHSCT shall provide County monthly progress reports documenting the project progress. UTHSCT shall provide to the Smith County Auditor any invoices for work performed, goods and services, copies of cleared checks for payment of invoices, photographs, plans, designs, or any other documentation as deemed necessary by the Smith County Auditor to show the projects progress. UTHSCT shall provide the requested documentation on or before the last business day of each successive month after the effective date of this agreement. County may request additional information from UTHSCT, as needed, to meet any additional guidelines regarding the use of ARPA funds that may be established by the US Treasury.

**8.** UTHSCT shall comply with all federal, state, and local laws and all requirements and published guidance set forth regarding the usage of any and all monies appropriated under the ARPA. The parties agree that County reserves the right to hire or consult with a third party for compliance with all state, federal, and local laws regarding the usage of ARPA funds. UTHSCT agrees to cooperate with any request for information, documentation, or other necessary actions to ensure ARPA compliance from either Smith County, its contractors, or employees.

**9.** UTHSCT shall maintain records, books, documents, and other materials relevant to its performance under this Agreement. These records shall be subject to inspection, review, and audit by County or its designees, and the US Treasury for five (5) years following termination of this Agreement. If it is determined during the course of the audit that UTHSCT was reimbursed for unallowable costs under this Agreement, UTHSCT agrees to promptly reimburse County for such payments upon request

**10.** UTHSCT agrees to comply with any reporting obligations established by Treasury as they relate to this grant.

**11.** If UTHSCT uses any portion of the funds provided under this agreement for any purposes not directly related to the intended purpose of this agreement or uses the funds for a purpose not allowed by Texas law, County shall have the right to require a return of all or any portion of the funds so provided. If UTHSCT fails to provide any report required by this agreement or fails to provide any other documents requested by a Smith County official pursuant to this agreement, County shall have the right to require a return of all or any portion of the funds so provided.

**12.** At no times while operating under this Agreement will any officers, employees, or volunteers of either entity be considered employees or agents of the other entity.

**13.** It is expressly understood and agreed that no provision of this agreement is in any way intended to constitute a waiver by either party of any immunity from suit or liability that the parties or any of their officers and employees may have by operation of law.

**14.** This agreement shall be construed to effectuate the purpose stated in Section I. If any provision of this agreement is declared unconstitutional, or the applicability to any persons or circumstances is held invalid, the constitutionality of the remainder of the agreement and applicability to the other persons and circumstances shall not be affected.

**15.** The parties to this agreement do not intend to create a third-party beneficiary or for any third party to obtain a right by virtue of this Agreement. Neither this agreement, nor any term or provision hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

**16.** The parties shall observe and comply with all applicable federal, state, and local laws, rules, ordinances, and regulations in any manner affecting this agreement.

17. It is mutually understood that nothing in this Agreement is intended or shall be construed in any way creating or establishing the relationship of partners between the parties hereto, or as constituting either party as an agent or representative of the other party for any purpose or in any manner whatsoever.

**18. INDEMNIFICATION: THE PROVISIONS OF THIS ARTICLE SHALL SURVIVE THE TERMINATION OF THIS AMENDED AGREEMENT HOWEVER CAUSED, AND NO PAYMENT, PARTIAL PAYMENT, OR ISSUANCE OF EITHER A CERTIFICATE OF SUBSTANTIAL COMPLETION OR FINAL SYSTEM ACCEPTANCE IN WHOLE OR IN PART SHALL WAIVE OR RELEASE ANY OF THE PROVISIONS OF THIS ARTICLE.**

**TO THE EXTENT ALLOWED UNDER TEXAS LAW, UTHSCT SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS COUNTY ITS OFFICERS, DIRECTORS, AGENTS, EMPLOYEES, SUCCESSORS, AND ASSIGNS ("INDEMNIFIED PARTIES") FROM AND AGAINST ALL CLAIMS AND LIABILITY DUE TO THE ACTIVITIES OF CONTRACTOR, OR ANOTHER ENTITY OVER WHICH UTHSCT EXERCISES CONTROL, PERFORMED UNDER THIS AMENDED AGREEMENT AND WHICH RESULT FROM ANY NEGLIGENT ACT, ERROR, OR OMISSION; INTENTIONAL TORT; INTELLECTUAL PROPERTY INFRINGEMENT; OR FAILURE TO PAY A CONTRACTOR OR SUPPLIER; COMMITTED BY UTHSCT OR ANOTHER ENTITY OVER WHICH UTHSCT EXERCISES CONTROL.**

**TO THE EXTENT ALLOWED UNDER TEXAS LAW, UTHSCT SHALL ALSO INDEMNIFY, DEFEND, AND HOLD HARMLESS COUNTY FROM AND AGAINST ANY AND ALL EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES WHICH MIGHT BE INCURRED BY COUNTY, IN LITIGATION OR OTHERWISE RESISTING SAID CLAIMS OR LIABILITIES WHICH MIGHT BE IMPOSED ON COUNTY AS THE RESULT OF SUCH ACTIVITIES BY UTHSCT OR ANOTHER ENTITY OVER WHICH UTHSCT EXERCISES CONTROL.**

**TO THE EXTENT ALLOWED UNDER TEXAS LAW, UTHSCT SHALL INDEMNIFY, DEFEND, AND HOLD COUNTY HARMLESS FROM ANY AND ALL LIABILITY, EXPENSE, JUDGMENT, SUIT, CAUSE OF ACTION, OR DEMAND FOR PERSONAL INJURY, DEATH, OR DIRECT DAMAGE TO TANGIBLE PROPERTY WHICH MAY ACCRUE AGAINST COUNTY TO THE EXTENT IT IS CAUSED BY THE NEGLIGENCE OF UTHSCT OR ANOTHER ENTITY OVER WHICH UTHSCT EXERCISES CONTROL, WHILE PERFORMING SERVICES UNDER THIS AMENDED AGREEMENT. COUNTY WILL GIVE UTHSCT PROMPT, WRITTEN NOTICE OF ANY SUCH CLAIM OR SUIT. COUNTY SHALL COOPERATE WITH UTHSCT IN ITS DEFENSE OR SETTLEMENT OF SUCH CLAIM OR SUIT.**

**TO THE EXTENT ALLOWED UNDER TEXAS LAW, UTHSCT SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS COUNTY FROM AND ALL THIRD-PARTY CLAIMS, DAMAGES, LIABILITIES, AND EXPENSES (INCLUDING, WITHOUT LIMITATION ATTORNEY'S FEES) FOR INJURY TO OR DEATH OF ANY**

PERSON OR FOR DAMAGE TO OR DESTRUCTION OF ANY THIRD PARTY PROPERTY RESULTING DIRECTLY FROM ANY AND ALL ACTS OR OMISSIONS OF UTHSCT, ANY CONTRACTOR, OR ANYONE EMPLOYED BY OR AFFILIATED WITH ANY OF THEM OR ANYONE FOR WHOSE ACTS ANY OF THEM MAY BE LIABLE, PROVIDED THAT, FOR PURPOSES OF THIS PARAGRAPH, THE TERM "THIRD PARTY" SHALL INCLUDE CONTRACTOR'S OFFICERS, AGENTS, CONTRACTORS, AND EMPLOYEES.

TO THE EXTENT ALLOWED UNDER TEXAS LAW, UTHSCT SHALL ALSO INDEMNIFY, DEFEND, AND HOLD HARMLESS COUNTY FROM ALL DAMAGES, EXPENSES, SUITS, ACTIONS AND CLAIMS OF EVERY KIND AND CHARACTER WHATSOEVER WHICH COUNTY MAY SUFFER DIRECTLY DUE TO ANY BANKRUPTCY, STATE OR FEDERAL TAX LEVIES OR LIENS, OR OTHER SIMILAR LEGAL PROCEEDINGS AFFECTING THE CONTRACTOR, IN WHICH COUNTY MAY BECOME IN ANY WAY INVOLVED, WHETHER RELATED TO THE AMENDED AGREEMENT AND/OR CONTRACTOR'S PERFORMANCE OR NON-PERFORMANCE UNDER THIS AMENDED AGREEMENT.

IF A RESTRAINING ORDER OR TEMPORARY INJUNCTION IS GRANTED DUE TO ANY ACT, ERROR, OR OMISSION COMMITTED BY UTHSCT OR ANOTHER ENTITY OVER WHICH UTHSCT EXERCISES CONTROL, UTHSCT SHALL MAKE EVERY EFFORT TO OBTAIN THE SUSPENSION OF ANY SUCH RESTRAINING ORDER OR TEMPORARY INJUNCTION. COUNTY RESERVES THE RIGHT, AT ITS OWN EXPENSE, TO BE INDEPENDENTLY REPRESENTED BY COUNSEL OF ITS OWN CHOICE IN CONNECTION WITH ANY SUCH SUIT OR PROCEEDING.

19. The exclusive venue for any action under or related to this Beneficiary Agreement is in a state or federal court of competent jurisdiction in Tyler, Smith County, Texas

20. This instrument constitutes the entire agreement between the parties and supersedes any and all agreements previously entered into by these same parties pertaining to the activities covered by this agreement

EFFECTIVE DATE: The 24<sup>14</sup><sup>th</sup> day of ~~October~~ ~~September~~ 2024~~5~~.

**Smith County**

|                                 |                                 |
|---------------------------------|---------------------------------|
| Signed: _____                   | Signed: _____                   |
| Printed name: _____             | Printed name: _____             |
| Title: _____ Smith County Judge | Title: _____ Smith County Clerk |

ATTEST:

**The University of Texas Health Science  
Center at Tyler**

Signed: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_

**3**

# SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

|                                                                                                                                                                                                                                                                         |                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/2/2025                                                                                                                                                                                                                                       | <b>Submitted by:</b> Jennafer Bell                                                                          |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                         | <b>Department:</b> Commissioners Court                                                                      |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                   |                                                                                                             |
| <b>Title:</b> SRL Clinic Attorney Agreement                                                                                                                                                                                                                             |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to approve the following SRL Clinic Attorney Agreement with Kurt Noell in the amount of \$16,200, for the 12-month term of the contract, and authorize the county judge to sign all related documentation.    |                                                                                                             |
| <b>Background:</b>                                                                                                                                                                                                                                                      |                                                                                                             |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                 | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                             |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                        |                                                                                                             |
| <b>Name:</b> T Wilson                                                                                                                                                                                                                                                   | <b>Email:</b> twilson@smith-county.com                                                                      |
| <b>Name:</b> Kurt Noell                                                                                                                                                                                                                                                 | <b>Email:</b> swell_lawyer@hotmail.com                                                                      |
| <b>Name:</b> J Bell                                                                                                                                                                                                                                                     | <b>Email:</b> jbell2@smith-county.com                                                                       |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |

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**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

STATE OF TEXAS       §  
COUNTY OF SMITH   §

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**CONTRACT  
FOR PUBLIC SERVICES  
BETWEEN  
SMITH COUNTY, TEXAS  
AND  
KURT NOELL  
(FY 2026)**

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**THIS CONTRACT** entered into beginning effective on the \_\_\_\_ **day of October, 2025**, by and between Smith County, a political subdivision of the State of Texas acting through her governing body, hereinafter referred to as ("COUNTY"), and the Kurt Noell, an attorney licensed to practice law in the State of Texas, hereinafter referred to as ("ATTORNEY").

**W I T N E S S E T H**

**WHEREAS**, the COUNTY has an interest in supporting the efficient and effective administration of the legal system in local courts and through the County Law Library for services to and support of the legal community and the public-at-large;

**WHEREAS**, the COUNTY has an interest in supporting the Courts efforts to assist self-represented litigants in divorce proceedings filed in Smith County;

**WHEREAS**, all Smith County Courts requires all self-represented litigants to attend the Smith County Self-Represented Litigant Clinic taught by a licensed attorney who regularly practices in Smith County, prior to a final divorce hearing; and

**WHEREAS**, this agreement in the best interest of the public.

**NOW, THEREFORE, THE PARTIES agree as follows:**

**1. Public Services Rendered by Clinic Attorney Acting As An Independent**

**Contractor.** The essential position responsibilities of the ATTORNEY are outlined in a document marked as “Exhibit A” and is incorporated herein as if copied in full. The ATTORNEY may use the compensation paid hereunder to perform the services and achieve the broad goals outlined in this agreement.

**2. Reports/Payment.** ATTORNEY shall provide to COUNTY with quarterly and annual financial reports in a form agreed upon by COUNTY and ATTORNEY relating to the activities outlined in Exhibit A. ATTORNEY agrees to cooperate with inspections and audits that COUNTY may make to ensure service standards and fiscal responsibility.

In return for these services and as its part of the cost, COUNTY agrees to pay to the ATTORNEY a **yearly amount of \$16,200.00, payable in monthly installments of \$1,350.00.** All installments will be payable on the first of each month or reasonably thereafter.

Despite this agreed upon method of payment, the ATTORNEY agrees to return to COUNTY the prorated monthly amount of funds unearned if the ATTORNEY’S services are terminated for any reason prior to **September 30, 2026.** ATTORNEY’S prorated repayment will be due to COUNTY the first day of the month after ATTORNEY’S service terminates and be made, in full, in one (1) payment.

**3. Records.** The ATTORNEY shall keep sufficient records of all of its activities in connection with services rendered pursuant to this contract and COUNTY shall have the right to inspect such records at all reasonable times.

**4. Independent Contractor/Indemnity.** It is understood and agreed that ATTORNEY is not and shall not in any sense be considered an employee, partner or joint venturer with COUNTY, additionally neither shall ATTORNEY be considered or in any manner hold itself out as an agent or official representative of COUNTY. ATTORNEY shall be considered an independent contractor for purposes of this agreement and shall in no manner incur any expenses or liability on behalf of the COUNTY.

ATTORNEY further agrees to hold COUNTY harmless for any and all claims by third parties for any injuries, damages, or liability of any kind arising under or occasioned by ATTORNEY.

**5. Compliance With All Laws.** COUNTY and ATTORNEY each agree, in connection with the services or any related items to the subject matter of this contract, to comply with any and all local, state or federal requirements.

6. **Notice.** Any notice required to be given under the terms of this agreement shall be effective if and when given in writing and mailed by certified mail to the addresses listed below or subsequently provided in writing:

**COUNTY:**

NEAL FRANKLIN, COUNTY JUDGE  
200 E. Ferguson, Suite 100  
Tyler, Texas 75702  
(903) 590-4600

**ATTORNEY:**

KURT NOELL  
P.O. Box 8288  
Tyler, TX 75711  
903-360-0113

7. **No Assignment.** This contract may not be assigned.

8. **Termination.** Notwithstanding the agreed upon term, this agreement may be terminated upon the occurrence of any of the following:

- a. the termination of the corporate existence of ATTORNEY or failure to maintain State of Texas Law License;
- b. the insolvency of ATTORNEY, the filing of a petition in bankruptcy either by or against ATTORNEY, or an assignment by ATTORNEY for the benefit of creditors;
- c. the breach by ATTORNEY of any of the terms of this agreement and the continuation of such breach for a period of ten (10) days after written notice is given by COUNTY to ATTORNEY of such breach.
- d. upon COUNTY's sole discretion with or without cause by providing thirty (30) days written notice.

9. **Term.** The term of this agreement shall be for a one (1) year period beginning effective on **October 1, 2025, through September 30, 2026.**

10. **Employees.** The parties covenant and agree that each party will pay its own salaries, and all Social Security taxes, Federal and State Unemployment Insurance, Worker's Compensation Insurance and any similar taxes or expenses related to its own employees, including, but not limited to, license fees, insurance premiums and outfitting

expenses. The Parties shall be responsible for complying with all Federal, State and Local laws, ordinances and regulations regarding its own employees.

**11. Continued Adequate Funding.** ATTORNEY expressly understand that the attorney position is completely dependant on continued adequate funding. If COUNTY funding or any anticipated grant funding is deemed by any of the parties to be inadequate, the agreement may be terminated pursuant to the provisions in paragraphs 2 and 8 above.

**12. Venue & Applicable Law.** Venue of this contract shall be Smith County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

**13. Severability.** In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this agreement and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it

**14. Mediation.** The parties agree to use mediation for dispute resolution prior to and formal legal action being taken on this agreement.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2025:

ATTEST:

FOR SMITH COUNTY:

BY: \_\_\_\_\_  
Karen Phillips,  
Smith County Clerk

BY: \_\_\_\_\_  
Neal Franklin,  
Smith County Judge

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas Wilson  
Assistant District Attorney  
Civil Division

**ATTORNEY:**

**BY:** \_\_\_\_\_  
**KURT NOELL**

**STATE OF TEXAS           \***  
**COUNTY OF SMITH       \***

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2025,  
by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

## **EXHIBIT A**

### **The Essential Position Responsibilities of the CLINIC ATTORNEY**

- In these classes, the Clinic Attorney will explain to attendees the requirements for an uncontested divorce and Final Divorce Decree with and without children. He/she will also instruct attendees on court procedures and rules for specific courts. Attendees may be given general legal information, but will be instructed to contact an attorney if they have specific questions that would require legal advice. Attendees will be informed that they should seek legal advice from an attorney if the forms do not adequately complete their case. There will be a question and answer period at the end of each class.
- The attorney will conduct these classes for 1 ½ - 2 hours once per week at pre-scheduled times.
- The attorney will schedule classes at least ninety (90) days ahead of time, and inform the law library of these dates.
- If classes must be rescheduled or cancelled, the attorney must notify the law library as soon as possible.
- The attorney must record at least one class session to use as a backup in case of class cancellations.
- The attorney will collect information regarding each attendee's name and cause number and provide that information to the District Clerk's office in a timely manner, so that pro se litigants can schedule final divorce hearings.

**4**

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

|                                                                                                                                                                                                                                                                         |                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/3/2025                                                                                                                                                                                                                                       | <b>Submitted by:</b> Jennafer Bell                                                                          |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                         | <b>Department:</b> Commissioners Court                                                                      |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                   |                                                                                                             |
| <b>Title:</b> FY25-26 public service interlocal agreement with NET Health                                                                                                                                                                                               |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to approve the FY25-26 public service interlocal agreements between Smith County and the Northeast Texas Public Health District and authorize the county judge to sign all related documentation.             |                                                                                                             |
| <b>Background:</b>                                                                                                                                                                                                                                                      |                                                                                                             |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                 | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                             |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                        |                                                                                                             |
| <b>Name:</b> T Wilson                                                                                                                                                                                                                                                   | <b>Email:</b> twilson@smith-county.com                                                                      |
| <b>Name:</b> Steve Kean                                                                                                                                                                                                                                                 | <b>Email:</b> skean@tylertexas.com                                                                          |
| <b>Name:</b> J Bell                                                                                                                                                                                                                                                     | <b>Email:</b> jbell2@smith-county.com                                                                       |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |

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SUBMIT

Office Use Only  
Agenda Item # \_\_\_\_\_

**COUNTY OF SMITH  
STATE OF TEXAS**

**FUNDING AMENDMENT FOR FISCAL YEAR 2025-2026  
NORTHEAST TEXAS PUBLIC HEALTH DISTRICT COOPERATIVE AGREEMENT**

**WHEREAS**, the City of Tyler, Texas, and Smith County, Texas, as operating members, entered into a cooperative agreement to create the Northeast Texas Public Health District (formerly Smith County Public Health District), as of October 1, 1993; and

**WHEREAS**, an amendment to the original cooperative agreement setting forth the City's funding of the budget approved for operation of the District for fiscal year 2025-2026 of \$200,000.00 was approved by the Tyler City Council on September 10, 2025; and

**WHEREAS**, an amendment to the original cooperative agreement setting forth the County's funding of the budget approved for the operation of the District for fiscal year 2025-2026 of \$200,000 was approved by Smith County on \_\_\_\_, 2025; and

**WHEREAS**, an amendment is needed to reflect the budget approved for operation of the District for fiscal year 2025-2026;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

**PART 1:** The City operating member's budget for operation of the Northeast Texas Public Health District for fiscal year 2025-2026, is fully incorporated into the original Smith County Public Health District Cooperative Agreement and thereby replaces any references in Article III.A. of the original agreement to the fiscal year 1993-94 budgeted amounts.

**PART 2:** The County operating member's budget for operation of the Northeast Texas Public Health District for fiscal year 2025-2026, is fully incorporated into the original Smith County Public Health District Cooperative Agreement and thereby replaces any references in Article III.A. of the original agreement to the fiscal year 1993-94 budgeted amounts.

**PART 3:** All remaining provisions set forth in the Smith County Public Health District Cooperative Agreement, as amended in writing, are in full force and effect and are not modified by this amendment.

**SIGNED** this \_\_\_\_ day of October , 2025.

FOR CITY OF TYLER, TEXAS

FOR SMITH COUNTY, TEXAS

\_\_\_\_\_  
EDWARD BROUSSARD, CITY MANAGER

\_\_\_\_\_  
NEAL FRANKLIN, SMITH  
COUNTY JUDGE

ATTEST:

---

CASSANDRA BRAGER, CITY CLERK

APPROVED:

---

DEBORAH G. PULLUM, CITY ATTORNEY

ATTEST:

---

KAREN PHILLIPS, COUNTY CLERK

APPROVED

---

THOMAS WILSON, SMITH  
COUNTY CIVIL ATTORNEY

**5**

# SMITH COUNTY COMMISSIONERS COURT

## AGENDA ITEM REQUEST FORM

|                                                                                                                                                                                                                                                                         |                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/2/2025                                                                                                                                                                                                                                       | <b>Submitted by:</b> Jennafer Bell                                                                          |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                         | <b>Department:</b> Animal Control                                                                           |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                   |                                                                                                             |
| <b>Title:</b> Animal Control Donations                                                                                                                                                                                                                                  |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to accept donations in the amount of \$500.00 and \$1,000.00 to the animal shelter for animals seized, pursuant to Texas Health and Safety Code, Chapter 821.                                                 |                                                                                                             |
| <b>Background:</b> Donations from Barbara McClung and PMADTX. See letters attached.                                                                                                                                                                                     |                                                                                                             |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                 | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                                                                                                                             |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                        |                                                                                                             |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |

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SUBMIT

Office Use Only  
Agenda Item # \_\_\_\_\_

9/24/25

Thank you for helping  
these poor little whippets -  
Please let me know if  
I can help in any way

Dora McClung

\$1,000.00

I'm the Founder & Director of PMADTX  
(puppy mill awareness day-TX) & learned  
of your recent intake from the  
"suspected" puppy mill. My non profit  
raises awareness & MONEY to give to  
rescues & shelters in TX taking in  
these cases. THANK YOU - for your  
work on this & everything you do.

Our 16<sup>th</sup> annual event is this  
Sunday downtown Round Rock.

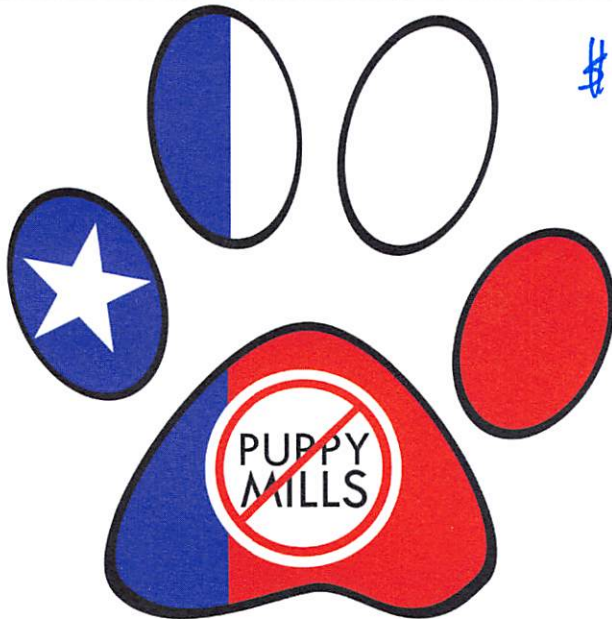
You have FREE booth space & a

platform to speak if you can come  
but I understand how busy &  
short you must be. I hope this  
small assistance can help &  
please let us know if you need  
anything else

- Courtney Leigh  
& Team PMAD

Thank you for caring

www.pmadtx.org



\$500.00

What you learn could save lives  
pmadtx.org

**6**

# SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

|                                                                                                                                                                                                                                                                                                               |                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/06/2025                                                                                                                                                                                                                                                                            | <b>Submitted by:</b> JLatch                                                                                 |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                                                               | <b>Department:</b> Commissioners Court                                                                      |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                                                         |                                                                                                             |
| <b>Title:</b> Purchase Furniture for new Facility Services Center via ARPA                                                                                                                                                                                                                                    |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session                                       |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to approve the purchase of furniture for the new Facilities Service Center through TIPS Cooperative Purchasing Program Contract # 230301 utilizing American Rescue Plan Act Funds and authorize the County Judge to sign all related documentation. |                                                                                                             |
| <b>Background:</b> This purchase is for furniture for the new Facilities Services Improvement Center that is being funded with ARPA funds.                                                                                                                                                                    |                                                                                                             |
| <b>Financial and Operational Impact:</b> ARPA                                                                                                                                                                                                                                                                 |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                                                       | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                                                                                                                                                                   |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                                                              |                                                                                                             |
| <b>Name:</b> jnorris@smith-county.com                                                                                                                                                                                                                                                                         | <b>Email:</b> jlatch@smith-county.com                                                                       |
| <b>Name:</b>                                                                                                                                                                                                                                                                                                  | <b>Email:</b> jnorris@smith-county.com                                                                      |
| <b>Name:</b>                                                                                                                                                                                                                                                                                                  | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                                                                  | <b>Email:</b>                                                                                               |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Monday at 12:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

# Quote

#QUO6139

09/25/2025



**Bill To**  
Smith County  
200 E. FERGUSON # 414  
Tyler TX 75702  
(903) 590-4720

**Ship To**  
Smith County  
100 N. BROADWAY #204  
TYLER TX

| Expires    | Memo                                                                             | Sales Rep       |
|------------|----------------------------------------------------------------------------------|-----------------|
| 10/02/2025 | TIPS PRICING<br>OFFICESTAR-230301<br>BOSS-230301<br>COE-230301<br>CORRELL-230301 | Kimberly Norris |

| Quantity | Item                                                                                                 | Item Note                 | Rate       | Amount     |
|----------|------------------------------------------------------------------------------------------------------|---------------------------|------------|------------|
| 2        | <b>MISC SALES</b><br>Parkfield Guest Chair Black<br>PKF-B18                                          | OFFICESTAR<br>-TIPS230301 | \$437.25   | \$874.50   |
| 21       | <b>B7601</b><br>Boss Executive Leather Plus Chair W/Padded Arm                                       | BOSS-<br>TIPS230301       | \$237.00   | \$4,977.00 |
| 6        | <b>B639-BK</b><br>Boss Executive Box Arm Chair W/ Black Base                                         | BOSS-<br>TIPS230301       | \$195.00   | \$1,170.00 |
| 1        | <b>MISC SALES</b><br>Palisades   U Shape Double Pedestal Desk with<br>Reversible Bridge<br>EV7230UGG | COE-<br>TIPS230301        | \$3,729.98 | \$3,729.98 |
| 1        | <b>MISC SALES</b><br>Palisades   Round Conference Table - 42"<br>EV42RGG                             | COE-<br>TIPS230301        | \$766.76   | \$766.76   |
| 1        | <b>MISC SALES</b><br>Palisades   Hutch with Supports & Sliding Doors<br>EVC350GG                     | COE-<br>TIPS230301        | \$1,180.88 | \$1,180.88 |
| 1        | <b>EVP400GG</b><br>Gauntlet Gray 2 Drawer Lateral File-Box/File                                      | COE-<br>TIPS230301        | \$1,254.54 | \$1,254.54 |
| 1        | <b>EVS100GG</b><br>Gauntlet Gray 3 Shelf Open Bookcase                                               | COE-<br>TIPS230301        | \$689.62   | \$689.62   |
| 1        | <b>EVS300GG</b><br>Gauntlet Gray 5 Shelf Open Bookcase                                               | COE-<br>TIPS230301        | \$1,100.84 | \$1,100.84 |
| 1        | <b>OSL0701MGWH</b><br>Magnetic Glass Dry-Erase Board 24x35                                           | COE-<br>TIPS230301        | \$261.00   | \$261.00   |
| 1        | <b>OS0801MGWH</b><br>Magnetic Glass Dry-Erase Board 36x47                                            | COE-<br>TIPS230301        | \$483.72   | \$483.72   |
| 2        | <b>OS105JV</b><br>Java 71"W x 30"D Desk Shell                                                        | COE-<br>TIPS230301        | \$458.20   | \$916.40   |
| 2        | <b>OS110JV</b><br>JAVA 72" FILE OR STORAGE TOP                                                       | COE-<br>TIPS230301        | \$204.74   | \$409.48   |

# Quote

#QUO6139



09/25/2025

| Quantity | Item                                                                                                       | Item Note      | Rate       | Amount     |
|----------|------------------------------------------------------------------------------------------------------------|----------------|------------|------------|
| 2        | <b>OS112JV</b><br>Java 35.5"W 2 Drawer Lateral File                                                        | COE-TIPS230301 | \$787.06   | \$1,574.12 |
| 1        | <b>MISC SALES</b><br>JAVA STORAGE CABINET<br>OS113JV                                                       | COE-TIPS230301 | \$458.20   | \$458.20   |
| 1        | <b>OS114JV</b><br>JAVA 30" WIDE COMBO FILE                                                                 | COE-TIPS230301 | \$888.56   | \$888.56   |
| 1        | <b>OS143JV</b><br>Java 71"W x 24"D Credenza Shell                                                          | COE-TIPS230301 | \$374.10   | \$374.10   |
| 1        | <b>OS144OHJV</b><br>Java 71"W Open Hutch                                                                   | COE-TIPS230301 | \$536.50   | \$536.50   |
| 1        | <b>MISC SALES</b><br>JAVA Storage & Wardrobe Cabinets   Storage Cabinet -<br>35.5"W x 22"D<br>OS152JV      | COE-TIPS230301 | \$662.36   | \$662.36   |
| 1        | <b>OS152SGDFR</b><br>Storage & Wardrobe Cabinets   Hutch Doors for OS152                                   | COE-TIPS230301 | \$464.58   | \$464.58   |
| 2        | <b>OS153JV</b><br>JAVA OPEN HUTCH 35.5" WIDE                                                               | COE-TIPS230301 | \$383.38   | \$766.76   |
| 2        | <b>OS156JV</b><br>Java 71"H 6 Shelf Bookcase                                                               | COE-TIPS230301 | \$422.82   | \$845.64   |
| 3        | <b>OS166JV</b><br>JAVA 22" D 3 DRAWER DELUXE FULL PEDESTAL FILE                                            | COE-TIPS230301 | \$439.06   | \$1,317.18 |
| 2        | <b>OS172JV</b><br>JAVA BUFFET CREDENZA TOP DRAWER & DOORS                                                  | COE-TIPS230301 | \$1,069.52 | \$2,139.04 |
| 1        | <b>OS175JV</b><br>JAVA 22"D 2 DRAWER DELUXE FULL PEDESTAL                                                  | COE-TIPS230301 | \$450.08   | \$450.08   |
| 1        | <b>MISC SALES</b><br>JAVA 71"W Bow Front Desk Shell<br>OS189JV                                             | COE-TIPS230301 | \$596.82   | \$596.82   |
| 2        | <b>OS196JV</b><br>42" X 24" JAVA RETURN                                                                    | COE-TIPS230301 | \$307.40   | \$614.80   |
| 1        | <b>OS197JV</b><br>Java 42"W x 24"D Bridge                                                                  | COE-TIPS230301 | \$232.00   | \$232.00   |
| 1        | <b>MISC SALES</b><br>JAVA 14' Conference Tables Boat Shaped Conference<br>Table with Slab Base<br>OSCB14JV | COE-TIPS230301 | \$2,472.54 | \$2,472.54 |
| 2        | <b>OS44SGD</b><br>Silver Frame Glass Doors for PL144OH                                                     | COE-TIPS230301 | \$235.48   | \$470.96   |

# Quote

#QUO6139



09/25/2025

| Quantity | Item                                                                                                                      | Item Note          | Rate     | Amount     |
|----------|---------------------------------------------------------------------------------------------------------------------------|--------------------|----------|------------|
| 2        | <b>OSAC4009CR</b><br>Charcoal Dual Monitor Arm with 1 USB-A, 1 USB-C                                                      | COE-TIPS230301     | \$208.22 | \$416.44   |
| 1        | <b>OSOT18SWA</b><br>Walnut Square 18 Side Occasional Table - Declan"                                                      | COE-TIPS230301     | \$416.44 | \$416.44   |
| 1        | <b>MISC SALES</b><br>OS Conference/Multi-Purpose   36" Square Top (Requires Base)<br>OST36SJV                             | COE-TIPS230301     | \$198.94 | \$198.94   |
| 3        | <b>MISC SALES</b><br>Pop-up Power Insert with 8' Power Cord<br>OSTBPOWERSUBBK                                             | COE-TIPS230301     | \$551.00 | \$1,653.00 |
| 1        | <b>OSTRB2328BLK</b><br>Standard Height Round Base                                                                         | COE-TIPS230301     | \$443.70 | \$443.70   |
| 28       | <b>MISC SALES</b><br>CORRELL 30" x 60"FOLDING TABLES<br>CP3060-23<br>LIST PRICE: \$199.00                                 | CORRELL-TIPS230301 | \$149.25 | \$4,179.00 |
| 14       | <b>MISC SALES</b><br>CORRELL PLASTIC FOLDING CHAIR W/GRAY FRAME-(SET OF 4)<br>RC350-23<br>LIST PRICE: \$420.00 (SET OF 4) | CORRELL-TIPS230301 | \$315.00 | \$4,410.00 |
| 3        | <b>MISC SALES</b><br>TABLE DOLLY<br>T282-01<br>LIST PRICE: \$647.00                                                       | CORRELL-TIPS230301 | \$485.25 | \$1,455.75 |
| 1        | <b>MISC SALES</b><br>BLACK FOLDING CHAIR CART<br>C84-33<br>LIST PRICE: \$763.00                                           | CORRELL-TIPS230301 | \$572.25 | \$572.25   |

**Subtotal** \$46,424.48

**Shipping** \$3,831.00

**Discount**

**Tax** \$0.00

**Total** \$50,255.48

Office Barn maintains a 30-day exchange policy, with no refunds offered. A restocking fee of 25% will be applied to all exchanges. Please note that delivery charges for services already rendered are non-refundable. Additionally, refunds are not applicable to special-order items.

7

# SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

|                                                                                                                                                                                                                                                                                   |                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/7/2025                                                                                                                                                                                                                                                 | <b>Submitted by:</b> Jennafer Bell                                                                          |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                                   | <b>Department:</b> Commissioners Court                                                                      |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                             |                                                                                                             |
| <b>Title:</b> Indigent Defense Agreement for appeals                                                                                                                                                                                                                              |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session           |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to approve a Smith County Indigent Defense Agreement for appeals with Amy Blaylock, in the amount of \$120,000, for the 12-month term of the contract and authorize the county judge to sign all related documentation. |                                                                                                             |
| <b>Background:</b>                                                                                                                                                                                                                                                                |                                                                                                             |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                          |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                           | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                       |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                                  |                                                                                                             |
| <b>Name:</b> T Wilson                                                                                                                                                                                                                                                             | <b>Email:</b> twilson@smith-county.com                                                                      |
| <b>Name:</b> Judge Wilson                                                                                                                                                                                                                                                         | <b>Email:</b> RWilson@smith-county.com                                                                      |
| <b>Name:</b> Rosie Rogers                                                                                                                                                                                                                                                         | <b>Email:</b> RRogers2@smith-county.com                                                                     |
| <b>Name:</b>                                                                                                                                                                                                                                                                      | <b>Email:</b>                                                                                               |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Monday at 12:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

8

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

|                                                                                                                                                                                                                                                                         |                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/7/2025                                                                                                                                                                                                                                       | <b>Submitted by:</b> Jennafer Bell                                                                          |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                         | <b>Department:</b> Commissioners Court                                                                      |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                   |                                                                                                             |
| <b>Title:</b> Animal Control Pay Scale adjustments                                                                                                                                                                                                                      |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to adjust FY26 Smith County PayScale for Animal Control Supervisor and Animal Shelter Coordinator, adjust kennel tech position, and authorize the county judge to sign all related documentation.             |                                                                                                             |
| <b>Background:</b>                                                                                                                                                                                                                                                      |                                                                                                             |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                |                                                                                                             |
| <b>Attachments:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                            | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                        |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                        |                                                                                                             |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Monday at 12:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

**Adjust FY26 County Pay Scale:**

| Position                   |    |     | FY26 Adopted Salary Plan |           |           | Proposed Modification |           |           |
|----------------------------|----|-----|--------------------------|-----------|-----------|-----------------------|-----------|-----------|
|                            |    |     | STEP 1                   | STEP 2    | STEP 3    | STEP 1                | STEP 2    | STEP 3    |
| Animal Control Supervisor  | CO | 242 | \$ 54,085                | \$ 59,092 | \$ 63,171 | increase to \$ 73,330 | \$ 74,330 | \$ 75,830 |
| Animal Shelter Coordinator | CO | 156 | \$ 46,061                | \$ 49,084 | \$ 52,231 | increase to \$ 54,085 | \$ 59,092 | \$ 63,171 |

**Adjust Kennel Tech Positions in Animal Control:**

Reduce the number of Kennel Tech positions from 4 full time employees to 3 full time employees.

**Budgetary Impact:**

Maximum Increase in Animal Control Supervisor salary: \$ 19,245  
Maximum Increase in Animal Shelter Coordinator salary: \$ 10,940  
\$ 30,185

Decrease in full time Kennel Tech salary: \$ (31,980)

Total Budgetary Impact: \$ (1,795)

\_\_\_\_\_  
Approved by Commissioner's Court

\_\_\_\_\_  
Date

9

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

|                                                                                                                                                                                                                                                                                |                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/06/2025                                                                                                                                                                                                                                             | <b>Submitted by:</b> Christina Haney                                                                        |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                                | <b>Department:</b> PURCHASING                                                                               |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                          |                                                                                                             |
| <b>Title:</b> AWARD BID 08-25 Paving and Drainage Improvements to CR 3179 (Young Place)                                                                                                                                                                                        |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session        |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to award a contract to A.E.Schull & Company in the amount of \$614,295.63 for RB-08-25 Paving and Drainage Improvements to CR 3179 (Young Place) and authorize the County Judge to sign all necessary documentation. |                                                                                                             |
| <b>Background:</b> 10/08/2024 - Commissioners Court authorized Purchasing to advertise, solicit and receive sealed bid for the following: RB-08-25 Paving & Drainage Improvements to CR 3179 (Young Place)                                                                     |                                                                                                             |
| <b>Financial and Operational Impact:</b> bond project                                                                                                                                                                                                                          |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                        | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                    |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                               |                                                                                                             |
| <b>Name:</b> CHRISTINA HANEY                                                                                                                                                                                                                                                   | <b>Email:</b>                                                                                               |
| <b>Name:</b> JAYE LATCH                                                                                                                                                                                                                                                        | <b>Email:</b>                                                                                               |
| <b>Name:</b> JORDAN NORRIS                                                                                                                                                                                                                                                     | <b>Email:</b>                                                                                               |
| <b>Name:</b> FRANK DAVIS                                                                                                                                                                                                                                                       | <b>Email:</b>                                                                                               |

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**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

# RB-08-25

| TABULATION OF BIDS |                  |                       |             | BID OF                |           | BID OF                        |           |
|--------------------|------------------|-----------------------|-------------|-----------------------|-----------|-------------------------------|-----------|
| Project Number:    |                  | RB-08-25              |             | Date:                 |           | 24-Sep-2025                   |           |
| Project Limits:    |                  | SMITH COUNTY          |             | A. E. SHULL & COMPANY |           | L. S. EQUIPMENT COMPANY, INC. |           |
|                    |                  | CR 3179 (YOUNG PLACE) |             | TYLER                 |           | HENDERSON                     |           |
|                    |                  |                       |             | 1                     |           | 2                             |           |
| Item No.           | Approx. Quantity | Unit                  | Description | Unit Bid Price        | Extension | Unit Bid Price                | Extension |

## CR 3179 ROADWAY IMPROVEMENTS

|                                             |       |     |                                                |             |               |             |               |
|---------------------------------------------|-------|-----|------------------------------------------------|-------------|---------------|-------------|---------------|
| 100                                         | 8     | STA | PREPARING ROW                                  | \$100.00    | \$ 800.00     | \$100.00    | \$ 800.00     |
| 104                                         | 347   | SY  | REMOV & DISPOSE OF EXIST CONC DRIVEWAY         | \$16.50     | \$ 5,725.50   | \$5.00      | \$ 1,735.00   |
| 105-A                                       | 1,985 | SY  | REMOV ASPHALT PVMNT (2" - 4")                  | \$12.00     | \$ 23,820.00  | \$5.00      | \$ 9,925.00   |
| 105-B                                       | 75    | SY  | REMOV & DISPOSE OF EXIST ASPH DRVWY            | \$19.00     | \$ 1,425.00   | \$3.00      | \$ 225.00     |
| 134                                         | 8     | STA | BACK FIL BEHIND THE CURB (TY B)                | \$29.25     | \$ 234.00     | \$160.00    | \$ 1,280.00   |
| 251                                         | 3,100 | SY  | RWK BS MTL (TY D)(ORD COMP)(6 IN)              | \$2.25      | \$ 6,975.00   | \$1.50      | \$ 4,650.00   |
| 275-A                                       | 33    | TON | CEMENT (4%)(20 LBS/SY)                         | \$300.00    | \$ 9,900.00   | \$240.00    | \$ 7,920.00   |
| 275-B                                       | 3,100 | SY  | CEMENT TREAT (EXIST MATL)(6 IN)                | \$2.25      | \$ 6,975.00   | \$1.80      | \$ 5,580.00   |
| 310                                         | 913   | GAL | PRIME COAT (MC-30)(.30 GAL/SY)                 | \$0.01      | \$ 9.13       | \$0.01      | \$ 9.13       |
| 340-A                                       | 325   | TON | HMAC TY-D (SURF)(2")                           | \$140.00    | \$ 45,500.00  | \$145.00    | \$ 47,125.00  |
| 340-B                                       | 1,000 | TON | HMAC TY-B (BASE)(6")                           | \$140.00    | \$ 140,000.00 | \$160.00    | \$ 160,000.00 |
| 502                                         | 20    | WK  | BARRICADES, SIGNS & TRAFFIC HANDLING           | \$290.00    | \$ 5,800.00   | \$800.00    | \$ 16,000.00  |
| 506                                         | 1     | LS  | TEMP EROSION CONTROL & SW3P                    | \$9,500.00  | \$ 9,500.00   | \$5,000.00  | \$ 5,000.00   |
| 529-A                                       | 1,410 | LF  | 6" x 24" REINF CONC CURB & GUTTER              | \$31.50     | \$ 44,415.00  | \$36.72     | \$ 51,775.20  |
| 529-B                                       | 145   | LF  | 6" x 24" REINF CONC "SPILL" TYPE CURB & GUTTER | \$31.50     | \$ 4,567.50   | \$35.58     | \$ 5,159.10   |
| 530                                         | 540   | SY  | DRIVEWAY (CONC)(REINF)(6 IN)                   | \$107.00    | \$ 57,780.00  | \$104.90    | \$ 56,646.00  |
| 8000                                        | 1     | LS  | ALLOWANCE FOR UNKNOWN CONDITIONS               | \$10,000.00 | \$ 10,000.00  | \$10,000.00 | \$ 10,000.00  |
| <b>TOTAL - CR 3179 ROADWAY IMPROVEMENTS</b> |       |     |                                                | \$          | 373,426.13    | \$          | 383,829.43    |

# RB-08-25

| TABULATION OF BIDS |                  |                       |             | BID OF                |           | BID OF                        |           |
|--------------------|------------------|-----------------------|-------------|-----------------------|-----------|-------------------------------|-----------|
| Project Number:    |                  | RB-08-25              |             | Date:                 |           | 24-Sep-2025                   |           |
| Project Limits:    |                  | SMITH COUNTY          |             | A. E. SHULL & COMPANY |           | L. S. EQUIPMENT COMPANY, INC. |           |
|                    |                  | CR 3179 (YOUNG PLACE) |             | TYLER                 |           | HENDERSON                     |           |
|                    |                  |                       |             | 1                     |           | 2                             |           |
| Item No.           | Approx. Quantity | Unit                  | Description | Unit Bid Price        | Extension | Unit Bid Price                | Extension |

## CR 3179 DRAINAGE IMPROVEMENTS

|                                       |     |    |                                                       |             |              |             |              |
|---------------------------------------|-----|----|-------------------------------------------------------|-------------|--------------|-------------|--------------|
| 5.9.3                                 | 1   | LS | CONSTRUCTION STAKING                                  | \$21,500.00 | \$ 21,500.00 | \$8,000.00  | \$ 8,000.00  |
| 132                                   | 200 | CY | EMBANK (FINAL)(DC)(TY A)                              | \$6.00      | \$ 1,200.00  | \$50.00     | \$ 10,000.00 |
| 402                                   | 1   | LS | TRENCH EXCAVATION PROTECTION                          | \$5,500.00  | \$ 5,500.00  | \$10,000.00 | \$ 10,000.00 |
| 464-A                                 | 75  | LF | RC PIPE (CL III)(18 IN)                               | \$53.50     | \$ 4,012.50  | \$58.50     | \$ 4,387.50  |
| 464-B                                 | 60  | LF | RC PIPE (CL III)(24 IN)                               | \$82.20     | \$ 4,932.00  | \$79.40     | \$ 4,764.00  |
| 464-C                                 | 382 | LF | RC PIPE (CL III)(30 IN)                               | \$97.50     | \$ 37,245.00 | \$88.50     | \$ 33,807.00 |
| 464-D                                 | 270 | LF | RC PIPE (CL III)(42 IN)                               | \$156.00    | \$ 42,120.00 | \$215.50    | \$ 58,185.00 |
| 464-E                                 | 135 | LF | RC PIPE (CL III)(48 IN)                               | \$206.00    | \$ 27,810.00 | \$230.00    | \$ 31,050.00 |
| 465-A                                 | 2   | EA | TYPE Y INLET (COMPL) (10 FT X 3 FT)                   | \$11,000.00 | \$ 22,000.00 | \$8,650.00  | \$ 17,300.00 |
| 465-B                                 | 1   | EA | TYPE Y INLET (COMPL) (7 FT X 3 FT)                    | \$9,300.00  | \$ 9,300.00  | \$7,250.00  | \$ 7,250.00  |
| 465-C                                 | 1   | EA | 10 FT CONC CURB INLET (COMPL)                         | \$7,900.00  | \$ 7,900.00  | \$6,250.00  | \$ 6,250.00  |
| 465-D                                 | 2   | EA | 20 FT CONC CURB INLET (COMPL)                         | \$10,500.00 | \$ 21,000.00 | \$6,950.00  | \$ 13,900.00 |
| 465-E                                 | 3   | EA | JCTBOX (SPEC) (COMPL) (3FT X 3 FT) W/ 24 IN DIA RISER | \$3,650.00  | \$ 10,950.00 | \$7,000.00  | \$ 21,000.00 |
| 465-F                                 | 2   | EA | JCTBOX (SPEC) (COMPL) (5FT X 5 FT) W/ 24 IN DIA RISER | \$4,900.00  | \$ 9,800.00  | \$6,950.00  | \$ 13,900.00 |
| 465-G                                 | 1   | EA | REPLACE EXIST MH COVER W/ GRATED COVER                | \$1,100.00  | \$ 1,100.00  | \$4,750.00  | \$ 4,750.00  |
| 496-A                                 | 1   | LS | REMOV & DISPOSE EXIST CMP PIPE (18 IN TO 24 IN)       | \$1,500.00  | \$ 1,500.00  | \$2,500.00  | \$ 2,500.00  |
| 496-B                                 | 1   | LS | REMOV & DISPOSE EXIST CMP PIPE (24 IN TO 36 IN)       | \$1,500.00  | \$ 1,500.00  | \$2,500.00  | \$ 2,500.00  |
| 496-C                                 | 1   | LS | REMOV & DISPOSE EXIST CONC PIPE (24 IN TO 36 IN)      | \$1,500.00  | \$ 1,500.00  | \$2,500.00  | \$ 2,500.00  |
| 8000                                  | 1   | LS | ALLOWANCE FOR UNKNOWN CONDITIONS                      | \$10,000.00 | \$ 10,000.00 | \$10,000.00 | \$ 10,000.00 |
| TOTAL - CR 3179 DRAINAGE IMPROVEMENTS |     |    |                                                       | \$          | 240,869.50   | \$          | 262,043.50   |

|                             |    |            |    |            |
|-----------------------------|----|------------|----|------------|
| TOTAL AMOUNT BID - RB-08-25 | \$ | 614,295.63 | \$ | 645,872.93 |
|-----------------------------|----|------------|----|------------|

# RB-08-25

| TABULATION OF BIDS |                  |                       |             | BID OF                  |           | BID OF              |           |
|--------------------|------------------|-----------------------|-------------|-------------------------|-----------|---------------------|-----------|
| Project Number:    |                  | RB-08-25              |             | Date:                   |           | 24-Sep-2025         |           |
| Project Limits:    |                  | SMITH COUNTY          |             | ANCHOR CONTRACTING, LLC |           | REYNOLDS & KAY, LTD |           |
|                    |                  | CR 3179 (YOUNG PLACE) |             | SULPHUR SPRINGS         |           | TYLER               |           |
|                    |                  |                       |             | 3                       |           | 4                   |           |
|                    |                  |                       |             |                         |           |                     |           |
| Item No.           | Approx. Quantity | Unit                  | Description | Unit Bid Price          | Extension | Unit Bid Price      | Extension |

## CR 3179 ROADWAY IMPROVEMENTS

|                                             |       |     |                                                |             |               |             |               |
|---------------------------------------------|-------|-----|------------------------------------------------|-------------|---------------|-------------|---------------|
| 100                                         | 8     | STA | PREPARING ROW                                  | \$7,000.00  | \$ 56,000.00  | \$15,500.00 | \$ 124,000.00 |
| 104                                         | 347   | SY  | REMOV & DISPOSE OF EXIST CONC DRIVEWAY         | \$25.00     | \$ 8,675.00   | \$22.00     | \$ 7,634.00   |
| 105-A                                       | 1,985 | SY  | REMOV ASPHALT PVMNT (2" - 4")                  | \$6.00      | \$ 11,910.00  | \$10.00     | \$ 19,850.00  |
| 105-B                                       | 75    | SY  | REMOV & DISPOSE OF EXIST ASPH DRVWY            | \$20.00     | \$ 1,500.00   | \$22.00     | \$ 1,650.00   |
| 134                                         | 8     | STA | BACK FIL BEHIND THE CURB (TY B)                | \$700.00    | \$ 5,600.00   | \$600.00    | \$ 4,800.00   |
| 251                                         | 3,100 | SY  | RWK BS MTL (TY D)(ORD COMP)(6 IN)              | \$5.00      | \$ 15,500.00  | \$4.00      | \$ 12,400.00  |
| 275-A                                       | 33    | TON | CEMENT (4%)(20 LBS/SY)                         | \$300.00    | \$ 9,900.00   | \$300.00    | \$ 9,900.00   |
| 275-B                                       | 3,100 | SY  | CEMENT TREAT (EXIST MATL)(6 IN)                | \$5.00      | \$ 15,500.00  | \$4.00      | \$ 12,400.00  |
| 310                                         | 913   | GAL | PRIME COAT (MC-30)(.30 GAL/SY)                 | \$6.00      | \$ 5,478.00   | \$10.00     | \$ 9,130.00   |
| 340-A                                       | 325   | TON | HMAC TY-D (SURF)(2")                           | \$140.00    | \$ 45,500.00  | \$165.00    | \$ 53,625.00  |
| 340-B                                       | 1,000 | TON | HMAC TY-B (BASE)(6")                           | \$145.00    | \$ 145,000.00 | \$158.00    | \$ 158,000.00 |
| 502                                         | 20    | WK  | BARRICADES, SIGNS & TRAFFIC HANDLING           | \$500.00    | \$ 10,000.00  | \$250.00    | \$ 5,000.00   |
| 506                                         | 1     | LS  | TEMP EROSION CONTROL & SW3P                    | \$20,930.00 | \$ 20,930.00  | \$7,000.00  | \$ 7,000.00   |
| 529-A                                       | 1,410 | LF  | 6" x 24" REINF CONC CURB & GUTTER              | \$50.00     | \$ 70,500.00  | \$37.00     | \$ 52,170.00  |
| 529-B                                       | 145   | LF  | 6" x 24" REINF CONC "SPILL" TYPE CURB & GUTTER | \$50.00     | \$ 7,250.00   | \$37.00     | \$ 5,365.00   |
| 530                                         | 540   | SY  | DRIVEWAY (CONC)(REINF)(6 IN)                   | \$150.00    | \$ 81,000.00  | \$145.00    | \$ 78,300.00  |
| 8000                                        | 1     | LS  | ALLOWANCE FOR UNKNOWN CONDITIONS               | \$10,000.00 | \$ 10,000.00  | \$10,000.00 | \$ 10,000.00  |
| <b>TOTAL - CR 3179 ROADWAY IMPROVEMENTS</b> |       |     |                                                | \$          | 520,243.00    | \$          | 571,224.00    |

# RB-08-25

| TABULATION OF BIDS |                  |                       |             | BID OF                  |           | BID OF              |           |
|--------------------|------------------|-----------------------|-------------|-------------------------|-----------|---------------------|-----------|
| Project Number:    |                  | RB-08-25              |             | Date:                   |           | 24-Sep-2025         |           |
| Project Limits:    |                  | SMITH COUNTY          |             | ANCHOR CONTRACTING, LLC |           | REYNOLDS & KAY, LTD |           |
|                    |                  | CR 3179 (YOUNG PLACE) |             | SULPHUR SPRINGS         |           | TYLER               |           |
|                    |                  |                       |             | 3                       |           | 4                   |           |
| Item No.           | Approx. Quantity | Unit                  | Description | Unit Bid Price          | Extension | Unit Bid Price      | Extension |

## CR 3179 DRAINAGE IMPROVEMENTS

|                                       |     |    |                                                       |             |              |             |              |
|---------------------------------------|-----|----|-------------------------------------------------------|-------------|--------------|-------------|--------------|
| 5.9.3                                 | 1   | LS | CONSTRUCTION STAKING                                  | \$12,000.00 | \$ 12,000.00 | \$10,000.00 | \$ 10,000.00 |
| 132                                   | 200 | CY | EMBANK (FINAL)(DC)(TY A)                              | \$42.00     | \$ 8,400.00  | \$25.00     | \$ 5,000.00  |
| 402                                   | 1   | LS | TRENCH EXCAVATION PROTECTION                          | \$4,600.00  | \$ 4,600.00  | \$6,000.00  | \$ 6,000.00  |
| 464-A                                 | 75  | LF | RC PIPE (CL III)(18 IN)                               | \$96.00     | \$ 7,200.00  | \$145.00    | \$ 10,875.00 |
| 464-B                                 | 60  | LF | RC PIPE (CL III)(24 IN)                               | \$131.00    | \$ 7,860.00  | \$165.00    | \$ 9,900.00  |
| 464-C                                 | 382 | LF | RC PIPE (CL III)(30 IN)                               | \$115.00    | \$ 43,930.00 | \$115.00    | \$ 43,930.00 |
| 464-D                                 | 270 | LF | RC PIPE (CL III)(42 IN)                               | \$193.00    | \$ 52,110.00 | \$162.00    | \$ 43,740.00 |
| 464-E                                 | 135 | LF | RC PIPE (CL III)(48 IN)                               | \$270.00    | \$ 36,450.00 | \$235.00    | \$ 31,725.00 |
| 465-A                                 | 2   | EA | TYPE Y INLET (COMPL) (10 FT X 3 FT)                   | \$10,500.00 | \$ 21,000.00 | \$8,000.00  | \$ 16,000.00 |
| 465-B                                 | 1   | EA | TYPE Y INLET (COMPL) (7 FT X 3 FT)                    | \$9,800.00  | \$ 9,800.00  | \$8,000.00  | \$ 8,000.00  |
| 465-C                                 | 1   | EA | 10 FT CONC CURB INLET (COMPL)                         | \$10,500.00 | \$ 10,500.00 | \$8,000.00  | \$ 8,000.00  |
| 465-D                                 | 2   | EA | 20 FT CONC CURB INLET (COMPL)                         | \$10,500.00 | \$ 21,000.00 | \$16,000.00 | \$ 32,000.00 |
| 465-E                                 | 3   | EA | JCTBOX (SPEC) (COMPL) (3FT X 3 FT) W/ 24 IN DIA RISER | \$6,600.00  | \$ 19,800.00 | \$6,000.00  | \$ 18,000.00 |
| 465-F                                 | 2   | EA | JCTBOX (SPEC) (COMPL) (5FT X 5 FT) W/ 24 IN DIA RISER | \$7,100.00  | \$ 14,200.00 | \$7,000.00  | \$ 14,000.00 |
| 465-G                                 | 1   | EA | REPLACE EXIST MH COVER W/ GRATED COVER                | \$4,600.00  | \$ 4,600.00  | \$3,000.00  | \$ 3,000.00  |
| 496-A                                 | 1   | LS | REMOV & DISPOSE EXIST CMP PIPE (18 IN TO 24 IN)       | \$4,600.00  | \$ 4,600.00  | \$5,000.00  | \$ 5,000.00  |
| 496-B                                 | 1   | LS | REMOV & DISPOSE EXIST CMP PIPE (24 IN TO 36 IN)       | \$4,600.00  | \$ 4,600.00  | \$2,000.00  | \$ 2,000.00  |
| 496-C                                 | 1   | LS | REMOV & DISPOSE EXIST CONC PIPE (24 IN TO 36 IN)      | \$4,600.00  | \$ 4,600.00  | \$8,000.00  | \$ 8,000.00  |
| 8000                                  | 1   | LS | ALLOWANCE FOR UNKNOWN CONDITIONS                      | \$10,000.00 | \$ 10,000.00 | \$10,000.00 | \$ 10,000.00 |
| TOTAL - CR 3179 DRAINAGE IMPROVEMENTS |     |    |                                                       | \$          | 297,250.00   | \$          | 285,170.00   |

|                             |    |            |    |            |
|-----------------------------|----|------------|----|------------|
| TOTAL AMOUNT BID - RB-08-25 | \$ | 817,493.00 | \$ | 856,394.00 |
|-----------------------------|----|------------|----|------------|

**10**

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

|                                                                                                                                                                                                                                                                            |                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/6/2025                                                                                                                                                                                                                                          | <b>Submitted by:</b> Christina Haney                                                                        |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                            | <b>Department:</b> PURCHASING                                                                               |
| <b>Item Requested is:</b> <input checked="" type="checkbox"/> For Action/Consideration <input type="checkbox"/> For Discussion/Report                                                                                                                                      |                                                                                                             |
| <b>Title:</b> AWARD BID 14-25 Bridge Replacement on CR 1139 at Indian Creek                                                                                                                                                                                                |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session    |                                                                                                             |
| <b>Agenda Wording:</b> Consider and take necessary action to award a contract to True Roads Construction, LLC in the amount of \$842,454.46 for RB-14-25 Bridge Replacement on CR 1139 at Indian Creek and authorize the County Judge to sign all necessary documentation. |                                                                                                             |
| <b>Background:</b> 10/08/2024 - Commissioners Court authorized Purchasing to advertise, solicit and receive sealed bid for the following: RB-14-25 Bridge Replacement on CR 1139 at Indian Creek                                                                           |                                                                                                             |
| <b>Financial and Operational Impact:</b> bond project                                                                                                                                                                                                                      |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                    | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                           |                                                                                                             |
| <b>Name:</b> CHRISTINA HANEY                                                                                                                                                                                                                                               | <b>Email:</b>                                                                                               |
| <b>Name:</b> JAYE LATCH                                                                                                                                                                                                                                                    | <b>Email:</b>                                                                                               |
| <b>Name:</b> JORDAN NORRIS                                                                                                                                                                                                                                                 | <b>Email:</b>                                                                                               |
| <b>Name:</b> FRANK DAVIS                                                                                                                                                                                                                                                   | <b>Email:</b>                                                                                               |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Monday at 12:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

# RB-14-25

| TABULATION OF BIDS |                  |                        |             | BID OF            |           | BID OF         |           | BID OF         |           |
|--------------------|------------------|------------------------|-------------|-------------------|-----------|----------------|-----------|----------------|-----------|
| Project Number:    |                  | RB-14-25               |             | Date:             |           | 24-Sep-2025    |           |                |           |
|                    |                  | SMITH COUNTY           |             |                   |           |                |           |                |           |
| Project Limits:    |                  | BRIDGE REPLACEMENT FOR |             | TRUE ROADS        |           |                |           |                |           |
|                    |                  | CR 1139 @ INDIAN CREEK |             | CONSTRUCTION, LLC |           |                |           |                |           |
|                    |                  |                        |             | HALLSVILLE        |           |                |           |                |           |
|                    |                  |                        |             | 1                 |           | 2              |           | 3              |           |
| Item No.           | Approx. Quantity | Unit                   | Description | Unit Bid Price    | Extension | Unit Bid Price | Extension | Unit Bid Price | Extension |

## CR 1139 BRIDGE REPLACEMENT

|       |         |     |                                        |             |              |  |      |  |      |
|-------|---------|-----|----------------------------------------|-------------|--------------|--|------|--|------|
| 100   | 4.00    | STA | PREPARING ROW                          | \$2,000.00  | \$ 8,000.00  |  | \$ - |  | \$ - |
| 105   | 866.00  | SY  | REMOV STAB BASE AND ASPH PAV (2"-6")   | \$7.25      | \$ 6,278.50  |  | \$ - |  | \$ - |
| 110   | 476.00  | CY  | EXCAVATION (ROADWAY)                   | \$18.00     | \$ 8,568.00  |  | \$ - |  | \$ - |
| 132   | 33.00   | CY  | EMBANKMENT (FINAL)(ORD COMP)(TY C)     | \$12.00     | \$ 396.00    |  | \$ - |  | \$ - |
| 164-A | 474.00  | SY  | BOND FBR MTRX SEED (PERM)(RURAL)(SAND) | \$3.50      | \$ 1,659.00  |  | \$ - |  | \$ - |
| 164-B | 237.00  | SY  | BONDED FBR MTRX SEED (TEMP)(WARM)      | \$3.50      | \$ 829.50    |  | \$ - |  | \$ - |
| 164-C | 237.00  | SY  | BONDED FBR MTRX SEED (TEMP)(COOL)      | \$3.50      | \$ 829.50    |  | \$ - |  | \$ - |
| 168   | 4.00    | MG  | VEGETATIVE WATERING                    | \$100.00    | \$ 400.00    |  | \$ - |  | \$ - |
| 275-A | 26.00   | TON | CEMENT                                 | \$300.00    | \$ 7,800.00  |  | \$ - |  | \$ - |
| 275-B | 1072.00 | SY  | CEMENT TREAT (EXIST MATL)(8")          | \$4.00      | \$ 4,288.00  |  | \$ - |  | \$ - |
| 340   | 358.00  | TON | D-GR HMA (SQ) TY-D PG64-22             | \$205.00    | \$ 73,390.00 |  | \$ - |  | \$ - |
| 400   | 47.00   | CY  | CEMENT-STABILIZED BACKFILL             | \$425.00    | \$ 19,975.00 |  | \$ - |  | \$ - |
| 416   | 204.00  | LF  | DRILL SHAFT (30IN)                     | \$350.00    | \$ 71,400.00 |  | \$ - |  | \$ - |
| 420   | 28.20   | CY  | CL C CONC (ABUT)                       | \$1,800.00  | \$ 50,760.00 |  | \$ - |  | \$ - |
| 422-A | 2102.00 | SF  | REINF CONC SLAB (BOX BEAM)             | \$30.00     | \$ 63,060.00 |  | \$ - |  | \$ - |
| 422-B | 10.30   | CY  | SHEAR KEY                              | \$330.00    | \$ 3,399.00  |  | \$ - |  | \$ - |
| 425-A | 193.50  | LF  | PRESTR CONC BOX BEAM (4B20)            | \$350.00    | \$ 67,725.00 |  | \$ - |  | \$ - |
| 425-B | 258.00  | LF  | PRESTR CONC BOX BEAM (5B20)            | \$350.00    | \$ 90,300.00 |  | \$ - |  | \$ - |
| 432-A | 318.00  | CY  | RIRAP (STONE PROTECTION)(24 IN)        | \$275.00    | \$ 87,450.00 |  | \$ - |  | \$ - |
| 432-B | 40.00   | CY  | BEDDING MATERIAL (6 IN)                | \$275.00    | \$ 11,000.00 |  | \$ - |  | \$ - |
| 432-C | 23.00   | CY  | RIRAP (MOW STRIP)(4 IN)                | \$850.00    | \$ 19,550.00 |  | \$ - |  | \$ - |
| 434   | 21.00   | EA  | ELASTOMERIC BEARING (LAMINATED)        | \$0.01      | \$ 0.21      |  | \$ - |  | \$ - |
| 450   | 162.00  | LF  | RAIL (TY T223)                         | \$140.00    | \$ 22,680.00 |  | \$ - |  | \$ - |
| 454   | 57.00   | LF  | ARMOR JOINT (SEALED)                   | \$250.00    | \$ 14,250.00 |  | \$ - |  | \$ - |
| 496   | 1.00    | EA  | REMOVE STR (BRIDGE 0-99 FT LENGTH)     | \$18,000.00 | \$ 18,000.00 |  | \$ - |  | \$ - |
| 500   | 1.00    | LS  | MOBILIZATION                           | \$75,000.00 | \$ 75,000.00 |  | \$ - |  | \$ - |

# RB-14-25

| <b>TABULATION OF BIDS</b><br><b>Project Number: RB-14-25 Date: 24-Sep-2025</b><br><b>Project Limits: SMITH COUNTY</b><br><b>BRIDGE REPLACEMENT FOR</b><br><b>CR 1139 @ INDIAN CREEK</b> |                  |      |                                         | <b>BID OF</b><br><br><b>TRUE ROADS</b><br><b>CONSTRUCTION, LLC</b><br><br><b>HALLSVILLE</b><br><b>1</b> |              | <b>BID OF</b><br><br><b>2</b> |           | <b>BID OF</b><br><br><b>3</b> |           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------|-----------------------------------------|---------------------------------------------------------------------------------------------------------|--------------|-------------------------------|-----------|-------------------------------|-----------|
| Item No.                                                                                                                                                                                | Approx. Quantity | Unit | Description                             | Unit Bid Price                                                                                          | Extension    | Unit Bid Price                | Extension | Unit Bid Price                | Extension |
| 502                                                                                                                                                                                     | 5.00             | MO   | BARRICADES, SIGNS AND TRAFFIC HANDLING  | \$2,000.00                                                                                              | \$ 10,000.00 |                               | \$ -      |                               | \$ -      |
| 506-A                                                                                                                                                                                   | 70.00            | LF   | ROCK FILTER DAMS (INSTALL)(TY 2)        | \$60.00                                                                                                 | \$ 4,200.00  |                               | \$ -      |                               | \$ -      |
| 506-B                                                                                                                                                                                   | 70.00            | LF   | ROCK FILTER DAMS (REMOVE)               | \$18.00                                                                                                 | \$ 1,260.00  |                               | \$ -      |                               | \$ -      |
| 506-C                                                                                                                                                                                   | 74.00            | SY   | CONSTRUCTION EXITS (INSTALL)(TY 1)      | \$45.00                                                                                                 | \$ 3,330.00  |                               | \$ -      |                               | \$ -      |
| 506-D                                                                                                                                                                                   | 74.00            | SY   | CONSTRUCTION EXITS (REMOVE)             | \$18.00                                                                                                 | \$ 1,332.00  |                               | \$ -      |                               | \$ -      |
| 506-E                                                                                                                                                                                   | 15.00            | CY   | EARTHWORK (EROSN & SEDMT CONT, IN VEH)  | \$90.00                                                                                                 | \$ 1,350.00  |                               | \$ -      |                               | \$ -      |
| 506-F                                                                                                                                                                                   | 24.00            | HR   | BACKHOE WORK (EROSN & SEDMT CONT)       | \$100.00                                                                                                | \$ 2,400.00  |                               | \$ -      |                               | \$ -      |
| 506-G                                                                                                                                                                                   | 783.00           | LF   | TEMP SEDIMENT CONTROL FENCE (INSTALL)   | \$5.00                                                                                                  | \$ 3,915.00  |                               | \$ -      |                               | \$ -      |
| 506-H                                                                                                                                                                                   | 783.00           | LF   | TEMP SEDIMENT CONTROL FENCE (REMOVE)    | \$1.25                                                                                                  | \$ 978.75    |                               | \$ -      |                               | \$ -      |
| 506-I                                                                                                                                                                                   | 16.00            | HR   | TRACKHOE WORK (EROSN & SEDMT CONT)      | \$100.00                                                                                                | \$ 1,600.00  |                               | \$ -      |                               | \$ -      |
| 540-A                                                                                                                                                                                   | 200.00           | LF   | MTL W-BEAM GD FEN (TIM POST)            | \$40.00                                                                                                 | \$ 8,000.00  |                               | \$ -      |                               | \$ -      |
| 540-B                                                                                                                                                                                   | 4.00             | EA   | MTL THRIE-BEAM GD FEN(TIM POST)         | \$2,600.00                                                                                              | \$ 10,400.00 |                               | \$ -      |                               | \$ -      |
| 544                                                                                                                                                                                     | 4.00             | EA   | GUARDRAIL END TREATMENT (INSTALL)       | \$4,000.00                                                                                              | \$ 16,000.00 |                               | \$ -      |                               | \$ -      |
| 644-A                                                                                                                                                                                   | 1.00             | EA   | INSTALL SM RD SUP&AM TY10BWG(1)SA(P)    | \$900.00                                                                                                | \$ 900.00    |                               | \$ -      |                               | \$ -      |
| 644-B                                                                                                                                                                                   | 5.00             | EA   | REMOVE SM RD SUP&AM                     | \$125.00                                                                                                | \$ 625.00    |                               | \$ -      |                               | \$ -      |
| 658-A                                                                                                                                                                                   | 3.00             | EA   | INSTL DEL ASSM (D-SW)SZ (BRF)CTB(B1)    | \$38.00                                                                                                 | \$ 114.00    |                               | \$ -      |                               | \$ -      |
| 658-B                                                                                                                                                                                   | 9.00             | EA   | INSTL DEL ASSM (D-SW)SZ 1(BRF)GF2(B1)   | \$38.00                                                                                                 | \$ 342.00    |                               | \$ -      |                               | \$ -      |
| 666-A                                                                                                                                                                                   | 800.00           | LF   | REFL PAV MRK TY I (W) 4" (SLD) (100MIL) | \$3.50                                                                                                  | \$ 2,800.00  |                               | \$ -      |                               | \$ -      |
| 666-B                                                                                                                                                                                   | 800.00           | LF   | REFL PAV MRK TY I (Y) 4" (SLD) (100MIL) | \$3.50                                                                                                  | \$ 2,800.00  |                               | \$ -      |                               | \$ -      |
| 672                                                                                                                                                                                     | 10.00            | EA   | REF PAV MRKR TY II-A-A                  | \$12.00                                                                                                 | \$ 120.00    |                               | \$ -      |                               | \$ -      |
| 6001                                                                                                                                                                                    | 1.00             | EA   | PORTABLE CHANGEABLE MESSAGE SIGN        | \$18,000.00                                                                                             | \$ 18,000.00 |                               | \$ -      |                               | \$ -      |
| 8000                                                                                                                                                                                    | 1.00             | LS   | ALLOWANCE FOR UNKNOWN CONDITIONS        | \$25,000.00                                                                                             | \$ 25,000.00 |                               | \$ -      |                               | \$ -      |
| <b>TOTAL AMOUNT BID</b>                                                                                                                                                                 |                  |      |                                         | <b>\$ 842,454.46</b>                                                                                    |              | <b>\$ -</b>                   |           | <b>\$ -</b>                   |           |

11

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

|                                                                                                                                                                                                                                                                         |                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/06/2025                                                                                                                                                                                                                                      | <b>Submitted by:</b> Jennafer Bell                                                                          |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                         | <b>Department:</b> Comm Court                                                                               |
| <b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report                                                                                                                                   |                                                                                                             |
| <b>Title:</b> Department Reports                                                                                                                                                                                                                                        |                                                                                                             |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input checked="" type="radio"/> Recurring Business<br><input type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session |                                                                                                             |
| <b>Agenda Wording:</b> Receive monthly reports from Smith County departments.                                                                                                                                                                                           |                                                                                                             |
| <b>Background:</b>                                                                                                                                                                                                                                                      |                                                                                                             |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                |                                                                                                             |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                 | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                                                                                                                             |                                                                                                             |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                        |                                                                                                             |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                               |

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**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

# MONTHLY REPORT FOR SEPTEMBER 2025

## Judicial Compliance

Number of cases in which court costs, fees and fines were assessed during the quarter.

|                     |                   |
|---------------------|-------------------|
| ALL DISTRICT        | 45                |
| ALL COUNTY COURTS   | 164               |
| ALL JP COURTS       | 108               |
| <b><i>TOTAL</i></b> | <b><i>317</i></b> |

### DOLLAR AMOUNT ASSESSED:

|                     |                            |
|---------------------|----------------------------|
| ALL DISTRICT        | \$20,588.70                |
| ALL COUNTY COURTS   | \$117,750.00               |
| ALL JP COURTS       | \$40,097.00                |
| <b><i>TOTAL</i></b> | <b><i>\$178,435.70</i></b> |

### DOLLAR AMOUNT COLLECTED:

|                     |                            |
|---------------------|----------------------------|
| ALL DISTRICT        | \$21,246.36                |
| ALL COUNTY COURTS   | \$57,937.32                |
| ALL JP COURTS       | \$27,741.12                |
| <b><i>TOTAL</i></b> | <b><i>\$106,924.80</i></b> |

# FACILITY SERVICES

MONTHLY REPORT  
SEPTEMBER 2025

EDWARD NICHOLS, DIRECTOR

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## COMPLETED PM'S / WORK ORDERS

- Combined total: **1,226**
- Completed PM's: 981
- Completed Non-PM work orders: 245
- Average hours per work order: 0.51
- Average cost per work order: \$15.53
- Combined total work orders completed for FY25: **16,079**

## COMPLETED TASKS

- **Cotton Belt –**
  - Completed repairs to the boiler room floor drains that were collapsing and not draining.
- **R&B DI-**
  - Completed the construction of an electrical distribution to enable generator power to the pugmill.
- **Annex-**
  - Completed an HVAC project to correct deficiencies with the air distribution in the Purchasing office. An existing VAV box was removed and two new installed, also redistributed the air supply to better suit the spaces.
- **Juvenile Services-**
  - Installed two new electrical receptacles in C and A tanks.
- **EOC-**
  - Began coordinating with Oncor, I.T., Casey Slone Construction and other parties in preparation of the last phase of the generator replacement project.
- **North Jail-**
  - Began coordinating with Drewery Construction regarding the upcoming generator upgrade project.
- **Facility Services-**
  - Replaced the water heater in our existing facility.
  - Attended bi-weekly OAC project meetings for the new Facility Services Center.
  - Coordinated and met with Watson Commercial Construction, Fitzpatrick Architects, Office Barn and other on the ongoing new Facility Services Center construction project.
  - Installed locksets in the new Facility Services Center.
- **Central Jail-**
  - Coordinated with Cornerstone Detention and arranged for them to complete necessary adjustments to some of the newly installed sliding door equipment.
- **Courthouse-**
  - Attended OAC meetings and visited the new Courthouse construction site multiple times with Facility Services staff to review progress, layout and building systems.
- **Parking Garage-**
  - Coordinated with contractors as necessary to conduct warranty lighting repairs.
  - Installed two new "Free Public Parking" signs.
- **Purchasing-**
  - Coordinated with the purchasing department on an RFP for the Central Jail re-roof project.
  - Coordinated with the purchasing department on an RFQ for Annex waterproofing professional services.

## CURRENT & SCHEDULED TASKS

- **Open Positions-**
  - Fill open Skilled Trade Specialist (HVAC Tech) position.
  - Fill new Groundskeeper position.
  - Fill Qty.3 new Custodian positions beginning in September 2026.
- **Order new telehandler forklift that was approved in the FY26 budget.**
  - Will ensure that certifications are received for approved operators.
- **Courthouse Construction-** Hoar & SCI Construction
  - The new Courthouse site demolition began on August 5th. Expected completion and move in is December 2026.
  - Demolition of existing Courthouse is expected to begin in March 2027.
- **Pct. I Constable-**
  - Replace water heater.
- **EOC-**
  - I.T. project to upgrade and install a new UPS battery backup system and the emergency generator due to its age, importance, and recent issues.
    - Currently in progress and to be completed on 10/09/2025.
- **Juvenile-**
  - Metasys upgrade and integration project with I.T.
- **Annex-**
  - I.T. Department project to relocate the data center on the 2<sup>nd</sup> floor. - **ARPA**
    - Fitzpatrick Architects to design and administrate the project.
    - Construction contract awarded in CC to RLM Contractors on 01/02/24.
      - Awaiting I.T. to move equipment over to the new server room (approx. 90 days).
  - Complete the replacement of the North stairwell roof section that we had to remove from the scope of the main roof replacement project due to the timing of the 2<sup>nd</sup> floor I.T. server room project.
  - Begin planning for exterior waterproofing of the entire building. (CIP project)
    - Currently out for RFQ for envelope specialist to analyze, design, spec, contract admin.
    - Will need to put out for RFP to contractors.
  - CPS has requested a more accessible entry door to accommodate an existing employee.
    - We worked with vendors to identify options and pricing.
    - Have submitted the request to the H.R. director for review.
      - HR transferred a portion of funds to our Ord. Repairs fund for completion.
      - Awaiting arrival of materials from the manufacturer.
  - Replace sump pumps 1&2.
- **Facility Services –**
  - Replace the engine on the Scag mower.
  - Order parts and prepare for the Christmas display at the Courthouse.
  - Replace RTU #2.
  - Replace deteriorated metal on covered parking area.
  - FY26 CIP to remodel for use by others after we relocate to our new facility.
- **North Jail-**
  - Upgrade of the jail generator. – **ARPA**
    - Fitzpatrick Architects to provide design, specifications and contract administration.
    - PO issued to Drewery Construction \$427,036 on 12/19/24.
      - It is expected to begin in November 2025.
  - Look into possibly installing a ductless mini-split system in the North Jail's central picket.
  - FY26 CIP roof replacement project.

- **Facility Services Center (302 E. Line) - ARPA**
  - Demolition of old structures and the building out of office in existing metal buildings.
    - Fitzpatrick Architects provided design, specifications and contract administration. - \$140,000
    - Watson Commercial Construction to complete the project.
      - PO for \$2,689,900 issued to Watson Commercial on 12/31/24.
- **Central Jail –**
  - FY25 CIP project to replace the roof of the old jail sections. – Estimated \$1M
    - Fitzpatrick to design/spec/administrate.
      - Currently out for bid.
  - Repair the damaged entrance gate that was backed into by a vehicle.
  - Replace Qty.4 HVAC pumps.
  - Replace kitchen water heater.
  - FY26 CIP lighting controls upgrade.
- **Pct.2 Noonday –**
  - FY26 CIP parking lot expansion behind Constable and lawn drainage remediation.
- **Parking lot improvement- FY26 CIP**
  - Animal Shelter – seal
  - Pct.5 Lindale – seal/stripe
  - Pct.1 Constable – seal/stripe
  - Pct.4 Winona – seal/stripe
  - Pct.2 Noonday – seal/stripe (coordinate with expansion project)
- **Combined storage facility construction – FY26 CIP**



# County Of Smith

*"Striving For Excellence"*

Phone: (903) 590-2620

Fax: (903) 590-2626

**Pretrial Release & Personal Bond Office**  
200 East Ferguson, Tyler, Texas 75702

## **MONTHLY REPORT** **September 2025**

**DATE:** October 1, 2025

|                                     |     |
|-------------------------------------|-----|
| Inmates interviewed                 | 169 |
| PBO bonds submitted                 | 36  |
| PBO bonds approved                  | 19  |
| PBO bonds in review                 | 0   |
| Inmates released/PBO bonds          | 12  |
| Defendants failed to show for court | 0   |

**Bonds Processed:**

|                       |             |
|-----------------------|-------------|
| Misdemeanors          | 351         |
| Felony                | 192         |
| Class – C             | 27          |
| Out of county         | 31          |
| Bond Fees collected   | \$ 7,605.00 |
| Total bonds processed | 602         |

The Smith County Bail Bond Board meeting was on September 17, 2025, all bonding companies were in compliance.

**BONDS DISPOSED by the COURT:**

**Devin Green-** Plead 9-2-25 received 18 months' probation and 80 hours community service.

**David Langford-** DA dismissed charge 9-4-25.

**Shawn Abbott-** Plead 9-12-25 received 22 months' probation and \$100 fine.

**Thomas Rogers -** Plead 9-15-25 received 4 years' probation and 400 hours community service. DA declined other pending charges.

**Kathryn Epps-** Plead 9-16-25 received six months' probation and \$100 fine.

**Jessica Riley-** Plead 9-18-25 received two years' probation.

**William Anderson-** Plead 9-26-25 received 18 months' probation and 80 hours of community service.

**Addia Walker-** Plead 9-29-25 received 12 months' probation and \$100 fine.

**James Alford-** Plead 9-29-25 received 12 months' probation and \$100 fine

**FTA/ BOND VIOL/SOB/ARRESTED:**

**Brylie Starr-** Bond violation warrant was issued 9-4-25. She was arrested on 9-9-25.

**Gregory Hodge-** Bond violation warrant was issued 9-19-25. He was arrested 9-25-25.

**Racheal Mays-** Bond violation warrant was issued 9-23-25. She was arrested 9-25-25.

Staff is currently monitoring 69 defendants on the Pre-Trial Release Program.

Respectfully,



Shane Scott  
Director

## Pretrial Release and Personal Bond Office

Monthly Statistical Data\_ 2024 - 2025

| Inmate Interviewed | PBO Bonds App/Released | Bonds submitted to courts | Bonds Processed | Bond Fees Collected | Completed Pretrial Prog. | Warrants Att./Ser./Arrest | Judicial Fees | Defend Monitor |                    |
|--------------------|------------------------|---------------------------|-----------------|---------------------|--------------------------|---------------------------|---------------|----------------|--------------------|
| O                  | 189                    | 38                        | 14              | 56                  | 635                      | 1,557.50                  | 8             | 8              | 71                 |
| N                  | 113                    | 25                        | 6               | 27                  | 479                      | 600. <sup>00</sup>        | 7             | 1              | 66                 |
| D                  | 180                    | 16                        | 10              | 28                  | 632                      | 3,195. <sup>00</sup>      | 8             | 0              | 65                 |
| I                  | 210                    | 32                        | 21              | 47                  | 675                      | 7,600. <sup>00</sup>      | 8             | 2              | 75                 |
| F                  | 250                    | 35                        | 14              | 53                  | 638                      | 3,120. <sup>00</sup>      | 7             | 1              | 80                 |
| M                  | 219                    | 19                        | 12              | 33                  | 721                      | 6,935. <sup>00</sup>      | 4             | 3              | 87                 |
| A                  | 207                    | 21                        | 13              | 35                  | 679                      | 3,220. <sup>00</sup>      | 3             | 6              | 91                 |
| M                  | 176                    | 19                        | 11              | 31                  | 648                      | 2,520. <sup>00</sup>      | 13            | 7              | 87                 |
| J                  | 177                    | 18                        | 7               | 24                  | 598                      | 1,105. <sup>00</sup>      | 5             | 8              | 88                 |
| J                  | 195                    | 18                        | 10              | 31                  | 641                      | 2,300. <sup>00</sup>      | 17            | 7              | 77                 |
| A                  | 170                    | 13                        | 5               | 25                  | 620                      | 500. <sup>00</sup>        | 13            | 2              | 66                 |
| S                  | 169                    | 19                        | 12              | 36                  | 602                      | 7,605. <sup>00</sup>      | 9             | 0              | 69                 |
| TO TA:             | 2,255                  | 273                       | 135             | 426                 | 7,568                    | 33,322.50                 | 102           | 37             | QUEPAC Monthly 768 |

# **Pre-Trial Release / Personal Bond Office**

Director Shane Scott

## **Major Accomplishments 2024-2025**

Staff interviewed approximately 2,255 inmates this year.

273 PBO Bonds were approved by the courts.

135 Inmates were released on PBO bonds.

7,568 Bonds were processed this year.

Staff monitored an average of 77 defendants on the Pre-Trial program this year.

\$33,322.50 Collected in Bond fees.

102 defendants completed the Pre-Trial program.

Arrested 19 subjects on outstanding warrants.

## **Challenges 2024-2025**

We experienced an increase with defendants' families or friend posting bonds with regular bonding companies, while our staff is also working on a PBO bond.

We had a back log of old out of county bonds that we have been processing and sending to the district and county clerks.

## **Goals and Objectives 2024-2025**

Maintain a good working relationship with the courts the court coordinators, and jail staff.

## **Smith County Veterans Service Office**

### **MONTHLY REPORT**

**September 2025**

#### **Office Visits:**

**Smith County Residents – 159**

**Out of County Residents – 69**

**Total - 228**

**Phone Calls –449**

**Initial Claims Filed- 38**

**Pension, DIC & Survivor's Claims Filed- 8**

**Appeals Filed- 26**

**Miscellaneous (Burial, DD-214 requests, etc.) - 154**

**Number of Clients Not Eligible to file claims-5**

**12**

**SMITH COUNTY COMMISSIONERS COURT  
AGENDA ITEM REQUEST FORM**

|                                                                                                                                                                                                                                                                                                 |                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b> 10/06/2025                                                                                                                                                                                                                                                              | <b>Submitted by:</b> KAREN NELSON                                                                |
| <b>Meeting Date:</b> 10/14/2025                                                                                                                                                                                                                                                                 | <b>Department:</b> ROAD & BRIDGE                                                                 |
| <b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report                                                                                                                                                           |                                                                                                  |
| <b>Title:</b> Utility Permits                                                                                                                                                                                                                                                                   |                                                                                                  |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session                         |                                                                                                  |
| <b>Agenda Wording:</b> Receive pipe and/or utility line installation request (notice only):<br>a. County Road 2153, Cherokee County Electric, bore to install fiber optic cable, Precinct 2 ;and<br>b. County Road 252, Cherokee County Electric, bore to install fiber optic cable, Precinct 2 |                                                                                                  |
| <b>Background:</b>                                                                                                                                                                                                                                                                              |                                                                                                  |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                                        |                                                                                                  |
| <b>Attachments:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                                                    | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                                |                                                                                                  |
| <b>Return Signed Documents to the following:</b>                                                                                                                                                                                                                                                |                                                                                                  |
| <b>Name:</b>                                                                                                                                                                                                                                                                                    | <b>Email:</b>                                                                                    |
| <b>Name:</b>                                                                                                                                                                                                                                                                                    | <b>Email:</b>                                                                                    |
| <b>Name:</b>                                                                                                                                                                                                                                                                                    | <b>Email:</b>                                                                                    |
| <b>Name:</b>                                                                                                                                                                                                                                                                                    | <b>Email:</b>                                                                                    |

Note: This is the only form required for agenda requests, with the exception of backup materials or attachments. This form should be completed and emailed to [Agenda@smith-county.com](mailto:Agenda@smith-county.com) and include any necessary attachments. **Deadline is Monday at 12:00pm the week before the next scheduled Commissioners Court meeting. Please make sure the requested agenda item has been proactively vetted with the appropriate reviewing individuals and obtained their signature as reviewed.** Regular Court Meetings are at 9:30am on Tuesdays each week.

**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

**APPLICATION FOR PERMIT FOR THE INSTALLATION  
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED  
RIGHT OF WAY OR EASEMENT**  
Smith County Road & Bridge Department  
135 SSE Loop 323  
Tyler, Texas 75702

1. Applicant: Cherokee County Electric Date: 08/25/2025  
Company Name (if different): \_\_\_\_\_ Phone: 903-683-2248  
Address: 29880 US Hwy 69 Fax: \_\_\_\_\_  
Rusk, TX Zip: 75785  
24/7 Contact Name: Melissa Martin Phone: 903-683-2248 EXT 3083  
Contractor: AKI Phone: 903-279-6558  
Bonding Company: Anco Ins. Phone: 936-327-4028  
2. Franchise Holder: \_\_\_\_\_ Phone: \_\_\_\_\_  
3. Franchise Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
4. Location (if applicable, length of installation in feet): Starting at a pole @ 32.241831, -95.046714, bore ~60' under  
County Road 252 to install HDPE for fiber optic cable  
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3  
copies of drawings attached to this application. The line will be constructed and maintained on the  
County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH  
COUNTY specifications. CR 252  
6. Describe all traffic controls or warning devices anticipated for this project: Signs, flaggers, cones  
and flashing lights

7. Proposed start date: 09/03/2025 Completion date: 09/05/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

Specific instructions and conditions are as follows:

1. All underground lines are to be installed a minimum of 36 inches below flow line of the adjacent drainage or borrow ditch.
2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

25.221

5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
6. Parallel lines will be installed as near the right-of-way as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and roadbed without special permission of the Road Administrator/Engineer.
7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes \_\_\_\_\_ No \_\_\_\_\_

**20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Smith County Road Administrator/Engineer



**APPLICATION FOR PERMIT FOR THE INSTALLATION  
PIPE AND/OR UTILITY LINES WITHIN A COUNTY MAINTAINED  
RIGHT OF WAY OR EASEMENT**

Smith County Road & Bridge Department  
135 SSE Loop 323  
Tyler, Texas 75702

1. Applicant: Cherokee County Electric Date: \_\_\_\_\_  
Company Name (if different): \_\_\_\_\_ Phone: 903-683-2248  
Address: 29880 US Hwy 69 Fax: \_\_\_\_\_  
Rusk, TX Zip: 75785  
24/7 Contact Name: Melissa Martin Phone: 903-683-2248 EXT 3083  
Contractor: AKI Phone: 903-279-6558  
Bonding Company: ANCO INS. Phone: 936-327-4028  
2. Franchise Holder: \_\_\_\_\_ Phone: \_\_\_\_\_  
3. Franchise Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
4. Location (if applicable, length of installation in feet): Install ~130' of HDPE containing fiber optic cable under CR 2153  
@ 32.196769, -95.096136 between two existing electric poles  
5. Type of work, location, and description of the proposed line and appurtenances is shown by 3  
copies of drawings attached to this application. The line will be constructed and maintained on the  
County right-of-way as directed by the Road Administrator/Engineer in accordance with SMITH  
COUNTY specifications.  
6. Describe all traffic controls or warning devices anticipated for this project: Signs, Flaggers, Cones and  
Flashing Lights

7. Proposed start date: 09/22/2025 Completion date: 09/24/2025

It is expressly understood that the SMITH COUNTY Commissioners Court does not purport, hereby, to grant and right, claim, title, or easement in or upon this county road; and it is further understood that in the future should for any reason SMITH COUNTY should need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right-of-way, this line, if affected, will be moved under the direction of the SMITH COUNTY Road Administrator/Engineer and shall be relocated at the complete expense of the owner.

All work on the county right-of-way shall be performed in accordance with the Road Administrator/Engineer's instructions. The installation shall not damage any part of the road way.

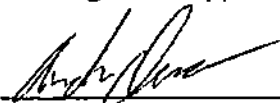
Specific instructions and conditions are as follows:

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2. All buried lines carrying an electrical current, or electronic or optical signal shall have yellow plastic tape at least two inches in width, buried a minimum of twelve inches above such lines.
3. Lines crossing under surfaced roads and under surfaced cross roads with in the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line.
4. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from right-of-way line to right-of-way line. Pipe used for casing may be any type approved by the Road Administrator and shall be capable of supporting the roadbed and traffic loads and shall be constructed such that there is no leakage through the casing, carrier pipe, joints or couplings. (Lines installed 48 inches or greater below flow line encasement is not required.)

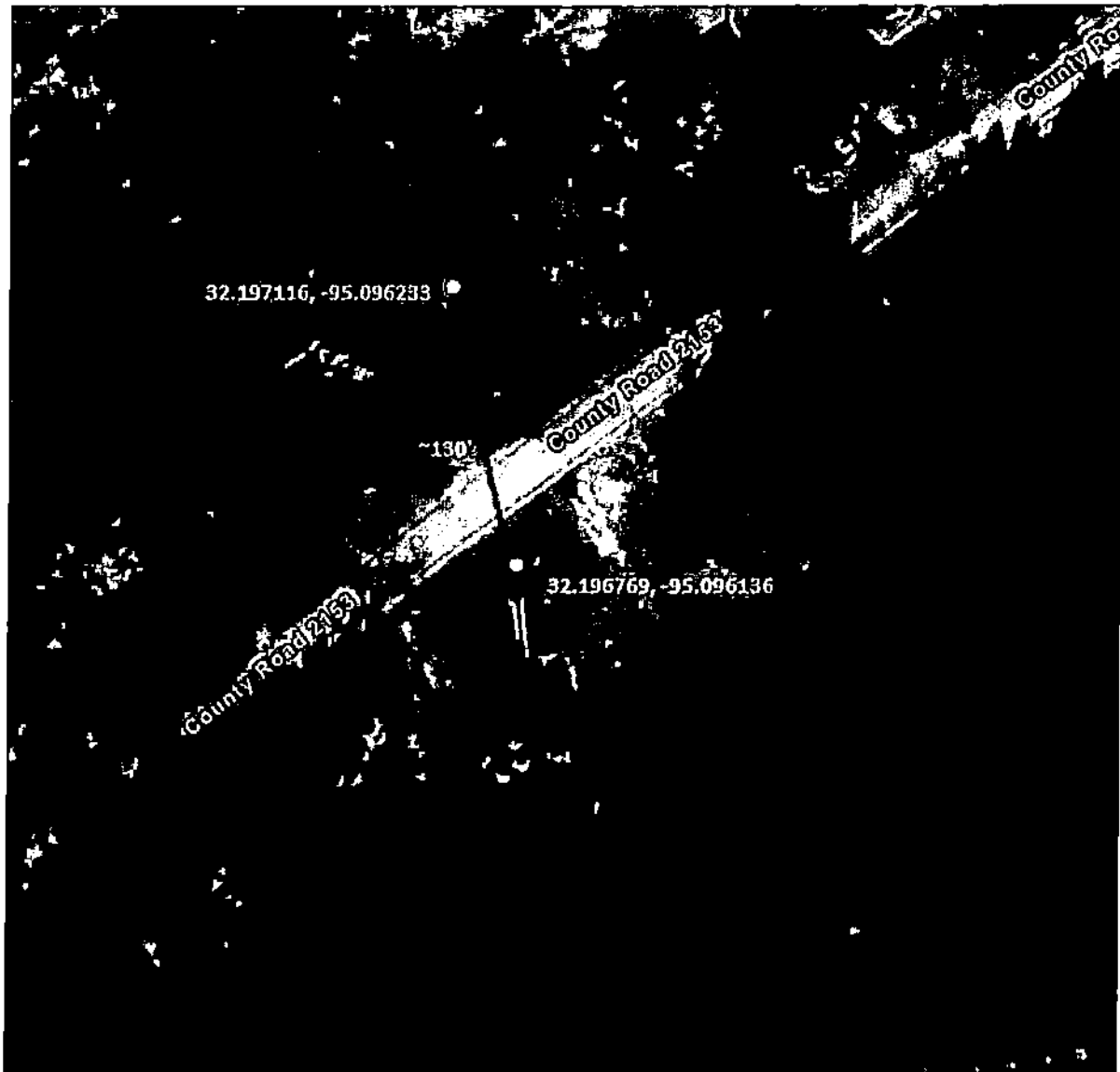
5. No lines are to be installed under or within 50 ft. of either end of a bridge. No lines shall be placed in a culvert or within 10 ft. of the closest point of same.
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7. Overhead lines will have a minimum clearance of 18 ft. above the road surface at point of crossing.
8. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a result of this installation will be borne by the owner of this line.
9. At least one half of the traveled portion of the road must be open to traffic at all times.
10. This permit is permissive, is subject to the public right of travel on and access to the right-of-way, and may not be assigned.
11. The applicant shall secure all other necessary or required permits, licenses, or approvals before starting work.
12. Signs and traffic controls shall comply with the current edition of the Manual on Uniform Traffic Control Devices, as approved by the Texas Department of Transportation.
13. All work shall conform to the design standards and specifications of the County.
14. Restoration of the right-of-way is required and shall be completed within 30 days of the completed work within the right-of-way.
15. Right-of-Way surfaces shall be cleaned before the end of each day's work. All catch basins, culverts or other improvements affected by any deposits of dirt, mud, rock, debris, or other material shall be cleaned daily or as specified by the County.
16. The applicant shall provide proof of Insurance.
17. The applicant shall be responsible for all utility locates.
18. All residents or businesses affected by any scheduled maintenance causing road closure, or interruption of any utility service shall be notified forty-eight (48) hours prior to any work. Emergency situations are exempt.
19. Petrochemical or other hydrocarbon pipelines: Does this pipeline fall under the Texas Rail Road Commission (flowlines). Yes \_\_\_\_\_ No \_\_\_\_\_

**20. Final Inspection: All permits must have a final inspection once work is complete. Please call (903)590-4801 to schedule a final inspection.**

Indemnification: By accepting this permit, the Applicant shall assume all risks and hazards incidental to its use of County right-of-way under this permit and hold harmless the County of SMITH, its officers, employees and agents from any claim arising out of applicants' performance under this permit.

Applicants Signature:  Date: 9/23/25

Approved:   
Smith County Road Administrator/Engineer



**13**

# SMITH COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

|                                                                                                                                                                                                                                                                         |                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Submission Date:</b>                                                                                                                                                                                                                                                 | <b>Submitted by:</b> Jennafer Bell                                                               |
| <b>Meeting Date:</b> Weekly                                                                                                                                                                                                                                             | <b>Department:</b> Auditor                                                                       |
| <b>Item Requested is:</b> <input type="checkbox"/> For Action/Consideration <input checked="" type="checkbox"/> For Discussion/Report                                                                                                                                   |                                                                                                  |
| <b>Title:</b> Weekly Bill Pay                                                                                                                                                                                                                                           |                                                                                                  |
| <b>Agenda Category:</b> <input type="radio"/> Briefing Session <input type="radio"/> Recurring Business<br><input checked="" type="radio"/> Court Orders <input type="radio"/> Resolution<br><input type="radio"/> Presentation <input type="radio"/> Executive Session |                                                                                                  |
| <b>Agenda Wording:</b> Consider and take necessary action to approve and/or ratify payment of accounts, bills, payroll, transfer of funds, amendments, and health claims.                                                                                               |                                                                                                  |
| <b>Background:</b>                                                                                                                                                                                                                                                      |                                                                                                  |
| <b>Financial and Operational Impact:</b>                                                                                                                                                                                                                                |                                                                                                  |
| <b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                 | <b>Is a Budget Amendment Necessary?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> |
| <b>Does Document Require Signature?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                             |                                                                                                  |
| Return Signed Documents to the following:                                                                                                                                                                                                                               |                                                                                                  |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                    |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                    |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                    |
| <b>Name:</b>                                                                                                                                                                                                                                                            | <b>Email:</b>                                                                                    |

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**SUBMIT**

Office Use Only  
Agenda Item # \_\_\_\_\_

SMITH COUNTY TREASURER

VENDOR 006693 US POST OFFICE

10/07/2025

CHECK# 188742

| FUND & ACCOUNT  | P.O.# | INVOICE | DESCRIPTION | AMOUNT   |
|-----------------|-------|---------|-------------|----------|
| 10.456.4400.421 |       |         | POSTAGE     | 1,000.00 |
|                 |       |         | TOTAL       | 1,000.00 |

1287494 GENERAL FUND



SMITH COUNTY TREASURER  
BY ORDER OF THE COMMISSIONERS  
COURT OF SMITH COUNTY

SOUTHSIDE BANK  
TYLER TEXAS

POSTAGE

CHECK NO. 188742

| DATE       | AMOUNT     |
|------------|------------|
| 10/07/2025 | \$1,000.00 |

ONE THOUSAND AND 00/100 DOLLARS

PAY TO THE ORDER OF US POST OFFICE

VOID AFTER 90 DAYS

*Atonia Rawlings*  
**VOID**  
County Treasurer  
County Auditor

⑈188742⑈ ⑆111923607⑆ ⑆1287494⑈



**OFFICE OF  
SMITH COUNTY TREASURER  
200 EAST FERGUSON, SUITE 402  
TYLER, TEXAS 75702  
TELEPHONE 903-590-4731  
FAX 903-590-4733**

**October 8th, 2025**

**Southside Bank  
100 S. Beckham  
Tyler, TX. 75701**

**Attention: Wire Department  
Re: RX Wire**

**Dear Wire Department,**

**Please use this letter as your authorization to wire out funds from Smith County Insurance Fund # 56 Account [REDACTED] to Optum RX Inc., for Prescription Claim Cost Billing and Claim Fee Billing fees. Invoice No: [REDACTED] 09/16/2025 to 09/30/2025. The wire amount today is \$219,858.33.**

**The wire instructions are below:**

**Wells Fargo Bank  
PO BOX 888765  
Los Angeles, CA 90088-8765  
[REDACTED]**

**Account Name: OptumRX, Inc.**

**Account# [REDACTED]**

**Thank you for your help in this matter.**

**Sincerely,**



**Atonia Rawlings, CCT-CIO  
Smith County Treasurer**



**Karin Smith  
Smith County Auditor**